

CERTIFICATE
COURSE DETAILS
AC YEAR : 2019-20

Total :- 08

VIVEK COLLEGE OF COMMERCE

Syllabus of Japanese Course.


ACADEMIC YEAR 2019 TO 2020

- 1) Name of the Faculty : Mugdha Ashtikar 2) Committee: Value added Courses
 3) Subject: Online Japanese Learning course 4) Medium : Zoom Platform

Sr No.	Days	Duration (min)	Topics to be covered	Methods used
1	Day 1	90mins	Self Introduction in Japanese 2 Scripts of Language (basic of 3 rd Script)	Power Point Presentation
2	Day 2	90mins	Numbers , Days , Dates and Months.	Power Point Presentation
3	Day 3	90mins	Time , Names of Different Countries	Power Point Presentation
4	Day 4	90mins	Names of Vehicles .	Power Point Presentation
5	Day 5	90mins	This , That used in sentences (in 2 different ways) Basic Nouns and Verbs	Power Point Presentation
6	Day 6	90mins	From -To sentence making Basic Greetings	Power Point Presentation
7	Day 7	90mins	Body Parts, Relations	Power Point Presentation

This online program was conducted on zoom Platform in which teaching exercise was for 10 hours and writing exercise continued for 20 hours by giving assignments daily. The total duration of the program was 30 hours .




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Ac Yr 2019-20 - Language Japanese
Two batches - starting from 18/5/2020.

Timestamp	Email ID	Name of the participant	Mobile no	Age of the participant	How do you rate the idea of learning online foreign language?	How do you rate the Japanese teaching faculty?	How do you rate the technical arrangement made by the college?	How do you rate the time management made by the college?	How do you rate the overall impact of the online course?	type of online course in future?	Any suggestions.
1 5/18/2020 15:58:29	vaishneel11@gmail.co	Vaishnavi Neelakantan	9867163567	26	Excellent	Excellent	Good	Excellent	Excellent	Yes	It was very well arranged and m
2 5/18/2020 16:01:51	ujwalamampuli@gmail	Ujwala Gopal Mampuli	7045495507	19	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	The teaching faculty is awesom Please come up with other languag Meet, its a secure app.
3 5/18/2020 16:01:53	sidiyer08@gmail.com	SIDDHESH G. IYER	8769698304	16	Excellent	Excellent	Good	Excellent	Good	Yes	No. Thank you
4 5/18/2020 16:03:17	sristikotian11@gmail.c	Sristi	8779079123	19	Excellent	Good	Good	Excellent	Good	Yes	Its my first virtual course which that's nice and thank to giving n
5 5/18/2020 16:04:06	Sundersingh98337746	Sunder singh	9833774691	21	Good	Excellent	Excellent	Excellent	Good	Yes	Would like to learn next level
6 5/18/2020 16:04:46	varmasurabhi1610@gr	Surabhi	9136087633	20	Excellent	Excellent	Excellent	Excellent	Excellent	No	Would like an advance level cla
7 5/18/2020 16:07:26	daniyalkeshvani@gma	DANIYAL HASANALI KI	9867445174	19	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	No
8 5/18/2020 16:08:25	annjosy99@gmail.com	Ann Josy Uruvath	8291763512	20	Excellent	Good	Excellent	Excellent	Excellent	Yes	College should arrange such kir Experience was very good thanl
9 5/18/2020 16:10:08	Juhibidaye@gmail.com	Juhi Bidaye	838939729	20	Excellent	Excellent	Good	Excellent	Good	Yes	Should have a check on video n a break the flow of learning.
10 5/18/2020 16:11:44	shilpamenon033@gms	Shilpa Menon	9769703772	24	Good	Excellent	Excellent	Excellent	Good	Yes	Gain good knowledge n enjoye courses ahead
11 5/18/2020 16:59:33	Jay.g.mahale@gmail.c	Jayendra gopal mahale	7738780286	18	Excellent	Excellent	Good	Good	Good	Yes	No
12 5/18/2020 17:00:10	sabamemon9858@gm	Saba Memon	9867126919	18	Excellent	Excellent	Good	Good	Excellent	Yes	We would be very greatfull if co shop more often so students ca languages
13 5/18/2020 17:04:05	sudhasumir@gmail.co	Sumitha Vadivel Yadav	9967233011	20	Good	Excellent	Excellent	Good	Good	Yes	Very useful
14 5/18/2020 17:22:58	mirzasimran339@gma	Simran Mirza	9819982812	19	Excellent	Good	Excellent	Excellent	Excellent	Yes	More practical work
15 5/18/2020 17:51:11	Durgadevi200111@gmail	Durgadevi Chinnaswami	9004721901	19	Excellent	Excellent	Good	Excellent	Good	Yes	It was excellent overall
16 5/18/2020 17:52:51	mikitashetty@gmail.co	Mikita shetty	9819849810	25	Excellent	Good	Good	Excellent	Good	Yes	Lecture Time should be more w encourage in learning of Japan ends
17 5/19/2020 11:43:40	jacintapinto704@gmail	Rishikesh Jadhav	8779495449	19	Excellent	Excellent	Good	Excellent	Excellent	Yes	Will be interested to continue fo it would be great if the session i shared after session so that on some basic pre read before the so that understanding is faster. individual attention that the train gave to all the students and par extremely engaging and interac
18 5/19/2020 12:08:03	roshanipatel0806@gm	Roshani petel	8189367842	19	Good	Good	Average	Good	Average	Yes	No it was such an amazing exp
19 5/19/2020 17:56:32	venkat_k2@hotmail.co	Shrinath Venkatarayan	9920177204	11	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	Continue this course with begin to learn more
20 5/19/2020 20:17:40	anuja82.kadam.we@g	Anuja Kadam	9969327946	27	Excellent	Good	Excellent	Good	Good	Yes	
21 5/24/2020 20:54:15	Laxmiayer70@gmail.c	Laxmi Parameshwaran	9702475628	19	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	
22 5/24/2020 20:59:58	salini12meron@gmail	Salini R Menon	09769208375	22	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	
23 5/24/2020 21:00:05	germin.h0101@gmail.c	Germin mutusawamy	8424616539	22	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	



