Vivek College of Commerce

Teaching Plan for the academic year 2019-20

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce-III (Management: Functions and Challenges)-Sem III

Class : SYBCOM (A,C,D)

Topic covered: Module IV - Directing and Controlling

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	July	4	• Motivation-concept and importance • Factors affecting motivation • Communication-Importance	Lecture method PPPT slides Group Games
2	August	4	• Leadership- concept • Functions • Styles • Qualities of a good leader	Lecture method Movie and PPT
3	September	5	• Controlling-concept and steps • Essential of a good control system • Techniques of controlling • Revision	Lecture method

Sign of the Teacher

Sign of Head of Department

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce

Teaching Plan for the academic year 2019-20

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce- (Management: Production and Finance) SEM IV

Class : SYBCOM (A,C,D)

Topic covered: Module II - Quality Management

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	December	2	• Dimensions of Quality &Cost of quality • Quality Circles	Lecture method PPT slides –Edmodo Videos on quality circle
2	January	4	Quality mgmt. tools:- • TQM-Concept & Importance • Six Sigma • ISO 9000 • Kaizen Process	Lecture method Use of ppt Videos on dabbawallas Toyota (TPS)
3	February	4	• Sevice Quality concept and importance • ServQual model • Measures to improve service quality	Lecture method PPT Slides
4	March	2	Revision	

Sign of the Teacher

Sign of Head of Department

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce

Teaching Plan for the academic year 2019-20

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce-V (Marketing)- SEM V

Class : TYBCOM (A,B.C)

Topic covered: Module IV- Key marketing dimensions

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	July	4	• Challenges faced by marketing managers in 21st century- Careers in marketing • Skills set required for effective marketing • Factors contributing success of brands in India • Reasons for failure of brands in India	Lecture method Ppt slides Practical examples
2	August	4	• Rural marketing- Concept,features and strategies for effective rural marketing • Digital Marketing-Concept & Trends • Green Marketing- Concept & Importance	Lecture method Edmodo- PPT
3	September	5	• Marketing Ethics-Concept, • Unethical practices in marketing • Consumer organisations- Role Competitive strategies- Market Leader, Challenger, Follower and Nicher • Revision	Lecture method Practical examples

Sign of the Teacher

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Sign of Head of Department

Vivek College of Commerce

Teaching Plan for the academic year 2019-20

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce- VI (Human Resource Management)- SEM VI

Module covered: Module III- Human Relations

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	December	2	• Human Relations- Concept & Significance • Leadership-concept	Lecture method PPT slides – Edmodo
2	January	4	Motivation- • Maslow Theory • Vroom's Expectancy model • Mcgregor Theory X and Theory Y • Pink Theory of Motivation	Lecture method Use of PPT
3	February	4	• Employee Morale-Concept & factors affecting morale • Measurement of employee morale • EQ &SQ- Concept and factors affecting EQ /SQ • Employee Grievance- Causes and Procedure	Lecture method PPT Slides
4	March	4	• Employee welfare measures and healthy and safety measures • Revision	Lecture method

Sign of the Teacher

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Sign of Head of Department

VIVEK COLLEGE OF COMMERCE

Academic Year: 2019-20

Name of Teacher: Ms Neelu Khosla

Department: Foundation Course

Class : FY B Com A, B, C, D Sem I

First Term

No.	Month & Week	No. of Lectures per week	Topics	Methodology
1	June	6 (2 lect AB&1CD div)	Understanding of Indian Society (Chapter I)	Lecture, Case Study
2	July	"	Features Pluralism, Multi-culturalism Ethnicity Religiosity in India	Library reference study
3	August	4	Unity & Diversity in India Casteism Mandal Commission, Ideological Conflicts-Ways to resolve, Role of Youth in Integration	-class discussion documentary
4	September	1 Each Div	Political process and system(Chap IV)Party System and Women Representation ,	News paper and Recent election in states/Lok Sabha
	September	1 Each Div	LSG (Panchayati Raj) 73rd & 74th Amendment Acts	Remedial lectures and Municipal Functions

- Methodology Used: Circulation of Notes along with Lecture Method.
- For 25 marks internal tests (5marks for attendance,10 for written- project plus 10 marks for PPT)
- Students present projects in team of 4-8, with PPT presentations (FY C/D)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work), as per Mumbai University guidelines.**
- Prof Tanushree(4lect) Ms Amshumali (2lect) Mr Prabhakar(2lect)&Ms Neelu(4lect)
- Prof Prabhakar (Dept. of Economics) takes 2lectures (div C&D) ACYr. 2019-2020.
- Ms Neelu Khosla took 4(four lectures) in FY BMS Prof Ranjith Coordinator

Ms Neelu Khosla
Signature of the teacher:

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year: 2019=20

Name of Teacher: Ms Neelu Khosla

Department: Foundation Course

Class : FY B Com A, B, C, D Sem II

Second Term

No.	Month & Week	No. of Lectures	Topics	Methodology
1	November 3rd Week	6(AB2&CD 1)	Introduction to Concept of Liberalization NEP	Class Lecture cum notes
2	December	"	Globalization, Impact on Industry ,Migration	Screening of documentary
			Employment /Corporate World	-do- , and notes circulated
			Christmas Break 1week	
3	January	"	Agricultural Crisis Technology, Farming and WTO	Guest lecture
		"	Impact on Lifestyle	-do-Project preparation with PPT
			Socialization: Its Agents Module IV Nature /Nurture	Project work-lectures
		"	Value/Prejudices and Aggression	-do-Interaction and planning for field dtrips
4	February	"	Stress Causes of Conflicts and Coping Mechanism	Guest lecture on Stress management
		6	Hierarchy of Needs Maslow's Concept	-Remedial Lectures synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation)
- The teachers teaching are :Ms Neelu Khosla(6) Dr Tanushree Choudhari (4) MrPrabhakar (2)
- Presentation of projects from Students of divisions - FY C and D
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

Ms Neelu Khosla.
Signature of the teacher:

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce Academic Year: 2019-20

Name of Teacher: Ms Neelu Khosla **Department: Foundation Course**

Class : SY B Com A, B, C, D Sem III **First Term**

No.	Month	No. of Lectures	Topics	Methodology
1	November	12	Introduction to Concept of Vulnerable groups Violation of Rights: SC/ST/Women &Child	Class Lecture Team discussion for project work Field trips and educational trips
2	December	-12-	Atrocities on Child/women Disability and Elders Redressal Mechanism (NHRC)	New government policies group discussions Lecture method
3	January	12	Disaster -Meaning -causes- Disaster Management and Mitigation and Preparation	-Guest lecture- Screening Film screening on Water Scarcity
			Module: III Science and Age of Reasoning Science and Superstition	Screening of films as part of project -work Group Discussion
4	February	.	Module IV: Leadership and its types Autocratic/ Public Speaking -Team Spirit	Revision /synoptic notes Remedial Lectures

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation).
- Ms Neelu Khosla is taking all lectures at second year.
- Presentation in groups of 4-8,Team work and organization capability.
- Project presentation with an effort for team work(4-8 and use of PPT)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

Ms Neelu Khosla
Signature of the teacher:

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year: 2019-20

Name of Teacher: Ms Neelu Khosla

Department: Foundation Course

Class : S.Y B Com A, B, C, D Sem IV

Second Term

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November	12	Consumer Rights & CPA 2019 Right	Class Lecture Discussion
2	Nov	"	Consumer Protection Act 2019	-do-
3	December	"	Right To Information /Public Sector Grievances Act	-do-Case references
4	Dec	"	Public Interest Litigation	Lectures
5	Dec	"	Ecology Types Anthropocentric its features.	-do- , and notes circulated
6	January	"	Deep ecology / shallow/ Enviornmental Principal	Field trip and educational trip
7	"	"	Ecocentrism /Biocentrism/People participatory	-do-
8	Jan	"	Modern Technologies Laser and Nano as 21st cent technology and itsapplication	-do-Project submission with PPT Interaction with class presentations
9	Jan	"	Satellite Technology and its uses	-do-Nehru Science MUSEUM
10	Jan	"	Genetic engineering / BT misuse of technologies.	-do-Field trip to Planetarium /WORLI
11	February	"	Goal setting-its types Covey's Concept	Guest lecture and visit to GAUSHALA
12	FEB	"	Preparation for the competitive examination(ERG)	-Lecture and project submission
13	FEB	"6	Motivation Time management	-do- cum synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation) Encouraging team work and organization skill.
- Screening of Films -Thematic and of social relevance.
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

[Teacher Incharge]

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year:2019-20

Name of Teacher: Manisha Naik — Department: Commerce Class:

T Y B com A, B, C (Three lectures each) — Subject: Export marketing Sem V

Month	No. Lec	Topics Covered	Teaching Methods
JUNE	06	Module I - Introduction to Export Marketing a) Concept and features of Export Marketing; Importance of Exports for a Nation and a Firm; Distinction between Domestic Marketing and Export Marketing b) Factors influencing Export Marketing; Risks involved in Export Marketing; Problems of India's Export Sector	Interactive class room teaching, discussion, notes,
JULY	09	c) Major merchandise/commodities exports of India (since 2015); Services exports of India (since 2015); Region-wise India's Export Trade (since 2015) Module II- Global Framework for Export Marketing a) Trade barriers; Types of Tariff Barriers and Non-Tariff barriers; Distinction between Tariff and Non-Tariff barriers b) Major Economic Groupings of the World; Positive and Negative Impact of Regional Economic Groupings; Agreements of World Trade Organisation (WTO) c) Need for Overseas Market Research; Market Selection Process, Determinants of Foreign Market Selection	Interactive class room teaching, discussion, notes,
AUG	09	Module III- India's Foreign Trade Policy a)Foreign Trade Policy (FTP) 2015-20 - Highlights and Implications, Export Trade facilitations and ease of doing business as per the new FTP b) Role of Directorate General of Foreign Trade (DGFT), Negative list of Exports, Deemed Exports c) Benefits to Status Holders & Towns of Excellence; Common benefits for EHTP, BTP and	Interactive class room teaching, discussion, notes,

		STP; Benefits enjoyed by (IIAs) Integrated Industrial Areas(SEZ), EOU, AEZ	
SEPT	12	Module IV- Export Incentives and Assistance a. Financial Incentives available to Indian Exporters - Marketing Development Assistance (MDA), Market Access Initiative (MAI), Assistance to States for Infrastructure Development for Exports (ASIDE), Industrial Raw Material Assistance Centre(IRMAC), b. Institutional Assistance to Indian Exporters - Federation of Indian Export Organisations (FIEO), India Trade Promotion Organisation (ITPO), The Federation of Indian Chambers of Commerce and Industry (FICCI), Export Promotion Councils (EPCs) & Commodity Boards (CBs), Indian Institute of Foreign Trade (IIFT), Indian Institute of Packaging (IIP) c. Schemes - Export Promotion Capital Goods (EPCG) Scheme, Duty Exemption and Remission Schemes, Export Advance Authorisation Scheme; Duty Drawback (DBK); IGST Refund for Exporters	Interactive class room teaching, discussion, notes, Tables & Charts with condensed info on export institutions

Signature of Subject Teacher

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year:2019-20

Name of Teacher: Manisha Naik Department: Commerce

Class: T Y B com A, B, C (Three lectures each) Subject: Export marketing Sem VI

Month	No. Lect	Topics Covered	Teaching Methods
Nov	06	Module I - Product Planning and Pricing Decisions for Export Marketing a) Planning for Export Marketing with regards to Product, Branding, Packaging b) Need for Labeling and Marking in Exports, Factors determining Export Price; Objectives of Export Pricing	Interactive class room teaching, discussion, notes,
Dec	09	c) International Commercial (INCO) Terms; Export Pricing Quotations – Free on Board (FOB), Cost Insurance and Freight (CIF) and Cost and Freight (C&F); Problems on FOB quotation Module II- Export Distribution and Promotion a) Factors influencing Distribution Channels; Direct and Indirect Exporting Channels; Distinction between Direct and Indirect Exporting Channels	Interactive class room teaching, discussion, notes, Practice on FOB quotation problem
Feb	12	b) Features of Pre-Shipment and Post-shipment finance; Procedure to obtain Export Finance; Distinction between Pre-shipment Finance and Post Shipment Finance. c) Role of Commercial Banks, EXIM Bank, SIDBI in financing exporters; Role of ECGC Module IV- Export Procedure and Documentation a. Registration with different authorities; Pre-shipment Procedure involved in Exports; Procedure of Quality Control and Pre-shipment Inspection;	Interactive class room teaching, discussion, notes, Tables on export financial institutions Sessions by experts
March	12	. b. Shipping and Custom Stage Formalities; Role of Clearing & Forwarding Agent; Post-shipment Procedure for Realisation of Export Proceeds; Procedure of Export under Bond and Letter of Undertaking. (LUT) c. Importance of - Commercial Invoice cum Packing list, Bill of Lading/ Airway Bill, Shipping Bill/Bill of Export, Consular Invoice, Certificate of Origin	Interactive class room teaching, discussion, notes, Role playing of authorities in export procedures Tables& charts on export documents

Signature of Subject Teacher

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year: 2019-20

Name of Teacher: Manisha Naik — Department: Commerce

Class: S Y B com A, B, C — Subject: ADVERTISING Sem IV

Month	No. Lect	Topics Covered	Teaching Methods
Nov	06	Module I - Media in Advertising a. Traditional Media: Print, Broadcasting, Out-Of-Home advertising and films - advantages and limitations of all the above traditional media b. New Age Media: Digital Media / Internet Advertising – Forms, Significance and Limitations	Interactive class room teaching, discussion, notes, Display of sample advertisements
Dec	09	c. Media Research: Concept, Importance, Tool for regulation - ABC and Doordarshan Code Module II - Planning Advertising Campaigns a. Advertising Campaign: Concept, Advertising Campaign Planning -Steps Determining advertising objectives - DAGMAR model b. Advertising Budgets: Factors determining advertising budgets, methods of setting advertising budgets, Media Objectives - Reach, Frequency and GRPs	Interactive class room teaching, discussion, notes,
Jan	12	c. Media Planning: Concept, Process, Factors considered while selecting media, Media Scheduling Strategies Module III- Fundamentals of Creativity in Advertising Creativity: Concept and Importance, Creative Process, Concept of Créative Brief, Techniques of Visualization a. Creative aspects: Buying Motives - Types, Selling Points- Features, Appeals – Types, Concept of Unique Selling Preposition (USP)	Interactive class room teaching, discussion, notes, Display of advertising
Feb	12	b. Creativity through Endorsements: Endorsers – Types, Celebrity Endorsements – Advantages and Limitations, High Involvement and Low Involvement Products	Interactive class room teaching, discussion, notes, Display of advertising

		Module VI- Execution and Evaluation of Advertising a. Preparing print ads: Essentials of Copywriting, Copy – Elements, Types, Layout- Principles, Illustration - Importance	
March	12	b. Creating broadcast ads: Execution Styles, Jingles and Music – Importance, Concept of Storyboard c. Evaluation: Advertising copy, Pre-testing and Post-testing of Advertisements – Methods and Objectives	Interactive class room teaching, discussion, notes, Display of advertising

Signature of Subject Teacher

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce
Academic Year:2019-20

Name of Teacher: Manisha Naik
Class: S Y B com A, B, C Sem: III

Department: Commerce
Subject: ADVERTISING

Month	No. Lec	Topics Covered	Teaching Methods
June	06	Module I – Introduction to advertising a. IMC concept, Features, Elements, Role of IMC b. Advertising concept, Features, Evolution of Advertising, Active Participants, Benefits of Advertising to Business Firm and Consumers	Interactive class room teaching, discussion, notes,
July	12	c. Classification of Advertising: Geographic, Media, Target audience, functions Module II – Advertising Agency a. Advertising Agency, Features, Structure and services offered, Types of Ad agencies b. Agency selection criterion, ,Maintaining Client –agency relationship, Reasons and ways of avoiding Client- Turnover, Creative Pitch, Agency compensation, c. Skills required in career in advertising, Career options in advertising, free lancing, Graphics, animation. Modeling, dubbing	Interactive class room teaching, discussion, notes
August	12	Module III- Economic & Social aspects of Advertising a. Effect of advertising on consumer demand, monopoly, and competition, Price b. Ethical and social issues in advertising, positive and negative influence of advertising on Indian values and cultures c. Pro Bono advertising, Social advertising by Indian Government through DAVP, self regulatory body- Role of ASCI	Interactive class room teaching, discussion, notes, Display of advertisements
September	12	Module VI- Brand building and special purpose Advertiing a. Communication process, AIDA Model,	Interactive class room teaching,

		Role of Advertising in developing Brand Image and equity, managing brand crisis b. Rural advertising , Political advertising, Advocacy advertising, Corporate image advertising green advertising and features of all above special purpose advertising c. Trends in Advertising Media, Ad spends, Ad agencies, Execution of Advertisements	discussion, notes, Display of advertisements

Signature of Subject Teacher

VIVEK COLLEGE OF COMMERCE
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VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2019-20

COURSE: FINANCIAL ACCOUNTING - SEMESTER III

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-19	6	Piecemeal Distribution and Conversion of a Partnership into a limited company	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-19	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Aug-19	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Sep-19	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-19	3	Conversion of a Partnership into a limited company	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-19	4	Conversion of a Partnership into a limited company	
Aug-19	4	Conversion of a Partnership into a limited company	
Sep-19	4	Conversion of a Partnership into a limited company	
	15		

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2019-20

COURSE: FINANCIAL ACCOUNTING - SEMESTER IV

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-19	6	Redemption of Debentures and Fundamentals of Company Final Account	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-19	6	Redemption of Debentures and Fundamentals of Company Final Account	
Jan-20	8	Redemption of Debentures and Fundamentals of Company Final Account	
Feb-20	8	Redemption of Debentures and Fundamentals of Company Final Account	
Mar-20	2	Redemption of Debentures and Fundamentals of Company Final Account	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-19	3	Fundamentals of Company Final Account	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-19	3	Fundamentals of Company Final Account	
Jan-20	4	Fundamentals of Company Final Account	
Feb-20	4	Fundamentals of Company Final Account	
Mar-20	1	Fundamentals of Company Final Account	
	15		

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2019-20

COURSE: FINANCIAL ACCOUNTING - SEMESTER V

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-19	12	Investment Accounting	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-19	16	Investment Accounting and Internal Reconstruction	
Aug-19	16	Internal Reconstruction and Buy Back of Shares	
Sep-19	12	Company Final Account	
Oct-19	8	Company Final Account and Ethical Behaviour	
	64		

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2019-20

COURSE: FINANCIAL ACCOUNTING - SEMESTER VI

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-19	4	Buy Back of Equity Shares	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-19	12	Buy Back and Amalgamation of Companies	
Jan-20	16	Liquidation of Companies	
Feb-20	16	Underwriting and Accounting of an LLP	
Mar-20	12	Accounting of an LLP	
	60		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof Jayesh Vaidya
HOD-Accountancy

Vivek College of Commerce			
Academic year 2019-20			
Name of the Teacher Dr Malathi Iyer		Department	Economics
Class SYBCOM	Semester III	Subject	Economics
Month	No of lectures	Topics	Methods used
Jun-19	3	Macroeconomics: Meaning, Scope and Importance Circular flow of aggregate income and expenditure -	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	The Measurement of National Product:Meaning and Importance of National Income Accounting-	
	3	Classical Macro economics : Say's law of Markets-Features, Implications and Criticism The Principle of	
Jul-19	3	Investment function and Marginal Efficiency of capital Investment Multiplier effect on Income and Output: Assumptions,Working,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Leakages, Criticism and Importance -paradox of thrift .Relevance of Keynesian theory tools to the developing countries	
	3	Velocity of Circulation of Money – Meaning Factors Determining Demand for Money:	
	3	The IS-LM modelof integration of commodity and money markets	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-19	3	Inflation and unemployment: Philips curve •Stagflation: meaning, causes, and consequences,Supply side economics	
	3	Determinants of Money Supply - Factors influencing Velocity of Circulation of Money	
	3	Demand for Money/ Classical/ Keynesian approaches	
	3	Keynes' liquidity preference theory of interest	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-19	3	Friedman's restatement of Demand for money	
	3	Quantity theory of money -Fisher's equation of exchange/-Cambridge cash balance approach	
	3	.Inflation : Demand Pull Inflation and Cost Push Inflation -Effects of Inflation	
	3	Inflation in a developing economy /measures to curb inflation-monetary / inflation targeting	

Signature of Faculty

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce			
Academic year 2019-20			
Name of the Teacher Dr Malathi Iyer		Department	Economics
Class SYBCOM	Semester IV	Subject	Economics
Month	No of lectures	Topics	Methods used
Nov-19	3	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Public and Private Finance	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Principles of Maximum Social AdvantageDalton & Musgrave versions	
	3	Major fiscal functions : allocation function, distribution function & stabilization function	
Dec-19	3	Redistributive Taxation, Anti-Inflationary Taxation Relation between Efficiency, Markets and	Board, Explanation, Interact[illegible], prese[illegible] teaching [illegible]al world examples
	3	Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue)	
	3	Canons Merits and Demerits of Direct & Indirect Tax Impact and Incidence of Taxation	
Jan-20	3	Public Expenditure: Classification/ Causes / economic effects	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Theories/Significance of Public Expenditure/ Social security contributions	
	3	Public Debt :Classification - Burden of Debt Finance	
	3	Internal and External- Public Debt and Fiscal Solvency	
Feb-20	3	Fiscal Policy/ Contra cyclical Fiscal Policy and Discretionary Fiscal Policy	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Budget and Types of Budget - Public Debt :Types, Burden and Management	
	3	Concepts of deficit- FRBM Act 2003	
	3	Fiscal Federalism and Fiscal decentralization Concept& Key Issues	
Mar-20	3	Intergovernmental Fiscal Relations central-state financial relations - 14th Finance Commission	

Signature of Faculty

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic year 2019-20

Name of the Teacher	**Dr Malathi Iyer**	**Department**	**Economics**
Class TYBCOM	**Semester V**	**Subject**	**Economics**

Month	No of lectures	Topics	Methods used
Jun-19	3	New Economic Policy 1991	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Role of Social Infrastructure with reference to education, health and family welfare.	
	3	Sustainable Development Goals and Policy measures:	
Jul-19	3	Make in India, Invest in India, and Skill Development and Training Programmes	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Foreign Investment Policy Measures in India – Foreign Investment Promotion Board, FDI- MNCs and	
	3	Agriculture During Post Reform Period ,National Agricultural Policy 2000: Objectives, Features and	
	3	Agricultural Marketing Development-Agricultural Market infrastructure -	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-19	3	Market information- Marketing training- Enabling environments-Recent developments	
	3	The Industry During Post Reform Period	
	3	And Service Sector During Post Reform Period Policy Measures-	
	3	Competition Act 2003, Disinvestment Policy, Micro,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-19	3	Industrial Pollution in India: Meaning, Types, Effects	
	3	Recent trends, issues and challenges in Banking and	
	3	Money Market – Structure, Limitations and Reforms	
	3	Capital Market – Structure, Growth and Reforms.	

Signature of Faculty

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce			
Academic year 2019-20			
Name of the Teacher Dr Malathi Iyer		Department	Economics
Class TYBCOM	Semester VI	Subject	Economics

Month	lectures per week	Topics	Methods used
Nov-19	3	Theories of International Trade - Ricardo's Theory of Comparative Costs	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Heckscher- Ohlin Theory	
	3	Terms of Trade - Types and Limitations	
Dec-19	3	Gains from International trade - Offer Curves Reciprocal Demand	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Commercial Trade Policy –Free Trade and Protection – Pros and Cons.	
	3	Tariff And Non Tariff Barriers: Meaning, Types and Effects	
Jan-20	3	International Economic Integration – Types and Objectives:-	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	EU and Brexit, ASAEN	
	3	Balance of Payment: Meaning, Structure, Types of Disequilibrium	
	3	Causes and measures to correct the disequilibrium in Balance of Payments	
Feb-20	3	WTO- Recent Developments in TRIPS, TRIMS and GATS	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Foreign Exchange Market: Meaning, Functions, Determination of Equilibrium Rate of Exchange	
	3	Purchasing Power Parity Theory, Spot and Forward Exchange Rates, Arbitrage	
	3	Role of Central Bank in foreign exchange rate management,	
Mar-20	3	Managed flexible exchange rate system of India.	

Signature of Faculty

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce
Academic Year: 2019-20

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Accounts
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	04	Module: I - Partnership Final Accounts • Introduction to final account • Performa of Partnership Final Account • Normal Adjustment in preparing final accounts.	Interactive Teaching Learning and discussing relevant examples,
July	08	• Adjustment on Admission of a partner • Retirement/Death of a Partner during the year • Simple final accounts Problems to demonstrate the effect of different adjustments.	Interactive Teaching Learning and discussing relevant examples,
Aug	08	• Allocation of gross profit/Expenses prior to and after admission / retirement / death • Apportionment of other expenses based on time / Sales/other given basis, Sales ratio, Time ratio. • Advanced Problem from admission/Retirement/death during the year including capital and goodwill adjustment	Interactive Teaching Learning and discussing relevant examples,

Sept	08	Module:III Amalgamation of Partnership Firms • Introduction, Objectives of Amalgamation of Firms • Methods of Amalgamation &Performa Journal entries • Purchase consideration, Meaning, computation • Preparation of Journal in the books of old Firm • Preparation of Ledger in the books of old Firm.	Interactive Teaching Learning and discussing relevant examples,
Oct	06	• Preparation of Journal in the books of New Firm • Preparation of Ledger in the books of New Firm. • Preparing Ledger Journal and Balance Sheet including new & old firm together Adjustment of goodwill in the new firm • Realignment of capitals in the new firm by current accounts / cash or a combination thereof. • Advanced Problems/Revision • Guidance for examination	Interactive Teaching Learning and discussing relevant examples,

Signature of HOD

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

PRINCIPAL

Vivek College of Commerce
Academic Year: 2019-20

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Accounts
Semester: IV

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	04	***MODULE:II-Redemption of Preference Shares*** • Provision of the Companies Act for redemption of Preference Shares • Legal Provision under Sec 55 of the Companies Act, 2013. • Methods of Redemption of fully paid up Preference Shares as per Companies Act, 2013.	Interactive Teaching Learning and discussing relevant examples,
Dec	06	• Explanation on accounting entries • Types of Redemption of preference shares • The proceed of a fresh issue of shares. • The capitalization of undistributed profits and a combination of both, • Calculation of minimum fresh issue to provide the fund for redemption,	Interactive Teaching Learning and discussing relevant examples,
JAN	08	• Treatment of premium on redemption • Issue of bonus shares and capitalization of reserves and surplus. • Preparation of Journal / Balance sheet	Interactive Teaching Learning and discussing relevant examples,

FEB	8	***MODULE:IV-Profit Prior to Incorporation*** • Ascertainment and Treatment of Profit Prior to Incorporation • Principles for ascertainment Preparation of separate combined, columnar	Interactive Teaching Learning and discussing relevant examples,
MAR	06	• Profit and Loss A/c including different basis of allocation of expenses and income • Balance sheet preparation • Discussion on Objective questions • Revision and Guidance for Examination	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

PRINCIPAL

Vivek College of Commerce
Academic Year: 2019-20

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Commerce
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	02	**Module:III-Introduction to Organizing** • Organising:Meaning, Definition and steps in organizing • Organization Structures – • Factors influencing organization structures • Features of Line & Staff Organization,	Interactive Teaching Learning and discussing relevant examples,
July	04	**Module:III** • Matrix Organization Virtual Organization • Formal Organization and Informal Organization- • Difference between formal and informal organization • Virtual organization	Interactive Teaching Learning and discussing relevant examples,
Aug	04	**Module:III** • Departmentation –meaning and definition • Factorsinfluencingdepartmentation, Importance. Types of departmentation • Span of Management- Factors Influencing Span of Management, • Tall and Flat Organization.	Interactive Teaching Learning and discussing relevant examples,

Sept	04	**Module:III** • Delegation of Authority- Process- • Importance of delegation of authority • Barriers to Delegation. Principles of Effective delegation • **Decentralization: Factors,** • **Influencing decentralization**	**Interactive Teaching Learning and discussing relevant examples,**
Oct	03	**Module III** • **Advantages and Limitations of decentralization of authority** • **Centralization v/decentralizations** • Discussion on objective questions • Revision and guidance for the examination.	**Interactive Teaching Learning and discussing relevant examples,**

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

PRINCIPAL

Vivek College of Commerce
Academic Year: 2019-20

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Commerce
Semester: IV

Month& Week	No. Lec	*Topics Covered*	Methods Used
NOV	02	**Module:I-Production and Inventory Management** • Production Management-objectives and scope • Production Planning and Control meaning, definition • Production Planning and Control-steps and importance.	Interactive Teaching Learning and discussing relevant examples,
Dec	04	**Module:I** • Production systems-concepts and types • Continuous and intermittent system	Interactive Teaching Learning and discussing relevant examples,
JAN	04	**Module:I** • Productivity-concept, Various factors influencing productivity • Measures for improving productivity	Interactive Teaching Learning and discussing relevant examples,
		Module: I • Inventory management-objectives • inventory control techniques	Interactive Teaching Learning and discussing

FEB	4	• Scientific inventory control system objectives	relevant examples,
MAR	**3**	• Discussion on objective questions • Revision and guidance for examination	Interactive Teaching Learning and discussing relevant examples,

Signature of HOD

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

PRINCIPAL

Vivek College of Commerce
Academic Year: 2019-20

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Marketing
Semester: V

Month Week	No. Lec	Topics Covered	Methods Used
JUNE	06	**MODULE I-INTRODUCTION TO MARKETING.** • Marketing, Concept, Features, Importance, Functions, Evolution, Strategic v/s Traditional Marketing • Marketing Research - Concept, Features, Process Marketing Information System-Concept, Components	Interactive Teaching Learning and discussing relevant examples,
JULY	08	• Market Segmentation- Concept, Benefits, Bases of market segmentation • Customer Relationship Management- Concept, Techniques. Customer relationship management • Market targeting –concept and Five pattern of target market selection.	Interactive Teaching Learning and discussing relevant examples,
AUG	08	**MODULE II-MARKETING DECISIONS-I** • **Marketing Mix- Concept** Product- Product Decision Areas Product Life Cycle- Concept, stages of PLC, • Branding- Concept, Components. • Brand Equity- Factors influencing Brand Equity. Packaging-concepts-essentials of a good package • Product Positioning- Concept, • Strategies of Product Positioning, Service Positioning.	Interactive Teaching Learning and discussing relevant examples,

SEPT	08	• **Pricing**- Concept, Objectives, Factors influencing Pricing, Pricing Strategies. **MODULE III- MARKETING DECISIONS-II** • Physical Distribution- Concept, Factors influencing Physical Distribution, Marketing Channels. • Promotion- Concept, Importance, Elements of Promotion mix • Supply chain management-concept, components of SCM.	Interactive Teaching Learning and discussing relevant examples,
OCT	06	• Integrated marketing communication(IMC) • Sales management-concept-emerging trends • Personal selling-concept, process of personal selling, skill set required for effective selling. • Revision and Guidance for Examination • Discussion on University Question paper	Interactive Teaching Learning and discussing relevant examples,

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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Signature of Teacher

PRINCIPAL

Vivek College of Commerce
Academic Year: 2019-20

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: HRM
Semester: VI

Month& Week	No. Lec	Topics Covered	Teaching Methods
NOV	06	**MODULE:I-HUMAN RESOURCE MANAGEMENT** • Meaning of HRM – Features / Nature - Significance – Scope / Functions • Strategic Human Resource Management • Comparison between Traditional and Strategic Human Resource Management	Interactive Teaching Learning and discussing relevant examples,
DEC	06	**Module: I** • Human Resource Planning (HRP) HRP - Meaning - Steps • Job Analysis - Meaning - Benefits - Job Design • Recruitment- Meaning - Sources of Recruitment, • Selection - Meaning - Steps in Scientific Selection Process.	Interactive Teaching Learning and discussing relevant examples,
JAN	08	**MODULE-II –HUMAN RESOURSE DEVELOPMENT** • Human Resource Development Meaning of HRD - Scope / functions • Training - Meaning - Methods (On the Job and Off the Job) - Importance • Performance Appraisal - Benefits- Limitations • Traditional and Modern Methods of Performance Appraisal	Interactive Teaching Learning and discussing relevant examples,
FEB	08	**MODULE-II** • Career Planning and Development Meaning Importance - Role of Employer	Interactive Teaching Learning and

		and Employee in CPD • Career Options in HRM, Succession Planning,Mentoring,Counselling-concept and techniques **MODUL: IV-TRENDS IN HUMAN RESOURCE MANAGEMENT** • HR in changing environment: Competencies-concept, classification • Learning organizations- Concept, Creating an innovative organization, • Innovation culture- Concept, Need, Managerial role.	discussing relevant examples,
MAR	06	**MODULE – IV** • Trends in HRM,Employee Engagement ,Human resource Information System (HRIS) • Changing patterns of employment. Workforce Diversity. Attrition, Downsizing, Employee Absenteeism, • Work life Balance, Sexual Harassment at work place, Domestic and International HR Practices, Millennial (Gen Y)Competency Mapping • **Revision and guidance for examination**	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

PRINCIPAL

Vivek College of Commerce

Teaching Plan

Academic Year: 2019-20

Class: S.Y.B.Com

Divisions: A & B

Teacher: Prof. CA Shrikant Marathe

Course: Financial Accounting

Semester : III

Course Specific: Financial Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2019	Introduction of Basic Concepts of Partnership Firm & Dissolution thereof	3	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2019	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2019	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2019	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
	Total		15	

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

(Prof. Shrikant Marathe)
Teacher

HOD Accountancy

Vivek College of Commerce

Teaching Plan

Academic Year: 2019-20

Class: S.Y.B.Com

Divisions: A, B, C & D each

Teacher: Prof. CA Shrikant Marathe

Course: Introduction to Management Accounting & Auditing

Semester : III

Course Specific: Introduction to Management Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2019	Introduction of Basic Concepts of Management Accounting	3	Explanation , Black Board Usage, Interactive & Question Solving
2	June 2019	Analysis & Interpretation of Financial Statements - Vertical Forms of Balance Sheet & Revenue Statement	6	Explanation , Black Board Usage, Interactive & Question Solving
3	July 2019	Relationship between items in Balance Sheet & Revenue Statement	3	Explanation , Black Board Usage, Interactive & Question Solving
4	July 2019	Trend Analysis, Comparitive Statement and Common Size Statements	9	Explanation , Black Board Usage, Interactive & Question Solving
5	August 2019	Ratio Analysis	8	Explanation , Black Board Usage, Interactive & Question Solving
6	August 2019	Working Capital Management	4	Explanation , Black Board Usage, Interactive & Question Solving
7	September 2019	Working Capital Management	4	Explanation , Black Board Usage, Interactive & Question Solving
8	September 2019	Capital Budgeting	8	Explanation , Black Board Usage, Interactive & Question Solving
	Total		45	

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

(Prof. Shrikant Marathe)
Teacher

HOD - Accountancy

Vivek College of Commerce

Teaching Plan

Academic Year: 2019-20

Class: S.Y.B.Com

Divisions: A & B each

Teacher: Prof. CA Shrikant Marathe

Course: Financial Accounting

Semester : IV

Course Specific: Financial Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	November 2019	Introduction of Basic Concepts of Debentures & Redemption thereof	2	Explanation , Black Board Usage, Interactive & Question Solving
2	December 2019	Redemption of Debentures	3	Explanation , Black Board Usage, Interactive & Question Solving
3	January 2020	Redemption of Debentures	4	Explanation , Black Board Usage, Interactive & Question Solving
4	February 2020	Redemption of Debentures	4	Explanation , Black Board Usage, Interactive & Question Solving
5	March 2020	Redemption of Debentures	2	Explanation , Black Board Usage, Interactive & Question Solving
	Total		15	

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce

Teaching Plan

Academic Year: 2019-20

Class: S.Y.B.Com

Divisions: A, B, C & D each

Teacher: Prof. CA Shrikant Marathe

Course: Introduction to Management Accounting & Auditing

Semester : IV

Course Specific: Auditing

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	November 2019	Introduction to Auditing including Definitions and concepts of	3	Explanation , Black Board Usage, Interactive & Question Solving
2	December 2019	Distinction among concepts of Book Keeping, Accountancy & Auditing, Objectives of Auditing,	12	Explanation , Black Board Usage, Interactive & Question Solving
3	January 2019	Audit Planning , Auditing Techniques	12	Explanation , Black Board Usage, Interactive & Question Solving
4	February 2020	Vouching & Verification	12	Explanation , Black Board Usage, Interactive & Question Solving
5	March 2020	Verification of Assets & Liabilities	6	Explanation , Black Board Usage, Interactive & Question Solving
	Total		45	

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

(Prof. Shrikant Marathe)
Teacher

Signature of HOD

Vivek College of Commerce

Teaching Plan

Academic Year: 2019-20

Class: T.Y.B.Com

Divisions: A & C each

Teacher: Prof. CA Shrikant Marathe

Course: Direct & Indirect Taxes

Semester : V

Course Specific: Income tax Act , 1961

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2019	Basic Concepts	2	Explanation , Black Board Usage, Interactive & Question Solving
2	June 2019	Residential Status & Scope of Total Income	3	Explanation , Black Board Usage, Interactive & Question Solving
3	June 2019	Income from Salary	4	Explanation , Black Board Usage, Interactive & Question Solving
4	July 2019	Income from House Property	5	Explanation , Black Board Usage, Interactive & Question Solving
5	July 2019	Profits & Gains from Business or Profession	7	Explanation , Black Board Usage, Interactive & Question Solving
6	August 2019	Capital Gains	4	Explanation , Black Board Usage, Interactive & Question Solving
7	August 2019	Income from Other Sources	2	Explanation , Black Board Usage, Interactive & Question Solving
8	August 2019	Deductions u/c VI-A	6	Explanation , Black Board Usage, Interactive & Question Solving
9	September 2019	Computation of Total Income	12	Explanation , Black Board Usage, Interactive & Question Solving
	Total		45	

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

(Prof. Shrikant Marathe)
Teacher

HOD - Accountancy

Vivek College of Commerce

Teaching Plan

Academic Year: 2019-20

Class: T.Y.B.Com

Divisions: A & C each

Teacher: Prof. CA Shrikant Marathe

Course: Direct & Indirect Taxes

Semester : VI

Course Specific: The Central Goods & Services Tax Act , 2017,

The States Goods & Services Tax Act, 2017

The Union Territory Goods & Services Tax Act, 2017

The Integrated Goods & Services Tax Act, 2017

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	November 2019	Introduction, Definitions,	3	Explanation , Black Board Usage, Interactive & Questi า Solving
2	December 2019	Scope of Supply, Levy and Collection of Tax,	6	Explanation , Black Board Usage, Interactive & Questi า Solving
3	December 2019	Composition Levy Exemptions from Tax,	3	Explanation , Black Board Usage, Interactive & Questi า Solving
4	January 2020	Time of Supply, Nature & Place of Supply Value of Supply, Input Tax Credit	12	Explanation , Black Board Usage, Interactive & Questi า Solving
5	February 2020	Registration under GST Law & Payment of Tax	6	Explanation , Black Board Usage, Interactive & Questi า Solving
6	February 2020	Computation of Liability and Tax	6	Explanation , Black Board Usage, Interactive & Questi า Solving
7	March 2020	Computation of Liability and Tax	9	Explanation , Black Board Usage, Interactive & Questi า Solving
	Total		45	

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

(Prof. Shrikant Marathe)

Teacher

Signature of HOD

Vivek College of Commerce
Academic Year: 19-20(Sem I)

Name of Teacher:Shefali Naranje

Theory Teaching Plan: **Business Communication**

Class: FY BCom
Sem-I

Month	No. of Lectures	Topic Covered	Method Used
July	12	Concept of Communication, Impact of technology enabled Communication	Board,PPT
August	12	Communication at Workplace, Listening	Board,PPT
September	12	Business Ethics,Barriers to Communication	Board,PPT
October	12	Theory of Business Letter Writing, Personnel Correspondence	Board,Notes
Nov	12	Commercial terms, revision	Notes,
	Tutorials		
July	16	Reading, Listening	Activities
August	16	Speaking skills	Activities
September	16	Writing Skills	Activities
October	16	Remedial Teaching	Activities

Signature of Faculty

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year: 19-20

Name of Teacher:Shefali Naranje

Theory Teaching Plan: **Business Communication**

Class: FY BCom Sem-II

Month	No. of Lectures	Topic Covered	Method Used
December	12	Interviews, Meetings	Board,PPT
January	12	Conferences, Public Relations	Board,PPT
February	12	Trade Letters	Board,PPT
March	12	Business Proposals, Report Writing	Board,Notes
	12	Revision	Notes,
	Tutorials		
December	16	Group Discussion, Mock Interviews	Activities
January	16	Mock Meetings, summarization	Activities
February	16	Book Review,	Activities
March	16	Reports	Activities

Signature of Faculty

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year- 2019-20

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-I

Subject: Environmental Studies-1

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures	Topics to be covered	Methods to be used
July	19	**Unit-1- Environment & Ecosystem:** Introduction of the Subject, Syllabus, Paper Pattern, Environment Meaning, Definition, Scope Components, Concept of Ecosystem, Types of Ecosystem, Functions of Ecosystem- Food Chain, Food Web & Food Pyramid, Man Environment Relationship, Importance & Scope of Environmental Studies **Unit: 2 Natural Resources & Sustainable Development:** Meaning, Definition & Classification of Resources, Factors Influencing Resource Utilization, Resource Conservation Meaning & Methods of Conservation, Conventional & Non - Conventional Resources, and Problems Associated with Water Resources & Management	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
August	19	Problems Associated with Forest Resources & Management, Problems Associated with Energy Resources & Management, Resource Utilization & Sustainable Development. **Unit:3 Population and Emerging Issues of Development:** Population Explosions in the World & India, Arising Concerns. Demographic Transition Theory, Pattern of Population Growth in the World & India, Associated Problems, Measures taken to Population Growth in India, Environment & Human Health, HDI, The World Happiness Index	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
Septem ber	14	**Unit:4 Urbanization and Environment:** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology, Applications of GST in Environmental Management	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
October	9	**Unit: 5-Reading of Thematic Map & Map Filling** World Map Filling- Using Point, Line & Polygon Segment.**Thematic Map**: Pie, Simple Bar, Dot, Circle, Pictogram, Flow Map.	World Map, Chart, Hands out, Atlas (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

Academic Year- 2019-20

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-II

Subject: Environmental Studies-2

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures	Topics covered	Methods used
November	4	**Unit: 1- Solid Waste Management for Sustainable Society** Classification of Solid Wastes – Types and Sources of Solid Waste; Effects of Solid Waste Pollution- Health Hazards, Environmental Impacts; Solid Waste Management –	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
December	14	Solid Waste Management in Mumbai- Schemes and Initiatives run by MCGM – Role of Citizens in Waste Management in Urban and Rural Areas. **Unit:-2- Agriculture and Industrial Development:** Environmental Problems Associated with Agriculture: Loss of Productivity, Land Degradation, Desertification, Uneven Food Production – Hunger, Malnutrition – Sustainable Agricultural Practices.Environmental Problems Associated with Industries – Pollution - Global Warming, Ozone Layer Depletion , Acid Rain, - Sustainable Industrial Practices	Interactive Method Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
January	20	Green Business and Green Consumerism Corporate Social Responsibility towards Environment **Unit:-3- Tourism and Environment:** Tourism: Meaning, Nature, Scope and Importance –Typology of Tourism Classification, Tourism Potentials in India and Challenges before India; New Tourism Policy of India; Consequences of Tourism : Positive and Negative Impacts on Economy, Culture and Environment - Ecotourism	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
February	13	**Unit: 5- Environmental Movements and Management:** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
March	14	Applications of GST in Environmental Management, **Unit: 5-Mumbai & Konkan Map Filling** Environmentally Significant Features of Mumbai, Environmentally Significant Features of Kankan Revision of Unit-1,2,3,4 and Maps	Maps,Charts, Handsout, (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

2019-20

Name of Teacher: Dr. Tanusree Chaudhuri

Subject: Foundation Course (Semester-I)

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	July	5	**Unit:-2- Concept of Disparity 1** Understanding the concept of disparity as arising out stratification, Inequality and gender disparity, causes of gender disparity, Violence against women; types of violence, Project Topic discussion	Interactive Method, Lecture method, (PPt, LCD Projector Used in the Class)
2	August	4	Socio Economic problems of Women in India, Female foeticide and causes of declining sex ratio, Portrayal of Women and mass media,	Interactive Method, Lecture method, Inquiry Method (PPt, LCD Projector Used in the Class)
3	September	3	Concept of Disability, Project presentation, Physical disability, types, causes , problems, Mental disability, types, causes , problems Govt. Roles and remedies for physical and mental disable persons,	Interactive Method, Lecture method, Inquiry Method (PPt, LCD Projector Used in the Class)
4	October	2	Project Presentation.	Presentation

Dr. Tanusree Chaudhuri

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

2019-20

Name of Teacher: Dr. Tanusree Chaudhuri

Subject: Foundation Course (Semester-II)

Sr.No.	Month	No. of Lectures	Topics to be Covered	Methods used
1	November	1	**Unit:3- Ecology** Syllabus, paper pattern & Importance of environmental studies,	Lecture method, (PPt, LCD Projector Used in the Class)
2	December	3	Concept of environment, components of environment, Ecosystem, types of ecosystem Environment as a natural capital,	Interactive method, (PPt, LCD Projector Used in the Class)
3	January	4	Concept of environmental degradation and pollution, Causes of environmental degradation, project presentation	Inquiry Method (PPt, LCD Projector Used in the Class)
4	February	4	Project Presentation, Concept of Sustainable Development , Components of sustainable development	Presentation Method
	March	2	Poverty and environment,	

Dr. Tanusree Chaudhuri

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C,D)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
July	15	Module I – Business Concept, functions, scope, significance of business,Traditional and modern concept of business, Setting business objectives, classification of business objectives Turnaround Strategies, Impact of Globalisation, Liberalisation and Privatisation on Indian Economy. Business Growth Strategies Module II – Business Environment concept and Components of Business Environment and its impact on business, Educational environment and its impact. Trading Blocs	Interactive Teaching Learning and discussing relevant examples
August	09	WTO : objectives, functions and its impact on Indian Business, Module III Project Planning: Business Planning Process, Concept and importance of Project Report, Feasibility study and its types, Distinguish between Project Report and Feasibility Report	Interactive Teaching Learning and discussing relevant examples
September	06	Factors affecting location of business, Role of Government in Promotion, Licensing and Registration Procedure, Filing of Returns and other documents	Interactive Teaching Learning and use of PPT
October	15	Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship Entrepreneur and Manager, Entrepreneur and Intrapreneur, Types of Entrepreneurs Competencies of an Entrepreneur, Entrepreneurship Training and Development centers,	Interactive Teaching Learning , use of PPT and discussing relevant examples

Signature of HOD

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

PRINCIPAL

Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,C,D)

Subject: Commerce- III

Term : I

Semester : III

Month and Week	No.of Lectures	Topics Covered	Methods used
June	04	Giving overview of syallbus Module I – Concept and nature of Management Functions of Management and Managerial Skills and Competencies	Interactive Teaching Learning and Case Study method
July	05	Evolution of Management Scientific Management Classical Organisation : Henri Fayol's Principles, Human Relations Approach Peter Drucker's Dimensions of Management	Interactive Teaching Learning and use of PPT
August	03	Origin and Significance of Indian Ethos to Management Revision of Module I Module II Plannning- meaning and components	Interactive Teaching Learning and use of PPT
September	03	Steps in planning process Planning-Importance Co-ordination- importance	Interactive Teaching Learning

Signature of HOD

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

PRINCIPAL

Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (B)

Subject: Commerce- III

Term : I

Semester : III

Month and Week	No.of Lectures	Topics Covered	Methods used
June	07	Module – I Introduction to Management Concept and Nature of Management Functions of Management and Managerial Skills and Competencies,Evolution of Management, Scientific Management Classical Organisation : Henri Fayol's Principles	Interactive Teaching Learning
July	10	Human Relations Approach and Peter Drucker's Dimensions of Management Origin and Significance of Indian Ethos to Management Module II Planning : Meaning and components of planning, Steps in Planning Process, Co-ordination – Importance MBO and Management By Exception	Interactive Teaching Learning and use of PPT
August	05	Decision Making – Techniques and Essentials of Sound Decision Making Impact of Technology on Decision Making Module IV- Directing and Controlling Motivation – Concept and Importance, Influencing factors	Interactive Teaching Learning
September	08	Controlling – concept, Steps, Essentials Techniques of Controlling- PERT, CPM, Budgetary Control, Management Audit Revision	Interactive Teaching Learning and Case Study

Signature of HOD

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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Signature of Teacher

PRINCIPAL

Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Term : I

Semester : V

Month and Week	No.of Lectures	Topics Covered	Methods used
June	03	Module I – Introduction to Marketing Research Meaning, features, significance and functions.	Interactive Teaching Learning
July	17	Steps in MR, Ethics in MR, Career Options in MR MIS – concept, components, Essentials Decision Support System –components and importance, Data Mining Module II Research Design – eaning and Significance Steps in formulating Research Design and types of Research Questionnaire – Meaning, Essential and Types Sampling –Concept and Terms	Interactive Teaching Learning and discussing actual questionnaires
August	13	Hypothesis-concept, types and importance Module III Data Collection Primary and Secondary Data- Advantages and Disadvantages, Sources of collecting secondary data Methods of Primary Data Collection, Techniques of conducting Survey	Interactive Teaching Learning and case studies discussion
September	12	Module IV Steps in Data Processing, Analysis and Interpretation of Data, Use of Visual Aids in Research, Use of Statistical tools in Research Report Writing Revision	Interactive Teaching Learning

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PRINCIPAL

Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C,D)

Subject: Commerce- II

Term : I

Semester : II

Month and Week	No.of Lectures	Topics Covered	Methods used
November	06	Module I – Services – Meaning, Characteristics, scope and classification. Importance of Service Sector, Consumer Expectations, Service Mix	Interactive Teaching Learning and discussing relevant examples
December	09	Market Research and Service Development cycle, Managing Demand and Capacity, Opportunities in Service Sector Challenges in Service Sector, Module II Retailing – concept of organized and unorganized retailing, survival strategies for unorganized retailing Growth of organized retailing, Store formats and non-store formats	Interactive Teaching Learning and discussing relevant examples
January	12	Store Planning – Design and layout, Mall Management Retail Scenario in India, Prospectus and Challenges, Retail Franchising FDI in Retailing, Careers in Retailing Module III – concept of BPO and KPO, LPO.	Interactive Teaching Learning
February	12	ATM, Debit and Credit Cards, Internet Banking FDI and its impact on banking and insurance sector in India, ERP Logistics- Importance and Challenges Module IV – E-Commerce – Meaning, features, functions, scope.	Interactive Teaching Learning and use of videos and PPT
March	10	Importance and limitations of E-Commerce, Types of E-Commerce – B2B. B2C, C2C, On-line Marketing Research E-Transition challenges for Indian Corporates and Revision Revision	Interactive Teaching Learning and discussing relevant examples

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Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (B)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
November	04	Module II – Quality Management- Dimensions of Quality, Types of cost of Quality Quality Circle – Features, TQM- Importance	Interactive Teaching Learning and Case Study method
December	06	Six Sigma – Process, ISO Certification Process Kaizen Process, Service Quality Management – Importance. SERVQUAL MODEL	Interactive Teaching Learning and use of PPT and Videos
January	08	Measures to improve service quality. Module III Indian financial System – structure IPO – Procedure, Dematerialisation – Concept and role of Depositories, Dematerialisation – procedure, Functions of SEBI Investors protection measures of SEBI, Stock Market and its function	Interactive Teaching Learning and discussion of case studies Interactive Teaching Learning
February	08	Credit Rating and its advantages, Credit Rating Agencies in India Module IV –Recent Trends in Finance Mutual Funds –types, Advantages and Disadvantages, Systematic Investment Plan Commodity Market - Categories	Interactive Teaching Learning
March	04	Derivative Market – types and Participants Derivative Market Instruments Revision	Interactive Teaching Learning and Case Study

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PRINCIPAL

Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,C,D)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
November	02	Module III Indian financial System - structure Module III Indian financial System - structure	Interactive Teaching Learning
December	03	IPO – Procedure Dematerialisation – Concept and role of Depositories Dematerialisation – Procedure	Interactive Teaching Learning and Case Study method, use of PPT
January	04	Functions of SEBI Investors protection measures of SEBI Stock Market and its 10function Credit Rating and its advantages	Interactive Teaching Learning and use of PPT
February	04	Credit Rating Agencies in India Module IV – Recent Trends in Finance Mutual Funds -types Mutual Funds – Advantages and Disadvantages Systematic Investment Plan	Interactive Teaching Learning and use of PPT and Videos
March	04	Commodity Market - Categories Derivative Market – types and Participants Derivative Market Instruments Revision	Interactive Teaching Learning and Videos

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PRINCIPAL

Vivek College of Commere

Academic Year:2019-20

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Semester : VI

Month and Week	No.of Lectures	Topics Covered	Methods used
November	06	Module I Product Research- concept, areas,steps in new product development Product Testing & Test Marketing- concept, methods	Interactive Teaching Learning and discussion of case studies
December	09	Brand Research- concept, components of a Brand, importance, Packaging Research- concept, importance, Price Research- concept, factors influencing pricing, importance, Module II Physical Distribution research- concept, types of distribution channels, Supply Chain Management- concept, Components	Interactive Teaching Learning and discussion of case studies
January	11	Importance of physical distribution research, Promotion Research- concept, elements, importance Advertising Research- concept, scope, pre & post testing methods of advertising effectiveness Consumer Research- concept, objectives, methods Motivation Research : concept,importance, Sales Research- concept, significance	Interactive Teaching Learning and discussion of case studies
February	12	Module III Sales Research – Scope, Rural Marketing Research-concept, features of Indian rural market, sources of data, Research tools, do's and don'ts in rural Marketing Research, Global Marketing Research-concept, factors affecting Global Marketing Needand scope of Global Marketing Research Module IV:Factors involved in organizing Marketing Research activity, In house marketing department,--structure, merits , demerits	Interactive Teaching Learning and discussion of case studies
March	12	Professional Marketing Research agencies- structure, merits, demerits,, Professional standards, Prominent Marketing Research Agencies – HTA, ORG, IMRB, NCAER, Nielson Revision	Interactive Teaching Learning and discussion of case studies

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Vivek College of Commerce

2019-20

Name of Teacher: Nisha Vikas Pillai

Subject: Cost Accounting (Sem V)

Division : T Y (A,B,C)

Sr.No.	Month	No. of Lectures	Topics Covered	Teaching Methods/aids used
1	June	12	1) Introduction to Cost Accounting 2) Classification of Cost and Cost Sheet Introduction Cost Sheet, Total Cost, Different Cost for Different Purposes	LCD /Projector Problem Solving and Lecturing Method
2	July	16	3)Reconciliation of Cost and Financial Accounts Practical Problems 4) Material Cost-Inventory Control, Inventory Accounting.	Problem Solving and Lecturing Method
3	August	16	5) Labour Cost- Attendance and Payroll Procedures, Labour Turnover, Remuneration System 6) Overheads Functional Anaylsis Behavioural Analysis	Problem Solving and Lecturing Method
4	September	16	Problems of Overheads Revision	Problem Solving and Lecturing Method

Nisha Pillai

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PRINCIPAL

Vivek College of Commerce

2019-20

Name of Teacher: Nisha Vikas Pillai

Subject: Cost Accounting (Sem VI) Cost Accounting

Division : T Y (A,B,C)

Sr.No.	Month	No. of Lectures	Topics Covered	Teaching Methods/aids used
1	November	10	1) Introduction to Standard Costing- Material Varaince and Labour Variance. 2) Introduction to Marginal Costing- P/V ratio, Break Even Point, Practical Problems	Problem Solving and Lecturing Method
2	December	16	3)Contract Costing Practical Problems on Transfer of Material From One another to another, Contract Accounting for two years, Estimated Contracts	Problem Solving and Lecturing Method
3	Jan	16	4) Process Costing- Introduction Practical Problems on Partly sale and Partly Transfer of Output, Process Stock Given, Preparation of Costing Profit and Loss	Problem Solving and Lecturing Method
4	Feb	16	Cost Control Accounts-(Non- Integrated System) Practical Problems Transfer of goods to warehouse , Gross Profit rate is given, Material Issued is given	Problem Solving and Lecturing Method
5	March	2	Royalty Paid is given, Opening balances on Control A/c Is given Revision Problems	Problem Solving and Lecturing Method

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PRINCIPAL

Vivek College of Commerce

2019-20

Name of Teacher: Nisha Vikas Pillai

Subject: Accounting and Financial Management (Sem I)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures	Topics Covered	Teaching Methods/aids used
1	July	8	Chapter 1: Departmental Accounts Introduction and Meaning of Departmental Accounts	Problem Solving and Lecturing Method
2	August	8	Basis of Allocation of Expenses and Income and Receipts Practical Problems on Departmental Transfer Concepts, Preparation of Departmental Trading and Profit and Loss Account.	Problem Solving and Lecturing Method
3	September	8	Chapter 2: Accounting for Hire Purchase. Meaning and Calculation of Interest and Payment Table Journal Entries in the books of the Hirer and the Vendor	Problem Solving and Lecturing Method
4	October	6	Preparation of Ledger Accounts in the books of the buyer and the seller Revision	Problem Solving and Lecturing Method

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Vivek College of Commerce

2019-20

Name of Teacher: Nisha Vikas Pillai

Subject: Subject: Accounting and Financial Management (Sem *II*)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures	Topics Covered	Teaching Methods/aids used
1	Novemeber	4	Chapter 1: Branch Accounting Introduction ,Classification of Branch	Problem Solving and Lecturing Method
2	December	8	Debtors Method Introduction At cost At Invoice Price Stock And Debtors Method Introduction	Problem Solving and Lecturing Method
3	January	8	At cost At Invoice Price Chapter 2: Fire Insurance Introduction	Problem Solving and Lecturing Method
4	February	8	Ascertainment of Claim as per Insurance Policy Problems	Problem Solving and Lecturing Method
5	March	2	Problems on Fire Inusrance Revision	Problem Solving and Lecturing Method

Nisha Pillai

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PRINCIPAL

Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam **Subject: Business Economics**

Class: F.Y.B.Com.(A,B,C & D) **Semester: I**

Month	No. of Lectures	Topics	Methods used
July 2019	15	Introduction to Business Economics - Meaning and scope, Importance of Business Economics, Basic tools in Economics. Opportunity cost principle, Average and Marginal projects, Use of Marginal analysis in economic decision making,, Basics of Market demand, Market supply and equilibrium price, Shift in demand and supply curves and equilibrium, Demand function, Nature of Demand curve under different Market situations, Price, Income and Cross Elasticity od Demand.	Explanation with Equations Examples, Diagrams and Numerical Problems, Game Method to explain demand analysis, Case studies
Aug. 2019	09	Demand forecasting- Meaning, Significance, Steps in Demand Forecasting, Methods of Demand Forecasting, Survey and statistical Methods- Numerical Examples. Production function- Law of Variable Proportion, Isoquants-Ridge lines, Least cost combination of inputs, Law of Returns to scales- Expansion path-Expansion and Dis-economies of Scale,	Explanation with Equations Examples and Diagrams, Numerical examples.
Sept. 2019	15	Cost concepts-Accounting and Economic cost, Implicit and Explicit cost, Social and Private cost. Historical and replacement cost, Sunk cost and Incremental cost, Fixed and variable cost, Total, Average and Marginal Cost, Cost output relationship in Short run and Long run,	Explanation with Equations Examples, Diagrams and Numerical Problems
Oct. 2019	06	Solving of Case studies from old Question Papers, Revision	Solving questions

HOD, Dept. of Business Economics

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof. Prabhakar R.Musam

PRINCIPAL

Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam **Subject: Business Economics**

Class: F.Y.B.Com.(A,B,C & D) **Semester: II**

Month	No. of Lectures	Topics	Methods used
November 2019	3	Introduction to Syllabus	Explanation
December 2019	10	Perfect Competition: Meaning and Features, Perfect Competition: Features, Equilibrium Conditions, Price-Output determination under Perfect Competition.	Explanation with Equations Examples, Diagrams and Numerical Problems, Case studies
January 2020	12	Monopoly: Meaning and Features, Monopoly: Equilibrium of firm, Monopolistic Competition: Meaning and Features, Monopolistic Competition: Equilibrium of firms.	Explanation with Equations Examples, Diagrams and Numerical Problems, Case studies
February 2020	12	Selling Cost, Excess Capacity, and Oligopoly: Meaning and Features, Collusive and Non Collusive Oligopoly, Price Leadership, Cost - Plus Pricing, Marginal Cost Pricing, Mark up pricing, Discriminating pricing and Transfer pricing.	Explanation with Equations Examples, Diagrams and Numerical Problems
March 2020	9	Capital Budgeting: Meaning , Steps and Importance, Pay Back period, NPV, IRR, Case studies on Pay Back Period Method	Explanation with Equations Examples, Diagrams and Numerical Problems, Case studies.

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Prof. Prabhakar R.Musam

PRINCIPAL

Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam **Subject: Business Economics**

Class: S.Y.B.Com.(Div. D) **Semester: III**

Month	No. of Lectures	Topics	Methods used
June 2019	8	Discussed Syllabus and Question Paper Pattern, Introduction to Economic Systems - Meaning and Features, Functions, Importance of Study of Economic Systems.	Explanation with Examples
July 2019	12	Determinants of Economic Systems, Classification of Economic Systems, Multi-dimensional approach, Pure and Mixed Systems, Criteria of Evaluating Economic Systems; Efficiency criteria, Allocative, Productive and Distributive Efficiency under different Economic Systems	Explanation with Examples and Case studies
August 2019	12	Role of Freedom under different Systems, Incentives and Dis-Incentives under different Economic Systems, Economic and Non-Economic Incentives under different Economic Systems, Evolution of Capitalism from Mercantilism to Modern Capitalism	Explanation with Examples
Septe mber 2019	12	Features of Modern Capitalism, Welfare state emergence and features, Marxian Economic Thought- Materialistic Interpretation of History,	Explanation with Examples
Octobe r 2019	4	Theory of Profit, Theory of Capitalist crisis and Breakdown, Revision	Explanation with Examples

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Prof. Prabhakar R.Musam

PRINCIPAL

Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam **Subject: Business Economics**

Class: S.Y.B.Com.(Div.D) **Semester: IV**

Month	No. of Lectures	Topics	Methods used
November 2019	3	Introduction to Syllabus	Explanation with Examples
December 2019	10	American Capitalism, Central Planning in Soviet Union, Transition in Central Eurasia.	Explanation with Examples
January 2020	12	Convergence of Economic Systems, Mixed Economy: Meaning and Features, Role of Public Sector, Gandhi an ideas on Economic systems, Economic Reforms in China.	Explanation with Examples
February 2020	12	Globalisation : Meaning, Transnational Corporations, Impact of globalisation on economic growth, Impact of globalisation on efficiency and distribution of income,	Explanation with Examples
March 2020	9	Challenges of Capitalist globalisation,, Polarization Crisis, Crisis of Ecological sustainability, Solving of old Question Papers	Explanation with Examples

HOD, Dept. of Business Economics

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof. Prabhakar R.Musam

PRINCIPAL

Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam **Subject: Business Economics**

Class: T.Y.B.Com.(Div.B) **Semester: V**

Month	No. of lectures	Topics	Methods used
June 2019	8	New Economic Policy – 1991, Social Infrastructure - Education, Health and Family welfare	Explanations with examples
July 2019	12	Social Infrastructure- Family welfare, Sustainable Development : Goals and Policy Measures, Foreign Investment in India, National Agricultural Policy	Explanations with examples
August 2019	12	Agricultural Pricing in India, Agricultural Finance, Agricultural Marketing in India, Overview of Industrial Sector- Competition Act 2002	Explanations with examples
September 2019	12	Disinvestment Policy, MSME Sector, Industrial Pollution in India, Service Sector : Trends in Healthcare and Tourism Industry, Banking in India	Explanations with examples
October 2019	4	Insurance Industry in India, Indian Money Market, Indian Capital Market, Revivsion.	Explanations with examples

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof. Prabhakar R.Musam

PRINCIPAL

Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam **Subject: Business Economics**

Class: T.Y.B.Com.(Div. D) **Semester: VI**

Month	No. of Lectures	Topics	Methods used
November 2019	3	Introduction to Syllabus	
December 2019	10	Theories of International Trade: Comparative Cost Theory, Heckscher Ohlin Theory. Terms of Trade: Meaning & Types, Gains from Trade (with Offer Curves),	Explanations with examples
January 2020	12	Concept & Structure of BOP, Causes of Disequilibrium, Measures to Correct Disequilibrium in BOP- India's BOP Position since 1991, WTO Agreements with reference to TRIPS, TRIMS and GATS.	Explanations with examples
February 2020	12	Foreign Exchange Market: Functions and Dealers, Exchange Rate Systems - Spot and Forward Exchange Rate., Hedging, Arbitrage and Speculation, Exchange Rate Determination -Purchasing Power Parity Theory, Role of Central Banks in Foreign Exchange Market,	Explanations with examples
March 2020	9	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages).,RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages). Revision	Explanations with examples

HOD, Dept. of Business Economics

Prof. Prabhakar R.Musam

PRINCIPAL

Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam **Subject: Foundation Course**

Class: F.Y.B.Com. – B (03 lectures per week) **Semester: I**

Month	No. of Lectures	Topics	Methods used
July 2019	8	Introduction to Diversity Rural and Urban imbalance Regional disparity	Explanation with examples
Aug. 2019	10	Communalism	Explanation with examples
Sept. 2019	8	Caste Discrimination, Role of youth in national integration	Explanation with examples
Oct. 2019	4	Project work	Explanation with examples

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Prof. Prabhakar R.Musam

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Teaching Plan for 2019-2020

Name of the Teacher: Prabhakar R. Musam

Subject: Foundation Course

Class: F.Y.B.Com. B

Semester: II

Month	No. of Lectures	Topics	Methods used
November 2019	1	Introduction	Explanation with examples
December 2019	3	NEP-1991, Five year plans in India, Globalization	Explanation with examples
January 2020	4	Privatisation, Globalization-Impact on FDI,FII, Growth	Explanation with examples
February 2020	5	Globalization and Employment in Service sector- BPO, New Job opportunities	Explanation with examples
March 2020	3	Project	Explanation with examples

HOD, Dept. of F.C.

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Prof. Prabhakar R.Musam

PRINCIPAL

Vivek College of Commere 2019-20

Name of Teacher: Kavita sawant Department: Computer

Class: S Y B COM Division D Subject: Computer programming

Theory + Particles

S No	Month And week	No. of Lectures	Topics Covered	Methods used
1	July	06 lectures per week+ 3 Theory	Unit – I-Introduction to Hardware Generation,type,characteristics, Digital ,control unit, Functions, memory, binary, decimal exercises Practical book - Assignment 1. Converting decimal to binary 2. Converting binary to decimal	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	06 lectures per week+ 3 Theory	Unit-II Software and its need, types, application software, operating system, utility program, algorithms, Flow charts, computer applications in business. Practical book - Assignment 1.Writing algorithms and drawing flowcharts(Inputs process) 2. Writing algorithms and drawing flowcharts(Inputs decision-process, loops)	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
3	Sept	06 lectures per week+ 3 Theory	Unit – III Introduction to C programming, Structure of C Program, keywords, identifies, constants, variables, data types, type conversion, input and output, in C	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

			print(),scanf(),putchar(),gets(), puts(),storage class Practical book - Assignment 1.Loading a C editor program entering and compiling a simple C program 2. program to input print() 3.program to scanf()	
4	Octo	06 lectures per week+ 3 Theory	Unit – IV Decision statement if-else statement, break, continue, goto, switch() loop control – for(),while(),do while(),nested loop. Practical book - Assignment 1.program to compute commission, discount if() 2. Computing income tax based on given criterion. 3.Priting numbers, loops 4.Printing interest and depreciation tables	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
	Nov	06 lectures per week+ 3 Theory	Unit-I Computer communication system Internet,OSI,Protocol,DNS,Search Engine,web crawles	1. Explanation of Concept 2. Demo of concept with examples to use for work environment
	Dec	06 lectures per week+ 3 Theory	Unit-II Principles of DBMS (Relation ,Attribute,Instance,Relationship,Join)	1. Explanation of Concept 2.Demo of concept with examples to use for work environment
	Jan and Feb	06 lectures per week+ 3 Theory	DBMS using MS-Access Interface,database creation,creating tables,pivot table,updating records,moving records	1. Explanation of Concept 2. Demo of concept with examples to use for work environment

			Lab 1- Access Menu and Ribbon Lab 2 – Access Database Lab 3 – Creating tables adding Details Lab 4 – Using A form as a data Entry object Lab 5 – Using Access tables	Sample Exercise for practice.
	March	06 lectures per week+ 3 Theory	MS Access queries and tables Access Forms Access Reports Lab 6 – Understanding Different views Lab 7-Adding and services Lab 8- sorting and filtering Lab 9 – Importing data from excel Lab – 10- Access Report	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Kavita S Sawant

Signature of Teacher

Vivek College of Commere 19-20

Name of Teacher: Kavita sawant Department: Computer and MathsApplication

Class: T Y B COM Sem V and Sem VI Subject: Computer System and Application

S No	Month	No. of Lectures	Topics Covered	Methods used
1	July	03lectures per week+ 1 Theory	Introduction to Excel,Types of data,auto complete,auto correct,auto fill,auto fit options.	Explanation ,Demo ,Sample Exercise for practice.
2	Aug	03 lectures per week+ 1 Theory	Multiple spreadsheets 1. Creating formulas ,inserting functions etc.	Explanation ,Demo ,Sample Exercise for practice.
3	Sept	03 lectures per week+ 1 Theory	MYSQL introduction,Database and sql,data types, Creating database,tables Practical book - Assignment	Explanation ,Demo ,Sample Exercise for practice.
4	Octo	03lectures per week+ 1 Theory	Mysql – Built in Functions, Retrieving Data from mysql, Subqueries (simple join,inner joins),	Explanation ,Demo ,Sample Exercise for practice.
	Nov	03 lectures per week+ 1 Theory	Module I E - Commerce (18 Lectures) (a) Definition of E-commerce (b) Features of E-commerce (c) Types of E-commerce E-Commerce Security	Explanation ,Demo ,Sample Exercise for practice.
	Dec	03 lectures per week+ 1 Theory	Module II Advanced MS-Excel(9 Lectures)	Explanation ,Demo ,Sample Exercise for practice.
	Jan	03 lectures per week+ 1 Theory	Module III Advanced MS-Excel(9 Lectures)	Explanation ,Demo ,Sample Exercise for practice.
	Feb and March	03 lectures per week+ 1 Theory	Module IV Visual Basic (9 Lectures) a) Introduction to Visual Basic, Introduction Graphical User Interface (GUI).	Explanation ,Demo ,Sample Exercise for practice.

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Kavita S.Sawant

Signature of Teacher

Vivek College of Commerce 2019-20

Name of Teacher: Bhakti Manjrekar Department: Mathematics/Statistics/ Computer

Class: F Y B COM Sem II Division A,D Subject: Mathematics

S No	Month	No. of Lectures	Topics Covered	Methods used
1	Nov19	2 lectures per week+ 1 tutorial	**Unit II: Interest and Annuity:** a. **Interest:** Simple Interest, Compound Interest (Nominal & Effective Rate of Interest),. Calculations involving upto 4 time periods.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
2	Dec 19	2lectures per week + 1 tutorial	b. **Annuity:** Annuity Immediate and its Present value, Future value. Equated Monthly Installments (EMI) using reducing balance method & amortization of loans. Stated Annual Rate & Effective Annual Rate Perpetuity and its present value. Simple problems involving up to 4 time periods.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
3 4	Jan 20	2lectures per week+ 1 tutorial	**Unit I : Functions, Derivatives and Their Applications** a. **Concept of real functions:** constant function, linear function, x_n, e_x, a_x, log x. Demand, Supply, Total Revenue, Average Revenue, Total cost, Average cost and Profit function. Equilibrium Point, Break-even point.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
4	Feb 20	2 lectures per week+ 1 tutorial	b. **Derivative of functions:** i. Derivative as rate measure, Derivative of x_n, e_x, a_x, log x. ii. Rules of derivatives: Scalar multiplication, sum, difference, product, quotient	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

			(Statements only), Simple problems. Second order derivatives.	
5	Mar 20	2 lectures per week+ 1 tutorial	iii. Applications: Marginal Cost, Marginal Revenue, Elasticity of Demand. Maxima and Minima for functions in Economics and Commerce. (Examination Questions on this unit should be application oriented only.)	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

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Vivek College of Commere 2019-20

Name of Teacher: Bhakti Manjrekar Department: Mathematics/Statistics/ Computer

Class: F Y B COM Sem II Division B, C Subject: Statistics

S No	Month	No. of Lectures	Topics Covered	Methods used
1	Nov19	3 lectures per week+ 1 tutorial	**Correlation Analysis:** Meaning, Types of Correlation, Determination of Correlation: Scatter diagram, Karl Pearson's method of Correlation Coefficient and Spearman's Rank Correlation Coefficient.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
2	Dec 19	3 lectures per week + 1 tutorial	**Regression Analysis:** Meaning, Concept of Regression equations, Slope of the Regression Line and its interpretation. Regression Coefficients, Relationship between Coefficient of Correlation and Regression Coefficients, Finding the equations of Regression lines by method of Least Squares.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
3	Jan 20	3 lectures per week+ 1 tutorial	**Time series**: Concepts and components of a time series. Representation of trend by Freehand Curve Method, Estimation of Trend using Moving Average Method and Least Squares Method. Estimation of Seasonal Component using Simple Arithmetic Mean for Additive Model only Concept of Forecasting using Least Squares Method.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

4	Feb 20	3 lectures per week+ 1 tutorial	**Index Numbers:** Concept and usage of Index numbers, Types of Index numbers, Aggregate and Relative Index Numbers, Lasperye's, Paasche's, Dorbisch-Bowley's, Marshall-Edgeworth and Fisher's ideal index numbers, Test of Consistency: Time Reversal Test and Factor Reversal Test. Chain Base Index Nos. Shifting of Base year. Cost of Living Index Numbers, Concept of Real Income, Concept of Wholesale Price Index Number.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
5	Mar 20	3 lectures per week+ 1 tutorial	**Probability Distributions:** i. Discrete Probability Distribution: Binomial, Poisson (Properties and applications only, no derivations are expected) ii. Continuous Probability distribution: Normal Distribution. (Properties and applications only, no derivations are expected)	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

PRINCIPAL

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

Vivek College of Commere 2019-20

Name of Teacher: Bhakti Manjrekar Department: Mathematics/Statistics/ Computer

Class: F Y B COM Sem I Division A,D Subject: Mathematics

S No	Month	No. of Lectures	Topics Covered	Methods used
1	July 19	2 lectures per week+ 1 tutorial	Linear Programming Problem: Definition of LPP, To find Maximum profit and point of maximization To find Minimum loss and point of minimization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
2	Aug18	2lectures per week + 1 tutorial	To find Minimum loss and point of minimization Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Relation between n Pr and n Cr , simple examples	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
3	Sept 19	2lectures per week+ 1 tutorial	Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Permutation, Combination Relation between n Pr and n Cr , simple examples Shares and Mutual Funds: Introduction	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
4	Octo 19	2 lectures per week+ 1 tutorial	Face Value, Equity Shares, Dividend, Bonus Shares Mutual Funds: Introduction, Net Asset Value, Systematic Investment Plan	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

Vivek College of Commerce 2019-20

Name of Teacher:Bhakti Manjrekar Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division B Subject: Mathematics

Sem I

S No	Month	No. of Lectures	Topics Covered	Methods used
1	July 19	1 lectures per week+ 1 tutorial	Linear Programming Problem: Definition of LPP, To find Maximum profit and point of maximization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
2	Aug19	1lectures per week + 1 tutorial	Linear Programming Problem: To find Minimum loss and point of minimization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
3	Sept 19	1 lectures per week+ 1 tutorial	Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Permutation, Combination Relation between ${}^{n}P_{r}$ and ${}^{n}C_{r}$, simple examples	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
4	Octo 19	1 lectures per week+ 1 tutorial	Permutation and Combination: Combination and Revision	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

Vivek College of Commere 2019-20

Name of Teacher:Bhakti Manjrekar Department: Mathematics/Statistics/ Computer

Class: F Y B COM Sem I Division B,C Subject: Statistics

S No	Month	No. of Lectures	Topics Covered	Methods used
1	July 19	3 lectures per week+ 1 tutorial	Introduction to Statistics, Averages: Mean , Median, Quartiles, Deciles, Percentiles, Less than cumulative frequency curve, Greater than cumulative frequency curve, Mode, Histogram, Dispersion: Concept	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
2	Aug19	3 lectures per week + 1 tutorial	Range, Quartile deviation, Mean Deviation, Standard Deviation	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
3	Sept 19	3 lectures per week+ 1 tutorial	Elementary Probability Theory, Addition Theorem, Multiplication, Mathematical Expectation, Decision Theory under uncertainty, Laplace Criterion,	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
4	Octo 19	3 lectures per week+ 1 tutorial	Decision Theory: Decision Tree	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

Vivek College of Commere 2019-20

Name of Teacher: Krinal Magia Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division A, D Subject: Statistics

Sem: II

Sr No	Month	No. of Lectures	Topics Covered	Methods used
1	Nov19	3 lectures per week+ 1 tutorial	**Correlation Analysis:** Meaning, Types of Correlation, Determination of Correlation: Scatter diagram, Karl Pearson's method of Correlation Coefficient and Spearman's Rank Correlation Coefficient.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
2	Dec 19	3 lectures per week + 1 tutorial	**Regression Analysis:** Meaning, Concept of Regression equations, Slope of the Regression Line and its interpretation. Regression Coefficients, Relationship between Coefficient of Correlation and Regression Coefficients, Finding the equations of Regression lines by method of Least Squares.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
3	Jan 20	3 lectures per week+ 1 tutorial	**Time series**: Concepts and components of a time series. Representation of trend by Freehand Curve Method, Estimation of Trend using Moving Average Method and Least Squares Method. Estimation of Seasonal Component using Simple Arithmetic Mean for Additive Model only Concept of Forecasting using Least Squares Method.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
4	Feb 20	3 lectures per week+ 1 tutorial	**Index Numbers:** Concept and usage of Index numbers, Types of Index numbers, Aggregate and Relative Index Numbers, Lasperye's, Paasche's, Dorbisch-Bowley's, Marshall-Edgeworth and Fisher's ideal index numbers, . Chain Base Index Nos. Shifting of Base year. Cost of Living Index Numbers, Concept of Real Income, Concept of Wholesale Price Index Number.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
5	Mar 20	3 lectures per week+ 1 tutorial	**Probability Distributions:** i. Discrete Probability Distribution: Binomial, Poisson (Properties and applications only, no derivations are expected) ii. Continuous Probability distribution: Normal Distribution. (Properties and applications only, no derivations are expected)	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

Vivek College of Commerce 2019-20

Name of Teacher: Krinal Magia

Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division B,C

Subject: Mathematics

Sem-II

Sl No	Month	No. of Lectures	Topics Covered	Methods used
1	Nov19	2 lectures per week+ 1 tutorial	**Unit II: Interest and Annuity:** a. **Interest:** Simple Interest, Compound Interest (Nominal & Effective Rate of Interest),. Calculations involving upto 4 time periods.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
2	Dec 19	2lectures per week + 1 tutorial	b. **Annuity:** Annuity Immediate and its Present value, Future value. Equated Monthly Installments (EMI) using reducing balance method & amortization of loans. Stated Annual Rate & Effective Annual Rate Perpetuity and its present value. Simple problems involving up to 4 time periods.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
3	Jan 20	2lectures per week+ 1 tutorial	**Unit I : Functions, Derivatives and Their Applications** a. **Concept of real functions:** constant function, linear function, xn , ex, ax, log x. Demand, Supply, Total Revenue, Average Revenue, Total cost, Average cost and Profit function. Equilibrium Point, Break-even point.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
4	Feb 20	2 lectures per week+ 1 tutorial	b. **Derivative of functions:** i. Derivative as rate measure, Derivative of xn , ex, ax, log x. ii. Rules of derivatives: Scalar multiplication, sum, difference, product, quotient (Statements only), Simple problems. Second order derivatives.	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials
5	Mar 20	2 lectures per week+ 1 tutorial	iii. Applications: Marginal Cost, Marginal Revenue, Elasticity of Demand. Maxima and Minima for functions in Economics and Commerce. (Examination Questions on this unit should be application oriented only.)	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Signature of Teacher

Vivek College of Commerce

2019-2020

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem II)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	November	2	Chapter 1:Accounting From Incomplete Records.(Single Entry) Introduction. Concept of Single Entry system.Conversion of Single Entry system into Double Entry System.	Problem Solving and Lecturing Method
2	December	2	Problems solving on Conversion method of Single Entry.	Problem Solving and Lecturing Method
3	January	2	Problems solving on Single Entry. Chapter 2.Consignment Accounts. Introduction.Meaning of the various Terms in Consignment Accounts.Problems solving.	Problem Solving and Lecturing Method
4	February	2	Problems on Consignment Accounts covering Goods sent on Consignment at Invoice Price. Revision	Problem Solving and Lecturing Method
5	March	2	Revision	Problem Solving and Lecturing Method

Signature of the Teacher

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

PRINCIPAL

Vivek College of Commerce

2019-2020

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem I)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Accounting Standards. Need and Explanation of Accounting standards. Features of Accounting Standard 2. Introduction and methods of Stock Valuations to Find Cost.	Problem Solving and Lecturing Method
2	August	2	Problems on Stock valuation and Stock Reconciliation. Chapter 2 Manufacturing Final Accounts. Introduction and Need for Manufacturing Account.	Problem Solving and Lecturing Method
3	September	2	Preparation of Final Accounts with Manufacturing Account. Chapter 3. Capital and Revenue. Concepts of Capital Expenditure and Receipts.	Problem Solving and Lecturing Method
4	October	2	Concept of Revenue Expenditure and Receipts. Accounting Standards 1 and 9.Features of Accounting Standards 1 and 9. Revision	Problem Solving and Lecturing Method

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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VIVEK COLLEGE OF COMMERCE

Acedemic Year 2019-20

Name of Teacher - Rajesh B Tendulkar
Class - SYBCOM - A,B,C & D
Term - 2

Department - Commerce
Subject - Business Law
Semester - IV

Month and Week	No of Lectures	Topics Covered	Method Used
November	10	Definition of Company- Features of Incorporation-Rule of Lifting the Corporate Veil Kinds and types of Companies-Position of Promoter-Incorporation Contracts-Certificate of incorporation- What is prospectus-How Drafted-Contents-Memorandum of Association & Articles of association.	Interactive Teaching Learning & Discussing Examples
December	14	Membership in a joint stock company-Who can be a member-How membership acquired-when does membership cease to exist-Rights and Duties of member Meetings in a Joint stock company-AGM-EGM-Shareholders meeting-class meetings Directors-How appointed-qualifications & disqualifications-power & duties-Women Director Director Identification Number (DIN)	Interactive Teaching Learning & Discussing Examples
January	16	Definition of partnership-kinds/types of partners & partnership-registration of partnership Distinction between-Partnership V Joint Hindu family business and partnership V Company rights and Duties of partners-Goodwill of firm-Firm Property-Dissolution of partnership What is Limited Liability partnership-salient features-Distinction-Winding up procedure of LLP	Interactive Teaching Learning & Discussing Examples
February	15	Meaning & Definition of Consumer under CPA1986-Service-Manufacturer-Complaint complainant-Central Consumer protection Council-Three tier Consumer Redressal Machinery District Forum-State commission and National Commission. What is Competition law in India-Kinds of anti-competitive agreements-CCI and functions-powers Duties	Interactive Teaching Learning & Discussing Examples
March	8	Concept of Intellectual property- law of Patents-registration of patents-rights and duties of parties what is TM-kinds and types of TM- TM and SM distinguished- Suit of passing off and Anton pillar order Concept of Copyrights- different works where copyrights subsist	Interactive Teaching Learning & Discussing Examples

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PRINCIPAL

VIVEK COLLEGE OF COMMERCE

Acedemic Year 2019-20

Name of Teacher - Rajesh B Tendulkar
Class - SYBCOM - A,B,C & D
Term - 1

Department - Commerce
Subject - Business Law
Semester - III

Month and Week	No of Lectures	Topics Covered	Method Used
July	16	Definition of Agreement & Contract, What is offer & acceptance, Nature Concept of Consideration - Capacity and Consent Practical examples of each topic	Interactive Teaching Learning & Discussing Examples
August	15	Concept of Void agreements Kinds and types of Void agreements What is Contingent Contract-what is Quasi Contract, Performance and Discharge of Contract Breach & remedies against breach	Interactive Teaching Learning & Discussing Examples
September	16	Meaning and Definition of Indemnity & Guarantee Kinds and types of Guarantees-Discharge of Parties Contract of Bailment & Pledge Contract of Agency-Types & Kinds	Interactive Teaching Learning & Discussing Examples
October	12	Concept of Goods/ Buyer & Seller Sale & Agreement to sell-Higher Purchase Condition & Warranty Auction Sales-Rights of Unpaid seller Concept of Negotiable Instrument-Promissory note Bill of exchange-cheque-Kinds of crossing kinds and types of Bills Dishonor of Cheque and Consequences	Interactive Teaching Learning & Discussing Examples

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PRINCIPAL

Vivek College of Commerce

Teaching Plan for the academic year 2018-19

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce-III (Management: Functions and Challenges)-Sem III

Class : SYBCOM (A,C,D)

Topic covered: Module IV - Directing and Controlling

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	July	4	• Motivation-concept and importance • Factors affecting motivation • Communication-Importance	Lecture method PPPT slides Group Games
2	August	4	• Leadership- concept • Functions • Styles • Qualities of a good leader	Lecture method Movie and PPT
3	September	3	• Controlling-concept and steps • Essential of a good control system • Techniques of controlling	Lecture method
4	October	2	Revision	

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Sign of Head of Department

Vivek College of Commerce

Teaching Plan for the academic year 2018-19

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce- (Management: Production and Finance) SEM IV

Class : SYBCOM (A,C,D)

Topic covered: Module II - Quality Management

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	December	2	• Dimensions of Quality &Cost of quality • Quality Circles	Lecture method PPT slides –Edmodo Videos on quality circle
2	January	4	Quality mgmt. tools:- • TQM-Concept & Importance • Six Sigma • ISO 9000 • Kaizen Process	Lecture method Use of ppt Videos on dabbawallas Toyota (TPS)
3	February	4	• Sevice Quality concept and importance • ServQual model • Measures to improve service quality	Lecture method PPT Slides
4	March	2	Revision	

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Sign of Head of Department

Vivek College of Commerce

Teaching Plan for the academic year 2018-19

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce-V (Marketing)- SEM V

Class : TYBCOM (A,B.C)

Topic covered: Module IV- Key marketing dimensions

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	July	4	• Challenges faced by marketing managers in 21st century- Careers in marketing • Skills set required for effective marketing • Factors contributing success of brands in India • Reasons for failure of brands in India	Lecture method Ppt slides Practical examples
2	August	4	• Rural marketing- Concept,features and strategies for effective rural marketing • Digital Marketing-Concept & Trends • Green Marketing- Concept & Importance	Lecture method Edmodo- PPT
3	September	3	• Marketing Ethics-Concept, • Unethical practices in marketing • Consumer organisations- Role • Competitive strategies- Market Leader, Challenger, Follower and Nicher	Lecture method Practical examples
4	October	2	Revision	

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Sign of Head of Department

Vivek College of Commerce

2018-19

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce- VI (Human Resource Management)- SEM VI

Module covered: Module III- Human Relations

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	December	2	• Human Relations- Concept & Significance • Leadership-concept	Lecture method PPT slides – Edmodo
2	January	4	Motivation- • Maslow Theory • Vroom's Expectancy model • Mcgregor Theory X and Theory Y • Pink Theory of Motivation	Lecture method Use of ppt
3	February	4	• Employee Morale-Concept & factors affecting morale • Measurement of employee morale • EQ &SQ- Concept and factors affecting EQ /SQ • Employee Grievance- Causes and Procedure	Lecture method PPT Slides
4	March	4	• Employee welfare measures and healthy and safety measures • Revision	Lecture method

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Sign of Head of Department

Vivek College of Commerce

2018-19

Name of Teacher: Nisha Vikas Pillai

Subject: Accounting and Financial Management (Sem I)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures(Per division per week)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Departmental Accounts Introduction and Meaning of Departmental Accounts	Problem Solving and Lecturing Method
2	August	2	Basis of Allocation of Expenses and Income and Receipts Practical Problems on Departmental Transfer Concepts, Preparation of Departmental Trading and Profit and Loss Account.	Problem Solving and Lecturing Method
3	September	2	Chapter 2: Accounting for Hire Purchase. Meaning and Calculation of Interest and Payment Table Journal Entries in the books of the Hirer and the Vendor	Problem Solving and Lecturing Method
4	October	2	Preparation of Ledger Accounts in the books of the buyer and the seller Revision	Problem Solving and Lecturing Method

Signature of the Teacher

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

2018-19

Name of Teacher: Nisha Vikas Pillai

Subject: Subject: Accounting and Financial Management (Sem *II*)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures(per division per week)	Topics Covered	Teaching Methods/aids used
1	Novemeber	2	Chapter 1: Branch Accounting Introduction ,Classification of Branch	Problem Solving and Lecturing Method
2	December	2	Debtors Method Introduction At cost At Invoice Price Stock And Debtors Method Introduction	Problem Solving and Lecturing Method
3	January	2	At cost At Invoice Price Chapter 2: Fire Insurance Introduction	Problem Solving and Lecturing Method
4	February	2	Ascertainment of Claim as per Insurance Policy Problems	Problem Solving and Lecturing Method
5	March	2	Problems on Fire Inusrance Revision	Problem Solving and Lecturing Method

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Vivek College of Commerce

2018-19

Name of Teacher: Nisha Vikas Pillai

Subject: (Sem III) Management Accounting

Division : S Y (A,B,C,D)

Sr.No.	Month	No. of Lectures(Week Wise)	Topics Covered	Teaching Methods/aids used
1	June	03	Chapter 1:Introduction to Management Accounting Analysis and Interpretation of Financial Statement	Problem Solving and Lecturing Method
2	July	03	Problems related to Vertical Profit and Loss Account, Balance sheet, Comparative Common Size Statement	Problem Solving and Lecturing Method
3	August	03	Chapter 2: Working Capital Management Concepts, Nature, Estimation of Working Capital Statement and Problem Chapter3: Introduction of Ratio Analysis and Interpretation	Problem Solving and Lecturing Method
4	September	03	Capital Budgeting (Introduction)	Problem Solving and Lecturing Method
5	October	03	Problems on NPV, Payback Period , ARR, Profitability index, Discounted Pay back	Problem Solving and Lecturing Method

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Vivek College of Commerce

2018-19

Name of Teacher: Nisha Vikas Pillai

Subject: (Sem IV) Auditing

Division : S Y (A,B,C,D)

Sr.No.	Month	No. of Lectures	Topics Covered	Teaching Methods/aids used
1	November	03	Chapter1: Introduction to Auditing Basic Financial Statements, Definitions of Auditing Differences of Errors and Frauds, Principles of Audit, Types of Audit	Lecturing Method
2	December	03	Chapter 2: Audit Planning, Audit Programming, Audit Working Papers	Lecturing Method
3	Jan	03	Chapter3: Auditing Technique , Internal Check , Audit Analysis Audit Sampling	Lecturing Method
4	Feb	03	Chapter 4: Auditing Techniques, Vouching and Verification, Audit of Income, Audit of Expenditure	Lecturing Method
5	March	03	Revision Problems	Lecturing Method

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

2018-19

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem I)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Accounting Standards. Need and Explanation of Accounting standards. Features of Accounting Standard 2 . Introduction and methods of Stock Valuations to Find Cost.	Problem Solving and Lecturing Method
2	August	2	Problems on Stock valuation and Stock Reconciliation. Chapter 2 Manufacturing Final Accounts. Introduction and Need for Manufacturing Account.	Problem Solving and Lecturing Method
3	September	2	Preparation of Final Accounts with Manufacturing Account. Chapter 3. Capital and Revenue. Concepts of Capital Expenditure and Receipts.	Problem Solving and Lecturing Method
4	October	2	Concept of Revenue Expenditure and Receipts. Accounting Standards 1 and 9.Features of Accounting Standards 1 and 9. Revision	Problem Solving and Lecturing Method

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

2018-19

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem II)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	November	2	Chapter 1:Accounting From Incomplete Records.(Single Entry) Introduction. Concept of Single Entry system.Conversion of Single Entry system into Double Entry System.	Problem Solving and Lecturing Method
2	December	2	Problems solving on Conversion method of Single Entry.	Problem Solving and Lecturing Method
3	January	2	Problems solving on Single Entry. Chapter 2.Consignment Accounts. Introduction.Meaning of the various Terms in Consignment Accounts.Problems solving.	Problem Solving and Lecturing Method
4	February	2	Problems on Consignment Accounts covering Goods sent on Consignment at Invoice Price. Revision	Problem Solving and Lecturing Method
5	March	2	Revision	Problem Solving and Lecturing Method

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Vivek College of Commerce
Academic Year: 2018-19

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Accounts
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	04	Module: I - Partnership Final Accounts • Introduction to final account • Performa of Partnership Final Account • Normal Adjustment in preparing final accounts.	Interactive Teaching Learning and discussing relevant examples,
July	08	• Adjustment on Admission of a partner • Retirement/Death of a Partner during the year • Simple final accounts Problems to demonstrate the effect of different adjustments.	Interactive Teaching Learning and discussing relevant examples,
Aug	08	• Allocation of gross profit/Expenses prior to and after admission / retirement / death • Apportionment of other expenses based on time / Sales/other given basis, Sales ratio, Time ratio. • Advanced Problem from admission/Retirement/death during the year including capital and goodwill adjustment	Interactive Teaching Learning and discussing relevant examples,

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Sept	08	Module:III Amalgamation of Partnership Firms • Introduction, Objectives of Amalgamation of Firms • Methods of Amalgamation &Performa Journal entries • Purchase consideration, Meaning, computation • Preparation of Journal in the books of old Firm • Preparation of Ledger in the books of old Firm.	Interactive Teaching Learning and discussing relevant examples,
Oct	06	• Preparation of Journal in the books of New Firm • Preparation of Ledger in the books of New Firm. • Preparing Ledger Journal and Balance Sheet including new & old firm together Adjustment of goodwill in the new firm • Realignment of capitals in the new firm by current accounts / cash or a combination thereof. • Advanced Problems/Revision • Guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce
Academic Year: 2018-19

Name of Teacher: Thanga Dural
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Accounts
Semester: IV

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	04	***MODULE:II-Redemption of Preference Shares*** • Provision of the Companies Act for redemption of Preference Shares • Legal Provision under Sec 55 of the Companies Act, 2013. • Methods of Redemption of fully paid up Preference Shares as per Companies Act, 2013.	Interactive Teaching Learning and discussing relevant examples,
Dec	06	• Explanation on accounting entries • Types of Redemption of preference shares • The proceed of a fresh issue of shares. • The capitalization of undistributed profits and a combination of both, • Calculation of minimum fresh issue to provide the fund for redemption,	Interactive Teaching Learning and discussing relevant examples,
JAN	08	• Treatment of premium on redemption • Issue of bonus shares and capitalization of reserves and surplus. • Preparation of Journal / Balance sheet	Interactive Teaching Learning and discussing relevant examples,

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FEB	8	***MODULE:IV-Profit Prior to Incorporation*** • Ascertainment and Treatment of Profit Prior to Incorporation • Principles for ascertainment Preparation of separate combined, columnar	Interactive Teaching Learning and discussing relevant examples,
MAR	06	• Profit and Loss A/c including different basis of allocation of expenses and income • Balance sheet preparation • Discussion on Objective questions • Revision and Guidance for Examination	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2018-19

COURSE: FINANCIAL ACCOUNTING - SEMESTER III

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-18	4	Piecemeal Distribution and Conversion of a Partnership into a limited company	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-18	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Aug-18	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Sep-18	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Oct-18	2	Revision	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-18	2	Conversion of a Partnership into a limited company	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-18	4	Conversion of a Partnership into a limited company	
Aug-18	4	Conversion of a Partnership into a limited company	
Sep-18	4	Conversion of a Partnership into a limited company	
Oct-18	1	Revision	
	15		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2018-19

COURSE: FINANCIAL ACCOUNTING - SEMESTER IV

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-18	2	Redemption of Debentures and Fundamentals of Company Final Account	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-18	6	Redemption of Debentures and Fundamentals of Company Final Account	
Jan-19	8	Redemption of Debentures and Fundamentals of Company Final Account	
Feb-19	8	Redemption of Debentures and Fundamentals of Company Final Account	
Mar-19	8	Redemption of Debentures and Fundamentals of Company Final Account	
	32		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-18	1	Fundamentals of Company Final Account	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-18	3	Fundamentals of Company Final Account	
Jan-19	4	Fundamentals of Company Final Account	
Feb-19	4	Fundamentals of Company Final Account	
Mar-19	4	Fundamentals of Company Final Account	
	16		

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TEACHING PLAN FOR ACADEMIC YEAR - 2018-19

COURSE: FINANCIAL ACCOUNTING - SEMESTER V

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-18	8	Investment Accounting	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-18	16	Investment Accounting and Internal Reconstruction	
Aug-18	16	Internal Reconstruction and Buy Back of Shares	
Sep-18	12	Company Final Account	
Oct-18	8	Company Final Account and Ethical Behaviour	
	60		

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VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2018-19

COURSE: FINANCIAL ACCOUNTING - SEMESTER VI

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-18	4	Buy Back of Equity Shares	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-18	12	Buy Back and Amalgamation of Companies	
Jan-19	16	Liquidation of Companies	
Feb-19	16	Underwriting and Accounting of an LLP	
Mar-19	16	Accounting of an LLP	
Apr-19	8	Revision	
	72		

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Prof Jayesh Vaidya
HOD-Accountancy

Vivek College of Commerce

Teaching Plan

Academic Year: 2018-19

Class: S.Y.B.Com

Divisions: A & B

Teacher: Prof. CA Shrikant Marathe

Course: Financial Accounting

Semester : III

Course Specific: Financial Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2018	Introduction of Basic Concepts of Partnership Firm & Dissolution thereof	3	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2018	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2018	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2018	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
	Total		15	

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(Prof. Shrikant Marathe)

Teacher

Vivek College of Commerce

Teaching Plan

Academic Year: 2018-19

Class: T.Y.B.Com

Divisions: A, B & C each

Teacher: Prof. CA Shrikant Marathe

Course: Cost Accounting

Semester : V

Course Specific: Cost Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2018	Introduction of Basic Concepts of Cost Accounting	4	Explanation , Black Board Usage, Interactive & Question Solving
2	June 2018	Material Cost	8	Explanation , Black Board Usage, Interactive & Question Solving
3	July 2018	Material Cost	8	Explanation , Black Board Usage, Interactive & Question Solving
4	July 2018	Labour Cost	8	Explanation , Black Board Usage, Interactive & Question Solving
5	August 2018	Labour Cost	8	Explanation , Black Board Usage, Interactive & Question Solving
6	August 2018	Overheads	4	Explanation , Black Board Usage, Interactive & Question Solving
7	August 2018	Classification of Costs & Financial Accounts	4	Explanation , Black Board Usage, Interactive & Question Solving
8	September 2018	Reconciliation of Cost & Financial Accounts	16	Explanation , Black Board Usage, Interactive & Question Solving
	Total		60	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce

Teaching Plan

Academic Year: 2018-19

Class: T.Y.B.Com

Divisions: A & C each

Teacher: Prof. CA Shrikant Marathe

Course: Direct & Indirect Taxes

Semester : V

Course Specific: Income tax Act , 1961

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2018	Basic Concepts	2	Explanation , Black Board Usage, Interactive & Question Solving
2	June 2018	Residential Status & Scope of Total Income	3	Explanation , Black Board Usage, Interactive & Question Solving
3	June 2018	Income from Salary	4	Explanation , Black Board Usage, Interactive & Question Solving
4	July 2018	Income from House Property	5	Explanation , Black Board Usage, Interactive & Question Solving
5	July 2018	Profits & Gains from Business or Profession	7	Explanation , Black Board Usage, Interactive & Question Solving
6	August 2018	Capital Gains	4	Explanation , Black Board Usage, Interactive & Question Solving
7	August 2018	Income from Other Sources	2	Explanation , Black Board Usage, Interactive & Question Solving
8	August 2018	Deductions u/c VI-A	6	Explanation , Black Board Usage, Interactive & Question Solving
9	September 2018	Computation of Total Income	12	Explanation , Black Board Usage, Interactive & Question Solving
	Total		45	

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Teacher

Vivek College of Commerce 2018 – 19

Name of Teacher : Virendra I. Panchal **Department :** Maths, stats & Computer

Class : FYBCOM **Div :** B & C **Subject :** Mathematics and Statistics

Sr. No.	Month	No. Of lectures	Topics Covered	Method Used	Remarks
1	July 18	1 lecture per week	**Shares :** Concept of share, Face value, market value, Simple example.	1. Explanation of concept 2. Problem solving	
2	August 18	1 lecture per week	**Shares :** Dividend, Equity shares, Preference shares. Simple example.	1. Explanation of concept 2. Problem solving	
3	September 18	1 lecture per week	**Shares :** Bonus shares. Simple example. **Mutual Funds :** Simple problems on calculation of Net income after considering entry load.	1. Explanation of concept 2. Problem solving	
4	October 18	1 lecture per week	**Mutual Funds :** Dividend, change in Net Asset value, and exit load, Averaging of price under the systematic investment plan. Simple example.	1. Explanation of concept 2. Problem solving	

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Signature of Teacher

Vivek College of Commerce 2018-19

Name of Teacher : Virendra I. Panchal **Department** : Maths, stats & Computer

Class : FYBCOM **Div** : B & C **Subject** : Mathematics and Statistics

Sr. No.	Month	No. of Lectures	Topics Covered	Method Used
1	December 14	1 lecture per week	Interest : Concept of interest, Simple interest and Compound interest, Simple example.	1.Explanation of concept 2.Problem solving
2	January 15	1 lecture per week	Interest : Compound interest (Normal and Effective rate of interest), Present Value, Future Value, Simple example.	1.Explanation of concept 2.Problem solving
3	February 15	1 lecture per week	Annuity : Immediate annuity and ites Present value, Future value.	1.Explanation of concept 2.Problem solving
4	March 15	1 lecture per week	Annuity : EMI using reducing balance method and amortization of loans. Stated annual rate and affective Annual rate perpetuity and its present value.	1.Explanation of concept 2.Problem solving

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Vivek College of Commere 2018-19

Name of Teacher: M.G.Mohanan Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division A , B Subject: Statistics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 18	3 lectures per week+ 1 tutorial	Introduction to Statistics, Averages: Mean , Median, Quartiles, Deciles, Percentiles, Less than cumulative frequency curve, Greater than cumulative frequency curve, Mode, Histogram, Dispersion: Concept	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug18	3 lectures per week + 1 tutorial	Range, Quartile deviation, Mean Deviation, Standard Deviation	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	3 days break for Ganesh Chaturthi
3	Sept 18	3 lectures per week+ 1 tutorial	Elementary Probability Theory, Addition Theorem, Multiplication, Mathematical Expectation, Decision Theory under uncertainty, Laplace Criterion,	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 18	3 lectures per week+ 1 tutorial	Decision Theory: Decision Tree	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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Signature of Teacher

Vivek College of Commerce 2018-19

Name of Teacher: Prof. M G Mohanan

Department: Mathematics/Statistics/ Computi

Class: F Y B Com Sem II Div: A,B

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods
1	November	3 lectures per week+2 tutorial	Corelation analysis meaning types determinationInterest :Simple Interest,compound interest	Explanation, Problem solving and conduct tutorials
2	December	3 lectures per week+2 tutorial	Regration analysis concept Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Explanation, Problem solving and conduct tutorials
3	January	3 lectures per week+2 tutorial	Free hand corve estimation of plans Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Explanation, Problem solving and conduct tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Explanation, Problem solving and conduct tutorials

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Vivek College of Commere 2018-19

Name of Teacher: M.G.Mohanan Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division C Subject: Mathematics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 17	1 lectures per week+ 1 tutorial	Linear Programming Problem: Definition of LPP, To find Maximum profit and point of maximization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug17	1lectures per week + 1 tutorial	Linear Programming Problem: To find Minimum loss and point of minimization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
3	Sept 17	1 lectures per week+ 1 tutorial	Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Permutation, Combination Relation between ${}^{n}P_r$ and ${}^{n}C_r$, simple examples	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 17	1 lectures per week+ 1 tutorial	Permutation and Combination: Combination and Revision	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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Vivek College of Commere 2018-19

Name of Teacher: M.G.Mohanan Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division D Subject: Mathematics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 18	2 lectures per week+ 1 tutorial	Linear Programming Problem: Definition of LPP, To find Maximum profit and point of maximization To find Minimum loss and point of minimization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug18	2lectures per week + 1 tutorial	To find Minimum loss and point of minimization Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Relation between n Pr and n Cr , simple examples	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	3 days break for Ganesh Chaturthi
3	Sept 18	2lectures per week+ 1 tutorial	Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Permutation, Combination Relation between n Pr and n Cr , simple examples Shares and Mutual Funds: Introduction	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 18	2 lectures per week+ 1 tutorial	Face Value, Equity Shares, Dividend, Bonus Shares Mutual Funds: Introduction, Net Asset Value, Systematic Investment Plan	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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Vivek College of Commerce 2018-19

Name of Teacher: Prof. M G Mohanan

Department: Mathematics/Statistics/ Comput

Class: F Y B Com Sem II Div: C,D

Subject: Mathematics

Sr. No	Month	No of Lectures per week/div	Topics Covered	Methods
1	November	1 (div C)&2 (div D) week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Explanation, Problem solving and conduct tutorials
2	December	1 (div C)&2 (div D) week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Explanation, Problem solving and conduct tutorials
3	January	1 (div C)&2 (div D) week+2 tutorial	Interest :Simple Interest,compound Interest	Explanation, Problem solving and conduct tutorials
4	February	1 (div C)&2 (div D) week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Explanation, Problem solving and conduct tutorials

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Vivek College of Commere 2018-19

Name of Teacher: M.G.Mohanan Department: Mathematics/Statistics/ Computer

Class: T Y B COM Division: C Subject: Computer Systems and Application

S No	Mon	No. of Lectures	Topics Covered	Methods used	Remark
1	June 18	1 lecture per week	Concepts of Data Base,DBMS,RDMS	1. Explanation of Concepts using board	
2	July 18	1 lecture per week	CREATE database,TABLE,SELECT,RENAME etc.	1. Explanation of Concepts using board	
3	Aug18	1lectures per week	Cammands of MySQL, INSERT, ALTER, DELETE,DROP, etc. Functions in MySQL	1.Explanation of Concepts by using Board	3 days break for Ganesh Chaturthi
4	Sept 18	1 lecture per week	Functions in MySQL, JOIN of TABLES, Multiple Query statements.	1.Explanation of Concepts using Board	
5	Oct 18	1 lecture per week	Multiple Query statements.Revision and Solving University Question Papers.	1.Explanation of Concepts using Board	

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Vivek College of Commerce 2018-19

Name of Teacher: Prof. M.G.Mohanan Department: Mathematics/Statistics/Computer

Class: T Y B Com Sem VI Div: C Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week	Functions, Data functions ,statistical functions Filter with customized conditions	1.Use PPT 2.Explanation of concepts
3	December	1 lectures per week	The Graphical representation – pie and Bar chats	1. Use PPT 2. Explanation of concepts
4	January	1 lectures per week	Creating and managing, Goal seek	1. Use PPT 2. Explanation of concepts
5	February	1 lectures per week	Macros recording, creating and running, Visual basics	1. Use PPT 2. Explanation of concepts

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Vivek College of Commere 2018-19