[Signature]
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Japanese Language Activity 2019-20

24	5/24/2020 21:03:37 aambarnehta.am@gmail.com Aamba Mehta	9167061538	22	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	Thank you for giving such a
25	5/24/2020 21:03:47 komalbhatkar678@gmail.com Bhatkar komal Kamalika	8288678520	21	Good	Good	Good	Good	Good	Yes	participate in such activity as
26	5/24/2020 21:20:08 Shankanadar6@gmail.com Shanika Chandran Nada	9152093005	19	Good	Excellent	Excellent	Good	Good	Yes	No
27	5/24/2020 21:24:34 Saylidesai54@gmail.com Sayalee Desai	8879296520	21	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	It was one of the best exper
28	5/24/2020 21:29:30 alpitavichare8@gmail.com Alpita Mohite	8668990674	20	Excellent	Excellent	Good	Excellent	Excellent	Yes	advanced course
29	5/24/2020 21:31:11 nayanansyak151@gmail.com Nayana nayak	7400213968	18	Good	Good	Good	Good	Good	Yes	No..it was a very good sess
30	5/24/2020 21:43:51 dhanalakshmi Jagannath Dhanalakshmi Jagannath	7304894763	19	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	No
31	5/24/2020 21:58:24 sp3266621@gmail.com Shashank pathak	9890989509	20	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	☺
32	5/24/2020 22:01:30 asalfadnaan@gmail.com Saif Adnaan Sayed	9022824281	25	Good	Excellent	Good	Good	Good	Yes	nothing
33	5/24/2020 22:02:53 Sachingagan Singh 588 Sachin Gagan Singh	9098006453	21	Good	Good	Good	Good	Average	Yes	More things should be includ
34	5/24/2020 22:05:12 alityaebrahim786@gmail.com Alitya Ebrahim Contract	8682087786	20	Good	Good	Good	Good	Good	Yes	No
35	5/24/2020 22:07:22 akshaybabu681@gmail.com Akshay Babu	8898680130	24	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	We want more of such intera
36	5/24/2020 22:30:12 kusumaabhishek@gmail.com Abhishek G Kusuma	7506202917	22	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	No it was a great manageme
37	5/24/2020 22:43:35 Deepak9817.yadav@gmail.com Deepak Yadav	8898236923	22	Good	Excellent	Excellent	Excellent	Excellent	Yes	questions were answered. Lo
38	5/24/2020 22:50:22 dhawnigandhi97@gmail.com Dhawni Girish Gandhi	9769519151	22	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	course like these.
39	5/25/2020 12:32:32 konarmukesh068@gmail.com Mukesh Kumar Konar	8169122275	23	Excellent	Excellent	Excellent	Excellent	Excellent	Yes	Such type of courses are Ver
40	6/5/2020 8:23:05 Sundersingh98337748 Sunder Singh	9833774691	21	Excellent	Excellent	Excellent	Good	Excellent	Yes	more courses arrange by the
										Please conduct this type of st
										want advance level
										Thx to principal mam and tea