Name of Teacher: Anjali Pathak Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division A Subject: Mathematics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 18	2 lectures per week+ 1 tutorial	Linear Programming Problem: Definition of LPP, To find Maximum profit and point of maximization To find Minimum loss and point of minimization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug18	2lectures per week + 1 tutorial	To find Minimum loss and point of minimization Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Relation between n Pr and n Cr ; simple examples	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	3 days break for Ganesh Chaturthi
3	Sept 18	2lectures per week+ 1 tutorial	Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Permutation, Combination Relation between n Pr and n Cr , simple examples Shares and Mutual Funds: Introduction	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 18	2 lectures per week+ 1 tutorial	Face Value, Equity Shares, Dividend, Bonus Shares Mutual Funds: Introduction, Net Asset Value, Systematic Investment Plan	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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Signature of Teacher 6/7/18

Vivek College of Commere 2018-19

Name of Teacher: Anjali Pathak Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division B Subject: Mathematics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 18	1 lectures per week+ 1 tutorial	Linear Programming Problem: Definition of LPP, To find Maximum profit and point of maximization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug18	1lectures per week + 1 tutorial	Linear Programming Problem: To find Minimum loss and point of minimization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	3 days break for Ganesh Chaturthi
3	Sept 18	1 lectures per week+ 1 tutorial	Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Permutation, Combination Relation between ${}^{n}P_{r}$ and ${}^{n}C_{r}$, simple examples	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 18	1 lectures per week+ 1 tutorial	Permutation and Combination: Combination and Revision	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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6/9/18

Signature of Teacher

Vivek College of Commerce 2018-19

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Compute

Class: F Y B Com Sem II Div: A,B

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	2 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Explanation , Problem solving and conduct tutorials
2	December	2 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication Average cost and Profit function.Eqilibrium point	Explanation , Problem solving and conduct tutorials
3	January	2 lectures per week+2 tutorial	Interest :Simple Interest,compound Interest Derivative of functions Rules of derivatives: Scalar multiplication	Explanation , Problem solving and conduct tutorials
4	February	2 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Explanation , Problem solving and conduct tutorials

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Vivek College of Commere 2018-19

Name of Teacher: Anjali Pathak Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division C , D Subject: Statistics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 18	3 lectures per week+ 1 tutorial	Introduction to Statistics, Averages: Mean , Median, Quartiles, Deciles, Percentiles, Less than cumulative frequency curve, Greater than cumulative frequency curve, Mode, Histogram, Dispersion: Concept	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug18	3 lectures per week + 1 tutorial	Range, Quartile deviation, Mean Deviation, Standard Deviation	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	3 days break for Ganesh Chaturthi
3	Sept 18	3 lectures per week+ 1 tutorial	Elementary Probability Theory, Addition Theorem, Multiplication, Mathematical Expectation, Decision Theory under uncertainty, Laplace Criterion,	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 18	3 lectures per week+ 1 tutorial	Decision Theory: Decision Tree	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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Signature of Teacher

Vivek College of Commerce 2018-19

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Compute

Class: F Y B Com Sem II Div: C,D

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	3 lectures per week+2 tutorial	Interest :Simple interest,compound interest Equated Monthly Installment (EMI)using reducing balance method loans time periods	Explanation , Problem solving and conduct tutorials
2	December	3 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods. Functions,Derivatives and Their Applications	Explanation , Problem solving and conduct tutorials
3	January	3 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point Rules of derivatives: Scalar multiplication	Explanation , Problem solving and conduct tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Explanation , Problem solving and conduct tutorials

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Vivek College of Commere 2018-19

Name of Teacher: Anjali Pathak Department: Mathematics/Statistics/ Computer

Class: T Y B COM Division: C Subject: Computer Systems and Application

S No	Mon	No. of Lectures	Topics Covered	Methods used	Remark
1	June 18	1 lecture per week	Data Communication, Data Representation, Distributed Processing, Network Basics, LAN , WAN,	1. Use PPT 2. Explanation of Concepts	
2	July 18	1 lecture per week	MAN, TOPOLOGIES, : STAR, BUS, RING NETWORK MEDIA,	1. Use PPT 2. Explanation of Concepts 3. Use audio visuals	
3	Aug18	1lectures per week	Network Hardware, Hubs, Bridges, Switches, Routers	1.Use PPT 2.Explanation of Concepts	3 days break for Ganesh Chaturthi
4	Sept 18	1 lecture per week	Financial Functions,: FV, PV, PMT, PPMT,NPER, RATE, Mathematical Functions, Data Analysis, Sorting, Subtotal,	1.Use PPT 2.Explanation of Concepts	
5	Oct 18	1 lecture per week	Pivot table, Revision	1.Use PPT 2.Explanation of Concepts	

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6/9/18
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Vivek College of Commerce 2018-19

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem VI Div: C

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week	Definition of E-Commerce , Features of E-Commerce , Types of E-Commerce, Business model in E-Commerce, Major B2C models, E-Commerce Security : Integrity , non-repudiation	Use PPT Explanation of concepts Use audio visuals
2	December	1 lectures per week	Authenticity,confidentiality , Privacy Availability, Encryption : Definition ,Digital Signature ,SSL Payment System : Digital cash Online Stored value , Digital Accumulating , Balance Payment , Digital credit accounts , Digital checking.	Use PPT Explanation of concepts Use audio visuals
3	January	1 lectures per week	Digital Accumulating , Balance Payment , Digital credit accounts , Digital checking.	Use PPT Explanation of concepts Use audio visuals
4	February	1 lectures per week	Decision and Condition ,Revision	Use PPT Explanation of concepts Use audio visuals

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Vivek College of Commere 2018-19

Name of Teacher : Kavita Sawant **Department** : Mathematics/Statistics/Computer

Class : SY B COM **Division** : D **sem** : III & IV **Subject** : Computer programming

Theory + Particles

Sr. No	Month And week	No. of Lectures	Topics Covered	Methods used
1	July	06 lectures per week+ 3 Theory	Unit – I-Introduction to Hardware Generation,type,characteristics, Digital ,control unit, Functions, memory, binary, decimal exercises Practical book - Assignment 1. Converting decimal to binary 2. Converting binary to decimal	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	06 lectures per week+ 3 Theory	Unit-II Software and its need, types, application software, operating system, utility program, algorithms, Flow charts, computer applications in business. Practical book - Assignment 1.Writing algorithms and drawing flowcharts(Inputs process) 2. Writing algorithms and drawing flowcharts(Inputs decision-process, loops)	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
3	Sept	06 lectures per week+ 3 Theory	Unit – III Introduction to C programming, Structure of C Program, keywords, identifies, constants, variables, data types,	1. Explanation of Concept 2. Demo of concept with examples to use for work

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			type conversion, input and output, in C print(),scanf(),putchar(),gets(), puts(),storage class Practical book - Assignment 1.Loading a C editor program entering and compiling a simple C program 2. program to input print() 3.program to scanf()	environment 3. Sample Exercise for practice.
4	Octo	06 lectures per week+ 3 Theory	Unit – IV Decision statement if-else statement, break, continue, goto, switch() loop control – for(),while(),do while(),nested loop. Practical book - Assignment 1.program to compute commission, discount if() 2. Computing income tax based on given criterion. 3.Priting numbers, loops 4.Printing interest and depreciation tables	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	06 lectures per week+ 3 Theory	Unit-I Computer communication system Internet,OSI,Protocol,DNS,Search Engine,web crawles	1. Explanation of Concept 2. Demo of concept with examples to use for work environment
6	Dec	06 lectures per week+ 3 Theory	Unit-II Principles of DBMS (Relation ,Attribute,Instance,Relationship, Join)	1. Explanation of Concept 2.Demo of concept with examples to use for work environment
7	Jan	06 lectures per week+ 3	DBMS using MS-Access Interface,database creation,creating tables,pivot table,updating records,moving	1. Explanation of Concept 2. Demo of concept with

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		Theory	records Lab 1- Access Menu and Ribbon Lab 2 – Access Database Lab 3 – Creating tables adding Details Lab 4 – Using A form as a data Entry object Lab 5 – Using Access tables	examples to use for work environment Sample Exercise for practice.
8	Feb	06 lectures per week+ 3 Theory	MS Access queries and tables Access Forms Access Reports Lab 6 – Understanding Different views Lab 7-Adding and services Lab 8- sorting and filtering Lab 9 – Importing data from excel Lab – 10- Access Report	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

Kavita S Sawant

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commere 2018-19

Name of Teacher : Kavita Sawant **Department**:Mathematics/Statistics/Computer

Class : TY B COM-C **Sem** : V & VI **Subject** : Computer System and Application

Sr. No	Month	No. of Lectures	Topics Covered	Methods used
1	July	03 lectures per week+ 1 Theory	Introduction to Excel,Types of data,auto complete,autocorrect,auto fill,auto fit options. Moving data options Formatting excel cells with multiple options Multiple spredsheets 1. Adding,removing,hiding, 2. freezing,renaming. 3. Add headers,footers,page layout option Theory – Network hardware Protocols	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	03 lectures per week+ 1 Theory	Multiple spredsheets 4. Creating formulas ,inserting functions etc. Functions 1.Fincial functions like Fv,PV etc 2. Data analysis sorting,pivot table , charts etc Practical book - Assignment 1.Simple Interest calculations 2. Compound Interest 3.Depreciation 4.Use of pivot 5.Auto complete,Auto fill Theory – Internet types,connections,services	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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3	Sept	03 lectures per week+ 1 Theory	MYSQL introduction,Database and sql,data types, Creating database,tables Practical book - Assignment 1.Financial Functions of excel 2.Mathematical Functions 3.Creating tables,modifying, Inserting,altering queries. Theory – DNS, Search engine,Email Cyber crime	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
4	Octo	03lectures per week+ 1 Theory	Mysql – Built in Functions, Retrieving Data from mysql, Subqueries (simple join,inner joins), Nested queries (conditions,nested,having etc) Transaction illustrating – start,commit,rollback Practical book - Assignment 1.Queries 2.Multi table queries 3.Aggregating data,group functions 4. sub queries Theory – Multi query and nested query.	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	03 lectures per week+ 1 Theory	Module I E - Commerce (18 Lectures) (a) Definition of E-commerce (b) Features of E-commerce (c) Types of E-commerce (B2C, B2B, C2C, P2P) (d) Business Models in E-commerce (Advertising, Subscription, Transaction Fee, Sales Revenue, Affiliate Revenue) (e) Major B2C models (Portal, Etailer, Content Provider, Transaction Broker, Market Creator, Service Provider, and Community Provider). (f) E-Commerce Security: Integrity, Non repudiation, Authenticity, Confidentiality, Privacy Availability. (g) Encryption: Definition, Digital	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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			Signatures, SSL. (h) Payment Systems: Digital Cash, Online stored value, Digital accumulating balance payment, Digital credit accounts, digital checking. (i) How an Online credit card transaction works. SET protocol. (j) Limitation of E-commerce. (k) M-commerce (Definition and Features).	
6	Dec	03 lectures per week+ 1 Theory	Module II Advanced MS-Excel(9 Lectures) a) Multiple Spreadsheets i) Creating and using templates, using predefined templates, Adding protection option. ii) Creating and Linking Multiple Spreadsheets. iii) Using formulas and logical operators. iv) Creating and using named ranges. v) Creating Formulas that use reference to cells in different worksheets. b) Functions i) Database Functions LOOKUP, VLOOKUP, HLOOKUP ii) Conditional Logic functions IF, Nested IF, COUNTIF, SUMIF, AVERAGEIF iii) String functions LEFT, RIGHT, MID, LEN, UPPER, LOWER, PROPER, TRIM, FIXED	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
7	Jan	03 lectures per week+ 1 Theory	Module III Advanced MS-Excel(9 Lectures) a) Functions i) Date functions TODAY, NOW, DATE, TIME, DAY, MONTH, YEAR, WEEKDAY, DAYS360 ii) Statistical Functions COUNTA, COUNTBLANK, CORREL, LARGE, SMALL b) Data Analysis i) Filter with customized condition. ii) The Graphical representation of data Column, Line, Pie and Bar charts. iii) Using Scenarios, creating and managing a scenario. iv) Using Goal Seek v) Using Solver vi) Understanding Macros, Creating, Recording and Running Simple Macros. Editing a Macro (concept only)	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
8	Feb	03 lectures per	Module IV Visual Basic (9 Lectures) a) Introduction to Visual Basic, Introduction Graphical User Interface (GUI). Programming	1. Explanation of Concept 2. Demo of

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		week+ 1 Theory	Language (Procedural, Object Oriented, Event Driven), Writing VB Projects. The Visual Basic Environment b) Introduction to VB Controls Text boxes, Frames, Check boxes, Option button, Designing the User Interface, Default & Cancel property, tab order, Coding for controls using Text, Caption, Value property and Set Focus method c) Variables, Constants, and Calculations Variable and Constant, Data Type (String, Integer, Currency, Single, Double, Date), Naming rules/conventions, Constants (Named & Intrinsic), Declaring variables, Val Function, Arithmetic Operations, Formatting Data. d) Decision and Condition Condition, Comparing numeric variables and constants, Comparing Strings, Comparing Text Property of text box, Compound Conditions (And, Or, Not). If Statement, if then-else Statement, LCase and Ucase function, Using if statements with Option Buttons & Check Boxes. Msgbox (Message box) statement Input Validation: Is Numeric function. e) Sub-procedures and Sub-functions, Using common dialog box, creating a new sub–procedure, writing a Function procedure. Simple loops using For Next statements and Do while statement and display output using MsgBox Statement.	concept with examples to use for work environment 3. Sample Exercise for practice.

Karita S Sawant

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

VIVEK COLLEGE OF COMMERCE Ac. Yr: 2018-19

Name of Teacher: Ms Neelu Khosla Department: Foundation Course
Class : FY B Com A, B, C, D Sem I

No.	Month & Week	No. of Lectures per week	Topics	Methods
1	June	6 (2 lect div C, D &1 lect div A B)	Understanding of Indian Society (Chapter I)	Lecture
2	July	6	Concept of Multi-culturalism & Pluralism	-do-
3		6	Features of Indian Society – Language diversity	Lecture visit to library
4		6	Religious and Racial differences(Chapter III)	Lecture method
5		6	Regional Variations	Lecture and News Paper cuttings
6	August	6	Unity & Diversity in India	-class discussion
7		6	Types of Inter-group conflicts in India	-guest lecture
8		2 Each Div	Casteism (Reservation) Mandal Commission	Lecture & project work
9		1 Each Div	Communalism and Ways to Resolve	-do-
10		1 Each Div	Political process and system(Chap IV)	Recent election in states/Lok sabha
11	September	1 Each Div	Party System in India	synoptic notes and Remedial lectures.
12		1 Each Div	Local Self Government (Panchayati Raj)	Project work synoptic notes
13		1 Each Div	73rd & 74th Amendment Acts	-Revision

- Methodology Used: Circulation of Notes along with Lecture Method.
- For 25 marks internal tests(5marks for attendance,10 for written- project plus 10 marks for PPT)
- Students present projects in team of 4-8,with PPT presentations (FY C/D)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work),as per Mumbai University guidelines.**

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VIVEK COLLEGE OF COMMERCE

Ac. Yr: 2018-19

Name of Teacher: Ms Neelu Khosla

Department: Foundation Course

Class : FY B Com A, B, C, D

Sem II

No.	Month & Week	No. of Lectures	Topics	Methods
1	November	6	Introduction to Concept of Liberalization	Class Lecture cum notes
2		6	NEP &Privatization	-do-
3		,,	Globalization and Industry	-do-
4	December	,,	Migration, employment	Lectures
5		same	Employment /Corporate World	-do- , and notes circulated
6		,,	Technology, Farming and WTO	Guest lecture
7		,,	Impact on Lifestyle	-do-Project preparation with PPT
8	January	same	Socialization Its agents	Project work-lectures
9		,,	Value/Prejudices and Aggression	-do-
10		,,	Stress Causes of Conflicts and Coping Mechanism	Guest lecture on Stress management
11		6	Approaches to conflict management	-do- cum synoptic notes
12	February	6	Hierarchy of Needs (Maslow)	-do- synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation)
- The teachers teaching are :Ms Neelu Khosla, Dr Tanushree Choudhari,Ms Amshumali.
- Presentation of projects from Students of divisions - FY C and D
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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Vivek College of Commerce

Academic Year: 2018-19

Name of Teacher: Ms Neelu Khosla

Department: Foundation Course

Class : SY B Com A, B, C, D

Sem III

No.	Month & Week	No. of Lectures	Topics	Methods
1	November	12	Introduction to Concept of Vulnerable groups	Class Lecture
2		12	Violation of Rights of Schedule Caste /ST,women,child,elders	-do
3	December	-12	Persons with disability/old people	Lectures
4		12	Redressal mechanism (NHRC)	-do- , and notes circulated
5		-12	Protection of Human Rights-elderly disabled	-Guest lecture-
6	January	12-	Disaster ,causes ,Impact &preparedness	-do-Project Topic-
7		12	Science and its features	-do-
8		12	Science in the Age of Reasoning	Film on water Crisis submission of project
9		,,	Science and superstitions	Class discussions Film screening
10		,,	Leadership and its types	-Revision /synoptic notes
11	February	,,	Topics on Public speaking/Team building	Revision

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation)..
- Presentation in groups of 4-8, Team- work and organization capability.
- Project presentation with an effort for team work (4-8 and use of PPT)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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VIVEK COLLEGE OF COMMERCE

Ac. Yr: 2018-19

Name of Teacher: Ms Neelu Khosla

Department: Foundation Course

Class : S.Y B Com A, B, C, D

Sem IV

No.	Month & Week	No. of Lectures	Topics	Methods
1	November	12	Consumer Rights, CPA 2019	Class Lecture cum notes
2		12	Right To Information /Public Sector Grievances Act	-do-
3		"	Public Interest Litigation	Lectures
4	December	"	Ecology and its approaches	-do- , and notes circulated
5		"	Deep ecology / shallow/ Principles of environment protection PPT,equity	Field trip and educational trip
6		"	Ecocentrism /Biocentrism/People participatory	-do-
7	January	"	Modern Technologies Laser and its applications	-do-Project submission with PPT
8		"	Satellite Technology and its uses	-do-
9		"	Genetic engineering / BT misuse of technologies	-do-
10		"	Goal setting-its types Covey's Concept	Guest lecture
11		"	Preparation for the competitive examination, lateral thinking	-Lecture and project submission
12		6	Motivation Time management	-do- cum synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation) Encouraging team work and organization skill.
- Screening of Films -Thematic and of social relevance.
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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VIVEK COLLEGE OF COMMERCE

Ac. Yr: 2018-19

Name of Teacher: Dr. Tanushree Chaudhuri *
Class : FY B Com A, B, C, D

Department: Foundation Course
Sem I

No.	Month & Week	No. of Lectures per week	Topics	Methods
1	July	1 Each Division	**Unit 2 – Concept of Disparity 1** Understanding the Concept of Disparity as arising out of stratification; Inequality and Gender Disparity; Causes of Gender Disparity; Violence against Women; Types of Violence; Project Topic Discussion	Lecture & PPT
2	August	1 Each Division	Socio-economic Problems of Women in India; Female Foeticide and Causes of Declining Sex Ratio; Portrayal of Women and Mass Media	Explanation and lectures along with PPT Project topics discussed
3	September	1 Each Division	Concept of Disability; Project Presentation; Physical Disability, its Types, Causes, Problems; Government Role and Remedies for Physical and Mental Disable Persons	synoptic notes and remedial lectures.
4	October	1 Each Division	Project Presentation	Project work synoptic notes

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VIVEK COLLEGE OF COMMERCE

Ac Yr: 2018-19

Name of Teacher: Dr. Tanushree Chaudhuri*

Department: Foundation Course

Class : FY B Com A, B, C, D

Sem II

No.	Month & Week	No. of Lectures per Week	Topics	Methods
1	November	1 Each Division	Unit 3 – Ecology Syllabus, Paper Pattern & Importance of Environmental Studies	Class Lecture class ,Explanation cum notes
2	December	1 Each Division	Concept of Environment, Components of Environment; Ecosystem; Types of Ecosystems; Environment as a Natural Capital	PPT, Explanation and Discussion ,synoptic notes
3	January	1 Each Division	Concept of Environmental Degradation and Pollution; Causes of Environmental Degradation; Project Presentation	Project -work allotment Explanation and discussion
4	February	1 Each Division	Project Presentation; Concept of Sustainable Development; Components of Sustainable Development Poverty and Environment	Lectures, Notes & PPT

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Ac.Yr.2018-19

Name of teacher: Prof. Amshumali Deptt: Foundation course

Class: FYBCom A, B, D Sem I Sub: Foundation course

Sr.no	Months &Week	No. of lectures	Topics covered	Methods
1	June	1	Preamble of Indian Constitution	Explanation
2		1	Basic features of Indian Constitution-Indian Parliament	Discussion
3	July	1	Indian Federalism	Case study &explanation
4		1	Philosophy of the Constitution	Group discussion
5		1	Judicial System/Lengthiest	Explanation
6	August	1	Structure of the Indian Constitution	Group discussion
7		1	Fundamental Duties	Explanation Revision Project presentation
8		1	Sources of Indian constitution	Explanation and notes
9	September	1	Role of youths in promoting tolerance and harmony	Student participation and revision
10		1	National integration and youth	Explanation
11		1	Right to Equality/Liberty	Revision

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(Prof. Amshumali)

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Vivek College of Commerce

Ac.Yr.2018-19

Name of teacher: Prof. Amshumali Dept: Business law

Class: FY BCom A, B, C, D Sem II subject: Foundation course

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	November	1	Introduction of human rights	Explanation
2		1	Its features &factors	Discussion
3		1	UDHR	Case study and explanation
4	December	1	Fundamental rights(Art.14-18)	Explanation in class
		1	Fundamental rights(Art.19-20)	Group discussion and cases from India
			Christmas Break	
6	January	1	UDHR –civil, political, social	Revision
7		1	Fundamental rights/ equality	Explanation
8		1	Fundamental rights(Art.26-30)	Revision and discussion
9		1	Fundamental rights(Art.32) Indian Constitution	PPT &Revision

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Vivek College of Commerce
Academic Year: 18-19(Sem I)

Name of Teacher:Shefali Naranje	Theory	Teaching Plan: **Business Communication**	
Class: FY BCom Sem-I			
Sr. No	Month	No. of Lectures per week	Topic Covered	Method Used
1	July	12	Concept of Communication, Impact of technology enabled Communication	Board,PPT
2	August	12	Communication at Workplace, Listening	Board,PPT
3	September	12	Business Ethics,Barriers to Communication	Board,PPT
4	October	12	Theory of Business Letter Writing, Personnel Correspondence	Board,Notes
5	Nov	12	Commercial terms, revision	Notes,
Tutorials				
1	July	16	Reading, Listening	Activities
2	August	16	Speaking skills	Activities
3	September	16	Writing Skills	Activities
4	October	16	Remedial Teaching	Activities

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Vivek College of Commerce

Academic Year: 18-19(Sem II)

Name of Teacher:Shefali Naranje		Theory	Teaching Plan: **Business Communication**	
Class: FY BCom Sem-II				
Sr. No	Month	No. of Lectures per week	Topic Covered	Method Used
1	December	12	Interviews, Meetings	Board,PPT
2	January	12	Conferences, Public Relations	Board,PPT
3	February	12	Trade Letters	Board,PPT
4	March	12	Business Proposals, Report Writing	Board,Notes
		12	Revision	Notes,
Tutorials				
1	December	16	Group Discussion, Mock Interviews	Activities
2	January	16	Mock Meetings, summarization	Activities
3	February	16	Book Review,	Activities
4	March	16	Reports	Activities

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher: Prabhakar Musam			Department	Economics
Class FYBCOM		Semester I	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-18	3	Introduction to Business Economics - Meaning and scope,Importance of Business Economics, Basic tools in Economics.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jul-18	10	Basics of Market demand,Market supply and equilibrium price, Shift in demand and supply curves and equilibrium, Demand function,Opportunity cost principle, Incremental and Marginal concept, Total, Average and Marginal projects, Use of Marginal analysis in economic decision making,		Board, Game on Market demand and Supply, Explanation, Interactive learning, presentation of teaching material,real world examples
		Nature of Demand curve under diferent Market situations, Price, Income and Cross Elasticity od Demand, Demad forecasting-		
Aug-18	10	Production function- Law of Variable Proportion, Isoquants- Ridge lines,Meaning, Significance, Steps in Demand Forecasting, Methods of Demand Forecasting, Survey and statistical Methods-Numerical Examples,Expansion path- Expansion and Dis-economies of Scale.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numerical Examples,Diagrams
		Least cost combination of inputs, Law of Returns to scales-		
		Cost concepts-Accounting and Economic cost, Implicit and Explicit cost,Social and Private cost.		
Sep-18	10	Historical and replacement cost, Sunk cost and Incremental cost, Fixed and variable cost,Total,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples,Numerical Examples,Diagrams
		Average and Marginal Cost, Cost output relationship in Short run and Long run,		
		Solving of Case studies from old Question Papers		

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher Prabhakar Musam			Department: Economics	
Class FYBCOM		Semester II	Subject	Economics
Month	Lectures/ week	Topics		Methods used
Jun-18	3	Introduction: Prerfect Competition: Meaning and Features,Equilibrium Conditions,Price-Output determination under Perfect Competition.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numericals,Diagrams
Jul-18	10	Monopoly : Meaning Sources and Features, Monopoly : Equilibrium of firm under Monopoly		Board, Explanation, Interactive learning, presentation Diagrams,real world examples, Numericals
		Monopolistic Competition: Meaning and Features,		
		Monopolistic Competition: Equilibrium of firms.		
		Selling Cost, Excess Capacity,		
Aug-18	10	Oligopoly : Meaning and Features, Collusive and Non Collusive Oligopoly,		Board, Explanation, Interactive learning, presentation of diagrams,real world examples, Numericals
		Pricee Leadership, Cost - Plus Pricing,		
		Marginal Cost Pricing, Mark up pricing,		
		Discriminating pricing and Transfer pricing.		
Sep-18	9	Capital Budgeting: Meaning , Steps		Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numericals
		Importance, Pay Back period, NPV,		
		IRR, Case studies on Pay Back Period Method		

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher: Prabhakar Musam			Department : Economics	
Class TYBCOM		Semester V	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-18	3	Macro Economic overview of India Overview of New Economic Policy-1991 Role of Social Infrastructure with reference to education, health and family welfare. Sustainable Development Goals and Policy measures:		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jul-18	10	Make in India, Invest in India, and Skill Development and Training Programmes Foreign Investment Policy Measures in India – Foreign Investment Promotion Board, FDI- MNCs and their role. Agriculture During Post Reform Period National Agricultural Policy 2000: Objectives, Features and Implications Agricultural pricing and agricultural finance Agricultural Marketing Development-Agricultural Market infrastructure - Market information- Marketing training- Enabling environments-Recent developments		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-18	10	The Industry And Service Sector During Post Reform Period Policy Measures- Competition Act 2003, Disinvestment Policy, Micro, Small and Medium Enterprises [MSME sector] since 2007. Industrial Pollution in India: Meaning, Types, Effects and Control.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-18	10	Recent trends, issues and challenges in Banking and Insurance Industry Service Sector: Recent trends, role and growth in Healthcare and Tourism Industry 4		Board, Explanation, Interactive learning, presentation of teaching material,real world
Oct-18	3	· Revision		

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher		Prabhakar Musam	Department	Economics
Class TYBCOM		Semester VI	Subject	Economics
Month	No of lecture/ week	Topics		Methods used
Nov-15	6	Theories of International Trade: Comparative Cost Theory		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Heckscher Ohlin Theory,		
		Terms of Trade: Meaning & Types		
Dec-15	10	Gains from Trade (with Offer Curves)		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Gains from Trade (with Offer Curves)		
		Concept & Structure of BOP, Causes of Disequilibrium		
		Measures to Correct Disequilibrium in BOP-India's BOP Position since 1991		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		WTO Agreements with reference to TRIPS, TRIMS and GATS		
Jan-16	10	Concept of Foreign Exchange Market: Functions and Dealers		
		Exchange Rate Systems - Spot and Forward Exchange Rate		
		Hedging, Arbitrage and Speculation.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Exchange Rate Determination -Purchasing Power Parity Theory		
Feb-16	6	Role of Central Banks in Foreign Exchange Market		
		RBI's Intervention in Foreign Exchange Rate Management Since 1991		
		RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		
Mar-16	3	Revision		Board, Explanation, Interactive learning,

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher: Prabhakar Musam			Department: Economics	
Class SYBCOM		Semester III	Subject	Economic Systems
Month	No of lectures	Topics		Methods used
Jun-18	6	Discussed Syllabus and Question Paper Pattern, Introduction to Economic Systems		Board, Explanation, Interactive learning, presentation of teaching material,real world
		Meaning and Features, Functions,		
		Importance of Study of Economic Systems,		
Jul-18	10	Determinants of Economic Systems,Classification of Economic Systems,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Multi dimentional approach,Pure and Mixed Systems, Criteria of Evaluating Economic Systems;		
		Efficiency criteria, Allocative, Productive and Distributive Efficiency under different Economic Systems		
		Role of Freedom under different Systems,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Incentives and Dis-Incentives under different Economic Systems,		
Aug-18	10	Economic and Non-Economic Incentives under different Economic Systems,		
		Evolution of Capitalism from Merchantalism to Modern Capitalism		
		Features of Modern Capitalism,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Welfare state emergence and features,		
Sep-18	10	Marxian Economic Thought-		
		Materialistic Interpretation of History,		
		Theory of Profit, Theory of Capitalist crisis and Breakdown,Revision		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher		**Prabhakar Musam**	**Department**	**Economics**
Class SYBCOM		**Semester III**	**Subject**	**Economic Systems**
Month	No of lectures / week	Topics		Methods used
Nov-16	6	Introduction- Globalisation		Board, Explanation, Interactive learning, presentation of teaching
		American Capitalism- Features & Features,		
		Central Planning in Soviet Union		
Dec-16	10	Transition in Central Eurasia,		Board, Explanation, Interactive learning, presentation of teaching
		Convergence of Economic Systems,		
		Mixed Economy : Meaning and Features,		
		Role of Public Sector, Gandhian ideas on Economic systems,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Economic Reforms in China.		
Jan-17	10	Globalisation : Meaning, Transnational Corporations,		
		Impact of globalisation on efficiency and distribution of income		
		Impact of globalisation on economc growth,		
		Challenges of Capitalist globalisation,		
Feb-17	10	Polarisation Crisis, Crisis of Ecoogical sustainability,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Role of Multilateral Organisations		
Mar-17		Revision		

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class SYBCOM		Semester III	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-18	3	Macroeconomics: Meaning, Scope and Importance Circular flow of aggregate income and expenditure -		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	The Measurement of National Product:Meaning and Importance of National Income Accounting-		
	3	Classical Macro economics : Say's law of Markets-Features, Implications and Criticism The Principle of		
Jul-18	3	Investment function and Marginal Efficiency of capital Investment Multiplier effect on Income and Output: Assumptions,Working,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Leakages, Criticism and Importance -paradox of thrift .Relevance of Keynesian theory tools to the developing countries		
	3	Velocity of Circulation of Money – Meaning Factors Determining Demand for Money:		
	3	The IS-LM modelof integration of commodity and money markets		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-18	3	Inflation and unemployment: Philips curve •Stagflation: meaning, causes, and consequences,Supply side economics		
	3	Determinants of Money Supply - Factors influencing Velocity of Circulation of Money		
	3	Demand for Money/ Classical/ Keynesian approaches		
	3	Keynes' liquidity preference theory of interest		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-18	3	Friedman's restatement of Demand for money		
	3	Quantity theory of money -Fisher's equation of exchange/-Cambridge cash balance approach		
	3	.Inflation : Demand Pull Inflation and Cost Push Inflation -Effects of Inflation		
	3	Inflation in a developing economy /measures to curb inflation-monetary / inflation targeting		

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class SYBCOM		Semester IV	Subject	Economics
Month	No of lectures	Topics		Methods used
Nov-18	3	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Public and Private Finance		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Principles of Maximum Social AdvantageDalton & Musgrave versions		
	3	Major fiscal functions : allocation function, distribution function & stabilization function		
Dec-18	3	Redistributive Taxation, Anti-Inflationary Taxation Relation between Efficiency, Markets and		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue)		
	3	Canons Merits and Demerits of Direct & Indirect Tax Impact and Incidence of Taxation		
Jan-19	3	Public Expenditure: Classification/ Causes / economic effects		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Theories/Significance of Public Expenditure/ Social security contributions		
	3	Public Debt :Classification - Burden of Debt Finance		
	3	Internal and External- Public Debt and Fiscal Solvency		
Feb-19	3	Fiscal Policy/ Contra cyclical Fiscal Policy and Discretionary Fiscal Policy		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Budget and Types of Budget - Public Debt :Types, Burden and Management		
	3	Concepts of deficit- FRBM Act 2003		
	3	Fiscal Federalism and Fiscal decentralization Concept& Key Issues		
Mar-19	3	Intergovernmental Fiscal Relations central-state financial relations - 14th Finance Commission		

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class TYBCOM		Semester V	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-18	3	New Economic Policy 1991		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Role of Social Infrastructure with reference to education, health and family welfare.		
	3	Sustainable Development Goals and Policy measures:		
Jul-18	3	Make in India, Invest in India, and Skill Development and Training Programmes		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Foreign Investment Policy Measures in India – Foreign Investment Promotion Board, FDI- MNCs and		
	3	Agriculture During Post Reform Period ,National Agricultural Policy 2000: Objectives, Features and		
	3	Agricultural Marketing Development-Agricultural Market infrastructure -		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-18	3	Market information- Marketing training- Enabling environments-Recent developments		
	3	The Industry During Post Reform Period		
	3	And Service Sector During Post Reform Period Policy Measures-		
	3	Competition Act 2003, Disinvestment Policy, Micro,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-18	3	Industrial Pollution in India: Meaning, Types, Effects		
	3	Recent trends, issues and challenges in Banking and		
	3	Money Market – Structure, Limitations and Reforms		
	3	Capital Market – Structure, Growth and Reforms.		

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Vivek College of Commerce				
Academic year 2018-19				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class TYBCOM		Semester VI	Subject	Economics
Month	lectures per week	Topics		Methods used
Nov-18	3	Theories of International Trade - Ricardo's Theory of Comparative Costs		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Heckscher- Ohlin Theory		
	3	Terms of Trade - Types and Limitations		
Dec-18	3	Gains from International trade - Offer Curves Reciprocal Demand		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Commercial Trade Policy –Free Trade and Protection – Pros and Cons.		
	3	Tariff And Non Tariff Barriers: Meaning, Types and Effects		
Jan-19	3	International Economic Integration – Types and Objectives:-		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	EU and Brexit, ASAEN		
	3	Balance of Payment: Meaning, Structure, Types of Disequilibrium		
	3	Causes and measures to correct the disequilibrium in Balance of Payments		
Feb-19	3	WTO- Recent Developments in TRIPS, TRIMS and GATS		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Foreign Exchange Market: Meaning, Functions, Determination of Equilibrium Rate of Exchange		
	3	Purchasing Power Parity Theory, Spot and Forward Exchange Rates, Arbitrage		
	3	Role of Central Bank in foreign exchange rate management,		
Mar-19	3	Managed flexible exchange rate system of India.		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce

Academic Year- 2018-19

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-I

Subject: Environmental Studies-I

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures	Topics covered	Methods to be used
July	5	**Unit-1- Environment & Ecosystem** Introduction of the Subject, Syllabus, Paper Pattern, Environment Meaning, Definition, Scope Components, Concept of Ecosystem, Types of Ecosystem, Functions of Ecosystem- Food Chain, Food Web & Food Pyramid, Man Environment Relationship, Importance & Scope of Environmental Studies. **Unit: 2 Natural Resources & Sustainable Development** Meaning, Definition & Classification of Resources, Factors Influencing Resource Utilization, Resource Conservation Meaning & Methods of Conservation, Conventional & Non -Conventional Resources, and Problems Associated with Water Resources & Management	Lecture method, Environmental Quiz, Interactive Method, Problem Solving, Participatory learning etc (PPt, LCD Projector Used in the Class)
August	19	Problems Associated with Forest Resources & Management, Problems Associated with Energy Resources & Management, Resource Utilization & Sustainable Development. **Unit:3 Population and Emerging Issues of Development** Population Explosions in the World & India, Arising Concerns. Demographic Transition Theory, Pattern of Population Growth in the World & India, Associated Problems, Measures taken to Population Growth in India, Environment & Human Health, HDI, The World Happiness Index	Participatory learning Interactive Method, Lecture method, Problem Solving, Collaborative method, etc (PPt, LCD Projector Used in the Class)
September	17	**Unit:4 Urbanization and Environment** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology, Applications of GST in Environmental Management	Environmental Quiz, Interactive Method, Lecture method, Discussion, Participatory learning etc (PPt, LCD Projector Used in the Class)
October	12	**Unit: 5-Reading of Thematic Map & Map Filling** World Map Filling- Using Point, Line & Polygon Segment. Thematic Map: Pie, Simple Bar, Dot, Circle, Pictogram, Flow Map.	World Map, Chart, Hands out, Atlas, ,Problem Solving (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

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Vivek College of Commerce

Academic Year- 2018-19

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-II

Subject: Environmental Studies-2

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures	Topics to be covered	Methods to be used
November	4	**Unit: 1- Solid Waste Management for Sustainable Society** Classification of Solid Wastes – Types and Sources of Solid Waste; Effects of Solid Waste Pollution- Health Hazards, Environmental Impacts; Solid Waste Management –	Lecture method, Interactive Method, Participatory learning etc (PPt, LCD Projector Used in the Class)
December	14	Solid Waste Management in Mumbai- Schemes and Initiatives run by MCGM – Role of Citizens in Waste Management in Urban and Rural Areas. **Unit:-2- Agriculture and Industrial Development:** Environmental Problems Associated with Agriculture: Loss of Productivity, Land Degradation, Desertification, Uneven Food Production – Hunger, Malnutrition – Sustainable Agricultural Practices.Environmental Problems Associated with Industries – Pollution - Global Warming, Ozone Layer Depletion , Acid Rain, - Sustainable Industrial Practices	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
January	20	Green Business and Green Consumerism Corporate Social Responsibility towards Environment **Unit:-3- Tourism and Environment:**Tourism: Meaning, Nature, Scope and Importance –Typology of Tourism Classification, Tourism Potentials in India and Challenges before India; New Tourism Policy of India; Consequences of Tourism : Positive and Negative Impacts on Economy, Culture and Environment - Ecotourism	Lecture method, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
February	15	**Unit: 5- Environmental Movements and Management:** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
March	10	Applications of GST in Environmental Management, **Unit: 5- Mumbai & Konkan Map Filling** Environmentally Significant Features of Mumbai, Environmentally Significant Features of Kankan. Revision of Unit-1,2,3,4 and Maps	Maps, Charts, Handout, Problem Solving (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

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Vivek College of Commerce

Academic Year:2018-19

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C,D)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
July	12	Module I – Business Concept, functions, scope, significance of business Traditional and modern concept of business, Setting business objectives, classification of business objectives Turnaround Strategies, Impact of Globalisation, Liberalisation and Privatisation on Indian Economy, Business Growth Strategies	Interactive Teaching Learning and discussing relevant examples
August	11	Module II – Business Environment Concept , importance, Internal Environment, Micro Environment, External Environment and its impact on business, Educational environment and its impact, Trading Blocs and their impact	Interactive Teaching Learning and discussing relevant examples
September	11	WTO : objectives, functions and its impact on Indian Business, Module III Project Planning: Business Planning Process, Concept and importance of Project Report , Feasibility study and its types and importance, Factors affecting location of business, Role of Government in Promotion, Licensing and Registration Procedure, Filing of Returns and other documents	Interactive Teaching Learning and use of PPT
October	15	Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship Entrepreneur and Manager, Entrepreneur and Intrapreneur, Types of Entrepreneurs Competencies of an Entrepreneur, Entrepreneurship Training and Development centers, Women Entrepreneurs- Problems and Promotions, Revision	Interactive Teaching Learning , use of PPT and discussing relevant examples

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Vivek College of Commere

Academic Year:2018-19

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C,D)

Subject: Commerce- II

Term : II

Semester : II

Month and Week	No.of Lectures	Topics Covered	Methods us
December	09	Module I – Services – Meaning, Characteristics, scope and classification. Importance of Service Sector, Consumer Expectations, Service Mix Market Research and Service Development cycle, Managing Demand and Capacity, Opportunities in Service Sector	Interactive Teaching Learning and discussing relevant examples
January	14	Challenges in Service Sector, Module II Retailing – concept of organized and unorganized retailing, survival strategies for unorganized retailing Growth of organized retailing, Store formats and non-store formats Store Planning – Design and layout, Mall Management, Retail Scenario in India, Prospectus and Challenges, Retail Franchising FDI in Retailing, Careers in Retailing	Interactive Teaching Learning and discussing relevant examples
February	12	Module III – concept of BPO and KPO, LPO. ERP, ATM, Debit and Credit Cards, Internet Banking FDI and its impact on banking and insurance sector in India, Logistics- Importance and Challenges	Interactive Teaching Learning and discussing relevant examples
March	12	Module IV – E-Commerce – Meaning, features, functions, scope. Importance and limitations of E-Commerce, Types of E-Commerce – B2B, B2C, C2C, On-line Marketing Research E-Transition challenges for Indian Corporates Revision	Interactive Teaching Learning , use of PPT and discussing relevant examples

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Vivek College of Commere

Academic Year:2018-19

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,C,D)

Subject: Commerce- III

Term : I

Semester : III

Month and Week	No.of Lectures	Topics Covered	Methods used
June	02	Module – I Introduction to Management Concept and Nature of Management, Functions of Management	Interactive Teaching Learning
July	04	Managerial Skills and Competencies, Evolution of Management Scientific Management, Classical Organisation : Henri Fayol's Principles, Human Relations Approach	Interactive Teaching Learning and Case Study method
August	04	Peter Drucker's Dimensions of Management, Origin and Significance of Indian Ethos to Management Module II Plannning- meaning and components, Steps in planning process	Interactive Teaching Learning and use of PPT
September	02	Co-ordination- importance, MBO- concept and imporance	Interactive Teaching Learning
October	03	Management By Exception- Meaning and Advantages, Management Information System – concept and components Revision	Interactive Teaching Learning

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Vivek College of Commere

Academic Year:2018-19

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (B)

Subject: Commerce- III

Term : I

Semester : III

Month and Week	No.of Lectures	Topics Covered	Methods used
June	04	Module – I Introduction to Management Concept and Nature of Management, Functions of Management and Managerial Skills and Competencies	Interactive Teaching Learning
July	09	Evolution of Management Scientific Management Classical Organisation : Henri Fayol's Principles Human Relations Approach Peter Drucker's Dimensions of Management Origin and Significance of Indian Ethos to Management, Module II Planning : Meaning and components of planning	Interactive Teaching Learning and use of PPT
August	08	Steps in Planning Process, Co-ordination – Importance, MBO –Process and Advantages, Management By Exception- Advantages, MBO – Concept and components Management By Exception- Advantages, MBO – Concept and components Decision Making – Techniques and Essentials of Sound Decision Making	Interactive Teaching Learning
September	07	Impact of Technology on Decision Making Module IV- Directing and Controlling Motivation – Concept and Importance Motivation – Influencing factors Communication – Importance and barriers to effective communication Controlling – concept, Steps, Essentials	Interactive Teaching Learning and Case Study
October	03	Techniques of Controlling- PERT, CPM, Budgetary Control, Management Audit Revision	Interactive Teaching Learning

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2018-19

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,C,D)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
November	01	Module III Indian financial System - structure	Interactive Teaching Learning
December	04	Module III Indian financial System - structure IPO - Procedure Dematerialisation – Concept and role of Depositories Dematerialisation - procedure	Interactive Teaching Learning and Case Study method
January	04	Functions of SEBI Investors protection measures of SEBI Stock Market and its function Credit Rating and its advantages	Interactive Teaching Learning and use of PPT
February	04	Credit Rating Agencies in India Module IV – Recent Trends in Finance Mutual Funds -types Mutual Funds – Advantages and Disadvantages Systematic Investment Plan	Interactive Teaching Learning
March	05	Commodity Market - Categories Derivative Market – types and Participants Derivative Market Instruments Revision	Interactive Teaching Learning and PPT

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2018-19

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (B)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
November	02	Module II – Quality Management- Dimensions of Quality, Types of cost of Quality	Interactive Teaching Learning
December	06	Quality Circle – Features, TQM- Importance Six Sigma – Process, ISO Certification Process Kaizen Process, Service Quality Management – Importance.	Interactive Teaching Learning and Case Study method
January	09	SERVQUAL Model , Measures to improve service quality. Module III Indian financial System - structure IPO – Procedure, Dematerialisation – Concept and role of Depositories Dematerialisation – procedure, Functions of SEBI, Investors protection measures of SEBI, Stock Market and its function	Interactive Teaching Learning and use of PPT
February	07	Credit Rating and its advantages, Credit Rating Agencies in India Module IV –Recent Trends in Finance Mutual Funds –types, Advantages and Disadvantages, Systematic Investment Plan Commodity Market - Categories	Interactive Teaching Learning
March	08	Derivative Market – types and Participants Derivative Market Instruments Revision	Interactive Teaching Learning and Case Study

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2018-19

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Commerce
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	02	**Module:III-Introduction to Organizing** • Organising:Meaning, Definition and steps in organizing • Organization Structures – • Factors influencing organization structures • Features of Line & Staff Organization,	Interactive Teaching Learning and discussing relevant examples,
July	04	**Module:III** • Matrix Organization Virtual Organization • Formal Organization and Informal Organization- • Difference between formal and informal organization • Virtual organization	Interactive Teaching Learning and discussing relevant examples,
Aug	04	**Module:III** • Departmentation –meaning and definition • Factorsinfluencingdepartmentation, Importance. Types of departmentation • Span of Management- Factors Influencing Span of Management, • Tall and Flat Organization.	Interactive Teaching Learning and discussing relevant examples,

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Sept	04	**Module:III** • Delegation of Authority- Process- • Importance of delegation of authority • Barriers to Delegation. Principles of Effective delegation • Decentralization: Factors, • Influencing decentralization	Interactive Teaching Learning and discussing relevant examples,
Oct	03	**Module III** • Advantages and Limitations of decentralization of authority • Centralization v/decentralizations • Discussion on objective questions • Revision and guidance for the examination.	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Academic Year: 2018-19

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Commerce
Semester: IV

Month& Week	No. Lec	*Topics Covered*	Methods Used
NOV	02	**Module:I-Production and Inventory Management** • Production Management-objectives and scope • Production Planning and Control meaning, definition • Production Planning and Control-steps and importance.	Interactive Teaching Learning and discussing relevant examples,
Dec	04	**Module:I** • Production systems-concepts and types • Continuous and intermittent system	Interactive Teaching Learning and discussing relevant examples,
JAN	04	**Module:I** • Productivity-concept, Various factors influencing productivity • Measures for improving productivity	Interactive Teaching Learning and discussing relevant examples,
FEB	4	**Module: I** • Inventory management-objectives • inventory control techniques • Scientific inventory control system objectives	Interactive Teaching Learning and discussing relevant examples,

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MAR	3		• Discussion on objective questions • Revision and guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Academic Year: 2018-19

Name of Teacher: Thanga durai
Class: TY B com (A, B, C)
Term: I

Department: Commerce
Subject: Marketing
Semester: V

Month Week	No. Lec	Topics Covered	Methods Used
JUNE	06	**MODULE I-INTRODUCTION TO MARKETING.** • Marketing, Concept, Features, Importance, Functions, Evolution, Strategic v/s Traditional Marketing • Marketing Research - Concept, Features, Process Marketing Information System-Concept, Components	Interactive Teaching Learning and discussing relevant examples,
JULY	08	• Market Segmentation- Concept, Benefits, Bases of market segmentation • Customer Relationship Management-Concept, Techniques. Customer relationship management • Market targeting –concept and Five pattern of target market selection.	Interactive Teaching Learning and discussing relevant examples,
AUG	08	**MODULE II-MARKETING DECISIONS-I** • **Marketing Mix- Concept** Product- Product Decision Areas Product Life Cycle- Concept, stages of PLC, • Branding- Concept, Components. • Brand Equity- Factors influencing Brand Equity. Packaging-concepts-essentials of a good package • Product Positioning- Concept, • Strategies of Product Positioning, Service Positioning.	Interactive Teaching Learning and discussing relevant examples,

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SEPT	08	• **Pricing**- Concept, Objectives, Factors influencing Pricing, Pricing Strategies. **MODULE III- MARKETING DECISIONS-II** • Physical Distribution- Concept, Factors influencing Physical Distribution, Marketing Channels. • Promotion- Concept, Importance, Elements of Promotion mix • Supply chain management-concept, components of SCM.	Interactive Teaching Learning and discussing relevant examples,
OCT	06	• Integrated marketing communication(IMC) • Sales management-concept-emerging trends • Personal selling-concept, process of personal selling, skill set required for effective selling. • Revision and Guidance for Examination • Discussion on University Question paper	Interactive Teaching Learning and discussing relevant examples,

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2018-19

Name of Teacher: Thanga durai
Class: TY B com (A, B, C)
Term: II

Department: Commerce
Subject: HRM
Semester: VI

Month&Week	No. Lec	Topics Covered	Teaching Methods
NOV	06	**MODULE:I-HUMAN RESOURCE MANAGEMENT** • Meaning of HRM – Features / Nature - Significance – Scope / Functions • Strategic Human Resource Management • Comparison between Traditional and Strategic Human Resource Management	Interactive Teaching Learning and discussing relevant examples,
DEC	06	**Module: I** • Human Resource Planning (HRP) HRP - Meaning - Steps • Job Analysis - Meaning - Benefits - Job Design • Recruitment- Meaning - Sources of Recruitment, • Selection - Meaning - Steps in Scientific Selection Process.	Interactive Teaching Learning and discussing relevant examples,
JAN	08	**MODULE-II –HUMAN RESOURSE DEVELOPMENT** • Human Resource Development Meaning of HRD - Scope / functions • Training - Meaning - Methods (On the Job and Off the Job) - Importance • Performance Appraisal - Benefits- Limitations • Traditional and Modern Methods of Performance Appraisal	Interactive Teaching Learning and discussing relevant examples,
FEB	08	**MODULE-II** • Career Planning and Development	Interactive

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		Meaning Importance - Role of Employer and Employee in CPD • Career Options in HRM, Succession Planning,Mentoring,Counselling-concept and techniques **MODUL: IV-TRENDS IN HUMAN RESOURCE MANAGEMENT** • HR in changing environment: Competencies- concept, classification • Learning organizations- Concept, Creating an innovative organization, • Innovation culture- Concept, Need, Managerial role.	Teaching Learning and discussing relevant examples,
MAR	06	**MODULE – IV** • Trends in HRM,Employee Engagement ,Human resource Information System (HRIS) • Changing patterns of employment. Workforce Diversity. Attrition, Downsizing, Employee Absenteeism, • Work life Balance, Sexual Harassment at work place, Domestic and International HR Practices, Millennial (Gen Y)Competency Mapping • **Revision and guidance for examination**	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Academic Year:2018-19

Name of Teacher: Manisha Naik — Department: Commerce
Class: S Y B com A, B, C — Sem: III — Subject: ADVERTISING

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
June	6	Module I – IMC concept, Features, Elements, Role of IMC Advertising concept, Features, Evolution of Advertising	Interactive class room teaching, discussion, notes
July	12	Active Participants, Benefits of Advertising to Business Firm and Consumers Classification of Advertising: Geographic, Media, Target audience, functions Module II – Advertising Agency, Features, Structure and services offered, Types of Ad agencies	Interactive class room teaching, discussion, notes
August	12	Agency selection criterion, ‚Maintaining Client –agency relationship, Reasons and ways of avoiding Client-Turnover, Creative Pitch, Agency compensation, Skills required in career in advertising Career options in advertising, free lancing, Graphics, animation. Modeling, dubbing Module III- Effect of advertising on consumer demand, monopoly, and competition, Price Ethical and social issues in advertising, positive and negative influence of advertising on Indian values and cultures	Interactive class room teaching, discussion, notes
September	12	Pro Bono advertising, Social advertising by Indian Government through DAVP, self regulatory body- Role of ASCI Module IV – Communication process, AIDA Model, Role of Advertising in developing Brand Image and equity, managing brand crisis Rural advertising , Political advertising, Advocacy advertising,	Interactive class room teaching, discussion, notes Display of advertisements
October	9	Corporate image advertising green advertising and features of all above special purpose advertising Trends in Advertising Media, Ad spends, Ad agencies, Execution of Advertisements	Interactive class room teaching, discussion, notes Display of advertisements

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Vivek College of Commerce

Academic Year:2018 -19

Name of Teacher: ManishaNaik

Department: Commerce

Class: SYBCOM – A, B, C (Three lectures each)

Subject: Advertising Sem IV

Month	No. Lec	Topics Covered	Teaching Methods
Nov	06	Module I - Media in Advertising a. Traditional Media: Print, Broadcasting, Out-Of-Home advertising and films - advantages and limitations of all the above traditional media b. New Age Media: Digital Media / Internet Advertising – Forms, Significance and Limitations	Interactive class room teaching, discussion, notes, Display of sample advertisements
Dec	09	c. Media Research: Concept, Importance, Tool for regulation - ABC and Doordarshan Code Module II - Planning Advertising Campaigns a. Advertising Campaign: Concept, Advertising Campaign Planning -Steps Determining advertising objectives - DAGMAR model b. Advertising Budgets: Factors determining advertising budgets, methods of setting advertising budgets, Media Objectives - Reach, Frequency and GRPs	Interactive class room teaching, discussion, notes,
Jan	12	c. Media Planning: Concept, Process, Factors considered while selecting media, Media Scheduling Strategies Module III- Fundamentals of Creativity in Advertising Creativity: Concept and Importance, Creative Process, Concept of Créative Brief, Techniques of Visualization a. Creative aspects: Buying Motives - Types, Selling Points- Features, Appeals – Types, Concept of Unique Selling Preposition (USP)	Interactive class room teaching, discussion, notes, Display of advertising