Total 40 Students

Prof Incharge: Ms Anuja M.




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Zoom

Leave

Recording

HIRAGANA CHART

ひらがな表

A	あ a	い i	う u	え e	お o
K	か ka	き ki	く ku	け ke	こ ko
S	さ sa	し shi	す su	せ se	そ so
T	た ta	ち chi	つ tsu	て te	と to
N	な na	に ni	ぬ nu	ね ne	の no
H	は ha	ひ hi	ふ fu	へ he	ほ ho
M	ま ma	み mi	む mu	め me	も mo
Y	や ya		ゆ yu		よ yo
R	ら ra	り ri	る ru	れ re	ろ ro
W	わ wa				を o

アカサタナハマヤラワ

KATAKANA CHART



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Unmute



Start Video



Share



Participants



More



Zoom

Leave

Recording

Hajimemashite
Konnichiha
Watashiha Jon desu.
Watashiha gakusei desu.
Watashiha Indo-jin desu.
Douzo yoroshiku onegai
shimasu.

Jikoshokai Self Introduction

Hajimemashite
Konnichiha
Watashiha Ratana desu.
Watashiha gakusei desu.
Watashiha Nihon-jin desu.
Douzo yoroshiku onegai
shimasu.



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Unmute



Start Video



Share



Participants



More



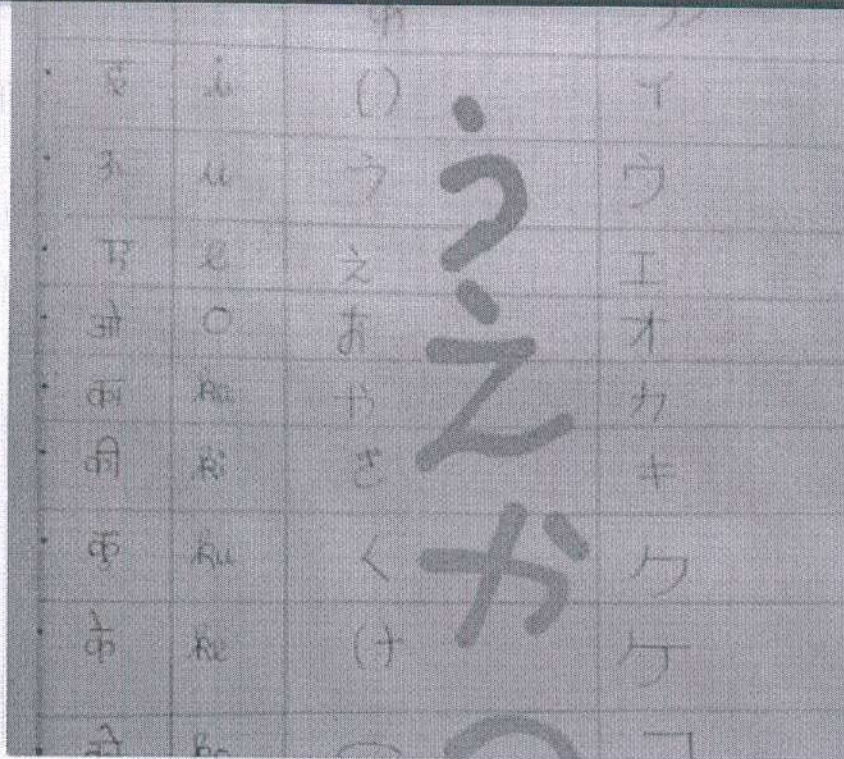

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14:44

4G 45%



Mughdha JAPANESE
online



Dhawani. Keep it up!! Very well written 👍👍

14:41

3 UNREAD MESSAGES

You

Photo

Remove kanada use indo jin

14:43

You

Photo

What is kangoku-jin??

14:44

Amba 👍

14:44



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Type a message



25 WEDNESDAY

Class

90

31

Sanjunichi
Sanjunichinichi

HIRAGANA

た = ta = ㇿ

ち = chi = ㇼ

す = su = ㇽ

て = te = ㇾ

と = to = ㇿ

26 THURSDAY

KATAKANA

タ = ta = ㇼ

チ = chi = ㇻ

ス = su = ㇼ

テ = te = ㇽ

ト = to = ㇼ



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VIVEK CONCEPTS OF COMMERCE
GCHESAGH (W), DISTRICT, JANUARY 2018

S	M	T	W	T	F
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20

23 MONDAY

Dates (Dannichi)

1	tsuitachi
2	Fudzuka
3	nikka
4	yokka
5	gokka
6	muika
7	nanoka
8	yoka
9	kokonoka
10	toka
11	Juuehinichi
12	Juuninichi
13	Jusannichi
14	Juyokka

24 TUESDAY

15	Jugonichi
16	Juukunichi
17	Juuehinichi
18	Juhachinichi
19	Jukunichi
20	nijunichi
21	nijuuichinichi
22	nijuninichi
23	nijusannichi
24	nijuyokka
25	nijugonichi



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nijushichinichi
nijuukunichi
nijuuhachinichi

FEBRUARY

S	M	T	W	T	F
			1	2	3
5	6	7	8	9	10
13	14	15	16	17	18
19	20	21	22	23	24



Vivek Education Society's
Vivek College of Commerce

Goregaon West, Mumbai - 400104



Certificate of Completion

This certificate is awarded to

Daniyal Hasanali Keshvani

on successful completion of

Online Course of Learning Japanese Language (30 hours)

held in the month of May 2020.

Mugdha

Ms. Mugdha Mahendra Ashitkar



[Signature]
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[Signature]

Dr. Vijetha Shetty
Principal

SPOKEN ENGLISH PROGRAMME (30 HOURS)

MODULE -1 (10 hours)

Session 1 (2 hours)

- Programme Orientation
- Current English Skill Assessment (ESA)
- Recording of assessment report
- Discussing areas to focus on

Session 2 (2 hours)

- Grammar-Sentence structure, nouns, verbs, tenses
- Group activity-role play
- Vocabulary enhancing techniques-discuss 5 words from passive vocabulary

Session 3 (2 hours)

- Grammar-has/have, do/does, apostrophe
- Listening comprehension
- Vocabulary games, Reading Time

Session 4 (2 hours)

- Grammar-simple present, present continuous
- Group activity-debate/role play/presentation
- Vocabulary games & pronunciation rules & symbols

Session 5 (2 hours)

- Grammar-adjectives, adverbs, could, would, may
- Debate
- Idioms, proverbs, phrasal verbs etc.

Prof. Shefali H
Prof. Nisha B




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MODULE 2 COMMUNICATION SKILLS

Session 1 (2 hours)

- Clarifying (Chinese whispers)
- Giving advice
- Expressing feelings

Session 2 (2 hours)

- Describing
- Giving directions
- Asking questions

Session 3 (2 hours)

- Expressing opinions
- Discussion

MODULE 3 KNOW THYSELF

Session 1 (2 hours)

- Identifying strengths and weaknesses
- Discussion –Tapping strengths & working on weaknesses

Session 2 (2 hours)

- Setting goals
- Action plan, peer feedback

MODULE 4

Session 1 (2 hours)