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Feb	12	b. Creativity through Endorsements: Endorsers – Types, Celebrity Endorsements – Advantages and Limitations, High Involvement and Low Involvement Products Module VI- Execution and Evaluation of Advertising a. Preparing print ads: Essentials of Copywriting, Copy – Elements, Types, Layout- Principles, Illustration - Importance	Interactive class room teaching, discussion, notes, Display of print, audio & video advertising
March	12	b. Creating broadcast ads: Execution Styles, Jingles and Music – Importance, Concept of Storyboard c. Evaluation: Advertising copy, Pre-testing and Post-testing of Advertisements – Methods and Objectives	Interactive class room teaching, discussion, notes, Display of audio & video advertising

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Vivek College of Commerce

Ac.Yr.2018-19

Name of teacher: Prof. Amshumali

Dept: Business law

Class: SY BCom A, B, C, D Sem III

subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	June	2 lect. Each week/div.	Introduction of Business law	Lectures& Explanation
2		2	Offer & Acceptance	Lectures& Discussion
3	July	2 lect. each div.	Minor's contracts	Lectures& Explanation
4		4	Free consent- Coercion & Undue influence.	Lectures& Explanation
5		4	Fraud & misrepresentation, Mistake.	Lectures& Explanation
6		4	(module-II) Indemnity & guarantee	Lectures& Discussion
7	August	4 lect. each div.	Bailment & pledge, SOGA,1930-	Explanation &PPT
8		4	Sale and agreement to sell.	Lectures& Discussion
9	September	4	Legal literacy week .Conditions and warranties	Lectures& Explanation
10	October	4	Unpaid seller & his rights, Caveat Emptor.	Explanation &notes
			GANESH FESTIVAL VACATION	
11		4	(module-IV)Negotiable instrument	Lectures& Discussion
12	November	4	BOE & Promissory note.	Explanation &notes
13	December	4	Cheque & BOE.	Explanation &notes

Signature of teacher

(Prof. Amshumali)

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Vivek College of Commerce

Ac.Yr. 2018-19

Name of teacher: Prof. Amshumali

Dept: Business law

Class: SY BCom A, B, C, D Sem IV

subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	November	4	Introduction about the topic.	Lectures& Explanation
2		4	Dentition of company, M.O.A & A.O.A	Lectures& Discussion
3		4	Membership of a company.	Lectures& Explanation
4		4	Doctrine of ultra vires, indoor management, constructive notice.	Lectures& Explanation
			Christmas Break	
5	January	4	IPR-Classification of directors,	Explanation &notes
6		4	Appointment, legal position, powers & duties.	Explanation &notes
7		4	Meeting of shareholders and board & Patent. (S. 25,26) patent, Remedies & rights.	Lectures& Discussion
8	February	4	Copyrights &Trademarks: Meaning &concept	Lectures& Explanation
9		4	Indian Partnership Act,1932-meaning, Sharing of profits(Sec.6)	Lectures& Discussion
10	March	4	Reconstitution & dissolution of the firm.	Lectures& Explanation
11		4	LLP,2008 - Distinction between LLP &partnership, LLP & company. Winding up and Dissolution of the LLP.	Lectures& Explanation
12	April	4	Module IV: consumer Protection Act,1986, Consumer Protection Redressal Agencies	Lectures& Discussion
13		4	Competitions Act, 2002, Competition Advocacy, Competition commission of India.	Lectures& Discussion

Signature of teacher

(Prof. Amshumali)

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Vivek College of Commerce
Academic Year:2018-19

Name of Teacher: Manisha Naik — Department: Commerce Class:
T Y B com A, B, C (Three lectures each) — Subject: Export marketing Sem V

Month	No. Lec	Topics Covered	Teaching Methods
JUNE	06	Module I - Introduction to Export Marketing a) Concept and features of Export Marketing; Importance of Exports for a Nation and a Firm; Distinction between Domestic Marketing and Export Marketing b) Factors influencing Export Marketing; Risks involved in Export Marketing; Problems of India's Export Sector	Interactive class room teaching, discussion, notes,
JULY	09	c) Major merchandise/commodities exports of India (since 2015); Services exports of India (since 2015); Region-wise India's Export Trade (since 2015) Module II- Global Framework for Export Marketing a) Trade barriers; Types of Tariff Barriers and Non-Tariff barriers; Distinction between Tariff and Non-Tariff barriers b) Major Economic Groupings of the World; Positive and Negative Impact of Regional Economic Groupings; Agreements of World Trade Organisation (WTO) c) Need for Overseas Market Research; Market Selection Process, Determinants of Foreign Market Selection	Interactive class room teaching, discussion, notes,
AUG	09	Module III- India's Foreign Trade Policy a)Foreign Trade Policy (FTP) 2015-20 - Highlights and Implications, Export Trade facilitations and ease of doing business as per the new FTP b) Role of Directorate General of Foreign Trade (DGFT), Negative list of Exports, Deemed Exports c) Benefits to Status Holders & Towns of Excellence; Common benefits for EHTP, BTP and	Interactive class room teaching, discussion, notes,

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		STP; Benefits enjoyed by (IIAs) Integrated Industrial Areas(SEZ), EOU, AEZ	
SEPT	12	Module IV- Export Incentives and Assistance a. Financial Incentives available to Indian Exporters - Marketing Development Assistance (MDA), Market Access Initiative (MAI), Assistance to States for Infrastructure Development for Exports (ASIDE), Industrial Raw Material Assistance Centre(IRMAC), b. Institutional Assistance to Indian Exporters - Federation of Indian Export Organisations (FIEO), India Trade Promotion Organisation (ITPO), The Federation of Indian Chambers of Commerce and Industry (FICCI), Export Promotion Councils (EPCs) & Commodity Boards (CBs), Indian Institute of Foreign Trade (IIFT), Indian Institute of Packaging (IIP) c. Schemes - Export Promotion Capital Goods (EPCG) Scheme, Duty Exemption and Remission Schemes, Export Advance Authorisation Scheme; Duty Drawback (DBK); IGST Refund for Exporters	Interactive class room teaching, discussion, notes, Tables & Charts with condensed info on export institutions

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Vivek College of Commerce

Academic Year: 2018-19

Name of Teacher: Manisha Naik Department: Commerce

Class: TYBCOM – A, B, C (Three lectures each) Subject: Export Marketing Sem VI

Month	No. Lec	Topics Covered	Teaching Methods
Nov	06	Module I - Product Planning and Pricing Decisions for Export Marketing a) Planning for Export Marketing with regards to Product, Branding, Packaging b) Need for Labeling and Marking in Exports, Factors determining Export Price; Objectives of Export Pricing	Interactive class room teaching, discussion, notes,
Dec	09	c) International Commercial (INCO) Terms; Export Pricing Quotations – Free on Board (FOB), Cost Insurance and Freight (CIF) and Cost and Freight (C&F); Problems on FOB quotation Module II- Export Distribution and Promotion a) Factors influencing Distribution Channels; Direct and Indirect Exporting Channels; Distinction between Direct and Indirect Exporting Channels	Interactive class room teaching, discussion, notes, Practice on FOB quotation problem
Jan	12	b) Components of Logistics in Export marketing; Selection criteria of Modes of Transport; Need for Insurance in Export Marketing c) Sales Promotion Techniques used in Export Marketing; Importance of Trade Fairs and Exhibitions; Benefits of Personal Selling; Essentials of Advertising in Export Marketing Module III- Export Finance a) Methods of Payment In export marketing; Procedure to open Letter of Credit, Types and Benefits of Countertrade	Interactive class room teaching, discussion, notes, Display of international ads

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Feb	12	b) Features of Pre-Shipment and Post-shipment finance; Procedure to obtain Export Finance; Distinction between Pre-shipment Finance and Post Shipment Finance. c) Role of Commercial Banks, EXIM Bank, SIDBI in financing exporters; Role of ECGC Module IV- Export Procedure and Documentation a. Registration with different authorities; Pre-shipment Procedure involved in Exports; Procedure of Quality Control and Pre-shipment Inspection;	Interactive class room teaching, discussion, notes, Tables on export financial institutions
March	12	b. Shipping and Custom Stage Formalities; Role of Clearing & Forwarding Agent; Post-shipment Procedure for Realisation of Export Proceeds; Procedure of Export under Bond and Letter of Undertaking. (LUT) c. Importance of - Commercial Invoice cum Packing list, Bill of Lading/ Airway Bill, Shipping Bill/Bill of Export, Consular Invoice, Certificate of Origin	Interactive class room teaching, discussion, notes, Role playing of authorities in export procedures Tables and charts on export documents

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Vivek College of Commere

Academic Year:2018-19

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Term : I

Semester : V

Month and Week	No.of Lectures	Topics Covered	Methods used
July	11	Module I – Introduction to Marketing Research Meaning, features, significance and functions. Steps in MR, Ethics in MR, Career Options in MR MIS – concept, components, Essentials Decision Support System –components and importance, Data Mining	Interactive Teaching Learning
August	15	Module II Research Design – Meaning and Significance Steps in formulating Research Design and types of Research Questionnaire – Meaning, Essential and Types Sampling – concept. Terms, techniques of sampling Hypothesis-concept, types and importance	Interactive Teaching Learning
September	10	Module III Data Collection Primary and Secondary Data- Advantages and Disadvantages, ,Sources of collecting secondary data Methods of Primary Data Collection, Techniques of conducting Survey, Module IV- Data Processing and Interpretation	Interactive Teaching Learning
October	08	Editing, Coding of data, Classification and Tabulation, Data analysis and interpretation, Use of Visual Aids in Research, Use of Statistical tools in Research Report Writing Revision	Interactive Teaching Learning

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Vivek College of Commere

Academic Year:2018-19

Name of Teacher: Maya Hande Department: Commerce

Class: T.Y.B.Com. (B) Subject: Marketing Research Semester : VI

Month and Week	No.of Lectures	Topics Covered	Methods used
November	03	Module I - Product Research- concept, areas,steps in new product development	Interactive Teaching Learning and discussion of case studies
December	10	Product Testing & Test Marketing- concept, methods,Brand Research- concept, components of a Brand, importance Packaging Research- concept, importance, Price Research- concept, factors influencing pricing, importance of price research Module II - Physical Distribution research- concept, types.	Interactive Teaching Learning and discussion of case studies
January	14	Supply Chain Management- concept, Components, Importance of physical distribution research, Promotion Research- concept, elements of promotion, importance, Advertising Research- concept, scope, pre & post testing methods of advertising effectiveness, Consumer Research- concept, objectives, methods Motivation Research	Interactive Teaching Learning and discussion of case studies
February	12	Module III - Sales Research – Scope, Rural Marketing Research-concept, features , sources of data., Research tools, do's and don'ts in rural Marketing Research, Global Marketing Research- concept, factors ,Scope Module IV: Factors involved in organizing, Marketing Research activity, In house marketing department,--structure, merits , demerits	Interactive Teaching Learning and discussion of case studies
March	12	Professional Marketing Research agencies- structure, merits, demerits, Professional standards, Prominent Marketing Research Agencies – HTA, ORG. IMRB, NCAER, Nielson Revision	Interactive Teaching Learning and discussion of case studies

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Vivek College of Commerce

Teaching Plan for the academic year 2017-18

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce-III (Management: Functions and Challenges)-Sem III

Class: SYBCOM (A, C, D)

Topic covered: Module IV - Directing and Controlling

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1.	August	2	• Controlling-concept and steps	Use of PPT
2.	September	4	• Essential of a good control system • Techniques of controlling • Revision	Lecture method

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Teaching Plan for the academic year 2017-18

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce- (Management: Production and Finance) SEM IV

Class : SYBCOM (A,C,D)

Topic covered: Module II - Quality Management

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	December	2	• Dimensions of Quality &Cost of quality • Quality Circles	Lecture method PPT slides –Edmodo Videos on quality circle
2	January	4	Quality mgmt. tools:- • TQM-Concept & Importance • Six Sigma • ISO 9000 • Kaizen Process	Lecture method Use of ppt Videos on dabbawallas Toyota (TPS)
3	February	4	• Service Quality concept and importance • ServQual model • Measures to improve service quality	Lecture method PPT Slides
4	March	2	Revision	

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Teaching Plan for the academic year 2017-18

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce-V (Marketing)- SEM V

Class : TYBCOM (A,B.C)

Topic covered: Module IV- Key marketing dimensions

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
3	August	2	• Marketing Ethics-Concept, • Unethical practices in marketing	Lecture method Practical examples
4	September	4	• Consumer organizations- Role • Competitive strategies- Market Leader, Challenger, Follower and Nicher • Revision	Use of PPT Practical Examples

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Teaching Plan for the academic year 2017-18

Name of Teacher: Prin. Dr. Vijetha S. Shetty

Subject: Commerce- VI (Human Resource Management)- SEM VI

Module covered: Module III- Human Relations

Sr.No.	Month	No. of Lectures	Topics Covered	Methods used
1	December	2	• Human Relations- Concept & Significance • Leadership-concept	Lecture method PPT slides – Edmodo
2	January	4	Motivation- • Maslow Theory • Vroom's Expectancy model • Mcgregor Theory X and Theory Y • Pink Theory of Motivation	Lecture method Use of ppt
3	February	4	• Employee Morale-Concept & factors affecting morale • Measurement of employee morale • EQ &SQ- Concept and factors affecting EQ /SQ • Employee Grievance- Causes and Procedure	Lecture method PPT Slides
4	March	4	• Employee welfare measures and healthy and safety measures • Revision	Lecture method

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Vivek College of Commerce

2017-18

Name of Teacher: Nisha Vikas Pillai

Subject: Accounting and Financial Management (Sem I)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures(Per division per week)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Departmental Accounts Introduction and Meaning of Departmental Accounts	Problem Solving and Lecturing Method
2	August	2	Basis of Allocation of Expenses and Income and Receipts Practical Problems on Departmental Transfer Concepts, Preparation of Departmental Trading and Profit and Loss Account.	Problem Solving and Lecturing Method
3	September	2	Chapter 2: Accounting for Hire Purchase. Meaning and Calculation of Interest and Payment Table Journal Entries in the books of the Hirer and the Vendor	Problem Solving and Lecturing Method
4	October	2	Preparation of Ledger Accounts in the books of the buyer and the seller Revision	Problem Solving and Lecturing Method

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Vivek College of Commerce

2017-18

Name of Teacher: Nisha Vikas Pillai

Subject: Subject: Accounting and Financial Management (Sem *II*)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures	Topics Covered	Teaching Methods/aids used
1	Novemeber	4	Chapter 1: Branch Accounting Introduction ,Classification of Branch	Problem Solving and Lecturing Method
2	December	8	Debtors Method Introduction At cost At Invoice Price Stock And Debtors Method Introduction	Problem Solving and Lecturing Method
3	January	8	At cost At Invoice Price Chapter 2: Fire Insurance Introduction	Problem Solving and Lecturing Method
4	February	8	Ascertainment of Claim as per Insurance Policy Problems	Problem Solving and Lecturing Method
5	March	2	Problems on Fire Inusrance Revision	Problem Solving and Lecturing Method

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Vivek College of Commerce

2017-18

Name of Teacher: Nisha Vikas Pillai

Subject: (Sem V) Management Accounting

Division : T Y (A,B,C)

Sr.No.	Month	No. of Lectures(Week Wise)	Topics Covered	Teaching Methods/aids used
1	June	03	Chapter 1:Introduction to Management Accounting Analysis and Interpretation of Financial Statement	Problem Solving and Lecturing Method
2	July	03	Problems related to Vertical Profit and Loss Account, Balance sheet, Comparative Common Size Statement	Problem Solving and Lecturing Method
3	August	03	Chapter 2: Working Capital Management Concepts, Nature, Estimation of Working Capital Statement and Problem Chapter3: Introduction of Ratio Analysis and Interpretation	Problem Solving and Lecturing Method
4	September	03	Problems on Ration Analysis Chapter4:Cash Flow Statement Introduction and Problems	Problem Solving and Lecturing Method
5	October	03	Working Capital Management	Problem Solving and Lecturing Method

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2017-18

Name of Teacher: Nisha Vikas Pillai

Subject: Cost Accounting (Sem V)

Division : TY (A,B,C)

Sr.No.	Month	No. of Lectures (per week)	Topics Covered	Teaching Methods/aids used
1	June	01	Chapter1: Classification of Cost and Cost Sheet	Lecturing Method
2	July	01	Fixed and Variable Cost Problems	Lecturing Method
3	August	01	Problems on Cost Sheet	Lecturing Method
4	September	01	Chapter 2: Reconciliation of Cost and Financial Accounts Introduction	Lecturing Method
5	October	01	Problems on Reconciliation	Lecturing Method

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2017-18

Name of Teacher: Nisha Vikas Pillai

Subject: Subject: Cost Accounting (Sem VI)

Divison: TY(A,B,C)

Sr.No.	Month	No. of Lectures (Per week)	Topics Covered	Teaching Methods/aids used
1	Novemeber	03	Chapter 1: Marginal Costing	Problem Solving and Lecturing Method
2	December	03	Chapter2: Standard Costing, Problems on Material Labour and Overhead Variance	Problem Solving and Lecturing Method
3	January	03	Contract Costing- Introduction and Problems	Problem Solving and Lecturing Method
4	February	03	Emerging Concepts on Cost Accounting	Problem Solving and Lecturing Method
5	March	03	Non Integral Accounts and Problems	Problem Solving and Lecturing Method

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2017-18

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem I)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Accounting Standards. Need and Explanation of Accounting standards. Features of Accounting Standard 2 Introduction and methods of Stock Valuations to Find Cost.	Problem Solving and Lecturing Method
2	August	2	Problems on Stock valuation and Stock Reconciliation. Chapter 2 Manufacturing Final Accounts. Introduction and Need for Manufacturing Account.	Problem Solving and Lecturing Method
3	September	2	Preparation of Final Accounts with Manufacturing Account. Chapter 3. Capital and Revenue. Concepts of Capital Expenditure and Receipts.	Problem Solving and Lecturing Method
4	October	2	Concept of Revenue Expenditure and Receipts. Accounting Standards 1 and 9.Features of Accounting Standards 1 and 9. Revision	Problem Solving and Lecturing Method

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2017-18

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem II)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	November	2	Chapter 1:Accounting From Incomplete Records.(Single Entry) Introduction. Concept of Single-Entry system. Conversion of Single-Entry system into Double Entry System.	Problem Solving and Lecturing Method
2	December	2	Problems solving on Conversion method of Single Entry.	Problem Solving and Lecturing Method
3	January	2	Problems solving on Single Entry. Chapter 2.Consignment Accounts. Introduction.Meaning of the various Terms in Consignment Accounts.Problems solving.	Problem Solving and Lecturing Method
4	February	2	Problems on Consignment Accounts covering Goods sent on Consignment at Invoice Price. Revision	Problem Solving and Lecturing Method
5	March	2	Revision	Problem Solving and Lecturing Method

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VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2017-18

COURSE: FINANCIAL ACCOUNTING - SEMESTER I

Divisions: FY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Aug-17	4	Accounting Standard and Final Account	Explaining the topics in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Sep-17	8	Accounting Standard and Final Account	
Oct-17	8	Accounting Standard and Final Account	
	20		

Divisions: FY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Aug-17	2	Accounting Standard	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Sep-17	4	Accounting Standard	
Oct-17	4	Accounting Standard	
	10		
Note:	Due to realignment in workload I started with FY lectures from 21st August 2017		

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Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2017-18

COURSE: FINANCIAL ACCOUNTING - SEMESTER III

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-17	6	Piecemeal Distribution and Conversion of a Partnership into a limited company	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-17	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Aug-17	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Sep-17	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-17	3	Conversion of a Partnership into a limited company	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-17	4	Conversion of a Partnership into a limited company	
Aug-17	4	Conversion of a Partnership into a limited company	
Sep-17	4	Conversion of a Partnership into a limited company	
	15		

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TEACHING PLAN FOR ACADEMIC YEAR - 2017-18

COURSE: FINANCIAL ACCOUNTING - SEMESTER IV

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-17	6	Redemption of Debentures and Fundamentals of Company Final Account	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-17	6	Redemption of Debentures and Fundamentals of Company Final Account	
Jan-18	8	Redemption of Debentures and Fundamentals of Company Final Account	
Feb-18	8	Redemption of Debentures and Fundamentals of Company Final Account	
Mar-18	2	Redemption of Debentures and Fundamentals of Company Final Account	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-17	3	Fundamentals of Company Final Account	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-17	3	Fundamentals of Company Final Account	
Jan-18	4	Fundamentals of Company Final Account	
Feb-18	4	Fundamentals of Company Final Account	
Mar-18	1	Fundamentals of Company Final Account	
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TEACHING PLAN FOR ACADEMIC YEAR - 2017-18

COURSE: FINANCIAL ACCOUNTING - SEMESTER V

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-17	8	Investment Accounting	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-17	16	Investment Accounting and Internal Reconstruction	
Aug-17	20	Internal Reconstruction and Amalgamation of Companies	
Sep-17	12	Company Final Account	
Oct-17	8	Company Final Account and IFRS	
	64		

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TEACHING PLAN FOR ACADEMIC YEAR - 2017-18

COURSE: FINANCIAL ACCOUNTING - SEMESTER VI

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-17	8	Buy Back of Equity Shares	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-17	16	Accounting of Foreign Currency Transactions	
Jan-18	16	Valuation of Goodwill and Shares	
Feb-18	16	Profit Prior to Incorporation and Final Account of a Co-operative Society	
Mar-18	8	Final Account of a Co-operative Society	
	64		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce
Academic Year: 2017-18

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Accounts
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	04	**Module: I - Partnership Final Accounts** • Introduction to final account • Performa of Partnership Final Account • Normal Adjustment in preparing final accounts.	Interactive Teaching Learning and discussing relevant examples,
July	08	• Adjustment on Admission of a partner • Retirement/Death of a Partner during the year • Simple final accounts Problems to demonstrate the effect of different adjustments.	Interactive Teaching Learning and discussing relevant examples,
Aug	08	• Allocation of gross profit/Expenses prior to and after admission / retirement / death • Apportionment of other expenses based on time / Sales/other given basis, Sales ratio, Time ratio. • Advanced Problem from admission/Retirement/death during the year including capital and goodwill adjustment	Interactive Teaching Learning and discussing relevant examples,

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Sept	08	Module:III Amalgamation of Partnership Firms • Introduction, Objectives of Amalgamation of Firms • Methods of Amalgamation &Performa Journal entries • Purchase consideration, Meaning, computation • Preparation of Journal in the books of old Firm • Preparation of Ledger in the books of old Firm.	Interactive Teaching Learning and discussing relevant examples,
Oct	06	• Preparation of Journal in the books of New Firm • Preparation of Ledger in the books of New Firm. • Preparing Ledger Journal and Balance Sheet including new & old firm together Adjustment of goodwill in the new firm • Realignment of capitals in the new firm by current accounts / cash or a combination thereof. • Advanced Problems/Revision • Guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce
Academic Year: 2017-18

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Accounts
Semester: IV

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	04	***MODULE:II-Redemption of Preference Shares*** • Provision of the Companies Act for redemption of Preference Shares • Legal Provision under Sec 55 of the Companies Act, 2013. • Methods of Redemption of fully paid up Preference Shares as per Companies Act, 2013.	Interactive Teaching Learning and discussing relevant examples,
Dec	06	• Explanation on accounting entries • Types of Redemption of preference shares • The proceed of a fresh issue of shares. • The capitalization of undistributed profits and a combination of both, • Calculation of minimum fresh issue to provide the fund for redemption,	Interactive Teaching Learning and discussing relevant examples,
JAN	08	• Treatment of premium on redemption • Issue of bonus shares and capitalization of reserves and surplus. • Preparation of Journal / Balance sheet	Interactive Teaching Learning and discussing relevant examples,

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FEB	8	***MODULE:IV-Redemption of debentures*** • Introduction : Provisions of Section 71 (1) and (4) of the Companies Act, 2013, • Creation and investment of DRR including The Companies (Share Capital and Debentures) Rules, 2014, • the methods of writing-off discount/loss on issue of debentures; Terms of issue of debentures	Interactive Teaching Learning and discussing relevant examples,
MAR	06	• Methods of redemption of debentures: • By payment in lump sum and by payment in installments (excluding from by purchase in open market), Conversion. • Sinking fund for redemption of debentures • Revision and guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Teaching Plan
Academic Year: 2017-18
Class: S.Y.B.Com
Divisions: A & B
Teacher: Prof. CA Shrikant Marathe
Course: Financial Accounting
Semester : III
Course Specific: Financial Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2017	Introduction of Basic Concepts of Partnership Firm & Dissolution thereof	3	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2017	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2017	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2017	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
	Total		15	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce

Teaching Plan

Academic Year: 2017-18

Class: T.Y.B.Com

Divisions: A, B & C each

Teacher: Prof. CA Shrikant Marathe

Course: Cost Accounting & Auditing

Semester : V

Course Specific: Cost Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2017	Introduction of Basic Concepts of Cost Accounting	9	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2017	Elements of Costs, Material, Labour & Overheads Stock Valuation EOQ	12	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2017	Process Costing	12	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2017	Contract Costing	12	Explanation , Black Board Usage, Interactive & Question Solving
		Total	45	

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(Prof. Shrikant Marathe)
Teacher

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Vivek College of Commerce

Teaching Plan

Academic Year: 2017-18

Class: T.Y.B.Com

Divisions: A, B & C each

Teacher: Prof. CA Shrikant Marathe

Course: Direct & Indirect Taxes

Semester : V

Course Specific: Income tax Act , 1961

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2017	Basic Concepts	2	Explanation , Black Board Usage, Interactive & Question Solving
2	June 2017	Residential Status & Scope of Total Income	3	Explanation , Black Board Usage, Interactive & Question Solving
3	June 2017	Income from Salary	4	Explanation , Black Board Usage, Interactive & Question Solving
4	July 2017	Income from House Property	5	Explanation , Black Board Usage, Interactive & Question Solving
5	July 2017	Profits & Gains from Business or Profession	7	Explanation , Black Board Usage, Interactive & Question Solving
6	August 2017	Capital Gains	4	Explanation , Black Board Usage, Interactive & Question Solving
7	August 2017	Income from Other Sources	2	Explanation , Black Board Usage, Interactive & Question Solving
8	August 2017	Deductions u/c VI-A	6	Explanation , Black Board Usage, Interactive & Question Solving
9	September 2017	Computation of Total Income	12	Explanation , Black Board Usage, Interactive & Question Solving
		Total	45	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce 2017 – 18

Name of Teacher : Virendra I. Panchal **Department :** Maths, stats & Computer

Class : FYBCOM **Div :** A, B, C, D **Subject :** Mathematics and Statistics

Sr. No.	Month	No. Of lectures	Topics Covered	Method Used	Remarks
1	July 17	1 lecture per week	**Shares :** Concept of share, Face value, market value, Simple example.	1. Explanation of concept 2. Problem solving	
2	August 17	1 lecture per week	**Shares :** Dividend, Equity shares, Preference shares. Simple example.	1. Explanation of concept 2. Problem solving	
3	September 17	1 lecture per week	**Shares :** Bonus shares. Simple example. **Mutual Funds :** Simple problems on calculation of Net income after considering entry load.	1. Explanation of concept 2. Problem solving	
4	October 17	1 lecture per week	**Mutual Funds :** Dividend, change in Net Asset value, and exit load, Averaging of price under the systematic investment plan. Simple example.	1. Explanation of concept 2. Problem solving	

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Signature of Teacher

Vivek College of Commerce 2017 – 18

Name of Teacher : Virendra I. Panchal **Department :** Maths, stats & Computer

Class : FYBCOM **Div :** A, B, C, D **Subject :** Mathematics and Statistics

Sr. No.	Month	No. Of lectures	Topics Covered	Method Used	Remarks
1	January 18	1 lecture per week	**Interest :** Concept of interest, Simple interest and compound interest, Simple example.	1. Explanation of concept 2. Problem solving	
2	February 18	1 lecture per week	**Interest :** Compound interest (Nominal and Effective rate of interest), Present Value, Future value. Simple example.	1. Explanation of concept 2. Problem solving	
3	March 18	1 lecture per week	**Annuity :** Immediate annuity and ites Present value, Future Value.	1. Explanation of concept 2. Problem solving	
4	April 18	1 lecture per week	**Annuity :** EMI using reducing balance method and amortization of loans. Stated annual rate and affective Annual rate perpetuity and its present value.	1. Explanation of concept 2. Problem solving	

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Signature of Teacher

Vivek College of Commerce 2017-18

Name of Teacher: Prof. M G Mohanan

Department: Mathematics/Statistics/ Compute

Class: F Y B Com Sem 1 Div: A,B

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods
1	July	3 lectures per week+2 tutorial	Introduction to statistics, Averages:Mean,Median,Quartiles,Deciles,percentiles, Less then cumulative frequency curve, Greater then cumulative frequency curve,Mode,Histogram,Dispersion:concept	Problem solutions and conduct tutorials
2	August	3 lectures per week+2 tutorial	Range,Quartile deviation,Mean deviation,Standard deviation	Problem solutions and conduct tutorials
3	September	3 lectures per week+2 tutorial	Standard deviation,Elementary Probebility Theory,Addition Theorem,Multiplication, Mathematical Expectation, Decision Theory under uncertainty,Laplace Criterion	Problem solutions and conduct tutorials
4	October	3 lectures per week+2 tutorial	Decision theory: Decision Tree	Problem solutions and conduct tutorials

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Vivek College of Commerce 2017-18

Name of Teacher: Prof. M G Mohanan Department: Mathematics/Statistics/ Computer

Class: F Y B Com Sem II Div: A,B Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods
1	November	3 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Problem solutions and conduct tutorials
2	December	3 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Problem solutions and conduct tutorials
3	January	3 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Problem solutions and conduct tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Problem solutions and conduct tutorials

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Vivek College of Commerce 2017-18

Name of Teacher: Prof. M G Mohanan Department: Mathematics/Statistics/Computer

Class: F Y B Com Sem 1 Div: C,D Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods
1	July	1 lectures per week+2 tutorial	Linerar Programming Problem: Defination of LPP, To Find Maximum profit and point of maximization	Problem solutions and conduct tutorials
2	August	1 lectures per week+2 tutorial	Linerar Programming Problem: To Find minimum loss and profit of minimization	Problem solutions and conduct tutorials
3	September	1 lectures per week+2 tutorial	Permutation and combination : Factorial natation, Fundamental principal of counting, Permutation, combination Relation between ${}^{n}P_{r}$ and ${}^{n}C_{r}$ simple examples	Problem solutions and practise tutorials
4	October	1 lectures per week+2 tutorial	Permutation and combination: combination and revision	Problem solutions and practise in tutorials

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Vivek College of Commerce 2017-18

Name of Teacher: Prof. M G Mohanan Department: Mathematics/Statistics/ Comput

Class: F Y B Com Sem II Div: C,D Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods
1	November	1 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Problem solutions and conduct tutorials
2	December	1 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Problem solutions and conduct tutorials
3	January	1 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Problem solutions and conduct tutorials
4	February	1 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Problem solutions and conduct tutorials

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Vivek College of Commerce 2017-18

Name of Teacher: Prof. M.G.Mohanan

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem V Div A, B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	June	1 lectures per week	Concepts of data Baase ,DBMS,RDMs	1.Use PPT 2.Explanation of concepts
2	July	1 lectures per week	Create Of Data base ,Table, SELECT, RENAME.etc	1.Use PPT Explanation of concepts .Use audio visuals
3	August	1 lectures per week	Cammands of MvSQL,INSERT,ALTER.DELET>DROP.etc.Functios in MySQL	3. Use PPT 4. Explanation of concepts
4	September	1 lectures per week	Multi- table queries: Simple joins , SQL	3. Use PPT 4. Explanation of concepts
5	October	1 lectures per week	Nested Queries : START ,COMMIT and ROLL BACK	3. Use PPT 4. Explanation of concepts

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Vivek College of Commerce 2017-18

Name of Teacher: Prof. M.G.Mohanan

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem VI Div: A, B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week	Functions,Data functions ,statistical functions Filter with customized conditions	1.Use PPT 2.Explanation of concepts, 3.Use audio visuals
3	December	1 lectures per week	The Graphical representation – pie and Bar chats	5. Use PPT 6. Explanation of concepts
4	January	1 lectures per week	Creating and managing, Goal seek	5. Use PPT 6. Explanation of concepts
5	Febuary	1 lectures per week	Macros recording,creating and runing	5. Use PPT 6. Explanation of concepts

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Vivek College of Commere 2017-18

Name of Teacher: Anjali Pathak Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division A, B Subject: Mathematics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 17	1 lectures per week+ 1 tutorial	Linear Programming Problem: Definition of LPP, To find Maximum profit and point of maximization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug17	1lectures per week + 1 tutorial	Linear Programming Problem: To find Minimum loss and point of minimization	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	2 weeks leave for going to pilgrimage 5 days break for Ganesh Chaturthi
3	Sept 17	1 lectures per week+ 1 tutorial	Permutation and Combination: Factorial Notation, Fundamental Principal of Counting, Permutation, Combination Relation between ${}^{n}P_{r}$ and ${}^{n}C_{r}$, simple examples	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 17	1 lectures per week+ 1 tutorial	Permutation and Combination: Combination and Revision	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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08/8/17

Vivek College of Commerce 2017-18

Name of Teacher: Prof. Anjali Pathak

Dept. Mathematics/Statistics/Compu

Class: F Y B Com Sem II Div: A,B

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods usec
1	November	1 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Explanation, Problem solvin and conduct tutorials
2	December	1 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication Average cost and Profit function.Eqilibrium point	Explanation, Problem solvin and conduct tutorials
3	January	1 lectures per week+2 tutorial	Interest :Simple Interest,compound interest Derivative of functions Rules of derivatives: Scalar multiplication	Explanation, Problem solvin and conduct tutorials
4	February	1 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Explanation, Problem solvin and conduct tutorials

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Vivek College of Commere 2017-18

Name of Teacher: Anjali Pathak Department: Mathematics/Statistics/ Computer

Class: F Y B COM Division C , D Subject: Statistics

S No	Month	No. of Lectures	Topics Covered	Methods used	Remark
1	July 17	3 lectures per week+ 1 tutorial	Introduction to Statistics, Averages: Mean , Median, Quartiles, Deciles, Percentiles, Less than cumulative frequency curve, Greater than cumulative frequency curve, Mode, Histogram, Dispersion: Concept	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
2	Aug17	3 lectures per week + 1 tutorial	Range, Quartile deviation, Mean Deviation, Standard Deviation	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	2 weeks leave for going to pilgrimage 5 days break for Ganesh Chaturthi
3	Sept 17	3 lectures per week+ 1 tutorial	Standard Deviation, Elementary Probability Theory, Addition Theorem, Multiplication, Mathematical Expectation, Decision Theory under uncertainty, Laplace Criterion,	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	
4	Octo 17	3 lectures per week+ 1 tutorial	Decision Theory: Decision Tree	1. Explanation of Concept 2. Solving problems on board 3. Conduct tutorials	

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Vivek College of Commerce 2017-18

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Computer

Class: F Y B Com Sem II Div: C,D

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	3 lectures per week+2 tutorial	Interest :Simple Interest,compound interest Equated Monthly Installment (EMI)using reducing balance method loans time periods	Explanation , Problem solving and conduct tutorials
2	December	3 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods. Functions,Derivatives	Explanation , Problem solving and conduct tutorials
3	January	3 lectures per week+2 tutorial	Average cost and Profit function.Eqilibrium point Rules of derivatives: Scalar multiplication	Explanation , Problem solving and conduct tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Explanation , Problem solving and conduct tutorials

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Vivek College of Commere 2017-18

Name of Teacher: Anjali Pathak Department: Mathematics/Statistics/ Computer

Class: T Y B COM Division : A, B Subject: Computer Systems and Application

S No	Mon	No. of Lectures	Topics Covered	Methods used	Remark
1	June 17	1 lecture per week	Data Communication, Data Representation, Distributed Processing, Network Basics, LAN , WAN,	1. Use PPT 2. Explanation of Concepts	
2	July 17	1 lecture per week	MAN, TOPOLOGIES, : STAR, BUS, RING NETWORK MEDIA,	1. Use PPT 2. Explanation of Concepts 3. Use audio visuals	
3	Aug17	1lectures per week	Network Hardware, Hubs, Bridges, Switches, Routers	1.Use PPT 2.Explanation of Concepts	2 weeks leave for going to pilgrimage 5 days break for Ganesh Chaturthi
4	Sept 17	1 lecture per week	Financial Functions,: FV, PV, PMT, PPMT,NPER, RATE, Mathematical Functions, Data Analysis, Sorting, Subtotal,	1.Use PPT 2.Explanation of Concepts	
5	Oct 17	1 lecture per week	Pivot table, Revision	1.Use PPT 2.Explanation of Concepts	

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Vivek College of Commerce 2017-18

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem VI Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week	Definition of E-Commerce , Features of E-Commerce , Types of E-Commerce, Business model in E-Commerce, Major B2C models, E-Commerce Security : Integrity , non-repudiation	Use PPT Explanation of concepts Use audio visuals
2	December	1 lectures per week	Authenticity,confidentiality , Privacy Availability, Encryption : Definition ,Digital Signature ,SSL Payment System : Digital cash Online Stored value , Digital Accumulating , Balance Payment , Digital credit accounts , Digital checking.	Use PPT Explanation of concepts Use audio visuals
3	January	1 lectures per week	Digital Accumulating , Balance Payment , Digital credit accounts , Digital checking.	Use PPT Explanation of concepts Use audio visuals
4	February	1 lectures per week	Decision and Condition	Use PPT Explanation of concepts Use audio visuals

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Vivek College of Commere 2017-18

Name of Teacher : Kavita Sawant **Department :** Mathematics/Statistics/Computer

Class : SY B COM **Division** : D **sem** : III & IV **Subject** : Computer programming Theory + Particles

Sr. No	Month And week	No. of Lectures	Topics Covered	Methods used
1	July	06 lectures per week+ 3 Theory	Unit – I-Introduction to Hardware Generation,type,characteristics, Digital ,control unit, Functions, memory, binary, decimal exercises Practical book - Assignment 1. Converting decimal to binary 2. Converting binary to decimal	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	06 lectures per week+ 3 Theory	Unit-II Software and its need, types, application software, operating system, utility program, algorithms, Flow charts, computer applications in business. Practical book - Assignment 1.Writing algorithms and drawing flowcharts(Inputs process) 2. Writing algorithms and drawing flowcharts(Inputs decision-process, loops)	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
3	Sept	06 lectures per week+ 3 Theory	Unit – III Introduction to C programming, Structure of C Program, keywords, identifies, constants, variables, data types, type conversion, input and output, in C print(),scanf(),putchar(),gets(), puts(),storage class Practical book - Assignment 1.Loading a C editor program entering and compiling a simple C program	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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			2. program to input print() 3.program to scanf()	
4	Octo	06 lectures per week+ 3 Theory	Unit – IV Decision statement if-else statement, break, continue, goto, switch() loop control – for(),while(),do while(),nested loop. Practical book - Assignment 1.program to compute commission, discount if() 2. Computing income tax based on given criterion. 3.Priting numbers, loops 4.Printing interest and depreciation tables	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	06 lectures per week+ 3 Theory	Unit-I Computer communication system Internet,OSI,Protocol,DNS,Search Engine,web crawles	1. Explanation of Concept 2. Demo of concept with examples to use for work environment
6	Dec	06 lectures per week+ 3 Theory	Unit-II Principles of DBMS (Relation ,Attribute,Instance,Relationship,Join)	1. Explanation of Concept 2.Demo of concept with examples to use for work environment
7	Jan	06 lectures per week+ 3 Theory	DBMS using MS-Access Interface,database creation,creating tables,pivot table,updating records,moving records Lab 1- Access Menu and Ribbon Lab 2 – Access Database Lab 3 – Creating tables adding	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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			Details Lab 4 – Using A form as a data Entry object Lab 5 – Using Access tables	
8	Feb	06 lectures per week+ 3 Theory	MS Access queries and tables Access Forms Access Reports Lab 6 – Understanding Different views Lab 7-Adding and services Lab 8- sorting and filtering Lab 9 – Importing data from excel Lab – 10- Access Report	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

Kavita S Sawant

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commere 2017-18

Name of Teacher : Kavita Sawant **Department** : Mathematics/Statistics/Computer

Class : TY B COM-A&B **Sem** : V & VI **Subject** : Computer System and Application

Sr. No	Month	No. of Lectures	Topics Covered	Methods used
1	July	03 lectures per week+ 1 Theory	Introduction to Excel,Types of data,auto complete,autocorrect,auto fill,auto fit options. Moving data options Formatting excel cells with multiple options Multiple spredsheets 1. Adding,removing,hiding, 2. freezing,renaming. 3. Add headers,footers,page layout option Theory – Network hardware Protocols	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	03 lectures per week+ 1 Theory	Multiple spredsheets 4. Creating formulas ,inserting functions etc. Functions 1.Fincial functions like Fv,PV etc 2. Data analysis sorting,pivot table , charts etc Practical book - Assignment 1.Simple Interest calculations 2. Compound Interest 3.Depreciation 4.Use of pivot 5.Auto complete,Auto fill Theory – Internet types,connections,services	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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3	Sept	03 lectures per week+ 1 Theory	MYSQL introduction,Database and sql,data types, Creating database,tables Practical book - Assignment 1.Financial Functions of excel 2.Mathematical Functions 3.Creating tables,modifying, Inserting,altering queries. Theory – DNS, Search engine,Email Cyber crime	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
4	Octo	03lectures per week+ 1 Theory	Mysql – Built in Functions, Retrieving Data from mysql, Subqueries (simple join,inner joins), Nested queries (conditions,nested,having etc) Transaction illustrating – start,commit,rollback Practical book - Assignment 1.Queries 2.Multi table queries 3.Aggregating data,group functions 4. sub queries Theory – Multi query and nested query.	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	03 lectures per week+ 1 Theory	Module I E - Commerce (18 Lectures) (a) Definition of E-commerce (b) Features of E-commerce (c) Types of E-commerce (B2C, B2B, C2C, P2P) (d) Business Models in E-commerce (Advertising, Subscription, Transaction Fee, Sales Revenue, Affiliate Revenue) (e) Major B2C models (Portal, Etailer, Content Provider, Transaction Broker, Market Creator, Service Provider, and Community Provider). (f) E-Commerce Security: Integrity, Non repudiation, Authenticity, Confidentiality, Privacy Availability. (g) Encryption: Definition, Digital Signatures, SSL. (h) Payment Systems: Digital Cash, Online stored value, Digital accumulating balance	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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			payment, Digital credit accounts, digital checking. (i) How an Online credit card transaction works. SET protocol. (j) Limitation of E-commerce. (k) M-commerce (Definition and Features).	
6	Dec	03 lectures per week+ 1 Theory	Module II Advanced MS-Excel(9 Lectures) a) Multiple Spreadsheets i) Creating and using templates, using predefined templates, Adding protection option. ii) Creating and Linking Multiple Spreadsheets. iii) Using formulas and logical operators. iv) Creating and using named ranges. v) Creating Formulas that use reference to cells in different worksheets. b) Functions i) Database Functions LOOKUP, VLOOKUP, HLOOKUP ii) Conditional Logic functions IF, Nested IF, COUNTIF, SUMIF, AVERAGEIF iii) String functions LEFT, RIGHT, MID, LEN, UPPER, LOWER, PROPER, TRIM, FIXED	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
7	Jan	03 lectures per week+ 1 Theory	Module III Advanced MS-Excel(9 Lectures) a) Functions i) Date functions TODAY, NOW, DATE, TIME, DAY, MONTH, YEAR, WEEKDAY, DAYS360 ii) Statistical Functions COUNTA, COUNTBLANK, CORREL, LARGE, SMALL b) Data Analysis i) Filter with customized condition. ii) The Graphical representation of data Column, Line, Pie and Bar charts. iii) Using Scenarios, creating and managing a scenario. iv) Using Goal Seek v) Using Solver vi) Understanding Macros, Creating, Recording and Running Simple Macros. Editing a Macro (concept only)	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
8	Feb	03 lectures per week+ 1 Theory	Module IV Visual Basic (9 Lectures) a) Introduction to Visual Basic, Introduction Graphical User Interface (GUI). Programming Language (Procedural, Object Oriented, Event Driven), Writing VB Projects. The Visual Basic Environment b) Introduction to VB Controls Text boxes, Frames, Check boxes, Option button, Designing the User Interface, Default & Cancel property, tab order, Coding for controls using Text, Caption, Value property and Set Focus method c) Variables,	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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			Constants, and Calculations Variable and Constant, Data Type (String, Integer, Currency, Single, Double, Date), Naming rules/conventions, Constants (Named & Intrinsic), Declaring variables, Val Function, Arithmetic Operations, Formatting Data. d) Decision and Condition Condition, Comparing numeric variables and constants, Comparing Strings, Comparing Text Property of text box, Compound Conditions (And, Or, Not). If Statement, if then-else Statement, LCase and Ucase function, Using If statements with Option Buttons & Check Boxes. Msgbox (Message box) statement Input Validation: Is Numeric function. e) Sub-procedures and Sub-functions, Using common dialog box, creating a new sub–procedure, writing a Function procedure. Simple loops using For Next statements and Do while statement and display output using MsgBox Statement.	

Kavita S Sawant

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

VIVEK COLLEGE OF COMMERCE

Ac. Yr: 2017-18

Name of Teacher: Ms Neelu Khosla — Department: Foundation Course

Class : FY B Com A, B, C, D — Sem I

No.	Month & Week	No. of Lectures per week	Topics	Methods
1	June	6 (2 lect div C, D &1 lect div A B)	Understanding of Indian Society (Chapter I)Pluralism	Lecture
2	July	6	Features of Indian Society – Language diversity	Lecture visit to library
3		6	Religious and Racial differences (Chapter III)	Lecture method
4		6	Regional Variations	Lecture and News Paper cuttings
5	August	6	Unity & Diversity in India	-class discussion
6		s6	Types of Inter-group conflicts in India	-guest lecture
7		2 Each Div	Casteism (Reservation) Mandal Commission	Lecture & project work
8		1 Each Div	Communalism and Ways to Resolve	-do-
9	August	1 Each Div	Political process and system (Chap IV)	Recent election in states/Lok Sabha
10	September	1 Each Div	Party System in India	synoptic notes and Remedial lectures.
11		1 Each Div	Local Self Government (Panchayati Raj)	Project work synoptic notes
12		1 Each Div	73rd & 74th Amendment Acts	-Revision

- Methodology Used: Circulation of Notes along with Lecture Method.
- For 25 marks internal tests(5marks for attendance,10 for written- project plus 10 marks for PPT)
- Students present projects in team of 4-8,with PPT presentations (FY C/D)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work),as per Mumbai University guidelines.**

Signature of the teacher:

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GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE Ac Yr: 2017-18

Name of Teacher: Ms Neelu Khosla Department: Foundation Course
Class : FY B Com A, B, C, D Sem II

No.	Month & Week	No. of Lectures	Topics	Methods
1	November	6	Introduction to Concept of Liberalization	Class Lecture cum notes
2		6	NEP &Privatization	-do-
3	December	6	Globalization and Industry	-do-
4		6	Migration	Lectures
5		6	Employment /Corporate World	-do- , and notes circulated
6		6	Agricultural Crisis	-do-
7	January	"	Technology, Farming and WTO	Guest lecture
8		"	Impact on Lifestyle	-do-Project preparation with PPT
9		"	Socialization Its agents, values and Prejudices Aggression	Project work-lectures
11		"	Stress Causes of Conflicts and Coping Mechanism,Approaches	Guest lecture on Stress management
12	Feburary	"	Hierarchy of Needs (Maslow)	-do- synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation)
- The teachers teaching are :Ms Neelu Khosla, Dr Tanushree Choudhari,Ms Amshumali.
- Presentation of projects from Students of divisions - FY C and D
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

Signature of the teacher:

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Vivek College of Commerce

Ac Yr: 2017-18

Name of Teacher: Ms Neelu Khosla Department: Foundation Course

Class : SY B ComA, B, C, D Sem III

No.	Month & Week	No. of Lectures	Topics	Methods
1	November	12	Introduction to Concept of Vulnerable groups	Class Lecture
2		12	Violation of Rights of Schedule Caste /ScheduleTribes	-do
3		-12-	Atrocities on Child/women	Project Topic allotment -do-
4	December	-12	Persons with disability/old people	Lectures
5		12	Redressal mechanism(NHRC)	-do- , and notes circulated
6		-12	Protection of Human Rights-elderly disabled	-Guest lecture-
7	January	12-	Disaster ,causes ,Impact	-do-Project Topic-
8		12	Disaster Management and preparation	Screening of films as part of project -work
9		12	Science and its features	-do-
10		12	Science in the Age of Reasoning, superstition	Film on water Crisis submission of project
11		,,	Leadership and its types	-Revision /synoptic notes
12	Febuaray	,,	Topics on Public speaking/Team building	Revision

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation).
- Ms Neelu Khosla is taking all lectures at second year.
- Presentation in groups of 4-8,Team work and organization capability.
- Project presentation with an effort for team work(4-8 and use of PPT)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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VIVEK COLLEGE OF COMMERCE

Ac. Yr: 2017-18

Name of Teacher: Ms Neelu Khosla Department: Foundation Course

Class : S.Y B Com A, B, C, D Sem IV

No.	Month & Week	No. of Lectures	Topics	Methods
1	November	12	Consumer Rights	Class Lecture cum notes
2		,,	Consumer Protection Act 2019	-do-
3		,,	Right To Information /Public Sector Grievances Act,PIL	-do-
4	December	,,	Ecology and its approaches	-do- , and notes circulated
5		,,	Deep ecology / shallow/ Enviornmental Principal	Field trip and educational trip
6		,,	Ecocentrism /Biocentrism/People participatory	-do-
7	Januaray	,,	Modern Technologies Laser and its applications	-do-Project submission with PPT
8		,,	Satellite Technology and its uses	-do-
9		,,	Genetic engineering / BT misuse of technologies	-do-
10		,,	Goal setting-its types Covey's Concept	Guest lecture
11		,,	Preparation for the competitive examination (ERG) Herzberg	-Lecture and project submission
12	February	6	Motivation Time management	-do- cum synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation) Encouraging team work and organization skill.
- Screening of Films -Thematic and of social relevance.
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

Signature of the Teacher:

Principal

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VIVEK COLLEGE OF COMMERCE

Ac.Yr.: 2017-18

Name of Teacher: Dr. Tanushree Chaudhuri *
Department: Foundation Course
Class : FY B Com A, B, C, D
Sem II

No.	Month & Week	No. of Lectures	Topics	Method
1	November	1 Each Division	**Unit 3 – Ecology** Syllabus, Paper Pattern & Importance of Environmental Studies Concept of Environment, Components of Environment	Class Lecture cum notes and explanation
2	December	1 Each Division,	Ecosystem; Types of Ecosystems; Project Topic Discussion, Environment as a Natural Capital	Explanation and teaching with PPT
3	January		Environment & Quality of Human Life; Concept of Environmental Degradation and Pollution	Lectures
			Causes of Environmental Degradation & its impact on Human Life	-Project preparation with PPT
			Project Presentation; Concept of Sustainable Development and its components	Project- work and lectures
4	February	,,	Poverty & Environment Revision of Unit 3	Guest lecture on Stress management
			Term End Exam	

Signature of the teacher:

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VIVEK COLLEGE OF COMMERCE

Ac. Yr.: 2017-18

Name of Teacher: Dr. Tanushree Chaudhuri * Department: Foundation Course
Class: FY B Com A, B, C, D Sem I

No.	Month & Week	No. of Lectures per week	Topics	Methods
1	June	1 Each Division	Syllabus and Paper Pattern, Overall Discussion	Introduction
2	July	1 Each Division	**Unit 2 – Concept of Disparity** Understanding the concept of disparity as arising out of stratification.	Lecture with PPT
		1 Each Division	Inequality & Gender Disparity. Causes of Gender Disparity Violence against Women – Types of Violence	Lecture visit to library
3	August	1 Each Division	Socio-economic Problems of Women in India, Female Foeticide and decline in sex ratio	-class-discussion, PPT
		1 Each Division	Portrayal of Women and Mass Media, Project Topic and discussion	Lecture & project work
4	September	1 Each Division	Concept of Disability Physical Disability, Types, Causes, Mental disability and problems	synoptic notes and Remedial lectures.
		1 Each Division	Government Roles and Remedies for Physical and Mental disability. and Question paper discussion	PPT and discussion with lectures
		1 Each Division	Project and Presentation	

Dr. Tanushree Chaudhuri
Signature of the teacher:

Principal

Vivek College of Commerce

Ac.Yr.2017-18

Name of teacher: Prof. Amshumali

Deptt: Foundation course

Class: FYBCom A, B, D Sem I

Sub: Foundation course

Sr.no	Months &Week	No. of lectures	Topics covered	Methods
1	June	1	Preamble of Indian Constitution	Explanation
2		1	Basic features of Indian Constitution-Indian Parliament	Discussion
3	July	1	Indian Federalism	Case study &explanation
4		1	Philosophy of the constitution	Group discussion
5		1	Sources of the Constitution	Explanation
6	August	1	Structure of the Indian Constitution	Explanation
7		1	Fundamental Duties	Explanation Revision Project presentation
8		1	Sources of Indian Constitution	Explanation & notes
9	September	1	Role of youths in promoting tolerance and harmony	Student participation &Revision
10		1	National integration and youth	Explanation
11		1	Right to Equality	Revision

Signature of teacher

(Prof. Amshumali)

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Vivek College of Commerce

Ac.Yr.2017-18

*Name of teacher: Prof. Amshumali Dept.: Business law

Class: FY BCom A, B, C, D Sem II subject: Foundation course

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	November	1	Introduction of human rights	Explanation
2		1	Its features	Discussion
3	December	1	UDHR	Case study and explanation
4		1	Fundamental rights(Art.14-18)	Explanation in class Project presentation
5		1	Fundamental rights(Art.19-20)	Group discussion and cases from India.
6	January	1	Fundamental rights(Art.21-25,26)	Explanation
7		1	Fundamental rights(Art.26-30)	Revision and discussion
8		1	Fundamental rights(Art.32) Indian Constitution	PPT &Revision

Signature of teacher

(Prof. Amshumali)

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Vivek College of Commerce
Academic Year: 17-18(Sem I)