Written Communication-Business Correspondence & Emails

Session 2 (2 hours)

Presentation Skills & Public Speaking

Prof. Sharfali N
Prof. Nish B




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MODULE 5

PERSONALITY ENHANCEMENT(2 hours)

- Hard Skills & Soft Skills
- Attitude, Assertiveness
- Body Language & Confidence
- Grooming

MODULE 6

FACE THE WORLD (4 hours)

- Resume formats and preparation
- Frequently asked questions in interviews
- Mock interviews
- Final assessment

TECHNIQUES TO BE FOLLOWED

"Only English"


Less 'Teacher Talk Time' & More 'Student Talk Time'(Highly Interactive)

Lot of Fun activities

Prof. Shafali N.
Prof. Nishu B.

Lectures Engaged by
MS. Suma Narayan.




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2019-20

Batch 1

Vivek College of Commerce
Siddharth Nagar
Goregaon (west)

Dated: 17th July, 2019.

Notice

Students those who are weak in English and want to get confidence while speaking in English should enrol for the **English Speaking Certificate Course**. They are requested to pay the fee for the course. The details of the programme are as follows:

Course Fee: Rs.1000/-

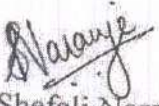
Course Timing: 10:30am-1:00pm

Date: 19th August, 2019- 31st August, 2019

Dates for payment of Fee: 22nd July- 31st July 2019


Timing for payment of Fee: 10:00 am – 12:00^{noon} ~~pm~~ (strictly follow the same)

For Fee payment: Ms. Mayuri (1st floor office)


Prof. Shefali Naranje / Prof. Nisha Bidawatka

Course Co-ordinators




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SRL NO.	NAME OF THE STUDENT	CLASS	DIVISION	ROLL NO.	4/12/19	6/12/19	7-12-19	9-12-19	10-12-19	11-12-19	Signature
1	MS. S. RADHAWATI SHANKAR USHA	F.Y.B.COM	B	252							
2	MS. NANDINI PALAIS	F.Y.B.COM	A	6							
3	MS. G. DEVI GOVINDRANG SUDHA	F.Y.B.COM	A	27	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>
4	MS. DEEPA DEVI PRASAD PADMA	F.Y.B.COM	A	11	<u>Deepa</u>	<u>Deepa</u>	<u>Deepa</u>	<u>Deepa</u>	<u>Deepa</u>	<u>Deepa</u>	<u>Deepa</u>
5	MS. NISHA MAMTA SANTOSH KADU	F.Y.B.COM	D	531	<u>Mamta</u>	<u>Mamta</u>	<u>Mamta</u>	<u>Mamta</u>	<u>Mamta</u>	<u>Mamta</u>	<u>Mamta</u>
6	MS. RAJASHI CHANDRAKALA ABHIRAM	F.Y.B.COM	E	359	<u>Chandrakala</u>	<u>Chandrakala</u>	<u>Chandrakala</u>	<u>Chandrakala</u>	<u>Chandrakala</u>	<u>Chandrakala</u>	<u>Chandrakala</u>
7	MS. ANHANI PRATISHA PRADIPRA	F.Y.B.COM	H	511	<u>P.P. Aangane</u>	<u>P.P. Aangane</u>	<u>P.P. Aangane</u>	<u>P.P. Aangane</u>	<u>P.P. Aangane</u>	<u>P.P. Aangane</u>	<u>P.P. Aangane</u>
8	MS. ANSARI FARHANA KHATIDIPRA	F.Y.B.COM	H	514	<u>Jasrani</u>	<u>Jasrani</u>	<u>Jasrani</u>	<u>Jasrani</u>	<u>Jasrani</u>	<u>Jasrani</u>	<u>Jasrani</u>
9	MS. GUPTA MONYA PABTHAN	F.Y.B.COM	A	28	<u>Moniya Gupta</u>	<u>Moniya Gupta</u>	<u>Moniya Gupta</u>	<u>Moniya Gupta</u>	<u>Moniya Gupta</u>	<u>Moniya Gupta</u>	<u>Moniya Gupta</u>



(Signature)

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Attendance Sheet (2017-18)
English Speaking Certificate Prog.

Sr. No.	Name of the student	Class	Div	Roll No.	25/11/19	26/11/19	27/11/19	28/11/19	30/11/19	29/12/19	3rd December
1	MS. BIFIARE AISHWARYA RAJENDRA REKHA	T.Y.B.COM	C	309							
2	MS. KADAM MAYURI GOVIND VITHARAI	T.Y.B.COM	B	200		Divya					
3	MS. S RAJESHWARI SHANKAR USHA	F.Y.B.COM	B	237	Rajeshwari		Rajeshwari	Rajeshwari	Rajeshwari		Rajeshwari
4	MS. NANDINI PALANI	F.Y.B.M.S	A	0	Nandini	Nandini		Nandini		Nandini	
5	MS. G DEVI GOVINDAN G SUSILA	F.Y.B.COM	A	27	Devi	Devi	Devi	Devi	Devi	Devi	Devi
6	MS. BEESAM DIVYA PRASAD RADHA	F.Y.B.COM	A	11	Divya	Divya	Divya	Divya	Divya	Divya	Divya
7	MS. HOSMANI MAMTA SANTOSH KASHIDAI	S.Y.B.COM	D	531	Mamta	Mamta	Mamta	Mamta	Mamta	Mamta	Mamta
8	MS. KASALI CHANDRAKALA ARJUN TARA	S.Y.B.COM	C	359	Randhakala	Randhakala	Randhakala	Randhakala	Randhakala	Randhakala	Randhakala
9	MS. AANGAN PRATIKSHA PRADIP PRATIBHA	S.Y.B.COM	D	511	P.P.Angane	P.P.Angane	P.P.Angane	P.P.Angane	P.P.Angane	P.P.Angane	P.P.Angane
10	MS. ANSARI FARZANA KILATOON FARMAN ISHRAJ JAHAN	S.Y.B.COM	D	514	Farzana	Farzana	Farzana	Farzana	Farzana	Farzana	Farzana
11	Soniya Gupta	F.Y.B.COM	A	38	Soniya Gupta	Soniya Gupta	Soniya Gupta	Soniya Gupta	Soniya Gupta	Soniya Gupta	Soniya Gupta



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English Speaking Certificate Course

Sr. No.	Name	Class & Div	Roll No.	mobile.
1	Jyoti Saroj	T.Y. BCom/B	266	7900080391
2	Ashwini Naidu	T.Y. BCom/B	265	836925073




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The English Speaking Course


The English Speaking Course was conducted by our college faculty ,Dr. Shefali Naranje and Prof. Nisha Bidawatka for students from 25th May 2020 to 05th June 2020 , Monday to Friday for duration 40 min - 1 hr on zoom platform for coaching through sessions for 10 days and total no of 34 students were benefited. The topics covered were communication skills and grammar. At the end of the course, a test was conducted on Google form and E-certificates were given to the students.