Name of Teacher:Shefali Naranje	**Theory**	Teaching Plan: **Business Communication**	
Class: FY BCom Sem-I			
Sr. No	**Month**	**No. of Lectures per week**	**Topic Covered**	**Method Used**
1	July	12	Concept of Communication, Impact of technology enabled Communication	Board,PPT
2	August	12	Communication at Workplace, Listening	Board,PPT
3	September	12	Business Ethics,Barriers to Communication	Board,PPT
4	October	12	Theory of Business Letter Writing, Personnel Correspondence	Board,Notes
5	Nov	12	Commercial terms, revision	Notes,
Tutorials				
1	July	16	Reading, Listening	Activities
2	August	16	Speaking skills	Activities
3	September	16	Writing Skills	Activities
4	October	16	Remedial Teaching	Activities

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Vivek College of Commerce

Academic Year: 17-18(Sem II)

Name of Teacher:Shefali Naranje		**Theory**	Teaching Plan: **Business Communication**	
Class: FY BCom Sem-II				
Sr. No	**Month**	**No. of Lectures per week**	**Topic Covered**	**Method Used**
1	December	12	Interviews, Meetings	Board,PPT
2	January	12	Conferences, Public Relations	Board,PPT
3	February	12	Trade Letters	Board,PPT
4	March	12	Business Proposals, Report Writing	Board,Notes
		12	Revision	Notes,
Tutorials				
1	December	16	Group Discussion, Mock Interviews	Activities
2	January	16	Mock Meetings, summarization	Activities
3	February	16	Book Review,	Activities
4	March	16	Reports	Activities

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Vivek College of Commerce			
Academic year 2017-18			
Name of the Teacher:Prabhakar Musam			**Department: Economics**
Class FYBCOM	**Semester I**	**Subject**	**Economics**
Month	No of lectures	Topics	Methods used
Jun-17	3	Introduction to Business Economics - Meaning and scope, Importance of Business Economics, Basic tools in Economics.	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jul-17	10	Basics of Market demand,Market supply and equilibrium price, Shift in demand and supply curves and equilibrium, Demand function	Board, Game on Market demand and Supply, Explanation, Interactive learning, presentation of teaching material,real world examples
		Opportunity cost principle, Incremental and Marginal concept, Total, Average and Marginal projects, Use of Marginal analysis in economic decision making,	
		Nature of Demand curve under diferent Market situations, Price, Income and Cross Elasticity od Demand, Demad forecasting-	
Aug-17	10	Meaning, Significance, Steps in Demand Forecasting,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numerical Examples,Diagrams
		Methods of Demand Forecasting, Survey and statistical Methods- Numerical Examples.	
		Production function- Law of Variable Proportion, Isoquants- Ridge lines,	
		Least cost combination of inputs, Law of Returns to scales-	
Sep-17	10	Expansion path- Expansion and Dis-economies of Scale,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples,Numerical Examples,Diagrams
		Cost concepts-Accounting and Economic cost, Implicit and Explicit cost,Social and Private cost.	
		Historical and replacement cost, Sunk cost and Incremental cost, Fixed and variable cost,Total,	
		Average and Marginal Cost, Cost output relationship in Short run and Long run,	
Oct-17	3	Solving of Case studies from old Question Papers	

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher Prabhakar Musam			Department	Economics
Class FYBCOM		Semester II	Subject	Economics
Month	Lectures /week	Topics		Methods used
Nov-17	3	Introduction: Prerfect Competition: Meaning and Features,Prerfect Competition: Features, Equilibrium Conditions,Price-Output determination under Perfect Competition.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples,
Dec-17	10	Monopoly : Meaning Sources and Features,		Board, Explanation, Interactive learning, presentation Diagrams,real world examples, Numericals
		Monopoly : Equilibrium of firm under Monopoly		
		Monopolistic Competition: Meaning and Features,		
Jan-18	10	Monopolistic Competition: Equilibrium of firms.		Board, Explanation, Interactive learning, presentation of diagrams,real world examples, Numericals
		Selling Cost, Excess Capacity,		
		Oligopoly : Meaning and Features, Collusive and Non Collusive Oligopoly,		
		Pricee Leadership, Cost - Plus Pricing,		
Feb-18	10	Marginal Cost Pricing, Mark up pricing,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numericals
		Discriminating pricing and Transfer pricing.		
		Capital Budgeting: Meaning , Steps		
		Importance, Pay Back period, NPV,		
Mar-18	3	IRR, Case studies on Pay Back Period Method		

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Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher:Prabhakar Musam			**Department**	**Economics**
Class TYBCOM		**Semester V**	**Subject**	**Economics**
Month	No of lectures	Topics		Methods used
Jun-17	6	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Principles of Maximum Social AdvantageDalton & Musgrave versions Modern Trends in Public Finance: Sound Finance v/s Functional Finance		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jul-17	10	Redistributive Taxation, Anti-Inflationary Taxation Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue) Merits and Demerits of Direct & Indirect Tax		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-17	10	Impact and Incidence of Taxation Public Expenditure: Classification and Causes of increase in Public Expenditure Budget and Types of Budget - Public Debt :Types, Burden and Management Concepts of deficit- FRBM Act 2003		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-17	10	Fiscal Federalism: Concept& Key Issues Money Markets – Components - Features Money Market Reforms in India since Capital Markets – Meaning, Role, S		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Oct-17	3	Capital Markets –Structure and Reforms in India since 1991		

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Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher:Prabhakar Musam			Department	Economics
Class TYBCOM		Semester VI	Subject	Economics
Month	No of lectures per week	Topics		Methods used
Nov-17	6	Theories of International Trade: Comparative Cost Theory		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Heckscher Ohlin Theory,		
		Terms of Trade: Meaning & Types		
Dec-17	10	Gains from Trade (with Offer Curves)		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Gains from Trade (with Offer Curves)		
		Concept & Structure of BOP, Causes of Disequilibrium		
Jan-18	10	Measures to Correct Disequilibrium in BOP-India's BOP Position since 1991		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		WTO Agreements with reference to TRIPS, TRIMS and GATS		
		Concept of Foreign Exchange Market: Functions and Dealers		
		Exchange Rate Systems - Spot and Forward Exchange Rate		
Feb-18	10	Hedging, Arbitrage and Speculation.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Exchange Rate Determination -Purchasing		
		Role of Central Banks in Foreign Exchange Market		
		RBI's Intervention in Foreign Exchange Rate Management Since 1991		
Mar-18	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		

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Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher Prabhakar Musam			Department : Economics	
Class SYBCOM		Semester III	Subject	Economic Systems
Month	No of lectures per week	Topics		Methods used
Jun-16	6	Discussed Syllabus and Question Paper Pattern, Introduction to Economic Systems		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Meaning and Features, Functions,		
		Importance of Study of Economic Systems.		
Jul-16	10	Determinants of Economic Systems,Classification of Economic Systems,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Multi dimentional approach,Pure and Mixed Systems, Criteria of Evaluating Economic		
		Efficiency criteria, Allocative, Productive and Distributive Efficiency under different		
Aug-16	10	Role of Freedom under different Systems,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Incentives and Dis-Incentives under different Economic Systems,		
		Economic and Non-Economic Incentives under different Economic Systems,		
		Evolution of Capitalism from Merchantalism to Modern Capitalism		
Sep-16	10	Features of Modern Capitalism,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Welfare state emergence and features,		
		Marxian Economic Thought-		
		Materialistic Interpretation of History,		
Oct-16	3	Theory of Profit, Theory of Capitalist crisis and Breakdown,Revision		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher:Prabhakar Musam			**Department : Economics**	
Class SYBCOM		**Semester IV**	**Subject**	**Economic Systems**
Month	No of lectures	Topics		Methods used
Nov-16	6	Introduction- Globalisation American Capitalism- Features & Features, Central Planning in Soviet Union		Board, Explanation, Interactive learning, presentation of teaching
Dec-16	10	Transition in Central Eurasia. Convergence of Economic Systems, Mixed Economy : Meaning and Features,		Board, Explanation, Interactive learning, presentation of teaching
Jan-17	10	Role of Public Sector, Gandhian ideas on Economic systems, Economic Reforms in China. Globalisation : Meaning, Transnational Corporations, Impact of globalisation on efficiency and distribution of income		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Feb-17	10	Impact of globalisation on economc growth, Challenges of Capitalist globalisation, Polarisation Crisis, Crisis of Ecoogical Role of Multilateral Organisations		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Mar-17	3	Revision		

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Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher Dr Malathi Iyer			**Department**	**Economics**
Class TYBCOM		**Semester V**	**Subject**	**Economics**
Month	No of lectures	Topics		Methods used
Jun-17	3	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Public and Private Finance		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Principles of Maximum Social AdvantageDalton & Musgrave versions		
	3	Modern Trends in Public Finance: Sound Finance v/s Functional Finance		
Jul-17	3	Redistributive Taxation, Anti-Inflationary Taxation		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue)		
	3	Merits and Demerits of Direct & Indirect Tax		
	3	Impact and Incidence of Taxation		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-17	3	Public Expenditure: Classification and Causes of increase in Public Expenditure		
	3	Budget and Types of Budget - Public Debt :Types, Burden and Management		
	3	Concepts of deficit- FRBM Act 2003		
	3	Fiscal Federalism: Concept& Key Issues		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-17	3	Money Markets – Components - Features of Indian Money Market		
	3	Money Market Reforms in India since 1991		
	3	Capital Markets – Meaning, Role, Structure and Reforms in India since 1991		
	3	Capital Markets – Meaning, Role, Structure and Reforms in India since 1991		

Malathi

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Vivek College of Commerce			
Academic year 2017-18			
Name of the Teacher Dr Malathi Iyer		**Department**	**Economics**
Class TYBCOM	**Semester VI**	**Subject**	**Economics**
Month	No of lectures per week	Topics	Methods used
Nov-17	3	Theories of International Trade: Comparative Cost Theory	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Heckscher Ohlin Theory,	
	3	Terms of Trade: Meaning & Types	
Dec-17	3	Gains from Trade (with Offer Curves)	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Gains from Trade (with Offer Curves)	
	3	Concept & Structure of BOP, Causes of Disequilibrium	
Jan-18	3	Measures to Correct Disequilibrium in BOP- India's BOP Position since 1991	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	WTO Agreements with reference to TRIPS, TRIMS and GATS	
	3	Concept of Foreign Exchange Market: Functions and Dealers	
	3	Exchange Rate Systems - Spot and Forward Exchange Rate	
Feb-18	3	Hedging, Arbitrage and Speculation.	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Exchange Rate Determination -Purchasing Power	
	3	Role of Central Banks in Foreign Exchange Market	
	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)	
Mar-18	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)	

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Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class TYBCOM		Semester III	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-17	3	Macroeconomics: Meaning, Scope and Importance Circular flow of aggregate income and expenditure - closed and open economy models		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	National Income Accounting-conventional and Green GNP and NNP concepts, National Income and Economic Welfare.Trade Cycles		
	3	Say's law of MarketsThe Principle of Effective Demand: Aggregate Demand and Aggregate SupplyConsumption Function:		
Jul-17	3	Investment function and Marginal Efficiency of capital Investment Multiplier effect		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Leakages, Criticism and Importance -paradox of thrift .Relevance of Keynesian theory tools		
	3	Velocity of Circulation of Money – Meaning Factors Determining Demand for Money:		
	3	The IS-LM modelof integration of commodity and money markets		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-17	3	Inflation and unemployment: Philips curve /Stagflation: meaning, causes, and consequences,Supply side economics : Basic		
	3	Money Supply: Determinants of Money Supply - Factors influencing Velocity of Circulation of		
	3	Demand for Money : Classical and Keynesian approaches		
	3	Keynes' liquidity preference theory of interest		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-17	3	Friedman's restatement of Demand for money		
	3	Money and prices: Quantity theory of money -		
	3	.Inflation : Demand Pull Inflation and Cost Push Inflation -Effects of Inflation		
	3	Nature of inflation in a developing economy - policy measures to curb inflation-monetary policy		

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Vivek College of Commerce				
Academic year 2017-18				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class SYBCOM		Semester IV	Subject	Economics
Month	No of lectures	Topics		Methods used
Nov-17	3	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Public and Private Finance		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Principles of Maximum Social AdvantageDalton & Musgrave versions		
	3	Major fiscal functions : allocation function, distribution function & stabilization function		
Dec-17	3	Redistributive Taxation, Anti-Inflationary Taxation Relation between Efficiency, Markets and Governments • The concept of Public Goods and the role of Government		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue)		
	3	Canons Merits and Demerits of Direct & Indirect Tax Impact and Incidence of Taxation		
Jan-18	3	Public Expenditure: Classification and Causes of increase in Public Expenditure economic effects of public spending - on production, consumption, distribution, employment and stabilization		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Theories of Public Expenditure,Significance of Public Expenditure: Social security contributions-Low Income Support and Social Insurance Programmes.		
	3	Public Debt :Classification		
	3	Burden of Debt Finance : Internal and External-Public Debt and Fiscal Solvency		
Feb-18	3	Fiscal Policy: Meaning, Objectives, constituents and Limitations. • Contra cyclical and Discretionary Fiscal Policy		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Budget and Types of Budget - Public Debt :Types,		
	3	Concepts of deficit- FRBM Act 2003		
	3	Fiscal Federalism and Fiscal decentralization Concept& Key Issues		
Mar-18	3	Intergovernmental Fiscal Relations central-state financial relations - 14th Finance Commission		

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Vivek College of Commerce

Academic Year- 2017-18

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-I

Subject: Environmental Studies-I

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures/per week	Topics covered	Methods used
July	14	**Unit-1- Environment & Ecosystem** Introduction of the Subject, Syllabus, Paper Pattern, Environment Meaning, Definition, Scope Components, Concept of Ecosystem, Types of Ecosystem, Functions of Ecosystem- Food Chain, Food Web & Food Pyramid, Man Environment Relationship, Importance & Scope of Environmental Studies**Unit: 2 Natural Resources & Sustainable Development** Meaning, Definition & Classification of Resources, Factors Influencing Resource Utilization, Resource Conservation Meaning & Methods of Conservation, Conventional & Non -Conventional Resources, and Problems Associated with Water Resources & Management	Lecture method, Collaborative method, Interactive method, Participatory learning etc (PPt, LCD Projector Used in the Class)
August	20	Problems Associated with Forest Resources & Management, Problems Associated with Energy Resources & Management, Resource Utilization & Sustainable Development.**Unit:3 Population and Emerging Issues of Development** Population Explosions in the World & India, Arising Concerns. Demographic Transition Theory, Pattern of Population Growth in the World & India, Associated Problems, Measures taken to Population Growth in India, Environment & Human Health, HDI, The World Happiness Index	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
September	18	**Unit:4 Urbanization and Environment** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology, Applications of GST in Environmental Management	Interactive Method, Lecture method, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
October	8	**Unit: 5-Reading of Thematic Map & Map Filling** World Map Filling- Using Point, Line & Polygon Segment. Thematic Map: Pie, Simple Bar, Dot, Circle, Pictogram, Flow Map.	World Map, Chart, Hands out, Atlas, Problem Solving (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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Vivek College of Commerce

Academic Year- 2017-18

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-II

Subject: Environmental Studies-2

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures	Topics covered	Methods used
November	15	**Unit: 1- Solid Waste Management for Sustainable Society** Classification of Solid Wastes – Types and Sources of Solid Waste; Effects of Solid Waste Pollution- Health Hazards, Environmental Impacts; Solid Waste Management –	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
December	14	Solid Waste Management in Mumbai- Schemes and Initiatives run by MCGM – Role of Citizens in Waste Management in Urban and Rural Areas. **Unit:-2- Agriculture and Industrial Development:** Environmental Problems Associated with Agriculture: Loss of Productivity, Land Degradation, Desertification, Uneven Food Production – Hunger, Malnutrition – Sustainable Agricultural Practices.Environmental Problems Associated with Industries – Pollution - Global Warming, Ozone Layer Depletion , Acid Rain, - Sustainable Industrial Practices	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
January	19	Green Business and Green Consumerism Corporate Social Responsibility towards Environment **Unit:-3- Tourism and Environment:** Tourism: Meaning, Nature, Scope and Importance –Typology of Tourism Classification, Tourism Potentials in India and Challenges before India; New Tourism Policy of India; Consequences of Tourism : Positive and Negative Impacts on Economy, Culture and Environment - Ecotourism	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
February	16	**Unit: 5- Environmental Movements and Management:** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
March	4	Applications of GST in Environmental Management, **Unit: 5- Mumbai & Konkan Map Filling** Environmentally Significant Features of Mumbai, Environmentally Significant Features of Kankan Revision of Unit-1,2,3,4 and Maps	Maps,Charts, Handout, Problem solving method (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2017-18

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
July	06	Module II – Business Environment Concept , importance, Internal Environment, External Environment and its impact on business, Educational Environment and its impact, Micro Environment	Interactive Teaching Learning and discussing relevant examples
August	08	Trading Blocs and their impact on business, WTO and its impact on Indian Business, Module II Project Planning Business Planning Process Concept and importance of Project Planning Project Report, its importance	Interactive Teaching Learning and discussing relevant examples
September	09	Feasibility Study and its types ,Importance of Feasibility Study, Factors affecting location of business, Role of Government in Promotion, Licensing and Registration Procedure, Filing of Returns and other documents Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship Entrepreneur and Manager, Entrepreneur and Intrapreneur	Interactive Teaching Learning and use of PPT
October	07	Types of Entrepreneurs, Competencies of an Entrepreneur Revision	Interactive Teaching Learning , use of PPT and discussing relevant examples

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Vivek College of Commere

Academic Year:2017-18

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (D)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
July	12	Module I – Business Concept, functions, scope, significance of business, Traditional and modern concept of business, Setting business objectives, classification of business objectives, Impact of Liberalization, Privatisation, Globalisation, Turnaround Strategy, Restructuring strategies	Interactive Teaching Learning and discussing relevant examples
August	12	Module II – Business Environment Concept , importance, Internal Environment, Micro Environment, External Environment and its impact on business, Educational environment and its impact, Trading Blocs and their impact on business, WTO and its impact on Indian Business, Module III Project Planning Business Planning Process, Concept and importance of Project Planning,	Interactive Teaching Learning and discussing relevant examples
September	12	Project Report, Feasibility study and its types Importance of Feasibility Study, Factors affecting location of business, Role of Government in Promotion, Licensing and Registration Procedure, Filing of Returns and other documents Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship, Entrepreneur and Manager, Entrepreneur and Intrapreneur,	Interactive Teaching Learning and discussing relevant examples
October	09	Types of Entrepreneurs Competencies of an Entrepreneur, Entrepreneurship Training and Development centers,Women Entrepreneurs Problem and Promotions, Revision	Interactive Teaching Learning , use of PPT and discussing relevant examples

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Vivek College of Commere

Academic Year:2017-2018

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C,D)

Subject: Commerce- II

Term : I

Semester : II

Month	No.of Lectures	Topics Covered	Methods used
December	09	Module I – Services – Meaning, Characteristics, scope and classification. Importance of Service Sector, Consumer Expectations, Service Mix Market Research and Service Development cycle, Managing Demand and Capacity, Opportunities in Service Sector Challenges in Service Sector,	Interactive Teaching Learning and discussing relevant examples
January	12	Opportunities in Service Sector Challenges in Service Sector, Module II Retailing – concept of organized and unorganized retailing, survival strategies for unorganized retailing Growth of organized retailing, Store formats and non-store formats Store Planning – Design and layout, Mall Management, Retail Scenario in India, Prospectus and Challenges, Retail Franchising	Interactive Teaching Learning
February	12	FDI in Retailing, Careers in Retailing Module III – concept of BPO and KPO, LPO ATM, Debit and Credit Cards, Internet Banking, FDI and its impact on banking and insurance sector in India, ERP Logistics- Importance and Challenges Module IV – E-Commerce – Meaning, features, functions, scope.	Interactive Teaching Learning and use of videos and PPT
March	12	Importance and limitations of E-Commerce, Types of E-Commerce – B2B. B2C, C2C, On-line Marketing Research E-Transition challenges for Indian Corporates and Revision Revision	Interactive Teaching Learning and discussing relevant examples

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Vivek College of Commere

Academic Year:2017-18

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,B,C,D)

Subject: Commerce- III

Term : I

Semester : III

Month and Week	No.of Lectures	Topics Covered	Methods used
June	08	Module – I Introduction to Management Concept and Nature, Functions, Managerial Skills and Competencies, Principles of Management, Human Relations Approach	Interactive Teaching Learning
July	08	Human Relations Approach Peter Drucker's Dimensions of Management, Origin and Significance of Indian Ethos to Management Module II Planning and Decision Making Steps and Importance of Planning, Components of Planning Co-ordination - Importance	Interactive Teaching Learning and use of PPT
August	09	MBO –Process and Advantages, Management By Exception- Advantages, Management Information System – concept and components, Decision Making – Techniques and Essentials of Sound Decision Making Impact of Technology on Decision Making Module IV- Directing and Controlling Motivation – Concept and Importance	Interactive Teaching Learning
September	08	Motivation – Influencing factors Communication – Importance and barriers to effective communication, Controlling – concept, Steps, Essentials Techniques of Controlling- PERT, CPM, Budgetary Control, Management Audit Revision	Interactive Teaching Learning

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Vivek College of Commere

Academic Year:2017-2018

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,C,D)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
December	03	Module III Indian financial System - structure IPO – Procedure Dematerialisation – Concept and role of Depositories Dematerialisation – Procedure	Interactive Teaching Learning and Case Study method, use of PPT
January	04	Functions of SEBI Investors protection measures of SEBI Stock Market and its 10function Credit Rating and its advantages	Interactive Teaching Learning and use of PPT
February	04	Credit Rating Agencies in India Module IV – Recent Trends in Finance Mutual Funds -types Mutual Funds – Advantages and Disadvantages Systematic Investment Plan	Interactive Teaching Learning and use of PPT and Videos
March	04	Commodity Market - Categories Derivative Market – types and Participants Derivative Market Instruments Revision	Interactive Teaching Learning and Videos

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Vivek College of Commere

Academic Year:2017-2018

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (B)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
December	06	Module II – Quality Management- Dimensions of Quality, Types of cost of Quality Quality Circle – Features, TQM- Importance, Six Sigma – Process	Interactive Teaching Learning and Case Study method
January	06	ISO Certification Process Kaizen Process, Service Quality Management – Importance. Measures to improve service quality SERVQUAL MODEL	Interactive Teaching Learning and use of PPT and Videos
February	08	Module III Indian Financial System – structure IPO – Procedure, Dematerialisation – Concept and role of Depositories, Dematerialisation – procedure, Functions of SEBI Investors protection measures of SEBI, Stock Market and its function	Interactive Teaching Learning and discussion of case studies Interactive Teaching Learning
March	10	Credit Rating and its advantages, Credit Rating Agencies in India Module IV –Recent Trends in Finance Mutual Funds –types, Advantages and Disadvantages, Systematic Investment Plan Commodity Market – Categories Derivative Market – types and Participants Derivative Market Instruments Revision	Interactive Teaching Learning

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2017-18

Name of Teacher: ManishaNaik

Department: Commerce

Class: FYBCOM – A, B, C (one lecture each)

Subject: Commerce Sem I

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
June	2	Module 1- 1.1 Introduction: Concept, Functions, Scope	Interactive class room teaching, discussion, notes
July	4	Significance of business. Traditional and Modern Concept business. 1.2 – Objectives of Business: Steps in setting Business objectives,	Interactive class room teaching, discussion, notes
August	3	Classification of Business objectives Reconciliation of Economic and social objectives ,	Interactive class room teaching, discussion, notes
September	3	1.3 Impact of Liberalization Privatization and Globalization	Interactive class room teaching, discussion, notes
October	4	Strategy alternatives in the changing scenario, Reconstructing and turn around strategies	Interactive class room teaching, discussion, notes
November	3	Module IV: Entrepreneurship Women Entrepreneur- Problems and Promotion	

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Vivek College of Commerce

Academic Year:2017-18

Name of Teacher: ManishaNaik

Department: Commerce

Class: FYBCOM – A, B, C (one lecture each)
Subject: Commerce- Sem II

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
November	2	Module II- Retailing: 2.1- Concept of Organised and Unorganised Retailing	Interactive class room teaching, discussion, notes
December	3	Trends in Retailing, Growth of Organised retailing in India, Survival strategies for unorganized retailers	Interactive class room teaching, discussion, notes
January	4	2.2 Retail Format: Store format, Non –Store format, Store planning , design and layout	Interactive class room teaching, discussion, notes
February	4	2.3 Retail Scenario: Retail scenario in India and Global context- Prospects and Challenges in India	Interactive class room teaching, discussion, notes
		Mall Management – Retail franchising. FDI in Retailing, Careers in retailing	Interactive class room teaching, discussion, notes
March		Types of E- Commerce: Basic ideas and Major activities of B2C, B2B, C2C	Interactive class room teaching, discussion, notes

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Vivek College of Commerce

Academic Year:2017-18

Name of Teacher: Manisha Naik Department: Commerce

Class: TYBCOM A, B & C (0ne lecture each) Subject: Marketing Sem V

Month	No.of Lectures	Topics Covered	Teaching Methods used
June	3	Definition of Marketing and features, Importance of Marketing, Functions of Marketing, Evolution of Marketing Concepts, Evolution of Marketing Concepts contd	Interactive class room teaching, discussion, notes
July	4	Strategic Marketing Management, Comparison between traditional and strategic marketing Management Module IV -Meaning and objectives of Promotion Advertising- meaning - features	Interactive class room teaching, discussion, notes
August	3	Publicity- meaning and features, Sales promotion – Meaning – Techniques, Public Relations – Meaning – Parties in Public Relations	Interactive class room teaching, discussion, notes
September	4	Integrated Marketing Communication Definition, Meaning,	Interactive class room teaching, discussion, notes
October	4	IMC features, IMC components Discussion on Objectives and long answer Revision	Interactive class room teaching, discussion, notes

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Vivek College of Commerce

Academic Year:2017-18

Name of Teacher: ManishaNaik

Department: Commerce

Class: TYBCOM A, B & C (0ne lecture each)

Subject: HRM Sem VI

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	2	Module III - Human Relations , Nature and importance of Human Relations, Leadership- Traits	Interactive class room teaching, discussion, notes
December	3	Leadership- Styles Motivations-Factors of Motivation	Interactive class room teaching, discussion, notes
January	4	Theories of Motivation	Interactive class room teaching, discussion, notes
February	4	Employee Morale- Nature and importance	Interactive class room teaching, discussion, notes
March	2	Revision	

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce
Academic Year: 2017-18

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Commerce
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	02	**Module:III-Introduction to Organizing** • Organising:Meaning, Definition and steps in organizing • Organization Structures – • Factors influencing organization structures • Features of Line & Staff Organization, • Matrix Organization Virtual Organization,	Interactive Teaching Learning and discussing relevant examples,
July	04	**Module:III** • Formal Organization and Informal Organization- • Difference between formal and informal organization • Departmentation –meaning and definition • Factorsinfluencingdepartmentation, Importance. Types of departmentation	Interactive Teaching Learning and discussing relevant examples,
Aug	04	**Module:III** • Span of Management- Factors Influencing Span of Management, • Tall and Flat Organization. • Delegation of Authority- Process • Barriers to Delegation. Principles of Effective delegation	Interactive Teaching Learning and discussing relevant examples,

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Sept	**04**	**Module:III** • Decentralization: Factors, Influencing decentralization • Limitations of decentralization of authority • Centralization v/decentralizations.	Interactive Teaching Learning and discussing relevant examples,
Oct	**03**	**Module IV.Management Challenges in Competitive Environment** • Corporate Social Responsibility: Meaning - scope-advantages. • Knowledge Management: Meaning-features. • Management of Change: Meaning-process-barriers to change.. • Revision and guidance for the examination	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce
Academic Year: 2017-18

Name of Teacher: Thanga Durai | **Department: Commerce**
Class: SY B com (A, B, C, D) | **Subject: Commerce**
Term: II | **Semester: IV**

Month& Week	No. Lec	*Topics Covered*	Methods Used
NOV	02	**Module:I-Production Planning and Inventory Control** • Production planning and control:- • Meaning and definition-Objectives of Production Planning and Control	Interactive Teaching Learning and discussing relevant examples,
Dec	04	**Module:I** • Production management-objectives and scope • Production systems-concepts and types • Continuous and intermittent system	Interactive Teaching Learning and discussing relevant examples,
JAN	04	**Module:I** • Productivity-concept, factors influencing productivity • Measures for improving productivity • Inventory management-objectives – Inventory control techniques	Interactive Teaching Learning and discussing relevant examples,
FEB	4	**Module:I** • Inventory management-inventory control techniques • Scientific inventory control system objectives	Interactive Teaching Learning and discussing relevant examples,

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MAR	3	**ModuleIV:Contemporary Practices in Financial Market** • Venture Capital: Meaning -features • Micro-finance:Meaning- role/importance • Revision and guidance for the examination.	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce
Academic Year: 2017-18

Name of Teacher: Thanga durai
Class: TY B com (A, B, C)
Term: I

Department: Commerce
Subject: Marketing
Semester: V

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	6	**MODULE II *CONSUMER BEHAVIOR AND MARKET SEGMENTATION*** • Consumer Behavior- Nature and factors influencing it. • Consumer's buying decisions process. • Market Segmentation – Nature, importance and basis of segmentation. • Niche Marketing.	Interactive Teaching Learning and discussing relevant examples,
July	8	**Module:II** • Customer Relationships – Management (CRM) • Need & importance-Techniques of building CRM. **MODULE: III- *MARKETING MIX*** • Nature and importance. Product Mix – Product Life Cycle(PLC) • Branding – Brand Selection- Brand Extension- Brand Positioning and Brand Equity.	Interactive Teaching Learning and discussing relevant examples,
Aug	8	**MODULE: III** • Price Mix-Factors influencing the pricing, Pricing Methods. • Place Mix-Direct and Indirect Marketing channels, Factors influencing channel decisions. • Promotion Mix-elements-Role of Advertising, • Salesmanship and Public Relations,	Interactive Teaching Learning and discussing relevant examples,

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Sept	**8**	**MODULE – *IV RECENT TRENDS IN MARKETING*** • Service Marketing- Special features- Problems in marketing of services. • Rural Marketing &Measures for effective Rural Marketing, Social Marketing	**Interactive Teaching Learning and discussing relevant examples,**
Oct	**6**	***MODULE – IV*** • Green Marketing, Event Marketing, Internet Marketing, • Telemarketing, Retail Marketing. • Revision and Guidance for Examination • Discussion on University Question paper	**Interactive Teaching Learning and discussing relevant examples,**

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Vivek College of Commerce
Academic Year: 2017-18

Name of Teacher: Thanga Durai **Department: Commerce**
Class: TY B com (A, B, C) **Subject: HRM**
Term: II **Semester: VI**

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	6	**MODULE: I HUMAN RESOURCE MANAGEMENT** • Concept of HRM- its Nature, importance and Function – • Role of HR Managers in the changing Business Environment. • Human Resource Planning: Importance and steps in HRP	Interactive Teaching Learning and discussing relevant examples,
Dec	6	**MODULE: I** • Job Analysis - Meaning - Benefits – • Job Design - Meaning - Factors influencing Job Design Techniques • Recruitment- Meaning - Sources of Recruitment, • Selection - Meaning - Steps in Scientific Selection Process. • Interview and Employment Test • Placement and induction.	Interactive Teaching Learning and discussing relevant examples,
JAN	8	**MODULE:II-HUMAN RECOURSE DEVELOPMENT(HRD)** • Concept and Scope of HRD- • Training and Development-Importance, Types and Methods- • Performance Appraisal-benefits, limitations, and techniques of appraisal. • 360 Degree • Appraisal, Employee Retention	Interactive Teaching Learning and discussing relevant examples,
		MODULE-II • Compensation and Incentives- • Performance related pay.	Interactive Teaching Learning and discussing

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FEB	8	**MODULE:IV- CURRENT ISSUE IN HRM:** • Human Resource Accounting-Concept, advantage and limitations. • Human resource Audit-Objective and scope	relevant examples,
MAR	6	**MODULE – IV -CURRENT ISSUE IN HRM** • Group Dynamics and team Building –nature and significance • Emotional Quotient and Mentoring-Meaning and importance • Career Planning and Development –Nature and importance-Need for Succession • Empowerment and Participation- Meaning and significance • Revision and Guidance for Examination • Discussion on University Question paper	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Academic Year:2017-18

Name of Teacher: Manisha Naik
Department: Commerce
Class: S Y B com A, B, C Sem: III
Subject: ADVERTISING

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
June	6	Module I – IMC concept, Features, Elements, Role of IMC Advertising concept, Features, Evolution of Advertising	Interactive class room teaching, discussion, notes
July	12	Active Participants, Benefits of Advertising to Business Firm and Consumers Classification of Advertising: Geographic, Media, Target audience, functions Module II – Advertising Agency, Features, Structure and services offered, Types of Ad agencies	Interactive class room teaching, discussion, notes
August	9	Agency selection criterion, ,Maintaining Client –agency relationship, Reasons and ways of avoiding Client-Turnover, Creative Pitch, Agency compensation, Skills required in career in advertising Career options in advertising, free lancing, Graphics, animation. Modeling, dubbing Module III- Effect of advertising on consumer demand, monopoly, and competition, Price Ethical and social issues in advertising, positive and negative influence of advertising on Indian values and cultures	Interactive class room teaching, discussion, notes
September	12	Pro Bono advertising, Social advertising by Indian Government through DAVP, self regulatory body- Role of ASCI Module IV – Communication process, AIDA Model, Role of Advertising in developing Brand Image and equity, managing brand crisis Rural advertising , Political advertising, Advocacy advertising, Corporate image advertising green advertising and features of all above special purpose advertising Trends in Advertising Media, Ad spends, Ad agencies, Execution of Advertisements	Interactive class room teaching, discussion, notes

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2017-18

Name of Teacher: ManishaNaik

Department: Commerce

Class: SYBCOM – A, B, C (Three lectures each)

Subject: Advertising Sem IV

Month	No. Lec	Topics Covered	Teaching Methods
Nov	06	Module I - Media in Advertising a. Traditional Media: Print, Broadcasting, Out-Of-Home advertising and films - advantages and limitations of all the above traditional media b. New Age Media: Digital Media / Internet Advertising – Forms, Significance and Limitations	Interactive class room teaching, discussion, notes, Display of sample advertisements
Dec	09	c. Media Research: Concept, Importance, Tool for regulation - ABC and Doordarshan Code Module II - Planning Advertising Campaigns a. Advertising Campaign: Concept, Advertising Campaign Planning -Steps Determining advertising objectives - DAGMAR model b. Advertising Budgets: Factors determining advertising budgets, methods of setting advertising budgets, Media Objectives - Reach, Frequency and GRPs	Interactive class room teaching, discussion, notes,
Jan	12	c. Media Planning: Concept, Process, Factors considered while selecting media, Media Scheduling Strategies Module III- Fundamentals of Creativity in Advertising Creativity: Concept and Importance, Creative Process, Concept of Créative Brief, Techniques of Visualization a. Creative aspects: Buying Motives - Types, Selling Points- Features, Appeals – Types, Concept of Unique Selling Preposition (USP)	Interactive class room teaching, discussion, notes, Display of advertising

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Feb	12	b. Creativity through Endorsements: Endorsers – Types, Celebrity Endorsements – Advantages and Limitations, High Involvement and Low Involvement Products Module VI- Execution and Evaluation of Advertising a. Preparing print ads: Essentials of Copywriting, Copy – Elements, Types, Layout- Principles, Illustration - Importance	Interactive class room teaching, discussion, notes, Display of print, audio & video advertising
March	9	b. Creating broadcast ads: Execution Styles, Jingles and Music – Importance, Concept of Storyboard c. Evaluation: Advertising copy, Pre-testing and Post-testing of Advertisements – Methods and Objectives	Interactive class room teaching, discussion, notes, Display of audio & video advertising

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce

Ac.Yr. 2017-18

Name of teacher: Prof. Amshumali Dept: Business law

Class: SY BCom A, B, C, D Sem III subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	June	2 lect. Each week/div.	Introduction of Business law	Lectures& Explanation
2		2	Offer & Acceptance	Lectures& Discussion
3	July	2 lect. each div.	Minor's contracts Notes	Lectures& Explanation
4		4	Free consent- Coercion & Undue influence.	Lectures& Explanation
5		4	Fraud & misrepresentation, Mistake.	Lectures& Explanation
6		4	(module-II) Indemnity & guarantee	Lectures& Discussion
7	August	4 lect. each div.	Bailment & pledge, SOGA,1930- Case study	Explanation &PPT
8		4	Sale and agreement to sell. Notes	Lectures& Discussion
9	September	4	Legal literacy week .Conditions and warranties	Lectures& Explanation
10	October	4	Unpaid seller & his rights, Caveat Emptor.	Explanation &notes
			GANESH FESTIVAL VACATION	
11		4	(module-IV)Negotiable instrument	Lectures& Discussion
12	November	4	BOE & Promissory note.	Explanation &notes
13	December	4	Cheque & BOE.	Explanation &notes Revision

Signature of teacher

(Prof. Amshumali)

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Principal

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VIVEK COLLEGE OF COMMERCE
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Vivek College of Commerce

Ac.Yr.2017-18

Name of teacher: Prof. Amshumali

Dept: Business law

Class: SY BCom A, B, C, D Sem IV

subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	November	4	Introduction about the topic.	Lectures& Explanation
2		4	Dentition of company, M.O.A & A.O.A	Lectures& Discussion
3	December	4	Membership of a company.	Lectures& Explanation
4		4	Doctrine of ultra vires, indoor management, constructive notice.	Lectures& Explanation
5		4	IPR-Classification of directors	Explanation &notes
6	January	4	Appointment, legal position, powers & duties.	Explanation &notes
7		4	Meeting of shareholders and board & Patent. (S. 25, 26) patent, Remedies & rights.	Lectures& Discussion
8		4	Copyrights &Trademarks: Meaning &concept	Lectures& Explanation
9		4	Indian Partnership Act,1932-meaning, Sharing of profits(Sec.6)	Lectures& Discussion
10	March	4	Reconstitution & dissolution of the firm.	Lectures& Explanation
11		4	LLP,2008 - Distinction between LLP &partnership, LLP & company. Winding up and Dissolution of the LLP.	Lectures& Explanation notes
12	April	4	Module IV: consumer Protection Act,1986, Consumer Protection Redressal Agencies	Lectures& Discussion
13		4	Competitions Act, 2002, Competition Advocacy, Competition commission of India.	Lectures& Discussion

Signature of teacher

(Prof. Amshumali)

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2017-18

Name of Teacher: Manisha Naik
Department: Commerce
Class: TYBcom C
Subject: Export Marketing Sem:V

	No.of Lectures	Topics Covered	Teaching Methods used
June	06	MODULE –I Concepts and features of Export Marketing, Importance of Exp Marketing Difference between domestic marketing and Exp Marketing, Factors influencing Exp Marketing	Interactive class room teaching, discussion, notes
July	12	Export Marketing development through Internet, Prospects and challenges of Export Marketing in India Direction of Indian Exports since 2010, Major Exports (commodities and services) of India since 2010, Major Exports (commodities and services) of India since 2010 MODULE –II Influence of Trade barriers / Major Trade blocks, Implications of WTO Agreements on Export Marketing	Interactive class room teaching, discussion, notes
August	09	Global Marketing Research , Factors influencing selection of Foreign Markets, Methods of Entry in Global Markets Important Components of Logistics in Export Marketing, Module – III Foreign Trade Policy(currently 2009-14 or New FTP 22014-19	Interactive class room teaching, discussion, notes
September	12	Highlights and Implications, Privileges of Export and Trading House Status holders Role of Directorate General of Foreign Trade, Negative List Module – VI Product Related Decisions- Product planning, branding , packing, labeling and marking	Interactive class room teaching, discussion, notes
October	12	Factors determining export price, Export pricing strategies, Methods if export pricing, Major export pricing Quotations and INCO terms Simple problems on FOB pricing.	Interactive class room teaching, discussion, notes

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Vivek College of Commerce
Academic Year:2017-18

Name of Teacher: ManishaNaik
Class: TYBCOM C

Department: Commerce
Subject: Export Marketing Sem VI

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	6	Module – I Export Marketing and Promotional Organisations in India Importance of Export Promotion Organizations - Chambers of Commerce, Export Promotion Councils including MPEDA, APEDA and FIEO and Commodity Boards	Interactive class room teaching, discussion, notes
December	9	EIC Export Inspection Council of India IIP Indian Institute of Types of Export Marketing Organizations Role of IIFT Indian Institute of Foreign Trade NCTI National Centre for Trade Information ITPO India Trade Promotion Organization, Packaging ICA Indian Council of Arbitration and DGCI&S Directorate General of Commercial Intelligence and Statistics Deemed Exports Benefits enjoyed by Towns of Excellence, STPs, EHTP, BTP, AEZs, EOUs and SEZ	Interactive class room teaching, discussion, notes
January	12	Module – II Export Finance and Export Risk Insurance Methods of Payment - Features of Pre-shipment/ Packing credit and Post-shipment Finance Procedure of obtaining Export Finance Role of Financial Institutions - Commercial Banks, EXIM Bank and SIDBI Risks in Export Marketing Marine Insurance Procedure Role of ECGC	Interactive class room teaching, discussion, notes
March		Module – IV Export Documents and Export Incentives Main documents used in Export Trade – Commercial Invoice, Shipping Bill, Certificate of Origin, Consular Invoice, Mate' s Receipt, Bill of Lading, GR Form, Bill of Exchange Specimen /Proforma of Export Documents Export incentives, assistance and schemes extended to the Indian exporters - Duty Drawback, EPCG Scheme, MDA, MAI, ASIDE, IRMAC	Interactive class room teaching, discussion, notes, Expert lecture on documents & finance

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Vivek College of Commere

Academic Year:2017-18

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Term : I

Semester : V

Month and Week	No.of Lectures	Topics Covered	Methods used
June	10	Module I – Introduction to Marketing Research Meaning, functions, Benefits of Marketing Research,Limitations of Marketing Research, Scope of Marketing Research, MIS – meaning, Components and Need, Limitations,	Interactive Teaching Learning
July	12	Career Opportunities in Marketing Research Module II Research Design – Meaning and Significance Steps in formulating Research Design and types of Research Design, Questionnaire – Meaning, Essential and Types	Interactive Teaching Learning
August	13	Module III Data Collection Primary and Secondary Data- Advantages and Disadvantages, Methods of Primary Data Collection Techniques of conducting Survey , Sources of collecting secondary data, Module – IV Processing and Analysis of Data Meaning and Stages, Editing and Coding, Classification and Tabulation	Interactive Teaching Learning and use of PPT
September	12	Analysis of Data – Meaning and Importance and Use of SPSS, Interpretation of Data – Meaning, Importance and Stages, Report Writing – Meaning, Types, Format and Essentials of Report Writing Revision	Interactive Teaching Learning

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2017-2018

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Semester : VI

Month and Week	No.of Lectures	Topics Covered	Methods used
December	09	Module I Product Research- concept, areas,steps in new product development, Price Research Distribution research, Promotion Research, Module II Sales Research- concept and components	Interactive Teaching Learning and discussion of case studies
January	12	Consumer and Motivation Research Packaging and Brand Research Research in Rural Marketing Mix Module III –Managing Marketing Research, Issues in Managing MR, Marketing Research through professional Marketing Research Agencies,	Interactive Teaching Learning and discussion of case studies
February	13	Professional MR Agencies in India, Ethical issues in Marketing Research Module IV- Online Marketing Research, Social Media for Marketing Research, Service Marketing Research- Meaning, Features, Importance	Interactive Teaching Learning and discussion of case studies
March	10	International Marketing Research Financial Marketing Research, Industrial Marketing Research Revision	Interactive Teaching Learning and discussion of case studies

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

2016-17

Name of Teacher: Nisha Vikas Pillai

Subject: Accounting and Financial Management (Sem I)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures(Per division Per week)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Departmental Accounts Introduction and Meaning of Departmental Accounts	Problem Solving and Lecturing Method
2	August	2	Basis of Allocation of Expenses and Income and Receipts Practical Problems on Departmental Transfer Concepts, Preparation of Departmental Trading and Profit and Loss Account.	Problem Solving and Lecturing Method
3	September	2	Chapter 2: Accounting for Hire Purchase. Meaning and Calculation of Interest and Payment Table Journal Entries in the books of the Hirer and the Vendor	Problem Solving and Lecturing Method
4	October	2	Preparation of Ledger Accounts in the books of the buyer and the seller Revision	Problem Solving and Lecturing Method

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Vivek College of Commerce

2016-17

Name of Teacher: Nisha Vikas Pillai

Subject: Subject: Accounting and Financial Management (Sem II)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures(Per division per week)	Topics Covered	Teaching Methods/aids used
1	Novemeber	4	Chapter 1: Branch Accounting Introduction ,Classification of Branch	Problem Solving and Lecturing Method
2	December	4	Debtors Method Introduction At cost At Invoice Price Stock And Debtors Method Introduction	Problem Solving and Lecturing Method
3	January	4	At cost At Invoice Price Chapter 2: Fire Insurance Introduction	Problem Solving and Lecturing Method
4	February	4	Ascertainment of Claim as per Insurance Policy Problems	Problem Solving and Lecturing Method
5	March	4	Problems on Fire Inusrance Revision	Problem Solving and Lecturing Method

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Vivek College of Commerce

2016-17

Name of Teacher: Nisha Vikas Pillai

Subject: Cost Accounting (Sem V)

Division : T Y (A,B,C)

Sr.No.	Month	No. of LecturesPer division per week	Topics Covered	Teaching Methods/aids used
1	June	01	1) Introduction to Cost Accounting 2) Classification of Cost and Cost Sheet Introduction Cost Sheet, Total Cost, Different Cost for Different Purposes	Problem Solving and Lecturing Method
2	July	01	Cost Sheet, Total Cost, Different Cost for Different Purposes	Problem Solving and Lecturing Method
3	August	01	Reconciliation of Cost and Financial Books	Problem Solving and Lecturing Method
4	September	01	Problems on Cost and Financial books	Problem Solving and Lecturing Method

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

2016-17

Name of Teacher: Nisha Vikas Pillai

Subject: Cost Accounting (Sem VI) Cost Accounting

Division : T Y (A,B,C)

Sr.No.	Month	No. of Lectures(Per week per division	Topics Covered	Teaching Methods/aids used
1	November	10	1) Introduction to Standard Costing- Material Varaince and Labour Variance. 2) Introduction to Marginal Costing-P/V ratio, Break Even Point, Practical Problems	Problem Solving and Lecturing Method
2	December	16	3)Contract Costing Practical Problems on Transfer of Material From One another to another, Contract Accounting for two years, Estimated Contracts	Problem Solving and Lecturing Method
3	Jan	16	4) Process Costing- Introduction Practical Problems on Partly sale and Partly Transfer of Output, Process Stock Given, Preparation of Costing Profit and Loss	Problem Solving and Lecturing Method
4	Feb	16	Cost Control Accounts-(Non-Integrated System) Practical Problems Transfer of goods to warehouse , Gross Profit rate is given, Material Issued is given	Problem Solving and Lecturing Method
5	March	2	Royalty Paid is given, Opening balances on Control A/c is given Revision Problems	Problem Solving and Lecturing Method

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

2016-17

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem I)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Accounting Standards. Need and Explanation of Accounting standards. Features of Accounting Standard 2. Introduction and methods of Stock Valuations to Find Cost.	Problem Solving and Lecturing Method
2	August	2	Problems on Stock valuation and Stock Reconciliation. Chapter 2 Manufacturing Final Accounts. Introduction and Need for Manufacturing Account.	Problem Solving and Lecturing Method
3	September	2	Preparation of Final Accounts with Manufacturing Account. Chapter 3. Capital and Revenue. Concepts of Capital Expenditure and Receipts.	Problem Solving and Lecturing Method
4	October	2	Concept of Revenue Expenditure and Receipts. Accounting Standards 1 and 9.Features of Accounting Standards 1 and 9. Revision	Problem Solving and Lecturing Method

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

2016-17

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem II)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	November	2	Chapter 1:Accounting From Incomplete Records.(Single Entry) Introduction. Concept of Single Entry system.Conversion of Single Entry system into Double Entry System.	Problem Solving and Lecturing Method
2	December	2	Problems solving on Conversion method of Single Entry.	Problem Solving and Lecturing Method
3	January	2	Problems solving on Single Entry. Chapter 2.Consignment Accounts. Introduction. Meaning of the various Terms in Consignment Accounts. Problems solving.	Problem Solving and Lecturing Method
4	February	2	Problems on Consignment Accounts covering Goods sent on Consignment at Invoice Price. Revision	Problem Solving and Lecturing Method
5	March	2	Revision	Problem Solving and Lecturing Method

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VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2016-17

COURSE: FINANCIAL ACCOUNTING - SEMESTER III

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-16	6	Piecemeal Distribution and Conversion of a Partnership into a limited company	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-16	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Aug-16	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
Sep-16	8	Piecemeal Distribution and Conversion of a Partnership into a limited company	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-16	3	Conversion of a Partnership into a limited company	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-16	4	Conversion of a Partnership into a limited company	
Aug-16	4	Conversion of a Partnership into a limited company	
Sep-16	4	Conversion of a Partnership into a limited company	
	15		

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2016-17

COURSE: FINANCIAL ACCOUNTING - SEMESTER IV

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-16	6	Redemption of Debentures and Fundamentals of Company Final Account	Explaining the topics in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-16	6	Redemption of Debentures and Fundamentals of Company Final Account	
Jan-17	8	Redemption of Debentures and Fundamentals of Company Final Account	
Feb-17	8	Redemption of Debentures and Fundamentals of Company Final Account	
Mar-17	2	Redemption of Debentures and Fundamentals of Company Final Account	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-16	3	Fundamentals of Company Final Account	Explaining the topic in detail through inte-active sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-16	3	Fundamentals of Company Final Account	
Jan-17	4	Fundamentals of Company Final Account	
Feb-17	4	Fundamentals of Company Final Account	
Mar-17	1	Fundamentals of Company Final Account	
	15		

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Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2016-17

COURSE: FINANCIAL ACCOUNTING - SEMESTER V

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-16	8	Investment Accounting	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-16	16	Internal Reconstruction and Amalgamation	
Aug-16	20	Amalgamation and Company Final Account	
Sep-16	12	Company Final Account	
Oct-16	8	IFRS	Explaning and Interactive
	64		

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Prof Jayesh Vaidya
HOD-Accountancy

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VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2016-17

COURSE: FINANCIAL ACCOUNTING - SEMESTER VI

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-16	8	Buy Back of Equity Shares	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-16	16	Accounting of Foreign Currency Transactions	
Jan-17	16	Valuation of Goodwill and Shares	
Feb-17	16	Profit Prior to Incorporation and Final Account of a Co-operative Society	
Mar-17	8	Final Account of a Co-operative Society	
	64		

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Vivek College of Commerce
Teaching Plan
Academic Year: 2016-17
Class: S.Y.B.Com
Divisions: A & B
Teacher: Prof. CA Shrikant Marathe
Course: Financial Accounting
Semester : III
Course Specific: Financial Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2016	Introduction of Basic Concepts of Partnership Firm & Dissolution thereof	3	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2016	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2016	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2016	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
	Total		15	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce
Teaching Plan
Academic Year: 2016-17
Class: T.Y.B.Com
Divisions: A, B & C each
Teacher: Prof. CA Shrikant Marathe
Course: Cost Accounting & Auditing
Semester : V
Course Specific: Cost Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2016	Introduction of Basic Concepts of Cost Accounting	9	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2016	Elements of Costs, Material, Labour & Overheads Stock Valuation EOQ	12	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2016	Process Costing	12	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2016	Contract Costing	12	Explanation , Black Board Usage, Interactive & Question Solving
		Total	45	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce

Teaching Plan

Academic Year: 2016-17

Class: T.Y.B.Com

Divisions: A, B & C each

Teacher: Prof. CA Shrikant Marathe

Course: Direct & Indirect Taxes

Semester : V

Course Specific: Income tax Act , 1961

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2016	Basic Concepts	2	Explanation , Black Board Usage, Interactive & Question Solving
2	June 2016	Residential Status & Scope of Total Income	3	Explanation , Black Board Usage, Interactive & Question Solving
3	June 2016	Income from Salary	4	Explanation , Black Board Usage, Interactive & Question Solving
4	July 2016	Income from House Property	5	Explanation , Black Board Usage, Interactive & Question Solving
5	July 2016	Profits & Gains from Business or Profession	7	Explanation , Black Board Usage, Interactive & Question Solving
6	August 2016	Capital Gains	4	Explanation , Black Board Usage, Interactive & Question Solving
7	August 2016	Income from Other Sources	2	Explanation , Black Board Usage, Interactive & Question Solving
8	August 2016	Deductions u/c VI-A	6	Explanation , Black Board Usage, Interactive & Question Solving
9	September 2016	Computation of Total Income	12	Explanation , Black Board Usage, Interactive & Question Solving
		Total	45	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce 2016 – 17

Name of Teacher : Virendra I. Panchal **Department :** Maths, stats & Computer

Class : FYBCOM **Div :** A, B, C, D **Subject :** Mathematics and Statistics

Sr. No.	Month	No. Of lectures	Topics Covered	Method Used	Remarks
1	July 16	1 lecture per week	**Shares :** Concept of share, Face value, market value, Simple example.	1. Explanation of concept 2. Problem solving	
2	August 16	1 lecture per week	**Shares :** Dividend, Equity shares, Preference shares, Simple example.	1. Explanation of concept 2. Problem solving	
3	September 16	1 lecture per week	**Shares :** Bonus shares, Simple example. **Mutual Funds :** Simple problems on calculation of Net income after considering entry load.	1. Explanation of concept 2. Problem solving	
4	October 16	1 lecture per week	**Mutual Funds :** Dividend, change in Net Asset value, and exit load, Averaging of price under the systematic investment plan. Simple example.	1. Explanation of concept 2. Problem solving	

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Signature of Teacher

Vivek College of Commerce 2016 – 17

Name of Teacher : Virendra I. Panchal **Department :** Maths, stats & Computer

Class : FYBCOM **Div :** A, B, C, D **Subject :** Mathematics and Statistics

Sr. No.	Month	No. Of lectures	Topics Covered	Method Used	Remarks
1	January 17	1 lecture per week	**Interest :** Concept of interest, Simple interest and compound interest, Simple example.	1. Explanation of concept 2. Problem solving	
2	February 17	1 lecture per week	**Interest :** Compound interest (Nominal and Effective rate of interest), Present Value, Future value. Simple example.	1. Explanation of concept 2. Problem solving	
3	March 17	1 lecture per week	**Annuity :** Immediate annuity and ites Present value, Future Value.	1. Explanation of concept 2. Problem solving	
4	April 17	1 lecture per week	**Annuity :** EMI using reducing balance method and amortization of loans. Stated annual rate and affective Annual rate perpetuity and its present value.	1. Explanation of concept 2. Problem solving	

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Signature of Teacher

Vivek College of Commerce 2016-17

Name of Teacher: Prof. M G Mohanan

Department: Mathematics/Statistics/ Computer

Class: F Y B Com Sem 1 Div: A,B

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	3 lectures per week+2 tutorial	Introduction to statistics, Averages:Mean,Median,Quartiles,Deciles,percentiles , Less then cumulative frequency curve, Greater then cumulative frequency curve,Mode,Histogram,Dispersion:concept	Discussion Class room Teaching Problem solution, tutorials
2	August	3 lectures per week+2 tutorial	Range,Quartile deviation,Mean deviation,Standard deviation	Discussion Class room Teaching Problem solution, tutorials
3	September	3 lectures per week+2 tutorial	Standard deviation,Elementary Probebility Theory,Addition Theorem,Multiplication, Mathematical Expectation, Decision Theory under uncertainty,Laplace Criterion	Discussion Class room Teaching Problem solution, tutorials
4	October	3 lectures per week+2 tutorial	Decision theory: Decision Tree	Discussion Class room Teaching Problem solution, tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. M G Mohanan Department: Mathematics/Statistics/ Computer

Class: F Y B Com Sem II Div: A,B Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	3 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Discussion Class room Teaching Problem solution, tutorials
2	December	3 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Discussion Class room Teaching Problem solution, tutorials
3	January	3 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Discussion Class room Teaching Problem solution, tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Discussion Class room Teaching Problem solution, tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. M G Mohanan

Department: Mathematics/Statistics/Computer

Class: F Y B Com Sem 1 Div: C,D

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	1 lectures per week+2 tutorial	Linerar Programming Problem: Defination of LPP, To Find Maximum profit and point of maximization	Discussion Class room Teaching Problem solution, tutorials
2	August	1 lectures per week+2 tutorial	Linerar Programming Problem: To Find minimum loss and profit of minimization	Discussion Class room Teaching Problem solution, tutorials
3	September	1 lectures per week+2 tutorial	Permutation and combination : Factorial natation, Fundamental principal of counting, Permutation, combination Relation between ^nP_r and ^nC_r simple examples	Discussion Class room Teaching Problem solution, tutorials
4	October	1 lectures per week+2 tutorial	Permutation and combination: combination and revision	Discussion Class room Teaching Problem solution, tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. M G Mohanan

Department: Mathematics/Statistics/ Computer

Class: F Y B Com Sem II Div: C,D

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Discussion Class room Teaching Problem solution, tutorials
2	Decembe r	1 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalarmultiplication	Discussion Class room Teaching Problem solution, tutorials
3	January	1 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Discussion Class room Teaching Problem solution, tutorials
4	February	1 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducingbalance method loans time periods.	Discussion Class room Teaching Problem solution, tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. M.G.Mohanan

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem V Div: A, B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	June	1 lectures per week	Concepts of data Baase ,DBMS,RDMs	1.Use PPT 2.Explanation of concepts
2	July	1 lectures per week	Create Of Data base ,Table, SELECT, RENAME.etc	1.Use PPT Explanation of concepts .Use audio visuals
3	August	1 lectures per week	Cammands of MvSQL,INSERT,ALTER.DELET>DROP.etc.Functios in MySQL	7. Use PPT 8. Explanation of concepts
4	September	1 lectures per week	Multi- table queries: Simple joins , SQL	7. Use PPT 8. Explanation of concepts
5	October	1 lectures per week	Nested Queries : START ,COMMIT and ROLL BACK	7. Use PPT 8. Explanation of concepts

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. M.G.Mohanan

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem VI Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week	Functions,Data functions ,statistical functions Filter with customized conditions CountA	1.Use PPT 2.Explanation of concepts 3.Audio Visual Aids
3	December	1 lectures per week	The Graphical representation – pie and Bar chats, data column, Line ,Pie	9. Use PPT 10. Explanation of concepts
4	January	1 lectures per week	Creating and managing, Goal seek, Simple Macros	9. Use PPT 10. Explanation of concepts
5	Feburary	1 lectures per week	Macros recording,creating and running .	9. Use PPT 10. Explanation of concepts

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/ Compu

Class: F Y B Com Sem 1 Div: A,B

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	1 lectures per week+2 tutorial	Linerar Programming Problem: Defination of LPP, To Find Maximum profit and point of maximization	Problem solving and tutorials taken
2	August	1 lectures per week+2 tutorial	Linerar Programming Problem: To Find minimum loss and profit of minimization	Problem solving and tutorials taken
3	September	1 lectures per week+2 tutorial	Permutation and combination : Factorial natation, Fundamental principal of counting, Permutation, combination Relation between ^nP_r and ^nC_r simple examples	Problem solving and tutorials on regular basis
4	October	1 lectures per week+2 tutorial	Permutation and combination: combination and revision	Class lectures, Problem solving and tutorials
5	November	1 lectures per week+2 tutorial	Derivative Average cost balance method	Revision and Tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/ Compu

Class: F Y B Com Sem 1 Div: C,D

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	3 lectures per week+2 tutorial	Introduction to statistics, Averages:Mean,Median,Quartiles cumulative frequency	Explanation of concept, Problem solutions and tutorials
2	August	3 lectures per week+2 tutorial	Range,Quartile deviation,Mean deviation,Standard deviation	Explanation of concept, Problem solutions and tutorials
3	September	3 lectures per week+2 tutorial	Standard deviation,Elementary Probebility Theory,Addition Theorem,Multiplication	Explanation of concept, Problem solutions and tutorials
4	October	3 lectures per week+2 tutorial	Decision theory: Decision Tree	Explanation of concept, Problem solutions and tutorials
5	November	3 lectures per week+2 tutorial	Derivative Average cost balance method	Revision and Tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Comput

Class: F Y B Com Sem II Div: A,B

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Problem solving and tutorials
2	December	1 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Problem solving and tutorials
3	January	1 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Explanation , Problem solving and tutorials
4	February	1 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Explanation , Problem solving and tutorials
5	March	1 lectures per week+2 tutorial	Derivative Average cost balance method	Revision and Tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. Anjali Pathak Department:Mathematics/Statistics/Computer

Class: F Y B Com Sem II Div: C,D Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	3 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Problem solving and conduct tutorials
2	December	3 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Problem solving and conduct tutorials
3	January	3 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Class lectures Problem solution and tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Problem solving and conduct tutorials
5	March	3 lectures per week+2 tutorial	Derivative Average cost balance method	Revision and Tutorials

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Vivek College of Commerce 2016-17

Name of Teacher: Prof Anjali Phatak

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem V Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	June	1 lectures per week	Concepts of data Baase – data communication and networking and internet	7. Use PPT 8. Explanation of concepts
2	July	1 lectures per week	Types LAN ,MAN, WAN AND NETWOKING ADVANTEGES and network	7. Use PPT 8. Explanation of concepts 3.Use audio visuals
3	August	1 lectures per week	Inter net types hotspots domen names hyper links	7. Use PPT 8. Explanation of concepts
4	September	1 lectures per week	Srching directions nad surching engins EMAil POP SMTP	7. Use PPT 8. Explanation of concepts
5	October	1 lectures per week	MATHAMETICAL AND STATISTICAL FUCTIONS ROUND AND ROUND DOWN , ABS SUM	7. Use PPT 8. Explanation of concepts

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Vivek College of Commerce 2016-17

Name of Teacher: Prof. Anjali Phatak

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem VI Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week	Ecommerce features ,types , C2C,P2C	1.Use PPT 2.Explanation of concepts
2	December	1 lectures per week	Models B2C, e tailer transaction broker service provider Encription definition ,Digital signature ,SSL	1.Use PPT 2.Explanation of concepts 3.Use audio visuals
3	January	1 lectures per week	Payment systems online stored value digital systems and edit credit accounts	1.Use PPT 2.Explanation of concepts
4	February	1 lectures per week	Dicision and condition, comparing numeric variables and constants , button and check boxes	1.Use PPT 2.Explanation of concepts

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Vivek College of Commere 2016-17

Name of Teacher : Kavita Sawant **Department** : Mathematics/Statistics/Computer

Class : S Y B COM **Division** : D **sem** : III & IV **Subject** : Computer programming

Theory + Particles

Sr. No	Month And week	No. of Lectures	Topics Covered	Methods used
1	July	06 lectures per week+ 3 Theory	Unit – I-Introduction to Hardware Generation,type,characteristics, Digital ,control unit, Functions, memory, binary, decimal exercises Practical book - Assignment 1. Converting decimal to binary 2. Converting binary to decimal	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	06 lectures per week+ 3 Theory	Unit-II Software and its need, types, application software, operating system, utility program, algorithms, Flow charts, computer applications in business. Practical book - Assignment 1.Writing algorithms and drawing flowcharts(Inputs process) 2. Writing algorithms and drawing flowcharts(Inputs decision-process, loops)	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
3	Sept	06 lectures per week+ 3 Theory	Unit – III Introduction to C programming, Structure of C Program, keywords, identifies, constants, variables, data types, type conversion, input and output, in C print(),scanf(),putchar(),gets(), puts(),storage class Practical book - Assignment 1.Loading a C editor program entering and compiling a simple C program	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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			2. program to input print() 3.program to scanf()	
4	Octo	06 lectures per week+ 3 Theory	Unit – IV Decision statement if-else statement, break, continue, goto, switch() loop control – for(),while(),do while(),nested loop. Practical book - Assignment 1.program to compute commission, discount if() 2. Computing income tax based on given criterion. 3.Priting numbers, loops 4.Printing interest and depreciation tables	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	06 lectures per week+ 3 Theory	Unit-I Computer communication system Internet,OSI,Protocol,DNS,Search Engine,web crawles	1. Explanation of Concept 2. Demo of concept with examples to use for work environment
6	Dec	06 lectures per week+ 3 Theory	Unit-II Principles of DBMS (Relation ,Attribute,Instance,Relationship,Join)	1. Explanation of Concept 2.Demo of concept with examples to use for work environment
7	Jan	06 lectures per week+ 3 Theory	DBMS using MS-Access Interface,database creation,creating tables,pivot table,updating records,moving records Lab 1- Access Menu and Ribbon Lab 2 – Access Database Lab 3 – Creating tables adding Details Lab 4 – Using A form as a data Entry object	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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			Lab 5 – Using Access tables	
8	Feb	06 lectures per week+ 3 Theory	MS Access queries and tables Access Forms Access Reports Lab 6 – Understanding Different views Lab 7-Adding and services Lab 8- sorting and filtering Lab 9 – Importing data from excel Lab – 10- Access Report	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

Kavita S sawant

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Vivek College of Commere 2016-17

Name of Teacher : Kavita Sawant **Department :** Mathematics/Statistics/Computer

Class : TY B COM-A &B **Sem :** V & VI **Subject :** Computer System and Application

Sr. No	Month	No. of Lectures	Topics Covered	Methods used
1	July	03 lectures per week+ 1 Theory	Introduction to Excel,Types of data,auto complete,autocorrect,auto fill,auto fit options. Moving data options Formatting excel cells with multiple options Multiple spredsheets 1. Adding,removing,hiding, 2. freezing,renaming. 3. Add headers,footers,page layout option Theory – Network hardware Protocols	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	03 lectures per week+ 1 Theory	Multiple spredsheets 4. Creating formulas ,inserting functions etc. Functions 1.Fincial functions like Fv,PV etc 2. Data analysis sorting,pivot table , charts etc Practical book - Assignment 1.Simple Interest calculations 2. Compound Interest 3.Depreciation 4.Use of pivot 5.Auto complete,Auto fill Theory – Internet types,connections,services	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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3	Sept	03 lectures per week+ 1 Theory	MYSQL introduction,Database and sql,data types, Creating database,tables Practical book - Assignment 1.Financial Functions of excel 2.Mathematical Functions 3.Creating tables,modifying, Inserting,altering queries. Theory – DNS, Search engine,Email Cyber crime	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
4	Octo	03lectures per week+ 1 Theory	Mysql – Built in Functions, Retrieving Data from mysql, Subqueries (simple join,inner joins), Nested queries (conditions,nested,having etc) Transaction illustrating – start,commit,rollback Practical book - Assignment 1.Queries 2.Multi table queries 3.Aggregating data,group functions 4. sub queries Theory – Multi query and nested query.	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	03 lectures per week+ 1 Theory	Module I E - Commerce (18 Lectures) (a) Definition of E-commerce (b) Features of E-commerce (c) Types of E-commerce (B2C, B2B, C2C, P2P) (d) Business Models in E-commerce (Advertising, Subscription, Transaction Fee, Sales Revenue, Affiliate Revenue) (e) Major B2C models (Portal, Etailer, Content Provider, Transaction Broker, Market Creator, Service Provider, and Community Provider). (f) E-Commerce Security: Integrity, Non repudiation, Authenticity, Confidentiality, Privacy Availability. (g) Encryption: Definition, Digital Signatures, SSL. (h) Payment Systems: Digital Cash, Online stored	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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			value, Digital accumulating balance payment, Digital credit accounts, digital checking. (i) How an Online credit card transaction works. SET protocol. (j) Limitation of E-commerce. (k) M-commerce (Definition and Features).	
6	Dec	03 lectures per week+ 1 Theory	Module II Advanced MS-Excel(9 Lectures) a) Multiple Spreadsheets i) Creating and using templates, using predefined templates, Adding protection option. ii) Creating and Linking Multiple Spreadsheets. iii) Using formulas and logical operators. iv) Creating and using named ranges. v) Creating Formulas that use reference to cells in different worksheets. b) Functions i) Database Functions LOOKUP, VLOOKUP, HLOOKUP ii) Conditional Logic functions IF, Nested IF, COUNTIF, SUMIF, AVERAGEIF iii) String functions LEFT, RIGHT, MID, LEN, UPPER, LOWER, PROPER, TRIM, FIXED	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
7	Jan	03 lectures per week+ 1 Theory	Module III Advanced MS-Excel(9 Lectures) a) Functions i) Date functions TODAY, NOW, DATE, TIME, DAY, MONTH, YEAR, WEEKDAY, DAYS360 ii) Statistical Functions COUNTA, COUNTBLANK, CORREL, LARGE, SMALL b) Data Analysis i) Filter with customized condition. ii) The Graphical representation of data Column, Line, Pie and Bar charts. iii) Using Scenarios, creating and managing a scenario. iv) Using Goal Seek v) Using Solver vi) Understanding Macros, Creating, Recording and Running Simple Macros. Editing a Macro (concept only)	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
8	Feb	03 lectures per week+ 1 Theory	Module IV Visual Basic (9 Lectures) a) Introduction to Visual Basic, Introduction Graphical User Interface (GUI). Programming Language (Procedural, Object Oriented, Event Driven), Writing VB Projects. The Visual Basic Environment b) Introduction to VB Controls Text boxes, Frames, Check boxes, Option button, Designing the User Interface, Default & Cancel property, tab order, Coding for controls using Text, Caption, Value property and	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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			Set Focus method c) Variables, Constants, and Calculations Variable and Constant, Data Type (String, Integer, Currency, Single, Double, Date), Naming rules/conventions, Constants (Named & Intrinsic), Declaring variables, Val Function, Arithmetic Operations, Formatting Data. d) Decision and Condition Condition, Comparing numeric variables and constants, Comparing Strings, Comparing Text Property of text box, Compound Conditions (And, Or, Not). If Statement, if then-else Statement, LCase and Ucase function, Using If statements with Option Buttons & Check Boxes. Msgbox (Message box) statement Input Validation: Is Numeric function. e) Sub-procedures and Sub-functions, Using common dialog box, creating a new sub–procedure, writing a Function procedure. Simple loops using For Next statements and Do while statement and display output using MsgBox Statement.	

Kavita S Sawant

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Vivek College of Commerce

Ac.Yr. 2016-17

Name of teacher: Prof. Amshumali Dept.: Foundation course

Class: FYBCom A, B, D Sem I Sub: Foundation course

Sr.no	Months &Week	No. of lectures	Topics covered	Methods
1	June	1	Preamble of Indian Constitution	Explanation
2		1	Basic features of Indian Constitution-Indian Parliament	Discussion
3	July	1	Indian Federalism	Case study &explanation
4		1	Philosophy of the constitution	Group discussion
5		1	Indian Judiciary/Election system	Explanation
6	August	1	Structure of the Indian Constitution	Explanation Project presentation
7		1	Fundamental Duties	Explanation Revision
8		1	Sources of Indian constitution	Explanation and notes
9	September	1	Role of youths in promoting tolerance and harmony	Student participation and revision
10		1	National integration and youth	Explanation
11		1	Right to Equality	Revision

Signature of teacher

(Prof. Amshumali)

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Vivek College of Commerce

Ac.Yr.2016-17

Name of teacher: Prof. Amshumali

Dept: Business law

Class: SY BCom A, B, C, D Sem II

Subject: Foundation course

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	Nov	1	Introduction of human rights	Explanation
2	Dec	1	Its features	Discussion
3	"	1	UDHR	Case study and explanation
4	Dec	1	Fundamental rights(Art.14-18)	Explanation in class Project presentation
			Christmas Break	
5	Jan	1	Fundamental rights(Art.19-20)	Group discussion and cases from India
6		1	Fundamental rights(Art.21-25,26)	Explanation
7		1	Fundamental rights(Art.26-30)	Revision and discussion
8	Feb	1	Fundamental rights(Art.32) Indian Constitution	PPT &Revision

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(Prof. Amshumali)

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

VIVEK COLLEGE OF COMMERCE

Ac. Yr: 2016-17

Name of Teacher: Ms Neelu Khosla *

Department: Foundation Course

Class : FY B Com A, B, C, D

Sem I

No.	Month & Week	No. of Lectures per week	Topics	Remarks / Methodology
1	June	6 (2 lect div C, D &1 lect div A B)	Understanding of Indian Society (Chapter I)	Lecture
2	July	6	Concept of Multi-culturalism & Pluralism	-do-
3		6	Features of Indian Society – Language diversity	Lecture visit to library
4		6	Religious and Racial differences(Chapter III)	Lecture method
5		6	Regional Variations	Lecture and News Paper cuttings
6	August	6	Unity & Diversity in India	-class discussion
7		6	Types of Inter-group conflicts in India	-guest lecture
8		2 Each Div	Casteism (Reservation) Communalism and ways to resolve conflicts	Lecture & project work
10		1 Each Div	Political process and system(Chap IV)	Recent election in states/Lok Sabha
11	September	1 Each Div	Party System in India	synoptic notes and remedial lectures.
12		1 Each Div	Local Self Government (Panchayati Raj)	Project work synoptic notes
13		1 Each Div	73rd & 74th Amendment Acts	-Revision

- Methodology Used: Circulation of Notes along with Lecture Method.
- For 25 marks internal tests(5marks for attendance,10 for written- project plus 10 marks for PPT)
- Students present projects in team of 4-8, with PPT presentations (FY C/D)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work),as per Mumbai University guidelines.**

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VIVEK COLLEGE OF COMMERCE

Ac Yr: 2016-17

Name of Teacher: Ms Neelu Khosla*

Department: Foundation Course

Sem II

Class : FY B Com A, B, C, D

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November	6	Introduction to Concept of Liberalization	Class Lecture cum notes
2		6	NEP &Privatization	-do-
3	December	"	Globalization and Industry	-do-
4		"	Migration	Lectures
5	(Christmas -break)	Same	Employment /Corporate World	-do- , and notes circulated
6	January	"	Agricultural Crisis ,Farmers plight and WTO	-do-
8		"	Impact on Lifestyle	-do-Project preparation with PPT
9		same	Socialization Its agents	Project work-and lectures
10		"	Value/Prejudices and Aggression	-do-
11	Febuary	"	Stress Causes of Conflicts and Coping Mechanism	Guest lecture on Stress management
13		6	Hierarchy of Needs (Maslow)	-synoptic notes,revision

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation)
- The teachers teaching -Ms Neelu Khosla, Dr Tanushree Choudhari, Ms Amshumali.
- Presentation of projects from Students of divisions - FY C and D
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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Vivek College of Commerce

Ac Yr : 2016-17

Name of Teacher: Ms Neelu Khosla

Department: Foundation Course

Class : SY B Com A, B, C, D

Sem III

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November	12	Introduction to Concept of Vulnerable groups	Class Lecture
2		12	Violation of Rights of SC /ST,and weaker sections	-do
3	December	-12-	Atrocities on Child/women,elders	Project Topic allotment -do-
5		12	Redressal mechanism(NHRC)	-do- , and notes circulated
6	January	-12	Protection of Human Rights-elderly disabled	-Guest lecture-
7		12-	Disaster ,causes ,Impact	-do-Project Topic-
8		12	Disaster Management and preparation	Screening of films as part of project -work
9	January	12	Science and its features, Age of Reason	-do-
11		,,	Science and superstitions	Class discussions Film screening
12		,,	Leadership and its types	-Revision /synoptic notes
13	January-Feb	,,	Topics on Public speaking/Team building	Revision

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation).
- Ms Neelu Khosla is taking all lectures at second year.
- Presentation in groups of 4-8,Team work and organization capability.
- Project presentation with an effort for team work(4-8 and use of PPT)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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VIVEK COLLEGE OF COMMERCE MUMBAI 400104

VIVEK COLLEGE OF COMMERCE Ac Yr: 2016-17

Name of Teacher: Ms Neelu Khosla Department: Foundation Course

Class : S.Y B Com A, B, C, D Sem IV Second Term

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November	12	Consumer Rights	Class Lecture cum notes
2		"	Consumer Protection Act 2019	-do-
3		"	Right To Information /Public Sector Grievances Act and PIL	-do-
5	December	"	Ecology and its approaches	-do- , and notes circulated
6		"	Deep ecology / shallow/ Environmental Principal	Field trip and educational trip
7		"	Ecocentrism /Biocentrism/People participatory	-do-
8		"	Modern Technologies Laser and its applications	-do-Project submission with PPT
9	January	"	Satellite Technology and its uses	-do-
10		"	Genetic engineering / BT misuse of technologies	-do-
11		"	Goal setting-its types Covey's Concept	Guest lecture
12		"	Preparation for the competitive examination(ERG)	-Lecture and project submission
13	Febuary	„6	Motivation Time management	-do- cum synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation) Encouraging team work and organization skill.
- Screening of Films -Thematic and of social relevance.
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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Vivek College of Commerce
Academic Year: 16-17

Name of Teacher:Shefali Naranje	Theory	Teaching Plan: **Business Communication**	
Class: FY BCom Sem-I			
Sr. No	Month	No. of Lectures per week	Topic Covered	Method Used
1	July	12	Concept of Communication, Impact of technology enabled Communication	Board,PPT
2	August	12	Communication at Workplace, Listening	Board,PPT
3	September	12	Business Ethics,Barriers to Communication	Board,PPT
4	October	12	Theory of Business Letter Writing, Personnel Correspondence	Board,Notes
5	Nov	12	Commercial terms, revision	Notes,
Tutorials				
1	July	16	Reading, Listening	Activities
2	August	16	Speaking skills	Activities
3	September	16	Writing Skills	Activities
4	October	16	Remedial Teaching	Activities

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Vivek College of Commerce

Academic Year: 16-17

Name of Teacher:Shefali Naranje	Theory	Teaching Plan: Business Communication	
	Class: FY BCom	Sem-II	
Sr. No	Month	No. of Lectures per week	Topic Covered	Method Used
1	December	12	Interviews, Meetings	Board,PPT
2	January	12	Conferences, Public Relations	Board,PPT
3	February	12	Trade Letters	Board,PPT
4	March	12	Business Proposals, Report Writing	Board,Notes
		12	Revision	Notes,
Tutorials				
1	December	16	Group Discussion, Mock Interviews	Activities
2	January	16	Mock Meetings, summarization	Activities
3	February	16	Book Review,	Activities
4	March	16	Reports	Activities

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Vivek College of Commerce			
Academic year 2016-17			
Name of the Teacher:Prabhakar Musam			Department: Economics
Class FYBCOM	Semester I	Subject	Economics
Month	lectures / week	Topics	Methods used
Jun-16	3	Introduction to Business Economics - Meaning and scope, Importance, Basic tools	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jul-16	10	Basics of Market demand,Market supply and equilibrium price, Shift in demand and supply curves and equilibrium, Demand function	Board, Game on Market demand and Supply, Explanation, Interactive learning, presentation of teaching material,real world examples
		Opportunity cost principle, Incremental and Marginal concept, Total, Average and Marginal projects, Use of Marginal analysis in economic decision making,	
		Nature of Demand curve under diferent Market situations, Price, Income and Cross Elasticity od Demand, Demad forecasting-	
Aug-16	10	Meaning, Significance, Steps in Demand Forecasting,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numerical Examples,Diagrams
		Methods of Demand Forecasting, Survey and statistical Methods- Numerical Examples.	
		Production function- Law of Variable Proportion, Isoquants- Ridge lines,	
		Least cost combination of inputs, Law of Returns to scales-	
Sep-16	10	Expansion path-Expansion and Dis-economies of Scale,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples,Numerical Examples,Diagrams
		Cost concepts-Accounting and Economic, Implicit and Explicit,Social and Private cost.	
		Historical and replacement cost, Sunk cost and Incremental cost, Fixed and variable cost,Total,	
		Average and Marginal Cost, Cost output relationship in Short run and Long run,	
Oct-16	3	Solving of Case studies from old Question Papers	

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Vivek College of Commerce			
Academic year 2016-17			
Name of the Teacher: Prabhakar Musam			Department:Economics
Class FYBCOM	Semester II	Subject	Economics
Month	Lecture s/week	Topics	Methods used
Nov-16	3	Prerfect Competition: Meaning,Features, Equilibrium Conditions, Price-Output determination under Perfect Competition.	Board, Explanation, Interactive learning, presentation Diagrams,real world examples, Numericals
Dec-16	9	Monopoly : Meaning Sources and Features, Monopoly : Equilibrium of firm under Monopoly Monopolistic Competition: Meaning and Features,	Board, Explanation, Interactive learning, presentation Diagrams,real world examples, Numericals
Jan-17	10	Monopolistic Competition: Equilibrium of firms. Selling Cost, Excess Capacity, Oligopoly : Meaning and Features, Collusive and Non Collusive Oligopoly, Pricee Leadership, Cost - Plus Pricing,	Board, Explanation, Interactive learning, presentation of diagrams,real world examples, Numericals
Feb-17	10	Marginal Cost Pricing, Mark up pricing, Discriminating pricing and Transfer pricing. Capital Budgeting: Meaning , Steps Importance, Pay Back period, NPV,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numericals
Mar-17	3	IRR, Case studies on Pay Back Period Method	

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Vivek College of Commerce				
Academic year 2016-17				
Name of the Teacher:Prabhakar Musam			**Department**	**Economics**
Class TYBCOM		**Semester V**	**Subject**	**Economics**
Month	No of lectures	Topics		Methods used
Jun-16	6	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Principles of Maximum Social AdvantageDalton & Musgrave versions Modern Trends in Public Finance: Sound Finance v/s Functional Finance		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jul-16	10	Redistributive Taxation, Anti-Inflationary Taxation Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue) Merits and Demerits of Direct & Indirect Tax		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-16	10	Impact and Incidence of Taxation Public Expenditure: Classification and Causes of increase in Public Expenditure Budget and Types of Budget - Public Debt :Types, Burden and Management Concepts of deficit- FRBM Act 2003		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-16	10	Fiscal Federalism: Concept& Key Issues Money Markets – Components - Features Money Market Reforms in India since Capital Markets – Meaning, Role, S		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Oct-16	3	Capital Markets –Structure and Reforms in India since 1991		

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Vivek College of Commerce				
Academic year 2016-17				
Name of the Teacher: Prabhakar Musam			**Department**	**Economics**
Class TYBCOM		**Semester VI**	**Subject**	**Economics**
Month	No of lectures per week	Topics		Methods used
Nov-16	6	Theories of International Trade: Comparative Cost Theory Heckscher Ohlin Theory, Terms of Trade: Meaning & Types		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Dec-16	10	Gains from Trade (with Offer Curves) Gains from Trade (with Offer Curves) Concept & Structure of BOP, Causes of Disequilibrium		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jan-17	10	Measures to Correct Disequilibrium in BOP- India's BOP Position since 1991 WTO Agreements with reference to TRIPS, TRIMS and GATS Concept of Foreign Exchange Market: Functions and Dealers Exchange Rate Systems - Spot and Forward Exchange Rate		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Feb-17	10	Hedging, Arbitrage and Speculation. Exchange Rate Determination - Role of Central Banks in Foreign Exchange Market RBI's Intervention in Foreign Exchange Rate Management Since 1991		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Mar-17	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		

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Vivek College of Commerce			
Academic year 2016-17			
Name of Teacher: Prabhakar Musam		Department	Economics
Class: SYBCOM	Semester III	Subject	Economic Systems
Month	No of lectures	Topics	Methods used
Jun-16	6	Discussed Syllabus and Question Paper Pattern, Introduction to Economic Systems Meaning and Features, Functions, Importance of Study of Economic Systems.	Board, Explanation, Interactive learning, presentation of teaching material,real world
Jul-16	10	Determinants of Economic Systems,Classification of Economic Systems, Multi dimentional approach,Pure and Mixed Systems, Criteria of Evaluating Economic Systems; Efficiency criteria, Allocative, Productive and Distributive Efficiency under different Economic Systems	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-16	10	Role of Freedom under different Systems, Incentives and Dis-Incentives under different Economic Systems, Economic and Non-Economic Incentives under different Economic Systems, Evolution of Capitalism from Merchantalism to Modern Capitalism	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-16	10	Features of Modern Capitalism, Welfare state emergence and features, Marxian Economic Thought- Materialistic Interpretation of History,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Oct-16	3	Theory of Profit, Theory of Capitalist crisis and Breakdown,Revision	

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Vivek College of Commerce				
Academic year 2016-17				
Name of the Teacher: Prabhakar Musam			Department : Economics	
Class SYBCOM		Semester VI	Subject	Economic Systems
Month	No of lectures per week	Topics		Methods used
Nov-16	6	Introduction- Globalisation		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		American Capitalism- Features & Features,		
		Central Planning in Soviet Union		
Dec-16	10	Transition in Central Eurasia.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Convergence of Economic Systems,		
		Mixed Economy : Meaning and Features,		
Jan-17	10	Role of Public Sector, Gandhian ideas on Economic systems,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Economic Reforms in China.		
		Globalisation : Meaning, Transnational Corporations,		
		Impact of globalisation on efficiency and distribution of income		
Feb-17	10	Impact of globalisation on economic growth,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Challenges of Capitalist globalisation,		
		Polarisation Crisis, Crisis of Ecoogical sustainability,		
		Role of Multilateral Organisations		
Mar-17	3	Revision		

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce				
Academic year 2016-17				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class SYBCOM		Semester III	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-16	3	Circular Flow of Income: Closed (Two and Three Sector Models) and Open Economy Models		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Trade Cycles: Features and Phases- Concept of Aggregate Demand		
	3	Keynes' Theory of Income Determination		
Jul-16	3	Theory of Multiplier – Acceleration Principle –Super Multiplier		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Supply of Money: Concept, Constituents and Determinants of Money Supply		
	3	Velocity of Circulation of Money – Meaning Factors Determining Demand for Money:		
	3	Keynes' Theory of Demand for Money		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-16	3	Liquidity Preference Theory of Rate of Interest.		
	3	Inflation: Concept and Rate of inflation		
	3	Demand Pull and Cost Push Inflation		
	3	Phillips' Curve – Causes, Effects and Measures to Control Inflation.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-16	3	Commercial Banking: Assets and Liabilities of Commercial Banks –Trade-off between Liquidity and Profitability		
	3	Money Multiplier – Objectives and Instruments of Monetary Policy		
	3	Fiscal Policy – IS-LM Model:		
	3	Framework, Impact of Monetary and Fiscal Policy Changes.		

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Vivek College of Commerce				
Academic year 2016-17				
Name of the Teacher	Dr Malathi Iyer		Department	Economics
Class SYBCOM		Semester IV	Subject	Economics
Month	No of lectures	Topics		Methods used
Nov-16	3	New Economic Policy 1991: Rationale and Key Policy Changes		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Trends in National Income and Per Capita Income		
	3	Sectoral Composition of National Income and Occupational Structure Inclusive growth		
Dec-16	3	Progress of Human Development Index in India (post 1991)		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Education and Health – Recent Trends in Employment – Problems of Unemployment		
	3	Trends in Agricultural Production and Productivity		
Jan-17	3	New Agricultural Policy 2000 and Recent Policy Measures		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	WTO and Indian Agriculture.		
	3	Industrial Development Since 1991: Growth and Diversification		
	3	MRTP and Competition Act – Comprehensive Policy Package for SSI's 2000 and Recent Policy		
Feb-17	3	Service sector: Growth and Performance since 1991.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Banking Sector Reforms since 1991: Rationale and Measures		
	3	Structure of Banking in India – Performance of Commercial Banks		
	3	Developmental and Promotional Functions of RBI – RBI's Recent Measures of Money Supply		
Mar-17	3	Inflation: Trends and CausesRecent Changes in Monetary Policy in India		

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Vivek College of Commerce			
Academic year 2016-17			
Name of the Teacher Dr Malathi Iyer		Department	Economics
Class TYBCOM	Semester V	Subject	Economics

Month	No of lectures	Topics	Methods used
Jun-16	3	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Public and Private Finance	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Principles of Maximum Social AdvantageDalton & Musgrave versions	
	3	Modern Trends in Public Finance: Sound Finance v/s Functional Finance	
Jul-16	3	Redistributive Taxation, Anti-Inflationary Taxation	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue)	
	3	Merits and Demerits of Direct & Indirect Tax	
	3	Impact and Incidence of Taxation	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-16	3	Public Expenditure: Classification and Causes of increase in Public Expenditure	
	3	Budget and Types of Budget - Public Debt :Types, Burden and Management	
	3	Concepts of deficit- FRBM Act 2003	
	3	Fiscal Federalism: Concept& Key Issues	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-16	3	Money Markets – Components - Features of Indian	
	3	Money Market Reforms in India since 1991	
	3	Capital Markets – Meaning, Role, Structure and Reforms in India since 1991	
	3	Capital Markets – Meaning, Role, Structure and Reforms in India since 1991	

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce				
Academic year 2016-17				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class TYBCOM		Semester VI	Subject	Economics
Month	No of lectures per week	Topics		Methods used
Nov-16	3	Theories of International Trade: Comparative Cost Theory		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Heckscher Ohlin Theory,		
	3	Terms of Trade: Meaning & Types		
Dec-16	3	Gains from Trade (with Offer Curves)		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Gains from Trade (with Offer Curves)		
	3	Concept & Structure of BOP, Causes of Disequilibrium		
Jan-17	3	Measures to Correct Disequilibrium in BOP- India's BOP Position since 1991		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	WTO Agreements with reference to TRIPS, TRIMS and GATS		
	3	Concept of Foreign Exchange Market: Functions and Dealers		
	3	Exchange Rate Systems - Spot and Forward Exchange Rate		
Feb-17	3	Hedging, Arbitrage and Speculation.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Exchange Rate Determination -Purchasing Power		
	3	Role of Central Banks in Foreign Exchange Market		
	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		
Mar-17	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		

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GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE MUMBAI 400062

VIVEK COLLEGE OF COMMERCE **Ac. Yr: 2016-17**

Name of Teacher: Dr. Tanushree Chaudhuri * Department: Foundation Course
Class : FY B Com A, B, C, D Sem 1

No.	Month & Week	No. of Lectures per week	Topics	Remarks / Methodology
1	July	1 Each Division	**Unit 2 – Concept of Disparity 1** Understanding the Concept of Disparity as arising out of stratification; Inequality and Gender Disparity; Causes of Gender Disparity; Violence against Women; Types of Violence; Project Topic Discussion	Lecture & PPT
2	August	1 Each Division	Socio-economic Problems of Women in India; Female Foeticide and Causes of Declining Sex Ratio; Portrayal of Women and Mass Media	-do-
3	September	1 Each Division	Concept of Disability; Project Presentation; Physical Disability, its Types, Causes, Problems; Government Role and Remedies for Physical and Mental Disable Persons	synoptic notes and remedial lectures.
4	October	1 Each Division	Project Presentation	Project work synoptic notes

Signature of the teacher:

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

Principal

PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE

Ac Yr: 2016-17

Name of Teacher: Dr. Tanushree Chaudhuri*

Department: Foundation Course

Class : FY B Com A, B, C, D

Sem II

No.	Month & Week	No. of Lectures per Week	Topics	Remarks / Methodology
1	November	1 Each Division	Unit 3 – Ecology Syllabus, Paper Pattern & Importance of Environmental Studies	Class Lecture cum notes
2	December	1 Each Division	Concept of Environment, Components of Environment; Ecosystem; Types of Ecosystems; Environment as a Natural Capital	PPT, Explanation and Discussion
3	January	1 Each Division	Concept of Environmental Degradation and Pollution; Causes of Environmental Degradation; Project Presentation	-do-
4	February	1 Each Division	Project Presentation; Concept of Sustainable Development; Components of Sustainable Development Poverty and Environment	Lectures, Notes & PPT

Signature of the teacher:

Principal

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year- 2016-17

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Subject: Environmental Studies-I

Semester-I

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures/per week	Topics to be covered	Methods to be used
July	9	**Unit-1- Environment & Ecosystem** Introduction of the Subject, Syllabus, Paper Pattern, Environment Meaning, Definition, Scope Components, Concept of Ecosystem, Types of Ecosystem, Functions of Ecosystem- Food Chain, Food Web & Food Pyramid, Man Environment Relationship, Importance & Scope of Environmental Studies **Unit: 2 Natural Resources & Sustainable Development** Meaning, Definition & Classification of Resources, Factors Influencing Resource Utilization, Resource Conservation Meaning & Methods of Conservation, Conventional & Non -Conventional Resources, and Problems Associated with Water Resources & Management	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
August	19	Problems Associated with Forest Resources & Management, Problems Associated with Energy Resources & Management, Resource Utilization & Sustainable Development. **Unit:3 Population and Emerging Issues of Development** Population Explosions in the World & India, Arising Concerns. Demographic Transition Theory, Pattern of Population Growth in the World & India, Associated Problems, Measures taken to Population Growth in India, Environment & Human Health, HDI, The World Happiness Index	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
September	18	**Unit:4 Urbanization and Environment** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology, Applications of GST in Environmental Management	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
October	13	**Unit: 5-Reading of Thematic Map & Map Filling** World Map Filling- Using Point, Line & Polygon Segment. Thematic Map: Pie, Simple Bar, Dot, Circle, Pictogram, Flow Map.	World Map, Chart, Hands out, Atlas (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year- 2016-17

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Subject: Environmental Studies-2

Semester-II

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures	Topics to be covered	Methods to be used
November	2	**Unit: 1- Solid Waste Management for Sustainable Society** Classification of Solid Wastes – Types and Sources of Solid Waste: Effects of Solid Waste Pollution- Health Hazards, Environmental Impacts; Solid Waste Management –	Participatory learning Interactive Method, Lecture method, ollaborative method, etc (PPt, LCD Projector Used in the Class)
December	14	Solid Waste Management in Mumbai- Schemes and Initiatives run by MCGM – Role of Citizens in Waste Management in Urban and Rural Areas. **Unit:-2- Agriculture and Industrial Development:** Environmental Problems Associated with Agriculture: Loss of Productivity, Land Degradation, Desertification, Uneven Food Production – Hunger, Malnutrition – Sustainable Agricultural Practices.Environmental Problems Associated with Industries – Pollution - Global Warming, Ozone Layer Depletion , Acid Rain, - Sustainable Industrial Practices	Lecture method, Interactive Method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
January	18	Green Business and Green Consumerism Corporate Social Responsibility towards Environment **Unit:-3- Tourism and Environment:** Tourism: Meaning, Nature, Scope and Importance –Typology of Tourism Classification, Tourism Potentials in India and Challenges before India; New Tourism Policy of India; Consequences of Tourism : Positive and Negative Impacts on Economy, Culture and Environment - Ecotoutism	Interactive Method, Lecture method, Participatory learning etc (PPt, LCD Projector Used in the Class)
February	16	**Unit: 5- Environmental Movements and Management:** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
March	10	Applications of GST in Environmental Management, **Unit: 5- Mumbai & Konkan Map Filling** Environmentally Significant Features of Mumbai, Environmentally Significant Features of Kankan Revision of Unit-1,2,3,4 and Maps	Maps, Charts, Handout, Problem solving(PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

VIVEK COLLEGE OF COMMERCE MUMBAI 400104

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2016-17

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
July	08	Module II – Business Environment Concept , importance Internal Environment, External Environment and its impact on business, Educational Environment and its impact, Micro Environment, Trading Blocs and their impact on business, WTO and its impact on Indian Business	Interactive Teaching Learning and discussing relevant examples
August	08	Module III Project Planning Business Planning Process Concept and importance of Project Planning Project Report, its importance Feasibility Study and its types ,Importance of Feasibility Study, Factors affecting location of business, Role of Government in Promotion,	Interactive Teaching Learning and discussing relevant examples
September	09	Licensing and Registration Procedure, Filing of Returns and other documents Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship Entrepreneur and Manager, Entrepreneur and Intrapreneur	Interactive Teaching Learning and use of PPT
October	06	Types of Entrepreneurs, Competencies of an Entrepreneur Revision	Interactive Teaching Learning and discussing relevant examples. Use of PPT and Videos

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2016-17

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (D)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
July	12	Module I – Business Concept, functions, scope, significance of business Traditional and modern concept of business, Setting business objectives, classification of business objectives Turnaround Strategies, Impact of Globalisation, Liberalisation and Privatisation on Indian Economy, Business Growth Strategies	Interactive Teaching Learning and discussing relevant examples
August	11	Module II – Business Environment Concept , importance, Internal Environment, Micro Environment, External Environment and its impact on business, Educational environment and its impact, Trading Blocs and their impact	Interactive Teaching Learning and discussing relevant examples
September	09	WTO : objectives, functions and its impact on Indian Business, Module III Project Planning: Business Planning Process, Concept and importance of Project Report , Feasibility study and its types and importance, Factors affecting location of business, Role of Government in Promotion, Licensing and Registration Procedure, Filing of Returns and other documents	Interactive Teaching Learning and use of PPT
October	13	Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship Entrepreneur and Manager, Entrepreneur and Intrapreneur, Types of Entrepreneurs Competencies of an Entrepreneur, Entrepreneurship Training and Development centers, Women Entrepreneurs- Problems and Promotions, Revision	Interactive Teaching Learning , use of PPT and discussing relevant examples

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2016-2017

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C)

Subject: Commerce- II

Term : I

Semester : II

Month and Week	No.of Lectures	Topics Covered	Methods used
December	06	Module I – Services – Meaning, Characteristics, scope and classification, Importance, Consumer Expectations, Service Mix, Market Research and Service Development cycle,	Interactive Teaching Learning and discussing relevant examples
January	08	Managing Demand and Capacity, Opportunities and challenges in Service Sector Module III – concept of BPO and KPO, LPO. ATM, Debit and Credit Cards, Internet Banking	Interactive Teaching Learning
February	09	FDI and its impact on banking and insurance sector in India, ERP Logistics- Importance and Challenges Module IV – E-Commerce – Meaning, features, functions, scope, Importance and limitations of E-Commerce,	Interactive Teaching Learning and use of videos and PPT
March	07	On-line Marketing Research E-Transition challenges for Indian Corporates and Revision	Interactive Teaching Learning and use of videos and PPT

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2016-17

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (D)

Subject: Commerce- II

Term : II

Semester : II

Month and Week	No.of Lectures	Topics Covered	Methods used
December	09	Module I – Services – Meaning, Characteristics, scope and classification. Importance of Service Sector, Consumer Expectations, Service Mix Market Research and Service Development cycle, Managing Demand and Capacity, Opportunities in Service Sector	Interactive Teaching Learning and discussing relevant examples
January	14	Challenges in Service Sector, Module II Retailing – concept of organized and unorganized retailing, survival strategies for unorganized retailing, growth of organized retailing, Store formats and non-store formats Store Planning – Design and layout, Mall Management, Retail Scenario in India, Prospectus and Challenges, Retail Franchising, FDI in Retailing, Careers in Retailing	Interactive Teaching Learning and discussing relevant examples
February	12	Module III – concept of BPO and KPO, LPO, ERP, ATM, Debit and Credit Cards, Internet Banking FDI and its impact on banking and insurance sector in India, Logistics- Importance and Challenges	Interactive Teaching Learning and discussing relevant examples
March	12	Module IV – E-Commerce – Meaning, features, functions, scope. Importance and limitations of E-Commerce, Types of E-Commerce – B2B. B2C, C2C, On-line Marketing Research E-Transition challenges for Indian Corporates Revision	Interactive Teaching Learning , use of PPT and discussing relevant examples

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2016-17

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,B,C,D)

Subject: Commerce- III

Term : I

Semester : III

Month and Week	No.of Lectures	Topics Covered	Methods used
June	08	Module – I Introduction to Management Concept, Functions, Principles , Factors responsible for new Horizons of Management, Managerial Skills and Competencies,	Interactive Teaching Learning
July	08	Management Information System – Meaning and Features Management by Exception – Meaning and Advantages Module II Planning and Decision Making Meaning, Steps , components MBO – Meaning, Steps, Advantages	Interactive Teaching Learning and use of PPT
August	10	Decision Making – Meaning, Definition, steps, Techniques , Essentials of Sound Decision Making Module IV- Management Challenges in Competitive Environment Management of Change – Meaning, Process, Barriers to Change Corporate Governance – Meaning, Need, Corporate Governance Tests,	Interactive Teaching Learning
September	04	Stress Management at work Revision	Interactive Teaching Learning

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Vivek College of Commere

Academic Year:2016-2017

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,B,C,D)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
November	04	Module II – Quality Management- Meaning and Definition, Techniques Quality Circle – Process TQM- Features	Interactive Teaching Learning and Case Study method
December	06	Six Sigma – Features, steps, ISO Certification Process Kaizen Process, Service Quality Management – Importance.	Interactive Teaching Learning and use of PPT and Videos
January	08	Module III Indian financial System – structure SEBI – Functions, Stock Exchange – Functions, Dematerialisation – Concept and process Credit Rating Agencies – Functions – Advantages, CRISIL and its Role.	Interactive Teaching Learning and discussion of case studies Interactive Teaching Learning
February	08	Module IV – Contemporary Practices in Financial Market Lease Financing – Meaning, advantages, types Mutual Funds –types, factors responsible for growth of Mutual Funds.	Interactive Teaching Learning
March	06	Derivative Market – Meaning, Participants, Types of Derivatives. Revision	Interactive Teaching Learning and Videos

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2016-17

Name of Teacher: ManishaNaik Department: Commerce

Class: FYBCOM – A, B, C (one lecture each) Subject: Commerce Sem I

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
June	2	Module I- 1.1 - Introduction: Concept, Functions, Scope	Interactive class room teaching, discussion, notes
July	4	Significance of business. Traditional and Modern Concept business. 1.2 – Objectives of Business: Steps in setting Business objectives, Classification of Business objectives	Interactive class room teaching, discussion, notes
August	4	Reconciliation of Economic and social objectives 1.3 Impact of Liberalization, Privatization and Globalization	Interactive class room teaching, discussion, notes
September	4	Strategy alternatives in the changing scenario, Reconstructing and turn around strategies	Interactive class room teaching, discussion, notes
October	4	Module IV: Entrepreneurship Women Entrepreneur- Problems and Promotion	Interactive class room teaching, discussion, notes
November	2	Revision	

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2016-17

Name of Teacher: ManishaNaik

Department: Commerce

Class: FYBCOM – A, B, C (one lecture each)

Subject: Commerce- Sem II

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
November	2	Module II- Retailing: 2.1- Concept of Organised and Unorganised Retailing	Interactive class room teaching, discussion, notes
December	3	Trends in Retailing, Growth of Organised retailing in India, Survival strategies for unorganized retailers	Interactive class room teaching, discussion, notes
January	4	2.2 Retail Format: Store format, Non –Store format, Store planning , design and layout	Interactive class room teaching, discussion, notes
February	4	2.3 Retail Scenario: Retail scenario in India and Global context- Prospects and Challenges in India Mall Management – Retail franchising. FDI in Retailing, Careers in retailing	Interactive class room teaching, discussion, notes Visit to mall
March		Types of E- Commerce: Basic ideas and Major activities of B2C, B2B, C2C	Interactive class room teaching, discussion, notes

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GOREGAON (W), MUMBAI-400104

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Signature of Teacher

Vivek College of Commerce

Academic Year:2016-17

Name of Teacher: ManishaNaik

Department: Commerce

Class: TYBCOM A, B & C (One lecture each)

Subject: Marketing Sem V

Month	No.of Lectures	Topics Covered	Teaching Methods used
June	3	Definition of Marketing and features Importance of Marketing, Functions of Marketing Evolution of Marketing Concepts	Interactive class room teaching, discussion, notes
July	3	Strategic Marketing Management, Comparison between traditional and strategic marketing Management Module IV -Meaning and objectives of Promotion Advertising- meaning - features	Interactive class room teaching, discussion, notes
August	3	Publicity- meaning and features Sales promotion – Meaning – Techniques Public Relations – Meaning – Parties in Public Relations	Interactive class room teaching, discussion, notes
September	3	Integrated Marketing Communication Definition, Meaning, IMC features	Interactive class room teaching, discussion, notes
October	3	IMC components, Discussion on Objectives and long answer Revision	Interactive class room teaching, discussion, notes

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GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce
Academic Year:2016-17

Name of Teacher: ManishaNaik
Department: Commerce
Class: TYBCOM A, B & C (One lecture each)
Subject: HRM Sem VI

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	2	Module III - Human Relations, Nature and importance of Human Relations, Leadership- Traits	Interactive class room teaching, discussion, notes
December	3	Leadership- Styles, Motivations-Factors of Motivation	Interactive class room teaching, discussion, notes Preparing tables on leadership styles
January	3	Theories of Motivation	Interactive class room teaching, discussion, notes
February	4	Employee Morale- Nature and importance,	Interactive class room teaching, discussion, notes
March	3	Grievance Handling and procedure Revision	Interactive class room teaching, discussion, notes

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GOREGAON (W), MUMBAI-400104

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Signature of Teacher

Vivek College of Commerce
Academic Year: 2016-17

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Commerce
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	02	**Module:III-Introduction to Organizing** • Organising:Meaning, Definition and steps in organizing • Organization Structures – • Factors influencing organization structures • Features of Line & Staff Organization, • Matrix Organization Virtual Organization,	Interactive Teaching Learning and discussing relevant examples,
July	04	**Module:III** • Formal Organization and Informal Organization- • Difference between formal and informal organization • Departmentation –meaning and definition • Factorsinfluencingdepartmentation, Importance. Types of departmentation	Interactive Teaching Learning and discussing relevant examples,
Aug	04	**Module:III** • Span of Management- Factors Influencing Span of Management, • Tall and Flat Organization. • Delegation of Authority- Process • Barriers to Delegation. Principles of Effective delegation	Interactive Teaching Learning and discussing relevant examples,

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Sept	04	**Module:III** • Decentralization: Factors, Influencing decentralization • Limitations of decentralization of authority • Centralization v/decentralizations.	Interactive Teaching Learning and discussing relevant examples,
Oct	03	**Module IV.Management Challenges in Competitive Environment** • Corporate Social Responsibility: Meaning - scope-advantages. • Knowledge Management: Meaning-features. • Management of Change: Meaning-process-barriers to change.. • Revision and guidance for the examination	Interactive Teaching Learning and discussing relevant examples,

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PRINCIPAL
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GOREGAON (W), MUMBAI-4001

Vivek College of Commerce
Academic Year: 2016-17

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Commerce
Semester: IV

Month& Week	No. Lec	*Topics Covered*	Methods Used
NOV	02	**Module:I-Production Planning and Inventory Control** • Production planning and control:- • Meaning and definition-Objectives of Production Planning and Control	Interactive Teaching Learning and discussing relevant examples,
Dec	04	**Module:I** • Production management-objectives and scope • Production systems-concepts and types • Continuous and intermittent system	Interactive Teaching Learning and discussing relevant examples,
JAN	04	**Module:I** • Productivity-concept, factors influencing productivity • Measures for improving productivity • Inventory management-objectives – Inventory control techniques	Interactive Teaching Learning and discussing relevant examples,
FEB	4	**Module:I** • Inventory management-inventory control techniques • Scientific inventory control system objectives	Interactive Teaching Learning and discussing relevant examples,

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MAR	3	**ModuleIV:Contemporary Practices in Financial Market** • Venture Capital: Meaning -features • Micro-finance:Meaning- role/importance • Revision and guidance for the examination.	Interactive Teaching Learning and discussing relevant examples,

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PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2016-17

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Accounts
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	04	**Module: I - Partnership Final Accounts** • Introduction to final account • Performa of Partnership Final Account • Normal Adjustment in preparing final accounts.	Interactive Teaching Learning and discussing relevant examples,
July	08	• Adjustment on Admission of a partner • Retirement/Death of a Partner during the year • Simple final accounts Problems to demonstrate the effect of different adjustments.	Interactive Teaching Learning and discussing relevant examples,
Aug	08	• Allocation of gross profit/Expenses prior to and after admission / retirement / death • Apportionment of other expenses based on time / Sales/other given basis, Sales ratio, Time ratio. • Advanced Problem from admission/Retirement/death during the year including capital and goodwill adjustment	Interactive Teaching Learning and discussing relevant examples,