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Email	Full Name	class	Total Score	Percent Score	Passed ?	Certificate ID
vruchitaarekar@gmail.com	Vruchita Rajesh Arekar	TYBMS/A	3	60.0%	TRUE	DNVLKO-CE000001
laxmivishwakarma1212@gmail.com	Laxmi Vishwakarma	Tybms	3	60.0%	TRUE	DNVLKO-CE000002
vicharesakshi473@gmail.com	Sakshi Vichare	FYBBI - A	3	60.0%	TRUE	DNVLKO-CE000003
aishwaryashet19@gmail.com	Aishwarya Shet	SYBMS/A	3	60.0%	TRUE	DNVLKO-CE000004
poonamrajak1692@gmail.com	Poonam Ashok Rajak	SYBMS / A	3	60.0%	TRUE	DNVLKO-CE000005
aishuiyer22@gmail.com	Aishwarya iyer	FY BBI	3	60.0%	TRUE	DNVLKO-CE000006
ankukoparde13241@gmail.com	Ankita ashok Koparde	FYBAMMC	3	60.0%	TRUE	DNVLKO-CE000007
manishpulluri456@gmail.com	Manish Pulluri	SYBMS A	3	60.0%	TRUE	DNVLKO-CE000008
Aaryan432002@gmail.com	Aaryan singh	Fybms A	3	60.0%	TRUE	DNVLKO-CE000009
anjelsingh98@gmail.com	Anjali Akhilesh Singh	Sybms	3	60.0%	TRUE	DNVLKO-CE000010
rushabhkharade1999@gmail.com	Rushabh kharade	FY BAMMC (A)	3	60.0%	TRUE	DNVLKO-CE000011
poojagupta4380@gmail.com	Gupta pooja	FY.b.com diV:B	2	40.0%	TRUE	DNVLKO-CE000011
shuklakashish2002@gmail.com	Kashish Shukla	FYBFM (A)	3	60.0%	TRUE	DNVLKO-CE000012
pritambhore2002@gmail.com	Pritam bhore	FYBMS-A	3	60.0%	TRUE	DNVLKO-CE000013
surabhip786@gmail.com	Surabhi	Fybfm	3	60.0%	TRUE	DNVLKO-CE000014
rifatparmar869@gmail.com	RIFAT	Fybbs	3	60.0%	TRUE	DNVLKO-CE000015
deshmukhvaishnavi04@gmail.com	Vaishnavi Dinkar Deshmukh	S. Y. B.COM A	3	60.0%	TRUE	DNVLKO-CE000016
snehamudaliyar1027@gmail.com	Sneha	Fybbs	3	60.0%	TRUE	DNVLKO-CE000017




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manzilmehta99@gmail.com	Manzil Mehta	Tybcom A	2	40.0%	TRUE	DNVLKO-CE000018
kanojiyachandadevi@gmail.com	Chandadevi premchand kanojiya	FY BFM division= A	3	60.0%	TRUE	DNVLKO-CE000019
siddiquiefahmeeda@gmail.com	Fahmeeda Monu Abdullah Siddiquie	F.Y.B.COM div C	3	60.0%	TRUE	DNVLKO-CE000020
ambikashettiyar@gmail.com	Ambika palanivel shettiyar	Sy.b.com and D	3	60.0%	TRUE	DNVLKO-CE000021
rebbamonil825@gmail.com	Monil	T. Y. B. Com	3	60.0%	TRUE	DNVLKO-CE000022
maheshwarikounder560@gmail.com	Nandini palani	FY.BMS	3	60.0%	TRUE	DNVLKO-CE000023
shalinisuresh285@gmail.com	Shalini Suresh	TyBMS	1	20.0%	TRUE	DNVLKO-CE000024
hameedasiddiquie@gmail.com	Fahmeeda Monu Abdullah Siddiquie	F.Y.B.Com	3	60.0%	TRUE	DNVLKO-CE000025
prathanaij75@gmail.com	Pratha Naik	Fybaf A	2	40.0%	TRUE	DNVLKO-CE000026
krupamehta0080@gmail.com	Krupa mehta	Fybfi a	2	40.0%	TRUE	DNVLKO-CE000027
anita010918@gmail.com	Anita	Fybfm	3	60.0%	TRUE	DNVLKO-CE000028
sharmagunja764@gmail.com	Gunja kumari Sharma	Fybcom	2	40.0%	TRUE	DNVLKO-CE000029
poojari.dakshita@gmail.com	Dakshita	Sy b.com and B	2	40.0%	TRUE	DNVLKO-CE000032
saku93418@gamil.com	Shaikh Sakina ramjan	Fybfi (A)	3	60.0%	TRUE	DNVLKO-CE000033
swetachaurasiya1021@gmail.com	Sweta Chaurasiya	F.Y.B.F.M	3	60.0%	TRUE	DNVLKO-CE000034
ktahirtprftfr@gmail.com	Tahir Khan	FY-BAF	3	60.0%	TRUE	DNVLKO-CE000035




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RETAIL MANAGEMENT COURSE 2019-2020

1. Overview of Retail and Retail Environment:
Introduction
What is Retailing?
Evolution of Indian Retail
Organized vs. Unorganized Retail
Structure of Organized Retail
Challenges Faced in Organized Retail
Growth prospects in Organized Retail