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Sept	08	Module:III Amalgamation of Partnership Firms • Introduction, Objectives of Amalgamation of Firms • Methods of Amalgamation &Performa Journal entries • Purchase consideration, Meaning, computation • Preparation of Journal in the books of old Firm • Preparation of Ledger in the books of old Firm.	Interactive Teaching Learning and discussing relevant examples,
Oct	06	• Preparation of Journal in the books of New Firm • Preparation of Ledger in the books of New Firm. • Preparing Ledger Journal and Balance Sheet including new & old firm together Adjustment of goodwill in the new firm • Realignment of capitals in the new firm by current accounts / cash or a combination thereof. • Advanced Problems/Revision • Guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce
Academic Year: 2016-17

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Accounts
Semester: IV

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	04	***MODULE:II-Redemption of Preference Shares*** • Provision of the Companies Act for redemption of Preference Shares • Legal Provision under Sec 55 of the Companies Act, 2013. • Methods of Redemption of fully paid up Preference Shares as per Companies Act, 2013.	Interactive Teaching Learning and discussing relevant examples,
Dec	06	• Explanation on accounting entries • Types of Redemption of preference shares • The proceed of a fresh issue of shares. • The capitalization of undistributed profits and a combination of both, • Calculation of minimum fresh issue to provide the fund for redemption,	Interactive Teaching Learning and discussing relevant examples,
JAN	08	• Treatment of premium on redemption • Issue of bonus shares and capitalization of reserves and surplus. • Preparation of Journal / Balance sheet	Interactive Teaching Learning and discussing relevant examples,

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FEB	8	***MODULE:IV-Redemption of debentures*** • Introduction : Provisions of Section 71 (1) and (4) of the Companies Act, 2013, • Creation and investment of DRR including The Companies (Share Capital and Debentures) Rules, 2014, • the methods of writing-off discount/loss on issue of debentures; Terms of issue of debentures	Interactive Teaching Learning and discussing relevant examples,
MAR	06	• Methods of redemption of debentures: • By payment in lump sum and by payment in installments (excluding from by purchase in open market), Conversion. • Sinking fund for redemption of debentures • Revision and guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2016-17

Name of Teacher: Thanga durai
Class: TY B com (A, B, C)
Term: I

Department: Commerce
Subject: Marketing
Semester: V

Month & Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	6	**MODULE II *CONSUMER BEHAVIOR AND MARKET SEGMENTATION*** • Consumer Behavior- Nature and factors influencing it. • Consumer's buying decisions process. • Market Segmentation – Nature, importance and basis of segmentation. • Niche Marketing.	Interactive Teaching Learning and discussing relevant examples,
July	8	**Module:II** • Customer Relationships – Management (CRM) • Need & importance-Techniques of building CRM. **MODULE: III- *MARKETING MIX*** • Nature and importance. Product Mix – Product Life Cycle(PLC) • Branding – Brand Selection- Brand Extension- Brand Positioning and Brand Equity.	Interactive Teaching Learning and discussing relevant examples,
Aug	8	**MODULE: III** • Price Mix-Factors influencing the pricing, Pricing Methods. • Place Mix-Direct and Indirect Marketing channels, Factors influencing channel decisions. • Promotion Mix-elements-Role of Advertising, • Salesmanship and Public Relations,	Interactive Teaching Learning and discussing relevant examples,

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Sept	**8**	**MODULE – *IV RECENT TRENDS IN MARKETING*** • Service Marketing- Special features- Problems in marketing of services. • Rural Marketing &Measures for effective Rural Marketing, Social Marketing	Interactive Teaching Learning and discussing relevant examples,
Oct	**6**	***MODULE – IV*** • Green Marketing, Event Marketing, Internet Marketing, • Telemarketing, Retail Marketing. • Revision and Guidance for Examination • Discussion on University Question paper	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2016-17

Name of Teacher: Thanga Durai **Department: Commerce**
Class: TY B com (A, B, C) **Subject: HRM**
Term: II **Semester: VI**

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	6	**MODULE: I HUMAN RESOURCE MANAGEMENT** • Concept of HRM- its Nature, importance and Function – • Role of HR Managers in the changing Business Environment. • Human Resource Planning: Importance and steps in HRP	Interactive Teaching Learning and discussing relevant examples,
Dec	6	**MODULE: I** • Job Analysis - Meaning - Benefits – • Job Design - Meaning - Factors influencing Job Design Techniques • Recruitment- Meaning - Sources of Recruitment, • Selection - Meaning - Steps in Scientific Selection Process. • Interview and Employment Test • Placement and induction.	Interactive Teaching Learning and discussing relevant examples,
JAN	8	**MODULE:II-HUMAN RECOURSE DEVELOPMENT(HRD)** • Concept and Scope of HRD- • Training and Development-Importance, Types and Methods- • Performance Appraisal-benefits, limitations, and techniques of appraisal. • 360 Degree • Appraisal, Employee Retention	Interactive Teaching Learning and discussing relevant examples,
		MODULE-II • Compensation and Incentives-	Interactive Teaching

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FEB	8	• Performance related pay. **MODULE:IV- CURRENT ISSUE IN HRM:** • Human Resource Accounting-Concept, advantage and limitations. • Human resource Audit-Objective and scope	Learning and discussing relevant examples,
MAR	6	**MODULE – IV -CURRENT ISSUE IN HRM** • Group Dynamics and team Building –nature and significance • Emotional Quotient and Mentoring-Meaning and importance • Career Planning and Development –Nature and importance-Need for Succession • Empowerment and Participation- Meaning and significance • Revision and Guidance for Examination • Discussion on University Question paper	Interactive Teaching Learning and discussing relevant examples,

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PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commere
Academic Year:2016-17

Name of Teacher: ManishaNaik — Department: Commerce

Class: SYBcom A,B & C (Three lectures each) — Subject: ADVERTISING Sem: III

Month and Week	No.of Lects	Topics Covered	Methods of Teaching
June	9	Module I. Introduction to Advertising Meaning - Evolution - Features - Active participants - Functions - Advertising as a Communication process Overview and scope of advertising industry in India Trends in advertising and advertising industry in India Challenges faced by advertisers in India in the era of globalization	Interactive class room teaching, discussion, notes,
July	12	Module II. Advertising as a component of Marketing Concept of Marketing and Integrated Marketing Communication (IMC) - Advertising and other tools of marketing/IMC Role of advertising in Product Life Cycle (PLC), low involvement and high involvement products Role of advertising in brand building Consumer behaviour Target audience and market segmentation	Interactive class room teaching, discussion, notes,
August	12	Module III. Classification of Advertising Classification on the basis of – Audience, Media, Advertiser and Area, including advertising in rural India Special purpose advertising such as Green advertising, Political advertising, Advocacy advertising, Retail advertising, Financial advertising Corporate Image advertising, Comparative advertising, Primary / Generic advertising and Pro Bono/Social advertising including Social Advertising by Indian Government through Directorate of Advertising and Visual Publicity (DAVP)	Interactive class room teaching, discussion, notes, Display of adverisements
September	9	Economic impact of advertising - Advertising and Society inter-relationship - Ethical and social issues in advertising - Advertising and Indian values / culture Regulatory system for control on advertising in India – Advertising Standard Council of India (ASCI) - Various laws and enactments concerning advertising in India	Interactive class room teaching, discussion, notes, display of advertisements

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Vivek College of Commerce

Academic Year:2016-17

Name of Teacher: ManishaNaik Department: Commerce

Class:Advertising A, B, And C (Three lectures each) Subject: Advertising Sem IV

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	6	Module I. Advertising Agency Meaning - Features - Structure and services offered – Types - Emergence of Global agencies - Agency selection criterion - Maintaining Agency– Client relationship – Creative pitch - Agency compensation - Agency accreditation.	Interactive class room teaching, discussion, notes
December	9	Career with ad agency, media and supplying / supporting firms - Freelancing options for career in advertising Module II. Media advertising Popular media for advertising in India such as television radio, newspaper, magazines, films and Out-Of-Home Options of Online Advertising on world-wide-web through Internet Digital media and its impact on advertising	Interactive class room teaching, discussion, notes, Display
January	12	Research and reports and publications on media in India Module III. Planning in ad making The creative brief - Setting Communication and/or Sales Objectives for the ad/ad campaign – Factors affecting determination of Advertising budget – Methods of setting ad budget - Media planning - Media buying - Media objectives - Factors to be considered while selecting media /media vehicles	Interactive class room teaching, discussion, notes
February	12	Developing a media strategy with media-mix and media scheduling strategies Module IV. Creativity in advertising Role of creativity in advertising - Determining the message theme / major selling idea – Introduction to Unique Selling Proposition (USP) - Positioning strategies - Persuasion and types of advertising appeals	Interactive class room teaching, discussion, notes, display of advertisements

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March	12	Role of source in ads and celebrities as source in Indian ads - Executional styles of presenting ads 5 Role of different elements of ads such as logo, company signature, slogan, tagline, jingle, illustration etc. – Copywriting for print, out-of-home, television, radio and web Objectives and methods of pre-testing and post-testing ads	Interactive class room teaching, discussion, notes, display of advertisements

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Vivek College of Commerce

Ac.Yr.2016-17

Name of teacher: Prof. Amshumali

Dept: Business law

Class: SY BCom A, B, C, D Sem III

subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	June	2 lect. Each week/div.	Introduction of Business law	Lectures& Explanation
2		2	Offer & Acceptance. Case study	Lectures& Discussion
3	July	2 lect. each div.	Minor's contracts .Notes	Lectures& Explanation
4		4	Free consent- Coercion & Undue influence.	Lectures& Explanation
		4	Fraud & misrepresentation, Mistake.	Lectures& Explanation
5		4	(module-II) Indemnity & guarantee	Lectures& Discussion
6	August	4 lect. each div.	Bailment & pledge, SOGA,1930	Explanation &PPT
7		4	Sale and agreement to sell. PPT notes	Lectures& Discussion
8	September	4	Legal literacy week .Conditions and warranties	Lectures& Explanation
9	October	4	Unpaid seller & his rights, Caveat Emptor.	Explanation &notes
10			**GANESH FESTIVAL VACATION**	
11		4	(module-IV)Negotiable instrument Notes	Lectures& Discussion
12	November	4	BOE & Promissory note.	Explanation &notes
13	December	4	Cheque & BOE. Meaning & concept	Explanation &notes

Signature of teacher

(Prof. Amshumali)

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Vivek College of Commerce

Ac.Yr.2016-17

Name of teacher: Prof. Amshumali

Dept.: Business law

Class: SY BCom A, B, C, D Sem IV

subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	November	4	Introduction about the topic.	Lectures & discussion
2		4	Dentition of company, M.O.A & A.O.A	Lectures & discussion
3		4	Membership of a company.	Lectures & discussion
4		4	Doctrine of ultra vires, indoor management, constructive notice.	Lectures & discussion
			Christmas Break	
5	January	4	IPR-Classification of directors	Lectures & discussion
6		4	Appointment, legal position, powers & duties.	Lectures & discussion
7		4	Meeting of shareholders and board & Patent. (S. 25,26) patent, Remedies & rights.	Lectures & discussion
8	February	4	Copyrights &Trademarks: Meaning &concept	Lectures & discussion-PPT
9		4	Indian Partnership Act,1932-meaning, Sharing of profits(Sec.6)	Lectures & discussion
10	March	4	Reconstitution & dissolution of the firm.	Lectures & discussion
11		4	LLP,2008 - Distinction between LLP &partnership, LLP & company. Winding up and Dissolution of the LLP.	Lectures & discussion
12	April	4	Module IV: consumer Protection Act,1986, Consumer Protection Redressal Agencies	Lectures & discussion, notes
13		4	Competitions Act, 2002, Competition Advocacy, Competition commission of India.	Lectures & discussion

Signature of teacher

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VivekCollege of Commerce
Academic Year:2016-17

Name of Teacher: ManishaNaik
Class: TYBcom C

Department: Commerce
Subject: Export Marketing Sem:V

Month	No.of Lectures	Topics Covered	Teaching Methods used
June	06	MODULE –I Concepts and features of Export Marketing, Importance of Exp Marketing Difference between domestic marketing and Exp Marketing, Factors influencing Exp Marketing	Interactive class room teaching, discussion, notes
July	12	Export Marketing development through Internet, Prospects and challenges of Export Marketing in India Direction of Indian Exports since 2010, Major Exports (commodities and services) of India since 2010, Major Exports (commodities and services) of India since 2010 MODULE –II Influence of Trade barriers / Major Trade blocks, Implications of WTO Agreements on Export Marketing	Interactive class room teaching, discussion, notes
August	12	Global Marketing Research , Factors influencing selection of Foreign Markets, Methods of Entry in Global Markets Important Components of Logistics in Export Marketing, Module – III Foreign Trade Policy(currently 2009-14 or New FTP 22014-19) Highlights and Implications, Privileges of Export and Trading House Status holders	Interactive class room teaching, discussion, notes
September	9	Role of Directorate General of Foreign Trade, Negative List Module – VI Product Related Decisions- Product planning, branding , packing, labeling and marking Factors determining export price, Export pricing strategies,	Interactive class room teaching, discussion, notes
October	12	Methods if export pricing, Major export pricing Quotations and INCO terms Simple problems on FOB pricing. Revision	Interactive class room teaching, discussion, notes Problems solving

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Vivek College of Commerce

Academic Year:2016-17

Name of Teacher: ManishaNaik Department: Commerce

Class: TYBCOM - C (3 lectures) Subject: Export Marketing Sem VI

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	6	Module I-Export Marketing and Promotional Organisations in India Importance of Export Promotion Organisations-Chambers of Commerce, Export Promotion Councils including MPEDA, APEDA and FIEO and Commodity Boards	Interactive class room teaching, discussion, notes
December	9	Types of Export Marketing Organisations-Role of IIFT, NCTI,ITPO, EIC,IIP,ICA, and DGCI&S Deemed Exports, Benefits enjoyed by Towns of Excellence, STPs, EHTP,BTP,AEZs, EOUs, and SEZs	Interactive class room teaching, discussion, notes
January	12	Module II - Export Finance and Export Risk Insurance-Methods of Payment, Features of Pre-shipment/ Packing credit and Post –shipment Finance, Procedure of obtaining export finance Role of Financial Institution- Commercial Banks, EXIM Bank and SIDBI Risk in Export Marketing , Marine Insurance Procedure, Role of ECGC	Interactive class room teaching, discussion, notes
February	12	Module III-Export Procedure: Registration with different authorities, Role of Customs House Agent(CHA), Quality control and Inspection-Objectives and Agencies Pre- Shipment Procedure including Central Excise clearance and Customs Clearance, Shipment Procedure and Realisation of Export Proceeds	Interactive class room teaching, discussion, notes
March	12	Module IV – Export Documents and Export Incentives-Main Documents used in export Trade- Commercial Invoice, Shipping Bill, Certificate of Origin Export Incentives, Assistance and Schemes extended to the Indian Exporter- Duty Draw back, EPCG Scheme, MDA, MAI, ASIDE, IRMAC	Interactive class room teaching, discussion, notes

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Vivek College of Commere

Academic Year:2016-17

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Term : I

Semester : V

Month and Week	No.of Lectures	Topics Covered	Methods used
July	12	Module I – Introduction to Marketing Research Meaning, functions, Benefits of Marketing Research, Limitations of Marketing Research, Scope of Marketing Research, MIS – meaning, Components and Need, Limitations, Career Opportunities in Marketing Research Module II Research Design – Meaning and Significance	Interactive Teaching Learning
August	12	Steps in formulating Research Design and types of Research Design, Questionnaire – Meaning, Essential and Types Module III Data Collection Primary and Secondary Data- Advantages and Disadvantages, Methods of Primary Data Collection	Interactive Teaching Learning
September	09	Techniques of conducting Survey , Sources of collecting secondary data, Module – IV Processing and Analysis of Data Meaning and Stages, Editing and Coding, Classification and Tabulation	Interactive Teaching Learning and use of PPT
October	12	Analysis of Data – Meaning and Importance and Use of SPSS, Interpretation of Data – Meaning, Importance and Stages, Report Writing – Meaning, Types, Format and Essentials of Report Writing Revision	Interactive Teaching Learning

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Vivek College of Commere

Academic Year:2016-2017

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Semester : VI

Month and Week	No.of Lectures	Topics Covered	Methods used
November	02	Module I Product Research- concept, areas,steps in new product development	Interactive Teaching Learning and discussion of case studies
December	12	Price Research, Distribution research, Promotion Research	Interactive Teaching Learning and discussion of case studies
January	12	Module II Sales Research- concept and components Consumer and Motivation Research Packaging and Brand Research Research in Rural Marketing Mix	Interactive Teaching Learning and discussion of case studies
February	12	Module III –Managing Marketing Research, Marketing Research through professional Marketing Research Agencies, Professional MR Agencies in India, Ethical issues in Marketing Research Module IV- Online Marketing Research, Social Media for Marketing Research, Service Marketing Research	Interactive Teaching Learning and discussion of case studies
March	09	International Marketing Research Financial Marketing Research, Industrial Marketing Research Revision	Interactive Teaching Learning and discussion of case studies

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VIVEK COLLEGE OF COMMERCE

Ac. Yr.: 2015-16

Name of Teacher: Dr. Tanushree Chaudhuri * Department: Foundation Course
Class: FY B Com A, B, C, D Sem I

No.	Month & Week	No. of Lectures per week	Topics	Methodology
1	June	1 Each Division	Syllabus and Paper Pattern, Overall Discussion	Introduction
2	July	1 Each Division	**Unit 2 – Concept of Disparity** Understanding the concept of disparity as arising out of stratification.	-do-
		1 Each Division	Inequality & Gender Disparity. Causes of Gender Disparity Violence against Women – Types of Violence	Lecture visit to library
3	August	1 Each Division	Socio-economic Problems of Women in India, Female Foeticide and decline in sex ratio	-class-discussion, PPT
		1 Each Division	Portrayal of Women and Mass Media, Project Topic and discussion	Lecture & project work
		13 Sep to 17 Sep	**GANPATI BREAK**	
4	September	1 Each Division	Concept of Disability Physical Disability, Types, Causes, Mental disability and problems	synoptic notes and Remedial lectures.
		1 Each Division	Government Roles and Remedies for Physical and Mental disable Persons Rev.and Question discussion	
		1 Each Division	Project and Presentation	
		6th Nov to 25th Nov	**DIWALI BREAK**	

Dr. Tanushree Chaudhuri
Signature of the teacher:

Principal

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VIVEK COLLEGE OF COMMERCE

AcYr.: 2015-16

Name of Teacher: Dr. Tanushree Chaudhuri *

Department: Foundation Course

Class : FY B Com A, B, C, D

Sem II

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November	1 Each Division	Unit 3 – Ecology Syllabus, Paper Pattern & Importance of Environmental Studies Concept of Environment, Components of Environment	Class Lecture cum notes
2	December	1 Each Division,	Ecosystem; Types of Ecosystems; Project Topic Discussion, Environment as a Natural Capital	-do-
		25th Dec to 1st Jan	WINTERBREAK	
3	January	,,	Environment & Quality of Human Life; Concept of Environmental Degradation and Pollution	-do-
		,,	Causes of Environmental Degradation & its impact on Human Life	-do-Project preparation with PPT
		same	Project Presentation; Concept of Sustainable Development and its components	Project work-lectures
4	Febuary	,,	Poverty & Environment Revision of Unit 3	Guest lecture on Stress management
			SEM END EXAM	

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Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
June	02	Module II – Business Environment Concept , importance	Interactive Teaching Learning and discussing relevant examples
July	10	Internal Environment, External Environment and its impact on business, Educational Environment and its impact, Micro Environment, Trading Blocs and their impact on business, WTO and its impact on Indian Business	Interactive Teaching Learning and discussing relevant examples
August	10	Module III Project Planning Business Planning Process Concept and importance of Project Planning Project Report, its importance Feasibility Study and its types ,Importance of Feasibility Study, Factors affecting location of business, Role of Government in Promotion, Licensing and Registration Procedure, Filing of Returns and other documents	Interactive Teaching Learning and discussing relevant examples
September	09	Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship Entrepreneur and Manager, Entrepreneur and Intrapreneur Types of Entrepreneurs, Competencies of an Entrepreneur Revision	Interactive Teaching Learning and use of PPT

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (D)

Subject: Commerce- I

Term : I

Semester : I

Month and Week	No.of Lectures	Topics Covered	Methods used
June	03	Module I – Business Concept, functions, scope, significance, Traditional and modern concept of business,	Interactive Teaching Learning and discussing relevant examples
July	14	Setting business objectives, classification of business objectives, Impact of Liberalization, Privatisation, Globalisation, Turnaround Strategy, Restructuring strategies Module II – Business Environment Concept , importance, Internal Environment, Micro Environment, External Environment and its impact on business, Educational environment and its impact	Interactive Teaching Learning and discussing relevant examples
August	14	Trading Blocs and their impact on business, WTO and its impact on Indian Business, Module II Project Planning Business Planning Process, Concept and importance of Project Planning Project Report, its importance, Feasibility study and its types, Factors affecting location of business, Role of Government in Promotion, Licensing and Registration Procedure, Filing of Returns and other documents	Interactive Teaching Learning and discussing relevant examples
September	14	Module IV – Entrepreneurship Concept and importance of Entrepreneurship, Factors contributing growth of Entrepreneurship, Entrepreneur and Manager, Entrepreneur and Intrapreneur, Types of Entrepreneurs Competencies of an Entrepreneur, Entrepreneurship Training and Development centers, Women Entrepreneurs Problem and Promotions, Revision	Interactive Teaching Learning and discussing relevant examples

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2015-2016

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (A,B,C)

Subject: Commerce- II

Term : I

Semester : II

Month and Week	No.of Lectures	Topics Covered	Methods used
November	04	Module I – Services – Meaning, Characteristics, scope and classification. Importance of Service Sector, Consumer Expectations, Service Mix	Interactive Teaching Learning and discussing relevant examples
December	06	Market Research and Service Development cycle, Managing Demand and Capacity, Opportunities and challenges in Service Sector. Module III – concept of BPO and KPO, LPO. ATM, Debit and Credit Cards, Internet Banking	Interactive Teaching Learning and discussing relevant examples
January	10	FDI and its impact on banking and insurance sector in India, ERP Logistics- Importance and Challenges Module IV – E-Commerce – Meaning, features, functions, scope. Logistics- Importance and Challenges	Interactive Teaching Learning
February	10	Importance and limitations of E-Commerce, On-line Marketing Research E-Transition challenges for Indian Corporates and Revision	Interactive Teaching Learning and use of videos and PPT

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2015-2016

Name of Teacher: Maya Hande

Department: Commerce

Class: F.Y.B.Com. (D)

Subject: Commerce- II

Term : I

Semester : II

Month and Week	No. of Lectures	Topics Covered	Methods used
November	06	Module I – Services – Meaning, Characteristics, scope and classification. Importance of Service Sector, Consumer Expectations, Service Mix	Interactive Teaching Learning and discussing relevant examples
December	08	Market Research and Service Development cycle, Managing Demand and Capacity, Opportunities and challenges in Service Sector Module II Retailing – concept of organized and unorganized retailing, survival strategies for unorganized retailing Growth of organized retailing, Store formats and non-store formats	Interactive Teaching Learning and discussing relevant examples
January	15	Store Planning – Design and layout, Mall Management Retail Scenario in India, Prospectus and Challenges, Retail Franchising FDI in Retailing, Careers in Retailing Module III – concept of BPO and KPO, LPO. ATM, Debit and Credit Cards, Internet Banking FDI and its impact on banking and insurance sector in India, ERP	Interactive Teaching Learning
February	15	Logistics- Importance and Challenges Module IV – E-Commerce – Meaning, features, functions, scope. Importance and limitations of E-Commerce, Types of E-Commerce – B2B. B2C, C2C, On-line Marketing Research E-Transition challenges for Indian Corporates and Revision	Interactive Teaching Learning and use of videos and PPT

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2015-16

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,B,C,D)

Subject: Commerce- III

Term : I

Semester : III

Month and Week	No.of Lectures	Topics Covered	Methods used
June	09	Module – I Introduction to Management Concept, Functions, Principles , Factors responsible for new Horizons of Management, Managerial Skills and Competencies,	Interactive Teaching Learning
July	08	Management Information System – Meaning and Features Management by Exception – Meaning and Advantages Module II Planning and Decision Making Meaning, Steps , components MBO – Meaning, Steps, Advantages	Interactive Teaching Learning and use of PPT
August	09	Decision Making – Meaning, Definition, steps, Techniques , Essentials of Sound Decision Making Module IV- Management Challenges in Competitive Environment, Management of Change – Meaning, Process, Barriers to Change Corporate Governance – Meaning, Need, Corporate Governance Tests	Interactive Teaching Learning
September	04	Stress Management at work Revision	Interactive Teaching Learning

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GOREGAON (W), MUMBAI-400104

Vivek College of Commere

Academic Year:2015-2016

Name of Teacher: Maya Hande

Department: Commerce

Class: S.Y.B.Com. (A,B,C,D)

Subject: Commerce- IV

Semester : IV

Month and Week	No.of Lectures	Topics Covered	Methods used
November	04	Module II – Quality Management- Meaning and Definition, Techniques Quality Circle – Process TQM- Features	Interactive Teaching Learning and Case Study method
December	07	Six Sigma – Features, steps, ISO Certification Process Kaizen Process, Service Quality Management – Importance.	Interactive Teaching Learning and use of PPT and Videos
January	11	Module III Indian financial System – structure SEBI – Functions, Stock Exchange – Functions, Dematerialisation – Concept and process Credit Rating Agencies – Functions – Advantages, CRISIL and its Role.	Interactive Teaching Learning and discussion of case studies Interactive Teaching Learning
February	08	Module IV – Contemporary Practices in Financial Market Lease Financing – Meaning, advantages, types Mutual Funds –types, factors responsible for growth of Mutual Funds. Derivative Market – Meaning, Participants, Types of Derivatives. Revision	Interactive Teaching Learning

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2015-16

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Accounts
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	04	Module: I - Partnership Final Accounts • Introduction to final account • Performa of Partnership Final Account • Normal Adjustment in preparing final accounts.	Interactive Teaching Learning and discussing relevant examples,
July	08	• Adjustment on Admission of a partner • Retirement/Death of a Partner during the year • Simple final accounts Problems to demonstrate the effect of different adjustments.	Interactive Teaching Learning and discussing relevant examples,
Aug	08	• Allocation of gross profit/Expenses prior to and after admission / retirement / death • Apportionment of other expenses based on time / Sales/other given basis, Sales ratio, Time ratio. • Advanced Problem from admission/Retirement/death during the year including capital and goodwill adjustment	Interactive Teaching Learning and discussing relevant examples,

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Sept	08	Module:III Amalgamation of Partnership Firms • Introduction, Objectives of Amalgamation of Firms • Methods of Amalgamation &Performa Journal entries • Purchase consideration, Meaning, computation • Preparation of Journal in the books of old Firm • Preparation of Ledger in the books of old Firm.	Interactive Teaching Learning and discussing relevant examples,
Oct	06	• Preparation of Journal in the books of New Firm • Preparation of Ledger in the books of New Firm. • Preparing Ledger Journal and Balance Sheet including new & old firm together Adjustment of goodwill in the new firm • Realignment of capitals in the new firm by current accounts / cash or a combination thereof. • Advanced Problems/Revision • Guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Academic Year: 2015-16

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Accounts
Semester: IV

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	04	***MODULE:II-Redemption of Preference Shares*** • Provision of the Companies Act for redemption of Preference Shares • Legal Provision under Sec 55 of the Companies Act, 2013. • Methods of Redemption of fully paid up Preference Shares as per Companies Act, 2013.	Interactive Teaching Learning and discussing relevant examples,
Dec	06	• Explanation on accounting entries • Types of Redemption of preference shares • The proceed of a fresh issue of shares. • The capitalization of undistributed profits and a combination of both, • Calculation of minimum fresh issue to provide the fund for redemption,	Interactive Teaching Learning and discussing relevant examples,
JAN	08	• Treatment of premium on redemption • Issue of bonus shares and capitalization of reserves and surplus. • Preparation of Journal / Balance sheet	Interactive Teaching Learning and discussing relevant examples,

VIVEK COLLEGE OF COMMERCE MUMBAI 400062

FEB	8	***MODULE:IV-Redemption of debentures*** • Introduction : Provisions of Section 71 (1) and (4) of the Companies Act, 2013, • Creation and investment of DRR including The Companies (Share Capital and Debentures) Rules, 2014, • the methods of writing-off discount/loss on issue of debentures; Terms of issue of debentures	Interactive Teaching Learning and discussing relevant examples,
MAR	06	• Methods of redemption of debentures: • By payment in lump sum and by payment in installments (excluding from by purchase in open market), Conversion. • Sinking fund for redemption of debentures • Revision and guidance for examination	Interactive Teaching Learning and discussing relevant examples,

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PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2015-16

Name of Teacher: Thanga durai
Class: SY B com (A, B, C, D)
Term: I

Department: Commerce
Subject: Commerce
Semester: III

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	02	**Module:III-Introduction to Organizing** • Organising:Meaning, Definition and steps in organizing • Organization Structures – • Factors influencing organization structures • Features of Line & Staff Organization, • Matrix Organization Virtual Organization,	Interactive Teaching Learning and discussing relevant examples,
July	04	**Module:III** • Formal Organization and Informal Organization- • Difference between formal and informal organization • Departmentation –meaning and definition • Factorsinfluencingdepartmentation, Importance. Types of departmentation	Interactive Teaching Learning and discussing relevant examples,
Aug	04	**Module:III** • Span of Management- Factors Influencing Span of Management, • Tall and Flat Organization. • Delegation of Authority- Process • Barriers to Delegation. Principles of Effective delegation	Interactive Teaching Learning and discussing relevant examples,

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Sept	04	**Module:III** • Decentralization: Factors, Influencing decentralization • Limitations of decentralization of authority • Centralization v/decentralizations.	Interactive Teaching Learning and discussing relevant examples,
Oct	03	**Module IV.Management Challenges in Competitive Environment** • Corporate Social Responsibility: Meaning - scope-advantages. • Knowledge Management: Meaning-features. • Management of Change: Meaning-process-barriers to change.. • Revision and guidance for the examination	Interactive Teaching Learning and discussing relevant examples,

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 2015-16

Name of Teacher: Thanga Durai
Class: SY B com (A, B, C, D)
Term: II

Department: Commerce
Subject: Commerce
Semester: IV

Month& Week	No. Lec	*Topics Covered*	Methods Used
NOV	02	**Module:I-Production Planning and Inventory Control** • Production planning and control:- • Meaning and definition-Objectives of Production Planning and Control	Interactive Teaching Learning and discussing relevant examples,
Dec	04	**Module:I** • Production management-objectives and scope • Production systems-concepts and types • Continuous and intermittent system	Interactive Teaching Learning and discussing relevant examples,
JAN	04	**Module:I** • Productivity-concept, factors influencing productivity • Measures for improving productivity • Inventory management-objectives – Inventory control techniques	Interactive Teaching Learning and discussing relevant examples,
FEB	4	**Module:I** • Inventory management-inventory control techniques • Scientific inventory control system objectives	Interactive Teaching Learning and discussing relevant examples,

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MAR	3	**ModuleIV:Contemporary Practices in Financial Market** • Venture Capital: Meaning -features • Micro-finance:Meaning- role/importance • Revision and guidance for the examination.	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Academic Year: 2015-16

Name of Teacher: Thanga durai
Class: TY B Com (A, B, C)
Term: I

Department: Commerce
Subject: Marketing
Semester: V

Month& Week	*No. Lec*	*Topics Covered*	*Methods Used*
June	6	**MODULE II *CONSUMER BEHAVIOR AND MARKET SEGMENTATION*** • Consumer Behavior- Nature and factors influencing it. • Consumer's buying decisions process. • Market Segmentation – Nature, importance and basis of segmentation. • Niche Marketing.	Interactive Teaching Learning and discussing relevant examples,
July	8	**Module:II** • Customer Relationships – Management (CRM) • Need & Importance-Techniques of building CRM. **MODULE: III- *MARKETING MIX*** • Nature and importance. Product Mix – Product Life Cycle(PLC) • Branding – Brand Selection- Brand Extension- Brand Positioning and Brand Equity.	Interactive Teaching Learning and discussing relevant examples,
Aug	8	**MODULE: III** • Price Mix-Factors influencing the pricing, Pricing Methods. • Place Mix-Direct and Indirect Marketing channels, Factors influencing channel decisions. • Promotion Mix-elements-Role of Advertising, • Salesmanship and Public Relations,	Interactive Teaching Learning and discussing relevant examples,

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Sept	**8**	**MODULE – *IV RECENT TRENDS IN MARKETING*** • Service Marketing- Special features- Problems in marketing of services. • Rural Marketing &Measures for effective Rural Marketing, Social Marketing	Interactive Teaching Learning and discussing relevant examples,
Oct	**6**	***MODULE – IV*** • Green Marketing, Event Marketing, Internet Marketing, • Telemarketing, Retail Marketing. • Revision and Guidance for Examination • Discussion on University Question paper	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce
Academic Year: 2015-16

Name of Teacher: Thanga Durai
Class: TY B Com (A, B, C)
Term: II

Department: Commerce
Subject: HRM
Semester: VI

Month& Week	No. Lec	Topics Covered	Methods Used
NOV	6	**MODULE: I HUMAN RESOURCE MANAGEMENT** • Concept of HRM- its Nature, importance and Function – • Role of HR Managers in the changing Business Environment. • Human Resource Planning: Importance and steps in HRP	Interactive Teaching Learning and discussing relevant examples,
Dec	6	**MODULE: I** • Job Analysis - Meaning - Benefits – • Job Design - Meaning - Factors influencing Job Design Techniques • Recruitment- Meaning - Sources of Recruitment, • Selection - Meaning - Steps in Scientific Selection Process. • Interview and Employment Test • Placement and induction.	Interactive Teaching Learning and discussing relevant examples,
JAN	8	**MODULE:II-HUMAN RECOURSE DEVELOPMENT(HRD)** • Concept and Scope of HRD- • Training and Development-Importance, Types and Methods- • Performance Appraisal-benefits, limitations, and techniques of appraisal. • 360 Degree • Appraisal, Employee Retention	Interactive Teaching Learning and discussing relevant examples,
		MODULE-II • Compensation and Incentives-	Interactive Teaching Learning and

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FEB	8	• Performance related pay. **MODULE:IV- CURRENT ISSUE IN HRM:** • Human Resource Accounting-Concept, advantage and limitations. • Human resource Audit-Objective and scope	discussing relevant examples,
MAR	6	**MODULE – IV -CURRENT ISSUE IN HRM** • Group Dynamics and team Building –nature and significance • Emotional Quotient and Mentoring-Meaning and importance • Career Planning and Development –Nature and importance-Need for Succession • Empowerment and Participation- Meaning and significance • Revision and Guidance for Examination • Discussion on University Question paper	Interactive Teaching Learning and discussing relevant examples,

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Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: ManishaNaik Department: Commerce

Class: FYBCOM – A, B, C (one lecture each) **Subject**: Commerce Sem I

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
June	2	Module I	
		1.1-Introduction: Concept, Functions, Scope	Interactive class room teaching, discussion, notes,
July	4	Significance of business. Traditional and Modern Concept business. 1.2 – Objectives of Business: Steps in setting Business objectives, Classification of Business objectives	Interactive class room teaching, discussion, notes,
August	4	Reconciliation of Economic and social objectives 1.3 Impact of Liberalization, Privatization and Globalization	Interactive class room teaching, discussion, notes,
September	4	Strategy alternatives in the changing scenario, Reconstructing and turn around strategies Module IV: Entrepreneurship Women Entrepreneur- Problems and Promotion	Interactive class room teaching, discussion, notes, Workshop on women entrepreneurship was conducted
October	4	Revision	

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Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: ManishaNaik Department: Commerce

Class: FYBCOM – A, B, C (one lecture each) Subject: Commerce- Sem II

MONTH	NO.OF LECTURES	TOPICS COVERED	TEACHING METHODS USED
November	2	Module II- Retailing: 2.1- Concept of Organised and Unorganised Retailing	Interactive class room teaching, discussion, notes,
December	3	Trends in Retailing, Growth of Organised retailing in India, Survival strategies for unorganized retailers	Interactive class room teaching, discussion, notes
January	4	2.2 Retail Format: Store format, Non - Store format, Store planning , design and layout 2.3 Retail Scenario: Retail scenario in India and Global context	Interactive class room teaching, discussion, notes
February	4	Prospects and Challenges in India Mall Management – Retail franchising, FDI in Retailing, Careers in retailing	Interactive class room teaching, discussion, notes
March		Types of E- Commerce: Basic ideas and Major activities of B2C, B2B, C2C Revision	Interactive class room teaching, discussion, notes ,session on online shopping was given

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Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: Manisha Naik Department: Commerce

Class: TYBCOM A, B & C (0ne lecture each) Subject: Marketing Sem V

Month	No.of Lectures	Topics Covered	Teaching Methods used
June	3	Definition of Marketing and features Importance of Marketing, Functions of Marketing Evolution of Marketing Concepts	Interactive class room teaching, discussion, notes
July	4	Strategic Marketing Management, Comparison between traditional and strategic marketing Management Module IV -Meaning and objectives of Promotion Advertising- meaning - features	Interactive class room teaching, discussion, notes
August	4	Publicity- meaning and features Sales promotion – Meaning – Techniques Public Relations – Meaning – Parties in Public Relations	Interactive class room teaching, discussion, notes
September	4	Integrated Marketing Communication Definition, Meaning, IMC features, IMC components Discussion on Objectives and long answer	Interactive class room teaching, discussion, notes
October	1	Revision	

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Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: ManishaNaik

Department: Commerce

Class: TYBCOM A, B & C (One lecture each)

Subject: HRM Sem VI

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	2	Module III - Human Relations Nature and importance of Human Relations Leadership- Traits	Interactive class room teaching, discussion, notes
December	3	Leadership- Styles Motivations-Factors of Motivation	Interactive class room teaching, discussion, preparing tables on leadership styles. notes
January	3	Theories of Motivation	Interactive class room teaching, discussion, notes
February	4	Employee Morale- Nature and importance Grievance Handling and procedure	Interactive class room teaching, discussion, notes
March	1	Revision	

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Vivek College of Commere

Academic Year: 2015-16

Name of Teacher: Manisha Naik — Department: Commerce

Class: S Y B com A, B, C Sem: III — Subject: ADVERTISING

Month and Week	No.of Lects	Topics Covered
June 18-30		Advertising subject not allocated to students
July 9- 31	9	Module I – IMC concept, Features, Elements, Role of IMC Advertising concept, Features, Evolution of Advertising, Active Participants, Benefits of advertising to Business firms and consumers, Classification of advertising: Geographic, Media, Target audience and Functions
August 1-31	12	Module II – Advertising Agency, Features, Structure and services offered, Types of Ad agencies, Agency selection criterion, ,Maintaining Client –agency relationship, Reasons and ways of avoiding Client- Turnover, Creative Pitch, Agency compensation, Skills required in career in advertising
Sept 1-30	12	Career options in advertising, free lancing, Graphics, animation. Modeling, dubbing. Module III- Effect of advertising on consumer demand, monopoly, and competition, Price, Ethical and social issues in advertising, positive and negative influence of advertising on Indian values and cultures.
Sept 1-12 & 18 - 30	11	Pro Bono advertising, Social advertising by Indian Government through DAVP, self regulatory body- Role of ASCI. Module IV – Communication process, AIDA Model, Role of Advertising in developing Brand Image and equity, managing brand crisis, Rural advertising , Political advertising, Advocacy advertising,
Oct 1- 20	9	Corporate image advertising green advertising and features of all above special purpose advertising, Trends in Advertising Media, Ad spends, Ad agencies, Execution of Advertisements

Teaching methods used: Interactive class room teaching, discussion on Objectives and long answers, Discussion on examples and case studies. Display of Advertisements

*Optional subject allocated at the end of 1st week of July.

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Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: Manisha Naik

Department: Commerce

Class: Advertising A, B, And C (Three lectures each)

Subject: Advertising Sem IV

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	6	Module I. Advertising Agency Meaning - Features - Structure and services offered – Types - Emergence of Global agencies - Agency selection criterion - Maintaining Agency–Client relationship – Creative pitch - Agency compensation - Agency accreditation. Career with ad agency, media and supplying / supporting firms - Freelancing options for career in advertising	Interactive class room teaching, discussion, notes
December	9	Module II. Media advertising Popular media for advertising in India such as televisi on radio, newspaper, magazines, films and Out-Of-Home Options of Online Advertising on world-wide-web through Internet Digital media and its impact on adve rtising Research and reports and publications on media in In dia	Interactive class room teaching, discussion, notes
January	12	Module III. Planning in admaking The creative brief - Setting Communication and/or S ales Objectives for the ad/ad campaign – Factors affecting determination of Advertising budget – Methods of setting ad budget - Media planning - Media buying - Media objectives - Factors to be considered while selecting media /media vehicl es Developing a media strategy with media-mix and me dia scheduling strategies	Interactive class room teaching, discussion, notes

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February	12	Module IV. Creativity in advertising Role of creativity in advertising - Determining the message theme / major selling idea – Introduction to Unique Selling Proposition (USP) - Positioning strategies - Persuasion and types of advertising appeals – Role of source in ads and celebrities as source in Indian ads - Executional styles of presenting ads Role of different elements of ads such as logo, company signature, slogan, tagline, jingle, illustration etc. – Copywriting for print, out-of-home, television, radio and web Objectives and methods of pre-testing and post-testing ads	Interactive class room teaching, discussion, notes, showing & discussing advertisements
March	3	Revision	

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Vivek College of Commerce

Ac.Yr. 2015-16

Name of teacher: Prof. Amshumali

Dept: Business law

Class: SY B Com A, B, C, D Sem III

subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	June	2 lect. Each week/div.	Introduction of Business law	Lectures& Explanation
2		2	Offer & Acceptance. Case study	Lectures& Discussion
3	July	2 lect. each div.	Minor's contracts PPT	Lectures& Explanation
4		4	Free consent- Coercion & Undue influence.	Lectures& Explanation
5		4	Fraud & misrepresentation, Mistake.	Notes & Explanation
6		4	(module-II) Indemnity & guarantee	Lectures& Discussion
7	August	4 lect. each div.	Bailment & pledge, SOGA,1930- Notes	Explanation &PPT
8		4	Sale and agreement to sell. Case study	Lectures& Discussion
9	September	4	Legal literacy week .Conditions and warranties	Lectures& Explanation
10	October	4	Unpaid seller & his rights, Caveat Emptor.	Explanation &notes
			GANESH FESTIVAL VACATION	
11		4	(module-IV)Negotiable instrument	Lectures& Discussion
12	November	4	BOE & Promissory note.	Explanation &notes
13	December	4	Cheque & BOE. Notes	Explanation &notes

Signature of teacher

(Prof. Amshumali)

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Principal

PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Ac.Yr.2015-16

Name of teacher: Prof. Amshumali

Dept: Business law

Class: SY BCom A, B, C, D Sem IV

subject: Business law

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	November		Introduction about the topic.	Lectures & discussion
2			Dentition of company, M.O.A & A.O.A	Lectures & discussion
3			Membership of a company.	Lectures & discussion
4			Doctrine of ultra vires, indoor management, constructive notice.	Lectures & discussion
			Christmas Break	
5	December		Reconstruction and merger	Lectures & discussion
6			Appointment, legal position, powers & duties.	Lectures & discussion
7			Meeting of shareholders and board & Patent. (S. 25,26) patent, Remedies & rights.Trade mark concept	Lectures & discussion
8	January		Indian Partnership Act,1932-meaning, Sharing of profits(Sec.6) Reconstruction	Lectures & discussion
9			LLP,2008 - Distinction between LLP &partnership, LLP & company. Winding up and Dissolution of the LLP.	Lectures & discussion
10			Module IV: consumer Protection Act,1986, Consumer Protection Redressal Agencies	Lectures & discussion, notes
11	Feburary		Competitions Act, 2002, Competition Advocacy, Competition commission of India.	Lectures & discussion

Signature of teacher

(Prof. Amshumali)

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Term : I

Semester : V

Month and Week	No.of Lectures	Topics Covered	Methods used
July	12	Module I – Introduction to Marketing Research Meaning, functions, Benefits of Marketing Research, Limitations of Marketing Research, Scope of Marketing Research, MIS – meaning, Components and Need, Limitations, Career Opportunities in Marketing Research Module II Research Design – Meaning and Significance	Interactive Teaching Learning
August	12	Steps in formulating Research Design and types of Research Design, Questionnaire – Meaning, Essential and Types Module III Data Collection Primary and Secondary Data- Advantages and Disadvantages, Methods of Primary Data Collection	Interactive Teaching Learning
September	09	Techniques of conducting Survey , Sources of collecting secondary data, Module – IV Processing and Analysis of Data Meaning and Stages, Editing and Coding, Classification and Tabulation	Interactive Teaching Learning and use of PPT
October	12	Analysis of Data – Meaning and Importance and Use of SPSS, Interpretation of Data – Meaning, Importance and Stages, Report Writing – Meaning, Types, Format and Essentials of Report Writing Revision	Interactive Teaching Learning

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year:2015-2016

Name of Teacher: Maya Hande

Department: Commerce

Class: T.Y.B.Com. (B)

Subject: Marketing Research

Semester : VI

Month and Week	No.of Lectures	Topics Covered	Methods used
November	02	Module I Product Research- concept, areas, steps in new product development	Interactive Teaching Learning and discussion of case studies
December	12	Price Research, Distribution research, Promotion Research	Interactive Teaching Learning and discussion of case studies
January	12	Module II Sales Research- concept and components Consumer and Motivation Research Packaging and Brand Research Research in Rural Marketing Mix	Interactive Teaching Learning and discussion of case studies
February	12	Module III –Managing Marketing Research, Marketing Research through professional Marketing Research Agencies, Professional MR Agencies in India, Ethical issues in Marketing Research Module IV- Online Marketing Research, Social Media for Marketing Research, Service Marketing Research	Interactive Teaching Learning and discussion of case studies
March	09	International Marketing Research Financial Marketing Research, Industrial Marketing Research Revision	Interactive Teaching Learning and discussion of case studies

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

VivekCollege of Commerce
Academic Year:2015-16

Name of Teacher: ManishaNaik
Class: TYBcom Div C (3 lects)

Department: Commerce
Subject: Export Marketing Sem:V

	No.of Lectures	Topics Covered	Teaching Methods used
June	06	MODULE –I Concepts and features of Export Marketing, Importance of Exp Marketing Difference between domestic marketing and Exp Marketing, Factors influencing Exp Marketing	Interactive class room teaching, discussion, notes
July	12	Export Marketing development through Internet, Prospects and challenges of Export Marketing in India Direction of Indian Exports since 2010, Major Exports (commodities and services) of India since 2010, Major Exports (commodities and services) of India since 2010 MODULE –II Influence of Trade barriers / Major Trade blocks, Implications of WTO Agreements on Export Marketing	Interactive class room teaching, discussion, notes
August	12	Global Marketing Research , Factors influencing selection of Foreign Markets, Methods of Entry in Global Markets Important Components of Logistics in Export Marketing, Module – III Foreign Trade Policy(currently 2009-14 or New FTP 22014-19) Highlights and Implications, Privileges of Export and Trading House Status holders	Interactive class room teaching, discussion, notes
October	3	Revision	

Signature of Subject Teacher

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Vivek College of Commerce

Academic Year:2015-16

Name of Teacher: ManishaNaik Department: Commerce

Class: TYBCOM - C (3 lectures) Subject: Export Marketing SemVI

Month	No.of Lectures	Topics Covered	Teaching Methods used
November	6	Module I-Export Marketing and Promotional Organisations in India Importance of Export Promotion Organisations-Chambers of Commerce, Export Promotion Councils including MPEDA, APEDA and FIEO and Commodity Boards	Interactive class room teaching, discussion, notes
December	9	Types of Export Marketing Organisations-Role of IIFT, NCTI,ITPO, EIC,IIP,ICA, and DGCI&S Deemed Exports, Benefits enjoyed by Towns of Excellence, STPs, EHTP,BTP,AEZs, EOUs, and SEZs	Interactive class room teaching, discussion, notes
January	12	Module II - Export Finance and Export Risk Insurance- Methods of Payment, Features of Pre-shipment/ Packing credit and Post –shipment Finance, Procedure of obtaining export finance Role of Financial Institution- Commercial Banks, EXIM Bank and SIDBI Risk in Export Marketing , Marine Insurance Procedure, Role of ECGC	Interactive class room teaching, discussion, notes
February	12	Module III-Export Procedure: Registration with different authorities, Role of Customs House Agent(CHA), Quality control and Inspection- Objectives and Agencies Pre- Shipment Procedure including Central Excise clearance and Customs Clearance, Shipment Procedure and Realisation of Export Proceeds Module IV – Export Documents and Export Incentives- Main Documents used in export Trade- Commercial Invoice, Shipping Bill,	Interactive class room teaching, discussion, notes

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		Certificate of Origin	
March	9	Consular Invoice, Mates Receipt, Bill of Lading, GR Form, Bill of Exchange, Specimen / Proforma of Export Documents Export Incentives, Assistance and Schemes extended to the Indian Exporter- Duty Draw back, EPCG Scheme, MDA, MAI, ASIDE, IRMAC	Interactive class room teaching, discussion, notes
April	3	Revision	

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce

2015-16

Name of Teacher: Nisha Vikas Pillai

Subject: Accounting and Financial Management (Sem I)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used	Remark
1	July	2	Chapter 1: Departmental Accounts Introduction and Meaning of Departmental Accounts	Problem Solving and Lecturing Method	
2	August	2	Basis of Allocation of Expenses and Income and Receipts Practical Problems on Departmental Transfer Concepts, Preparation of Departmental Trading and Profit and Loss Account.	Problem Solving and Lecturing Method	
3	September	2	Chapter 2: Accounting for Hire Purchase. Meaning and Calculation of Interest and Payment Table Journal Entries in the books of the Hirer and the Vendor	Problem Solving and Lecturing Method	
4	October	2	Preparation of Ledger Accounts in the books of the buyer and the seller Revision	Problem Solving and Lecturing Method	

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Vivek College of Commerce

2015-16

Name of Teacher: Nisha Vikas Pillai

Subject: Subject: Accounting and Financial Management (Sem *II*)

Divison: FY (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used	Remark
1	Novemeber	2	Chapter 1: Branch Accounting Introduction ,Classification of Branch	Problem Solving and Lecturing Method	
2	December	2	Debtors Method Introduction At cost At Invoice Price Stock And Debtors Method Introduction	Problem Solving and Lecturing Method	
3	January	2	At cost At Invoice Price Chapter 2: Tally	Problem Solving and Lecturing Method	
4	February	2	Practical Sessions	Computer Lab Sessions	
5	March	2	Tally	Computer Lab Sessions	

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2015-16

Name of Teacher: Nisha Vikas Pillai

Subject: (Sem V) Management Accounting

Division : T Y (A,B,C)

Sr.No.	Month	No. of Lectures(Week Wise)	Topics Covered	Teaching Methods/aids used	Remark
1	June	03	Chapter 1:Introduction to Management Accounting Analysis and Interpretation of Financial Statement	Problem Solving and Lecturing Method	
2	July	03	Problems related to Vertical Profit and Loss Account, Balance sheet, Comparative Common Size Statement	Problem Solving and Lecturing Method	
3	August	03	Chapter 2: Working Capital Management Concepts, Nature, Estimation of Working Capital Statement and Problem Chapter3: Introduction of Ratio Analysis and Interpretation	Problem Solving and Lecturing Method	
4	September	03	Problems on Ration Analysis Chapter4:Cash Flow Statement Introduction and Problems	Problem Solving and Lecturing Method	
5	October	03	Working Capital Management	Problem Solving and Lecturing Method	

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Vivek College of Commerce

2015-16

Name of Teacher: Nisha Vikas Pillai

Subject: Cost Accounting (Sem V)

Division : T Y (A,B,C)

Sr.No.	Month	No. of Lectures	Topics Covered	Teaching Methods/aids used	Remark
1	June	01	1) Introduction to Cost Accounting 2) Classification of Cost and Cost Sheet Introduction Cost Sheet, Total Cost, Different Cost for Different Purposes	Problem Solving and Lecturing Method	
2	July	01	Cost Sheet, Total Cost, Different Cost for Different Purposes	Problem Solving and Lecturing Method	
3	August	01	Reconciliation of Cost and Financial Books	Problem Solving and Lecturing Method	
4	September	01	Problems on Cost and Financial books	Problem Solving and Lecturing Method	

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Vivek College of Commerce

2015-16

Name of Teacher: Nisha Vikas Pillai

Subject: Cost Accounting (Sem VI) Cost Accounting

Division : T Y (A,B,C)

Sr.No.	Month	No. of Lectures(Per week per division	Topics Covered	Teaching Methods/aids used	Remark
1	November	3	1) Introduction to Standard Costing- Material Varaince and Labour Variance. 2) Introduction to Marginal Costing-P/V ratio, Break Even Point, Practical Problems	Problem Solving and Lecturing Method	
2	December	3	3)Contract Costing Practical Problems on Transfer of Material From One another to another, Contract Accounting for two years, Estimated Contracts	Problem Solving and Lecturing Method	
3	Jan	3	4) Process Costing- Introduction Practical Problems on Partly sale and Partly Transfer of Output, Process Stock Given, Preparation of Costing Profit and Loss	Problem Solving and Lecturing Method	
4	Feb	3	Cost Control Accounts-(Non-Integrated System) Practical Problems Transfer of goods to warehouse , Gross Profit rate is given, Material Issued is given	Problem Solving and Lecturing Method	
5	March	3	Royalty Paid is given, Opening balances on Control A/c is given Revision Problems	Problem Solving and Lecturing Method	

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Vivek College of Commerce

2015-16

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem I)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	July	2	Chapter 1: Accounting Standards. Need and Explanation of Accounting standards. Features of Accounting Standard 2 . Introduction and methods of Stock Valuations to Find Cost.	Problem Solving and Lecturing Method
2	August	2	Problems on Stock valuation and Stock Reconciliation. Chapter 2 Manufacturing Final Accounts. Introduction and Need for Manufacturing Account.	Problem Solving and Lecturing Method
3	September	2	Preparation of Final Accounts with Manufacturing Account. Chapter 3. Capital and Revenue. Concepts of Capital Expenditure and Receipts.	Problem Solving and Lecturing Method
4	October	2	Concept of Revenue Expenditure and Receipts. Accounting Standards 1 and 9.Features of Accounting Standards 1 and 9. Revision	Problem Solving and Lecturing Method

Signature of the Teacher

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2015-16

Name of Teacher: Sudhir S Khandkar

Subject: Accounting and Financial Management (Sem II)

Divisons: F.Y. B.COM (A,B,C,D)

Sr.No.	Month	No. of Lectures(per week Per division)	Topics Covered	Teaching Methods/aids used
1	November	2	Chapter 1:Accounting From Incomplete Records.(Single Entry) Introduction. Concept of Single Entry system.Conversion of Single Entry system into Double Entry System.	Problem Solving and Lecturing Method
2	December	2	Problems solving on Conversion method of Single Entry.	Problem Solving and Lecturing Method
3	January	2	Problems solving on Single Entry. Chapter 2.Consignment Accounts. Introduction.Meaning of the various Terms in Consignment Accounts.Problems solving.	Problem Solving and Lecturing Method
4	February	2	Problems on Consignment Accounts covering Goods sent on Consignment at Invoice Price. Revision	Problem Solving and Lecturing Method
5	March	2	Revision	Problem Solving and Lecturing Method

Signature of the Teacher

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VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2015-16

COURSE: FINANCIAL ACCOUNTING - SEMESTER III

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-15	6	Tally Accounting and Piecemeal Distribution	Tally accounting will be taught with projection of tally operations through LCD Projector and explanation. Piecemeal Distribution Statement will be taught using explanation; white board and problem sheets
Jul-15	8	Tally Accounting and Piecemeal Distribution	
Aug-15	8	Tally Accounting and Piecemeal Distribution	
Sep-15	8	Tally Accounting and Piecemeal Distribution	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-15	3	Tally Accounting	Tally accounting will be taught with projection of tally operations through LCD Projector and explanation.
Jul-15	4	Tally Accounting	
Aug-15	4	Tally Accounting	
Sep-15	4	Tally Accounting	
	15		

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Prof Jayesh Vaidya
HOD-Accountancy

VIVEK COLLEGE OF COMMERCE

TEACHING PLAN FOR ACADEMIC YEAR - 2015-16

COURSE: FINANCIAL ACCOUNTING - SEMESTER IV

Divisions: SY C and D

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-15	6	Tally Accounting and Fire Insurance Claim	Tally accounting will be taught with projection of tally operations through LCD Projector and explanation. Piecemeal Distribution Statement will be taught using explanation; white board and problem sheets
Dec-15	6	Tally Accounting and Fire Insurance Claim	
Jan-16	8	Tally Accounting and Fire Insurance Claim	
Feb-16	8	Tally Accounting and Fire Insurance Claim	
Mar-16	2	Tally Accounting and Fire Insurance Claim	
	30		

Divisions: SY A and B

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-15	3	Tally Accounting	Tally accounting will be taught with projection of tally operations through LCD Projector and explanation.
Dec-15	3	Tally Accounting	
Jan-16	4	Tally Accounting	
Feb-16	4	Tally Accounting	
Mar-16	1	Tally Accounting	
	15		

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TEACHING PLAN FOR ACADEMIC YEAR - 2015-16

COURSE: FINANCIAL ACCOUNTING - SEMESTER V

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Jun-15	12	Investment Accounting	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Jul-15	16	Internal Reconstruction and Amalgamation	
Aug-15	20	Amalgamation and Company Final Account	
Sep-15	12	Company Final Account	
Oct-15	8	IFRS	Explaning and Interactive
	68		

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TEACHING PLAN FOR ACADEMIC YEAR - 2015-16

COURSE: FINANCIAL ACCOUNTING - SEMESTER VI

All Divisions

Month	No. of Lectures per Division	Topic	Teaching Method
Nov-15	8	Buy Back of Equity Shares	Explaining the topic in detail through interactive sessions; Problem solving on the white board from the problem sheet distributed in advance
Dec-15	16	Accounting of Foreign Currency Transactions	
Jan-16	16	Valuation of Goodwill and Shares	
Feb-16	16	Profit Prior to Incorporation and Final Account of a Co-operative Society	
Mar-16	8	Final Account of a Co-operative Society	
	64		

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Vivek College of Commerce

Teaching Plan

Academic Year: 2015-16

Class: S.Y.B.Com

Divisions: A & B

Teacher: Prof. CA Shrikant Marathe

Course: Financial Accounting

Semester : III

Course Specific: Financial Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2015	Introduction of Basic Concepts of Partnership Firm & Dissolution thereof	3	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2015	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2015	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2015	Piecemeal Distribution	4	Explanation , Black Board Usage, Interactive & Question Solving
	Total		15	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce

Teaching Plan

Academic Year: 2015-16

Class: T.Y.B.Com

Divisions: A, B & C each

Teacher: Prof. CA Shrikant Marathe

Course: Cost Accounting & Auditing

Semester : V

Course Specific: Cost Accounting

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2015	Introduction of Basic Concepts of Cost Accounting	9	Explanation , Black Board Usage, Interactive & Question Solving
2	July 2015	Elements of Costs, Material, Labour & Overheads Stock Valuation EOQ	12	Explanation , Black Board Usage, Interactive & Question Solving
3	August 2015	Process Costing	12	Explanation , Black Board Usage, Interactive & Question Solving
4	September 2015	Contract Costing	12	Explanation , Black Board Usage, Interactive & Question Solving
		Total	45	

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(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce

Teaching Plan

Academic Year: 2015-16

Class: T.Y.B.Com

Divisions: A, B & C each

Teacher: Prof. CA Shrikant Marathe

Course: Direct & Indirect Taxes

Semester : V

Course Specific: Income tax Act , 1961

Sr.No.	Month	Topic	No. of Lectures per division	Method
1	June 2015	Basic Concepts	2	Explanation , Black Board Usage, Interactive & Question Solving
2	June 2015	Residential Status & Scope of Total Income	3	Explanation , Black Board Usage, Interactive & Question Solving
3	June 2015	Income from Salary	4	Explanation , Black Board Usage, Interactive & Question Solving
4	July 2015	Income from House Property	5	Explanation , Black Board Usage, Interactive & Question Solving
5	July 2015	Profits & Gains from Business or Profession	7	Explanation , Black Board Usage, Interactive & Question Solving
6	August 2015	Capital Gains	4	Explanation , Black Board Usage, Interactive & Question Solving
7	August 2015	Income from Other Sources	2	Explanation , Black Board Usage, Interactive & Question Solving
8	August 2015	Deductions u/c VI-A	6	Explanation , Black Board Usage, Interactive & Question Solving
9	September 2015	Computation of Total Income	12	Explanation , Black Board Usage, Interactive & Question Solving
		Total	45	

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

(Prof. Shrikant Marathe)
Teacher

Vivek College of Commerce 2015 – 16

Name of Teacher : Virendra I. Panchal **Department :** Maths, stats & Computer

Class : FYBCOM **Div :** A, B, C, D **Subject :** Mathematics and Statistics

Sr. No.	Month	No. Of lectures	Topics Covered	Method Used	Remarks
1	July 15	1 lecture per week	**Shares :** Concept of share, Face value, market value, Simple example.	1. Explanation of concept 2. Problem solving	
2	August 15	1 lecture per week	**Shares :** Dividend, Equity shares, Preference shares. Simple example.	1. Explanation of concept 2. Problem solving	
3	September 15	1 lecture per week	**Shares :** Bonus shares. Simple example. **Mutual Funds :** Simple problems on calculation of Net income after considering entry load.	1. Explanation of concept 2. Problem solving	
4	October 15	1 lecture per week	**Mutual Funds :** Dividend, change in Net Asset value, and exit load. Averaging of price under the systematic investment plan. Simple example.	1. Explanation of concept 2. Problem solving	

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Signature of Teacher

Vivek College of Commerce 2015 – 16

Name of Teacher : Virendra I. Panchal **Department :** Maths, stats & Computer

Class : FYBCOM **Div :** A, B, C, D **Subject :** Mathematics and Statistics

Sr. No.	Month	No. Of lectures	Topics Covered	Method Used	Remarks
1	January 16	1 lecture per week	**Interest :** Concept of interest, Simple interest and compound interest, Simple example.	1. Explanation of concept 2. Problem solving	
2	February 16	1 lecture per week	**Interest :** Compound interest (Nominal and Effective rate of interest), Present Value, Future value. Simple example.	1. Explanation of concept 2. Problem solving	
3	March 16	1 lecture per week	**Annuity :** Immediate annuity and ites Present value, Future Value.	1. Explanation of concept 2. Problem solving	
4	April 16	1 lecture per week	**Annuity :** EMI using reducing balance method and amortization of loans. Stated annual rate and affective Annual rate perpetuity and its present value.	1. Explanation of concept 2. Problem solving	

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Signature of Teacher

Vivek College of Commerce 2015-16

Name of Teacher: Prof M.G.Mohanan

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem V Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	June	1 lectures per week	Concepts of data Baase ,DBMS,RDMs , relational and non relational, MySQL	1. Use PPT 2. Explanation of concepts
2	July	1 lectures per week	Create Of Data base ,Statement , Built and functions ,Table, SELECT, RENAME.etc	1. Use PPT 2. Explanation of concepts 3.Use audio visuals
3	August	1 lectures per week	Cammands of MvSQL,INSERT,ALTER.DELET>DROP.etc.Functios in MySQL	11. Use PPT 12. Explanation of concepts
4	September	1 lectures per week	Multi- table queries: Simple joins , iner join, and qualified qualum names,SQL	11. Use PPT 12. Explanation of concepts
5	October	1 lectures per week	Nested Queries : START ,COMMIT and ROLL BACK	11. Use PPT 12. Explanation of concepts

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. M.G.Mohanan

Department: Mathematics/Statistics/Compute

Class: T Y B Com Sem VI Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week	Multipal spread sheets ,Advanced ms excel Conditional logic fuctions, NESTED IF ,AVERAGE IF, TRIMS AND FXED	1.Use PPT 2.Explanation of concepts 3.Use audio visuals
2	December	1 lectures per week	Data base function ,LOOK UPS ,V LOOK IPS,ETC	1.Use PPT 2.Explanation of concepts
3	January	1 lectures per week	Using formulas and logical operators	1.Use PPT 2.Explanation of concepts
4	Feburary	1 lectures per week	Variable constant and calculation-well functions and Arithmetic Operation	1.Use PPT 2.Explanation of concepts

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. M G Mohanan

Department: Mathematics/Statistics/ Computer

Class: F Y B Com Sem 1 Div: A,B

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	3 lectures per week+2 tutorial	Introduction to statistics, Averages:Mean,Median,Quartiles,Deciles,percentiles Less then Greater then cumulative frequency curve,Mode,Histogram,Dispersion:concept	Discussion Class room Teaching Problem solution, tutorials
2	August	3 lectures per week+2 tutorial	Range,Quartile deviation,Mean deviation,Standard deviation	Discussion Class room Teaching Problem solution, tutorials
3	September	3 lectures per week+2 tutorial	Standard deviation,Elementary Probebility Theory,Addition Theorem,Multiplication, Mathematical Expectation, Decision Theory under uncertainty,Laplace Criterion	Discussion Class room Teaching Problem solution, tutorials
4	October	3 lectures per week+2 tutorial	Decision theory: Decision Tree	Discussion Class room Teaching Problem solution, tutorials

Signature of Teacher

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. M G Mohanan Department: Mathematics/Statistics/ Computer

Class: F Y B Com Sem II Div: A,B Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	3 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Discussion Class room Teaching Problem solution, tutorials
2	December	3 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Discussion Class room Teaching Problem solution, tutorials
3	January	3 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Discussion Class room Teaching Problem solution, tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Discussion Class room Teaching Problem solution, tutorials

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. M G Mohanan Department: Mathematics/Statistics/Computer

Class: F Y B Com Sem 1 Div: C,D Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	1 lectures per week+2 tutorial	Linerar Programming Problem: Defination of LPP, To Find Maximum profit and point of maximization	Discussion Class room Teaching Problem solution, tutorials
2	August	1 lectures per week+2 tutorial	Linerar Programming Problem: To Find minimum loss and profit of minimization	Discussion Class room Teaching Problem solution, tutorials
3	September	1 lectures per week+2 tutorial	Permutation and combination : Factorial natation, Fundamental principal of counting, Permutation, combination Relation between ^nP_r and ^nC_r simple examples	Discussion Class room Teaching Problem solution, tutorials
4	October	1 lectures per week+2 tutorial	Permutation and combination: combination and revision	Discussion Class room Teaching Problem solution, tutorials

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. M G Mohanan Department: Mathematics/Statistics/ Compute

Class: F Y B Com Sem II Div: C,D Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Discussion Class room Teaching Problem solution, tutorials
2	December	1 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Discussion Class room Teaching Problem solution, tutorials
3	January	1 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Discussion Class room Teaching Problem solution, tutorials
4	February	1 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Discussion Class room Teaching Problem solution, tutorials

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Computer

Class: F Y B Com Sem 1 Div: A,B

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	1 lectures per week+2 tutorial	Linerar Programming Problem: Defination of LPP, To Find Maximum profit and point of maximization	Explanation , Problem solving and conduct tutorials
2	August	1 lectures per week+2 tutorial	Linerar Programming Problem: To Find minimum loss and profit of minimization	Explanation , Problem solving and conduct tutorials
3	September	1 lectures per week+2 tutorial	Permutation and combination : Factorial natation, Fundamental principal of counting, Permutation, combination Relation between ${}^{n}P_{r}$ and ${}^{n}C_{r}$ simple examples	Explanation , Problem solving and conduct tutorials
4	October	1 lectures per week+2 tutorial	Permutation and combination: combination and revision	Explanation , Problem solving and conduct tutorials

Signature of Teacher

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/ Computi

Class: F Y B Com Sem 1 Div: C,D

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	July	3 lectures per week+2 tutorial	Introduction to statistics, Averages:Mean,Median,Quartiles,Deciles,percentiles , Less then cumulative frequency curve, Greater then cumulative frequency curve,Mode,Histogram,Dispersion:concept	Explanation , Problem solving and conduct tutorials
2	August	3 lectures per week+2 tutorial	Range,Quartile deviation,Mean deviation,Standard deviation	Explanation , Problem solving and conduct tutorials
3	September	3 lectures per week+2 tutorial	Standard deviation,Elementary Probebility Theory,Addition Theorem,Multiplication, Mathematical Expectation, Decision Theory under uncertainty,Laplace Criterion	Explanation , Problem solving and conduct tutorials
4	October	3 lectures per week+2 tutorial	Decision theory: Decision Tree	Explanation , Problem solving and conduct tutorials

Signature of Teacher

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Compute

Class: F Y B Com Sem II Div: A,B

Subject: Mathematics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	1 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Explanation , Problem solving and conduct tutorials
2	December	1 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Explanation , Problem solving and conduct tutorials
3	January	1 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Explanation , Problem solving and conduct tutorials
4	February	1 lectures per week+2 tutorial	Equated Monthly Installment (EMI) using reducing balance method loans time periods.	Explanation , Problem solving and conduct tutorials

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Compute

Class: F Y B Com Sem II Div: C,D

Subject: Statistics

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	November	3 lectures per week+2 tutorial	Interest :Simple Interest,compound interest	Explanation , Problem solving and conduct tutorials
2	December	3 lectures per week+2 tutorial	Equated Monthly Installment (EMI)using reducing balance method loans time periods.	Explanation , Problem solving and conduct tutorials
3	January	3 lectures per week+2 tutorial	Unit I : Functions,Derivatives and Their Applications Average cost and Profit function.Eqilibrium point	Explanation , Problem solving and conduct tutorials
4	February	3 lectures per week+2 tutorial	Derivative of functions Rules of derivatives: Scalar multiplication	Explanation , Problem solving and conduct tutorials

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Comput

Class: T Y B Com Sem V Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	June	1 lectures per week	Data communication, Data Representation, Distributed Processing, Network Basic, LAN,WAN	5. Use PPT 6. Explanation of concepts
2	July	1 lectures per week	MAN,TOPOLOGIES,: STAR ,BUS , RING NETWORK MEDIA	5. Use PPT 6. Explanation of concepts 3.Use audio visuals
3	August	1 lectures per week	Network hardware, hubs, bridges, Switches, Routers	5. Use PPT 6. Explanation of concepts
4	September	1 lectures per week	Financial Function,: FV,PV,PMT,PPMT,NPER,RATE,Mathematical Functions, data Analysis,Sorting,Subtotal,	5. Use PPT 6. Explanation of concepts
5	October	1 lectures per week	Pivot table, Revision	5. Use PPT 6. Explanation of concepts

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Vivek College of Commerce 2015-16

Name of Teacher: Prof. Anjali Pathak

Department: Mathematics/Statistics/Comput

Class: T Y B Com Sem Vi Div: A,B

Subject: Computer System and Application

Sr. No	Month	No of Lectures	Topics Covered	Methods used
1	June	1 lectures per week	Definition of E-Commerce , Features of E-Commerce , Types of E-Commerce, Business model in E-Commerce, Major B2C models, E-Commerce Security : Integrity , non-repudiation	1.Use PPT 2.Explanation of concepts
2	July	1 lectures per week	Authenticity,confidentiality , Privacy Availability, Encryption : Definition ,Digital Signature ,SSL Payment System : Digital cash Online Stored value , Digital Accumulating , Balance Payment , Digital credit accounts , Digital checking.	1.Use PPT 2.Explanation of concepts 3.Use audio visuals
3	January	1 lectures per week	Digital Accumulating , Balance Payment , Digital credit accounts , Digital checking.	1.Use PPT 2.Explanation of concepts
4	February	1 lectures per week	Decision and Condition	1.Use PPT 2.Explanation of concepts

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Vivek College of Commere 2015-16

Name of Teacher : Kavita Sawant **Department** : Mathematics/Statistics/Computer

Class : SY B COM **Division**: D **sem** : III & IV **Subject** : Computer programming Theory + Particles

Sr. No	Month And week	No. of Lectures	Topics Covered	Methods used
1	July	06 lectures per week+ 3 Theory	Unit – I-Introduction to Hardware Generation,type,characteristics, Digital ,control unit, Functions, memory, binary, decimal exercises Practical book - Assignment 1. Converting decimal to binary 2. Converting binary to decimal	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	06 lectures per week+ 3 Theory	Unit-II Software and its need, types, application software, operating system, utility program, algorithms, Flow charts, computer applications in business. Practical book - Assignment 1.Writing algorithms and drawing flowcharts(Inputs process) 2. Writing algorithms and drawing flowcharts(Inputs decision-process, loops)	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
3	Sept	06 lectures per week+ 3 Theory	Unit – III Introduction to C programming, Structure of C Program, keywords, identifies, constants, variables, data types, type conversion, input and output, in C print(),scanf(),putchar(),gets(), puts(),storage class Practical book - Assignment 1.Loading a C editor program entering and compiling a simple C program	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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			2. program to input print() 3.program to scanf()	
4	Octo	06 lectures per week+ 3 Theory	Unit – IV Decision statement if-else statement, break, continue, goto, switch() loop control – for(),while(),do while(),nested loop. Practical book - Assignment 1.program to compute commission, discount if() 2. Computing income tax based on given criterion. 3.Priting numbers, loops 4.Printing interest and depreciation tables	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	06 lectures per week+ 3 Theory	Unit-I Computer communication system Internet,OSI,Protocol,DNS,Search Engine,web crawles	1. Explanation of Concept 2. Demo of concept with examples to use for work environment
6	Dec	06 lectures per week+ 3 Theory	Unit-II Principles of DBMS (Relation ,Attribute,Instance,Relationship,Join)	1. Explanation of Concept 2.Demo of concept with examples to use for work environment
7	Jan	06 lectures per week+ 3 Theory	DBMS using MS-Access Interface,database creation,creating tables,pivot table,updating records,moving records Lab 1- Access Menu and Ribbon Lab 2 – Access Database Lab 3 – Creating tables adding	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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			Details Lab 4 – Using A form as a data Entry object Lab 5 – Using Access tables	
8	Feb	06 lectures per week+ 3 Theory	MS Access queries and tables Access Forms Access Reports Lab 6 – Understanding Different views Lab 7-Adding and services Lab 8- sorting and filtering Lab 9 – Importing data from excel Lab – 10- Access Report	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

KavitaSSawant

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PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commere 2015-16

Name of Teacher : Kavita Sawant **Department** : Mathematics/Statistics/Computer

Class : TY B Com-A &B **Sem** : V & VI **Subject** : Computer System and Application

Sr. No	Month	No. of Lectures	Topics Covered	Methods used
1	July	03 lectures per week+ 1 Theory	Introduction to Excel,Types of data,auto complete,autocorrect,auto fill,auto fit options. Moving data options Formatting excel cells with multiple options Multiple spredsheets 1. Adding,removing,hiding, 2. freezing,renaming. 3. Add headers,footers,page layout option Theory – Network hardware Protocols	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
2	Aug	03 lectures per week+ 1 Theory	Multiple spredsheets 4. Creating formulas ,inserting functions etc. Functions 1.Fincial functions like Fv,PV etc 2. Data analysis sorting,pivot table , charts etc Practical book - Assignment 1.Simple Interest calculations 2. Compound Interest 3.Depreciation 4.Use of pivot 5.Auto complete,Auto fill Theory – Internet types,connections,services	1 Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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3	Sept	03 lectures per week+ 1 Theory	MYSQL introduction,Database and sql,data types, Creating database,tables Practical book - Assignment 1.Financial Functions of excel 2.Mathematical Functions 3.Creating tables,modifying, Inserting,altering queries. Theory – DNS, Search engine,Email Cyber crime	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
4	Octo	03 lectures per week+ 1 Theory	Mysql – Built in Functions, Retrieving Data from mysql, Subqueries (simple join,inner joins), Nested queries (conditions,nested,having etc) Transaction illustrating – start,commit,rollback Practical book - Assignment 1.Queries 2.Multi table queries 3.Aggregating data,group functions 4. sub queries Theory – Multi query and nested query.	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.
5	Nov	03 lectures per week+ 1 Theory	Module I E - Commerce (18 Lectures) (a) Definition of E-commerce (b) Features of E-commerce (c) Types of E-commerce (B2C, B2B, C2C, P2P) (d) Business Models in E-commerce (Advertising, Subscription, Transaction Fee, Sales Revenue, Affiliate Revenue) (e) Major B2C models (Portal, Etailer, Content Provider, Transaction Broker, Market Creator, Service Provider, and Community Provider). (f) E-Commerce Security: Integrity, Non repudiation, Authenticity, Confidentiality, Privacy Availability. (g) Encryption: Definition, Digital Signatures, SSL. (h) Payment Systems: Digital Cash, Online stored	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.

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			value, Digital accumulating balance payment, Digital credit accounts, digital checking. (i) How an Online credit card transaction works. SET protocol. (j) Limitation of E-commerce. (k) M-commerce (Definition and Features).	
6	Dec	03 lectures per week+ 1 Theory	Module II Advanced MS-Excel(9 Lectures) a) Multiple Spreadsheets i) Creating and using templates, using predefined templates, Adding protection option. ii) Creating and Linking Multiple Spreadsheets. iii) Using formulas and logical operators. iv) Creating and using named ranges. v) Creating Formulas that use reference to cells in different worksheets. b) Functions i) Database Functions LOOKUP, VLOOKUP, HLOOKUP ii) Conditional Logic functions IF, Nested IF, COUNTIF, SUMIF, AVERAGEIF iii) String functions LEFT, RIGHT, MID, LEN, UPPER, LOWER, PROPER, TRIM, FIXED	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
7	Jan	03 lectures per week+ 1 Theory	Module III Advanced MS-Excel(9 Lectures) a) Functions i) Date functions TODAY, NOW, DATE, TIME, DAY, MONTH, YEAR, WEEKDAY, DAYS360 ii) Statistical Functions COUNTA, COUNTBLANK, CORREL, LARGE, SMALL b) Data Analysis i) Filter with customized condition. ii) The Graphical representation of data Column, Line, Pie and Bar charts. iii) Using Scenarios, creating and managing a scenario. iv) Using Goal Seek v) Using Solver vi) Understanding Macros, Creating, Recording and Running Simple Macros. Editing a Macro (concept only)	1. Explanation of Concept 2. Demo of concept with examples to use for work environment Sample Exercise for practice.
8	Feb	03 lectures per week+ 1 Theory	Module IV Visual Basic (9 Lectures) a) Introduction to Visual Basic, Introduction Graphical User Interface (GUI). Programming Language (Procedural, Object Oriented, Event Driven), Writing VB Projects. The Visual Basic Environment b) Introduction to VB Controls Text boxes, Frames, Check boxes, Option button, Designing the User Interface, Default & Cancel property, tab order, Coding for controls using Text, Caption, Value property and	1. Explanation of Concept 2. Demo of concept with examples to use for work environment 3. Sample Exercise for practice.

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			Set Focus method c) Variables, Constants, and Calculations Variable and Constant, Data Type (String, Integer, Currency, Single, Double, Date), Naming rules/conventions, Constants (Named & Intrinsic), Declaring variables, Val Function, Arithmetic Operations, Formatting Data. d) Decision and Condition Condition, Comparing numeric variables and constants, Comparing Strings, Comparing Text Property of text box, Compound Conditions (And, Or, Not). If Statement, if then-else Statement, LCase and Ucase function, Using If statements with Option Buttons & Check Boxes. Msgbox (Message box) statement Input Validation: Is Numeric function. e) Sub-procedures and Sub-functions, Using common dialog box, creating a new sub–procedure, writing a Function procedure. Simple loops using For Next statements and Do while statement and display output using MsgBox Statement.	

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VIVEK COLLEGE OF COMMERCE

Ac. Yr.: 2015-16

Name of Teacher: Ms Neelu Khosla * Department: Foundation Course

Class : FY B Com A, B, C, D Sem I

No.	Month & Week	No. of Lectures per week	Topics	Methodology
1	June	6 (2 lect div C, D &1 lect div A B)	Understanding of Indian Society (Chapter I)	Lecture
2	July	6	Concept of Multi-culturalism & Pluralism	-do-
3		6	Features of Indian Society – Language diversity	Lecture visit to library
4		6	Religious and Racial, Regional variations differences(Chapter III)	Lecture & Discussion ,synoptic notes
6	August	6	Unity & Diversity in India	-class discussion
7		6	Types of Inter-group conflicts in India	-guest lecture
8		2 Each Div	Casteism (Reservation) Mandal Commission, Communalism, ways to resolve Inter group conflicts.	Lecture & project work
10		1 Each Div	Political process and system(Chap IV)	Recent election in states/Lok sabha
11	September	1 Each Div	Party System in India	synoptic notes and Remedial lectures.
12	-do-	1 Each Div	Local Self Government (Panchayati Raj)	Project work synoptic notes
13	-do-	1 Each Div	73rd & 74th Amendment Acts	-Revision

- Methodology Used: Circulation of Notes along with Lecture Method.
- For 25 marks internal tests (5marks for attendance,10 for written- project plus 10 marks for PPT)
- Students present projects in team of 4-8, with PPT presentations (FY C/D)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work), as per Mumbai University guidelines.**

Neelu Khosla

Ms Neelu Khosla

VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Signature of the teacher: Principal

VIVEK COLLEGE OF COMMERCE AcYr.: 2015-16

Name of Teacher: Ms Neelu Khosla * Department: Foundation Course
Class : FY B Com A, B, C, D Sem II

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November 3rd Week	6	Introduction to Concept of Liberalization	Class Lecture cum notes
2	Nov	6	NEP &Privatization	-do-
3	December1st Week	,,	Globalization and Industry	-do-
4	Dec	,,	Migration	Lectures
5	Dec (Christmas -break)	Same	Employment /Corporate World	-do- , and notes circulated
6	January1st Week	,,	Agricultural Crisis	-do-
7	Jan	,,	Technology, Farming and WTO	Guest lecture
8	Jan	,,	Impact on Lifestyle	-do-Project preparation with PPT
9	Jan	same	Socialization Its agents	Project work-lectures
10	Jan	,,	Value/Prejudices and Aggression	-do-
11	Febuary1st Week	,,	Stress Causes of Conflicts and Coping Mechanism	Guest lecture on Stress management
12	2nd week	6	Approaches to conflict management	-do- cum synoptic notes
13	3rd	6	Hierarchy of Needs (Maslow)	-do- synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation)
- The teachers teaching are :Ms Neelu Khosla, Dr Tanushree Choudhari,Ms Amshumali.
- Presentation of projects from Students of divisions - FY C and D
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

Signature of the teacher:

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Vivek College of Commerce

Ac. Yr: 2015-16

Name of Teacher: Ms Neelu Khosla *

Department: Foundation Course

Class : SY B Com A, B, C, D

Sem III

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November	12	Introduction to Concept of Vulnerable groups	Class Lecture
2		12	Violation of Rights of Schedule Caste /Schedule Tribes	-do
3	December	-12-	Atrocities on Child, women Disability, old persons	Project Topic allotment -do-
5		12	Redressal mechanism(NHRC)	Explanation and notes circulated
6	January	-12	Protection of Human Rights-elderly disabled	-Guest lecture-
7		12-	Disaster , causes ,Impact, Mitigation	-do-Project Topic-film screening and project work
8		12	Disaster Management and preparation Relief	Screening of films as part of project -work
10	January	12	Science in the Age of Reasoning,features	Film on water Crisis submission of project
11		"	Science and superstitions	Class discussions Film screening
12		"	Leadership and its types	-Revision /synoptic notes
13	February	"	Topics on Public speaking/Team building	Revision

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests (10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation).
- Presentation in groups of 4-8,Team work and organization capability.
- Project presentation with an effort for team work(4-8 and use of PPT)
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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VIVEK COLLEGE OF COMMERCE

Ac Yr: 2015-16

Name of Teacher: Ms Neelu Khosla * Department: Foundation Course

Class : S.Y B Com A, B, C, D Sem IV

No.	Month & Week	No. of Lectures	Topics	Remarks / Methodology
1	November	12	Consumer Rights	Class Lecture cum notes
2		"	Consumer Protection Act 2019	-do-
3	December	"	Right To Information /Public Sector Grievances Act	-do-
4		"	Public Interest Litigation	Lectures
5		"	Ecology and its approaches	-do- , and notes circulated
6	January	"	Deep ecology / shallow/ Environmental Principal	Field trip and educational trip
7		"	Ecocentrism /Biocentrism/People participatory	-do-
8		"	Modern Technologies Laser and its applications	-do-Project submission with PPT
9		"	Satellite Technology and its uses Genetic Engineering	-do-
10		"	misuse of technologies	-do-
11	February	"	Goal setting-its types Covey's Concept	Guest lecture
12		"	Preparation for the competitive examination (ERG)	-Lecture and project submission
13		,,6	Motivation and Time management	-do- cum synoptic notes

- Methodology Used: Circulation of Notes along with Lecture Method and PPT
- For25 marks internal tests(10 marks hand written project ,5 marks attendance, plus 10 marks for Project presentation) Encouraging team work and organization skill.
- Screening of Films -Thematic and of social relevance.
- **The Paper pattern is theory 75 marks and 25 marks (for assessment test, participation and Assignment work).**

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Vivek College of Commerce

Ac.Yr. 2015-16

Name of teacher: Prof. Amshumali

Dept.: Foundation course

Class: FY B Com A, B, D SEM I

Sub: Foundation course

Sr.no	Months &Week	No. of lectures	Topics covered	Methods
1	July	1	Introduction of Indian constitution	Explanation
2		1	Basic features of Indian constitution	Discussion
3		1	Preamble	Case study and explanation
4		1	Preamble	Explanation
5	August	1	Structure of the Indian Constitution	Explanation
6		1	Philosophy of the constitution	Group discussion Project presentation
7		1	Fundamental Duties	Explanation Revision
8		1	Sources of Indian constitution	Explanation and notes
9	September	1	Role of youths in promoting tolerance and harmony	Student participation and revision
10		1	Peace and national integration	Explanation

Signature of the Teacher

(Prof. Amshumali)

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Vivek College of Commerce

Ac,Yr. 2015-16

Name of teacher: Prof. Amshumali

Dept.: Business law

Class: SY BCom A, B, C, D Sem II

Subject: Foundation course

Sr.no	Month and week	No. of lectures	Topics covered	Methods
1	November	1	Introduction of human rights	Explanation
2		1	Its features	Discussion
3	December	1	UDHR	Case study and explanation
4		1	Fundamental rights(Art.14-18)	Explanation in class Project presentation
5	January	1	Fundamental rights(Art.21-25,26)	Explanation
6		1	Fundamental rights(Art.26-30)	Revision and discussion
7	February	1	Fundamental rights(Art.32) Indian Constitution	PPT &Revision

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(Prof. Amshumali)

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Academic Year: 15-16(Sem I)

	Name of Teacher:Shefali Naranje	**Theory**	Teaching Plan: **Business Communication**	
	Class: FY BCom	Sem-I		
Sr. No	**Month**	**No. of Lectures per week**	**Topic Covered**	**Method Used**
1	July	12	Concept of Communication, Objectives of Communication	Board,PPT
2	August	12	Methods of Communication, Listening	Board,PPT
3	September	12	Business Ethics,Barriers to Communication	Board,PPT
4	October	12	Theory of Business Letter Writing, Personnel Correspondence	Board,Notes
5	Nov	12	Revision	Notes,
		Tutorials		
1	July	16	Reading, Listening	Activities
2	August	16	Speaking skills	Activities
3	September	16	Writing Skills	Activities
4	October	16	Remedial Teaching	Activities
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Vivek College of Commerce

Academic Year: 15-16(Sem II)

Name of Teacher:Dr. Shefali Naranje		Theory	Teaching Plan: **Business Communication**	
	Class: FY BCom	Sem-II		
Sr. No	**Month**	**No. of Lectures per week**	**Topic Covered**	**Method Used**
1	December	12	Interviews, Meetings	Board,PPT
2	January	12	Conferences, Public Relations	Board,PPT
3	February	12	Trade Letters	Board,PPT
4	March	12	Report Writing	Board,Notes
		12	Revision	Notes,
		Tutorials		
1	December	16	Mock Interviews	Activities
2	January	16	Mock Meetings, summarization	Activities
3	February	16	Book Review,	Activities
4	March	16	Presentation	Activities

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Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher: Prof. Prabhakar Musam			Department: Economics	
Class FYBCOM		Semester I	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-15	3	Introduction: Micro Economics		Explanation
Jul-15	10	Introduction: Demand Function and determinants of demand,Concept and Importance of Elasticity of Demand		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Income, Cross and Promotional Elasticity of Demand		
		Consumer's Surplus,Demand Forecasting: meaning, significance and methods		
Aug-15	10	Case Studies, Production function; Short Run and Long Run Law of Variable Proportions		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Iso-quants –Producer's Equilibrium,		
		Returns to Scale, Economies of Scale – Case Studies.		
Sep-15	10	Concepts of Cost curves Behavior of Cost Curves: Short Run,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Total Revenue- Average revenue and Marginal Revenue under Perfect Competition		
		Total Revenue- Average revenue and Marginal Revenue under Monopoly		
		Types of Profit – Break-Even Analysis,		
Oct-15	3	Growth Maximization		Board, Explanation, Interactive learning, presentation of teaching material,real world examples

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Vivek College of Commerce			
Academic year 2015-16			
Name of the Teacher: Prabhakar Musam			Department: Economics
Class FYBCOM	Semester II	Subject	Economics
Month	lectures/ week	Topics	Methods used
Nov-15	4	Short-run equilibrium of a firm and Industry under perfect competition, Long-run equilibrium of a firm and Industry under perfect competition, Sources of monopoly – Short-run and long-run equilibrium of a firm under monopoly	Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numericals,Diagrams
Dec-15	9	Features: Monopolistic Competition and Oligopoly- Features, Case Study, Pricing Practices: Price Discrimination, Dumping.	Board, Explanation, Interactive learning, presentation Diagrams,real world examples, Numericals
Jan-16	10	Marginal-cost pricing, Cost-plus pricing, Multiple-product pricing, Market Failure: Concept of market failure and inefficiency, Causes of market failure (Public goods, Market power, Externalities, Information asymmetry and Equity), Productive and Allocative inefficiency using PPC.	Board, Explanation, Interactive learning, presentation of diagrams,real world examples, Numericals
Feb-16	10	Government intervention and market Case studies, Capital Budgeting: Meaning and Importance, Investment Criteria: Pay Back Period Method, Net Present Value Method,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples, Numericals

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Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher:Prabhakar Musam			Department	Economics
Class SYBCOM		Semester III	Subject	Economics
Month	Lectures per week	Topics		Methods used
Jun-15	6	Circular Flow of Income: Closed (Two and Three Sector Models) and Open Economy Models		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Trade Cycles: Features and Phases- Concept of Aggregate Demand		
		Keynes' Theory of Income Determination		
Jul-15	10	Theory of Multiplier – Acceleration Principle –Super Multiplier,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Supply of Money: Concept, Constituents and Determinants of Money Supply		
		Velocity of Circulation of Money – Meaning Factors Determining Demand for Money, Keynes' Theory of Demand for Money		
Aug-15	10	Liquidity Preference Theory of Rate of Interest,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Inflation: Concept, Types and Rate of inflation		
		Demand Pull and Cost Push Inflation –		
		Phillips' Curve – Causes, Effects and Measures to Control Inflation.		
Sep-15	10	Commercial Banking: Assets and Liabilities of Commercial Banks		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Trade-off between Liquidity and Profitability		
		Fiscal Policy – IS-LM Model: Framework,		
		Impact of Monetary and Fiscal Policy Changes.		
Oct-15	3	Revision		

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Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher: Prabhakar Musam			**Department**	**Economics**
Class SYBCOM		**Semester IV**	**Subject**	**Economics**
Month	Lectures per week	Topics		Methods used
Nov-15	6	New Economic Policy 1991: Rationale and Key Policy Changes,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Trends in National Income and Per Capita Income		
		Sectoral Composition of National Income and Occupational Structure		
Dec-15	9	Inclusive growth, Progress of Human Development Index in India (post 1991) – Health,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Gender Related Development and Economic Indicators – Government Policy, Education and Health –		
		Recent Trends in Employment – Problems of Unemployment, Trends in Agricultural Production and Productivity.		
Jan-16	11	New Agricultural Policy 2000 and Recent Policy Measures,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Public Distribution System and Food Security –		
		WTO and Indian Agriculture, MRTP and Competition Act		
		Comprehensive Policy Package for SSI's 2000 and Recent Policy Measures		
Feb-16	10	Service sector: Growth and Performance since 1991,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Banking Sector Reforms since 1991: Rationale and Measures,		
		Structure of Banking in India – Performance of Commercial Banks,		
		Developmental and Promotional Functions of RBI – RBI's Recent Measures of Money Supply.		
Mar-16	3	Inflation: Trends and Causes, Recent Changes in Monetary Policy in India		

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Vivek College of Commerce			
Academic year 2015-16			
Name of the Teacher: Prof. Prabhakar Musam			Department :Economics
Class TYBCOM	Semester V	Subject	Economics
Month	No of lectures	Topics	Methods used
Jun-15	6	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Public and Private Finance-	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Principles of Maximum Social AdvantageDalton & Musgrave versions	
		Modern Trends in Public Finance: Sound Finance v/s Functional Finance	
Jul-15	10	Redistributive Taxation, Anti-Inflationary Taxation	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue)	
		Merits and Demerits of Direct & Indirect Tax	
Aug-15	10	Impact and Incidence of Taxation	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Public Expenditure: Classification and Causes of increase in Public Expenditure	
		Budget and Types of Budget - Public Debt :Types, Burden and Management	
		Concepts of deficit- FRBM Act 2003	
Sep-15	10	Fiscal Federalism: Concept& Key Issues	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Money Markets – Components - Features	
		Money Market Reforms in India since 1991	
		Capital Markets – Meaning, Role, S	
Oct-15	3	Capital Markets –Structure and Reforms in India since 1991	

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Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher		Prabhakar Musam	Department	Economics
Class TYBCOM		Semester VI	Subject	Economics
Month	No of lectures per week	Topics		Methods used
Nov-15	6	Theories of International Trade: Comparative Cost Theory		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Heckscher Ohlin Theory,		
		Terms of Trade: Meaning & Types		
Dec-15	10	Gains from Trade (with Offer Curves)		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Gains from Trade (with Offer Curves)		
		Concept & Structure of BOP, Causes of Disequilibrium		
Jan-16	10	Measures to Correct Disequilibrium in BOP- India's BOP Position since 1991		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		WTO Agreements with reference to TRIPS, TRIMS and GATS		
		Concept of Foreign Exchange Market: Functions and Dealers		
		Exchange Rate Systems - Spot and Forward Exchange Rate		
Feb-16	10	Hedging, Arbitrage and Speculation.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Exchange Rate Determination -		
		Role of Central Banks in Foreign Exchange Market		
		RBI's Intervention in Foreign Exchange Rate Management Since 1991		
Mar-16	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce			
Academic year 2015-16			
Name of Teacher:Prabhakar Musam		**Department**	**Economics**
Class: SYBCOM	**Semester III**	**Subject**	**Economic Systems**
Month	No of lectures per week	Topics	Methods used
Jun-16	6	Discussed Syllabus and Question Paper Pattern, Introduction to Economic Systems Meaning and Features, Functions, Importance of Study of Economic Systems.	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Jul-16	10	Determinants of Economic Systems,Classification of Economic Systems, Multi dimentional approach,Pure and Mixed Systems, Criteria of Evaluating Economic Systems; Efficiency criteria, Allocative, Productive and Distributive Efficiency under different Economic Systems	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Aug-16	10	Role of Freedom under different Systems, Incentives and Dis-Incentives under different Economic Systems, Economic and Non-Economic Incentives under different Economic Systems, Evolution of Capitalism from Merchantalism to Modern Capitalism	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Sep-16	10	Features of Modern Capitalism, Welfare state emergence and features, Marxian Economic Thought- Materialistic Interpretation of History,	Board, Explanation, Interactive learning, presentation of teaching material,real world examples
Oct-16	3	Theory of Profit, Theory of Capitalist crisis and Breakdown,Revision	

Signature of Faculty

Signature of HOD

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher: Prabhakar Musam			Department : Economics	
Class SYBCOM		Semester IV	Subject	Economic Systems
Month	No of lectures per week	Topics		Methods used
Nov-16	6	Introduction- Globalisation		Board, Explanation, Interactive learning, presentation of teaching
		American Capitalism- Features & Achievements		
		Central Planning in Soviet Union		
Dec-16	9	Transition in Central Eurasia.		Board, Explanation, Interactive learning, presentation of
		Convergence of Economic Systems,		
		Mixed Economy : Meaning and Features,		
Jan-17	10	Role of Public Sector, Gandhian ideas on Economic systems,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Economic Reforms in China.		
		Globalisation : Meaning, Transnational Corporations,		
		Impact of globalisation on efficiency and distribution of income		
Feb-17	10	Impact of globalisation on economc growth,		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
		Challenges of Capitalist globalisation,		
		Polarisation Crisis, Crisis of Ecoogical sustainability,		
		Role of Multilateral Organisations		
Mar-17	3	Revision		

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VIVEK COLLEGE OF COMMERCE MUMBAI 400062

Vivek College of Commerce					
Academic year 2015-16					
Name of the Teacher Dr Malathi Iyer				Department	Economics
Class FYBCOM		Semester	I	Subject	Economics
Month	No of lectures per	Topics			Methods used
Jul-15	3	Demand Function and determinants of demand			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Concept and Importance of Elasticity of Demand			
	3	Income, Cross and Promotional Consumer's Surplus			
	3	Demand Forecasting: meaning, significance and methods – Case Studies.			
Aug-15	3	Production function; Short Run and Long Run Law of Variable Proportions			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Iso-quants –Producer's Equilibrium			
	3	Returns to Scale			
Sep-15	3	Economies of Scale – Case Studies			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Concepts of Cost curves Behavior of Cost Curves: Short Run			
	3	Long Run – Producer's Surplus			
	3	Total Revenue- Average revenue and Marginal Revenue under Perfect Competition			
Oct-15	3	Total Revenue- Average revenue and Marginal Revenue under Monopoly			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Types of Profit – Break-Even Analysis			
	3	Objectives of a Firm: Profit, Sales and Growth Maximization			
	3	Types of Profit – Break-Even Analysis Case Studies			

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Vivek College of Commerce					
Academic year 2015-16					
Name of the Teacher Dr Malathi Iyer				Department	Economics
Class FYBCOM		Semester	2	Subject	Economics
Month	No of lectures	Topics			Methods used
Nov-15	3	Short-run and long-run equilibrium of a firm and Industry under perfect competition			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Sources of monopoly – Short-run and long-run equilibrium of a firm under monopoly			
	3	Features: Monopolistic Competition			
Dec-15	3	Oligopoly			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Case studies			
	3	Pricing Practices: Price Discrimination, Dumping,			
Jan-16	3	Marginal-cost pricing, Cost-plus pricing, Multiple-product pricing.			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Market Failure: Concept of market failure and inefficiency			
	3	(Productive and allocative inefficiency using PPC)			
	3	Causes of market failure (Public goods, Market power, Externalities , Information asymmetry and Equity)			
Feb-16	3	Government intervention and market efficiency – Case studies			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Capital Budgeting: Meaning and Importance			
	3	Investment Criteria: Pay Back Period Method			
	3	Net Present Value Method,			
Mar-16	3	Internal Rate of Return Method			

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Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher		Dr Malathi Iyer	Department	Economics
Class SYBCOM		Semester III	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-15	3	Circular Flow of Income: Closed (Two and Three Sector Models) and Open Economy		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Trade Cycles: Features and Phases- Concept of Aggregate Demand –		
	3	Keynes' Theory of Income Determination		
Jul-15	3	Theory of Multiplier – Acceleration Principle –Super Multiplier		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Supply of Money: Concept, Constituents and Determinants of Money Supply		
	3	Velocity of Circulation of Money – Meaning Factors Determining Demand for Money:		
Aug-15	3	Keynes' Theory of Demand for Money		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Liquidity Preference Theory of Rate of Interest.		
	3	Inflation: Concept and Rate of inflation –		
	3	Demand Pull and Cost Push Inflation –		
Sep-15	3	Phillips' Curve – Causes, Effects and Measures to Control Inflation.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Commercial Banking: Assets and Liabilities of Commercial Banks –Trade-off between Liquidity and Profitability –		
	3	Money Multiplier – Objectives and Instruments of Monetary Policy and		
	3	Fiscal Policy – IS-LM Model:		
Oct-15	3	Framework, Impact of Monetary and Fiscal Policy Changes.		

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Vivek College of Commerce					
Academic year 2015-16					
Name of the Teacher	Dr Malathi Iyer			Department	Economics
Class SYBCOM		Semester	IV	Subject	Economics
Month	No of lectures	Topics			Methods used
Nov-15	3	New Economic Policy 1991: Rationale and Key Policy Changes			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Trends in National Income and Per Capita Income			
	3	Sectoral Composition of National Income and Occupational Structure Inclusive			
Dec-15	3	Progress of Human Development Index in India (post 1991) – Health, Gender Related Development and Economic Indicators – Government Policy			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Education and Health – Recent Trends in Employment – Problems of			
	3	Trends in Agricultural Production and Productivity			
Jan-16	3	New Agricultural Policy 2000 and Recent Policy Measures			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Security – WTO and Indian Agriculture.			
	3	Industrial Development Since 1991: Growth and Diversification			
	3	MRTP and Competition Act – Comprehensive Policy Package for SSI's 2000 and Recent Policy Measures			
Feb-16	3	Service sector: Growth and Performance since 1991.			Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Banking Sector Reforms since 1991: Rationale and Measures			
	3	Structure of Banking in India – Performance of Commercial Banks			
	3	Developmental and Promotional Functions of RBI – RBI's Recent Measures of Money Supply			
Mar-16	3	Inflation: Trends and CausesRecent Changes in Monetary Policy in India			

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Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher Dr Malathi Iyer			Department	Economics
Class TYBCOM		Semester V	Subject	Economics
Month	No of lectures	Topics		Methods used
Jun-15	3	Concept of Public Finance: Meaning, Scope and Functions, Distinction between Public and Private Finance-		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Principles of Maximum Social AdvantageDalton & Musgrave versions		
	3	Modern Trends in Public Finance: Sound Finance v/s Functional Finance		
Jul-15	3	Redistributive Taxation, Anti-Inflationary Taxation		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Public Revenue : Sources of Revenue (Tax & Non – Tax Revenue)		
	3	Merits and Demerits of Direct & Indirect Tax		
Aug-15	3	Impact and Incidence of Taxation		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Public Expenditure: Classification and Causes of increase in Public Expenditure		
	3	Budget and Types of Budget - Public Debt :Types, Burden and Management		
	3	Concepts of deficit- FRBM Act 2003		
Sep-15	3	Fiscal Federalism: Concept& Key Issues		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Money Markets – Components - Features of Indian		
	3	Money Market Reforms in India since 1991		
	3	Capital Markets – Meaning, Role, Structure and Reforms in India since 1991		
Oct-15	3	Capital Markets – Meaning, Role, Structure and Reforms in India since 1991		

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GOREGAON (W), MUMBAI-40010

Vivek College of Commerce				
Academic year 2015-16				
Name of the Teacher		Dr Malathi Iyer	Department	Economics
Class TYBCOM		Semester VI	Subject	Economics
Month	No of lectures per week	Topics		Methods used
Nov-15	3	Theories of International Trade: Comparative Cost Theory		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Heckscher Ohlin Theory,		
	3	Terms of Trade: Meaning & Types		
Dec-15	3	Gains from Trade (with Offer Curves)		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Gains from Trade (with Offer Curves)		
	3	Concept & Structure of BOP, Causes of Disequilibrium		
Jan-16	3	Measures to Correct Disequilibrium in BOP-India's BOP Position since 1991		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	WTO Agreements with reference to TRIPS, TRIMS and GATS		
	3	Concept of Foreign Exchange Market: Functions and Dealers		
	3	Exchange Rate Systems - Spot and Forward Exchange Rate		
Feb-16	3	Hedging, Arbitrage and Speculation.		Board, Explanation, Interactive learning, presentation of teaching material,real world examples
	3	Exchange Rate Determination -Purchasing Power		
	3	Role of Central Banks in Foreign Exchange		
	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		
Mar-16	3	RBI's Intervention in Foreign Exchange Rate Management Since 1991 (stages)		

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GOREGAON (W), MUMBAI-400104

Vivek College of Commerce

Academic Year- 2015-16

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-I

Subject: Environmental Studies-I

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures/per week	Topics to be covered	Methods to be used
June	4	**Unit-1- Environment & Ecosystem** Introduction of the Subject, Syllabus, Paper Pattern, Environment Meaning, Definition, Scope Components, Concept of Ecosystem, Types of Ecosystem, Functions of Ecosystem- Food Chain, Food Web & Food Pyramid, Man Environment Relationship, Importance & Scope of Environmental Studies **Unit: 2 Renewable and Non-renewable Resources** Meaning, Definition & Classification of Resources, Factors Influencing Resource Utilization, Resource Conservation Meaning & Methods of Conservation, Conventional & Non -Conventional Resources, and Problems Associated with Water Resources & Management	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc
July	17	Problems Associated with Forest Resources & Management, Problems Associated with Energy Resources & Management, Resource Utilization & Sustainable Development. **Unit:3 Population and Environment** Population Explosions in the World & India, Arising Concerns. Demographic Transition Theory, Pattern of Population Growth in the World & India, Associated Problems, Measures taken to Population Growth in India, Environment & Human Health, HDI, The World Happiness Index	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc
August	16	**Unit:4 Food Resources and Environment** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc
September	17	: Concept and Components of Geospatial Technology, Applications of GST in Environmental Management **Unit: 5- Reading of Thematic Map & World map Location** World Map Filling- Using Point, Line & Polygon Segment.	World Map, Chart, Hands out, Atlas, Problem Solving Method
October	8	Thematic Map: Pie, Simple Bar, Dot, Circle, Pictogram, Flow Map. Revision of All units	World Map, Chart, Hands out, Atlas, Problem Solving Method

Dr. Tanusree Chaudhuri

Asst. Prof. in Environmental Studies

VIVEK COLLEGE OF COMMERCE MUMBAI 400062

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Vivek College of Commerce

Academic Year- 2015-16

Name of Teacher: Dr. Tanusree Chaudhuri

Department: Environmental Studies

Semester-II

Subject: Environmental Studies-2

Class: F.Y.B.Com (A,B,C,D)

Month	No. of Lectures	Topics to be covered	Methods to be used
November	7	**Unit: I- Environment and Man's Activity:**Classification of Solid Wastes – Types and Sources of Solid Waste; Effects of Solid Waste Pollution- Health Hazards, Environmental Impacts; Solid Waste Management –	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
December	16	Solid Waste Management in Mumbai- Schemes and Initiatives run by MCGM – Role of Citizens in Waste Management in Urban and Rural Areas. **Unit:-2- Environment and Tourism** Environmental Problems Associated with Agriculture: Loss of Productivity, Land Degradation, Desertification, Uneven Food Production – Hunger, Malnutrition – Sustainable Agricultural Practices.Environmental Problems Associated with Industries – Pollution - Global Warming, Ozone Layer Depletion , Acid Rain, - Sustainable Industrial Practices	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
January	16	Green Business and Green Consumerism Corporate Social Responsibility towards Environment **Unit:-3- Environmental Movements and Management** Tourism: Meaning, Nature, Scope and Importance –Typology of Tourism Classification, Tourism Potentials in India and Challenges before India; New Tourism Policy of India; Consequences of Tourism : Positive and Negative Impacts on Economy, Culture and Environment - Ecotourism	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
February	15	**Unit: 4- Wate Management** Environmental Movements in India: Save Narmada Movement, Chipko Movement, Appiko Movement, Save Western Ghats Movement; Environmental Management:Concept, Need and Relevance; Concept of ISO 14000 and 16000; Concept of Carbon Bank and Carbon Credit , EIA, Ecological Footprint; Environment Protection Acts; Concept and Components of Geospatial Technology	Interactive Method, Lecture method, Environmental Quiz, Collaborative method, Participatory learning etc (PPt, LCD Projector Used in the Class)
March	8	Applications of GST in Environmental Management, **Unit: 5-Mumbai & Konkan Map Filling** Environmentally Significant Features of Mumbai, Environmentally Significant Features of Konkan Revision of Unit-1,2,3,4 and Maps	Maps,Charts, Handsout, (PPt, LCD Projector Used in the Class)

Dr. Tanusree Chaudhuri

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