B Types of Formats of Retail and Verticals---
Types of Formats of Retail and Verticals---
Introduction
Retail Formats
Hypermarkets
Supermarkets
Discount Stores
Convenience Stores
Department Stores
Specialty Stores
E-Tailing
Malls
Retail Verticals
Insurance , Banking ,General Merchandise
Food

C Compliance and Legal Environment

D Consumer rights-----
Introduction
Consumer Right:
Right to Safety ,Right to Information
Right to Choice , Right to be Heard
Right to Redress,Right to Consumer Education
Right to Basic Needs
Right to Healthy Environment
Significance of Consumer Rights in Retail
Consumer Responsibility

E Skills and Challenges in Retail Jobs-----
Skills required in Retail Jobs:
Front End
Positive attitude , Confidence
Good communication skills
Good interpersonal skills




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Ability to persuade
Ability to build rapport instantly
Clarity of thought and presentation
Listening , Comprehension
Mannerisms
Backend:
Basic communication
Interpersonal skills
Need to be good with numbers
Be attentive to detail.
Time management
Challenges in Retail Jobs

F Safety, Security and Sanitation -----
General safety
Safe work practices, Electrical safety
Confined spaces, Accident reporting
Office/Store equipment safety
Common office/store chemicals
Fire hazard , First Aid
Security
Shoplifting , Deterrence
Sanitation
House keeping

G Basic Arithmetic and Accounting-----
Introduction
Basic Arithmetic
Addition , Subtraction , Multiplication
Division , Fractions, Percentages
Basic Accounting: -Debit , Credit
Golden rules of accounting:
Personal account, Real Account,
Nominal Account
Journals, Ledgers, Trial balance,
Bank reconciliation statement,
Profit & Loss account, Final accounts

2.Customer Interface
A Customer Service----
What is Customer Service?
How to Achieve Effective and Efficient
Customer Service?
Need and Importance of Customer Service
Retain a Customer through Customer Service
Key Words




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B Retail Selling Skills
Introduction to Retailing
Selling in Different Retail Formats
Prerequisites of Selling:
Attitude , Positive self talk
Personal hygiene and appearance
Understanding the store
Understanding the customer
Product knowledge

C Steps in Selling and Cross Selling
Introduction
Preparing to Sell:
Positive frame of mind
Know your product
Know company procedures
The Selling Process:
Meet and greet the customer
Initiating sales conversations
Identifying customer needs and wants
Matching products to needs and wants
Handling Customer Objections
Cross Selling
Confirming and closing the sales

D Customer Retention and Loyalty
Introduction to Customer Loyalty
Customer Loyalty and Customer Retention
Factors affecting Customer Loyalty
Importance of Customer Loyalty
How to build Customer Loyalty

E Complaint Management
Introduction
Why do customers complain?
Types of complainers
How to look at Customer Complaints
How to manage Customers' Complaints
Challenges in Complaint Management

3 Soft Skills-----
A Communication Skills---
Introduction
Importance of Communication
Oral Communication



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Essentials of Oral Communication
Importance of Body Language in oral communication
Barriers affecting Oral Communication
Listening Skills
What is Listening
How to listen effectively
Barriers affecting effective listening
How to build effective communication
Basic English language skills
B Interpersonal Skills
Introduction
What are Interpersonal Skills?
Managing Perceptions:
What is "Managing Perceptions"
Why do we need to manage perceptions
How do we manage perceptions
Building Relationships:
With the Team Members
With the Customers
Team Work:
Benefits of Team work
Essentials of Team work
C Grooming
Introduction
Advantages of grooming
Disadvantages of not being groomed
What is proper grooming:
Men Women Key Words



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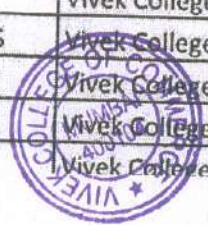
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Retail Management Course Attendance

VIVEK College

Srno	Name of the Candidate	Class	College Name	Selected Course
1	Neela Kannan Harijan	FY.BAF	Vivek College	Retail Management
2	Vaikundrapradeep Dharmaraj Nadar	FY.BAF	Vivek College	Retail Management
3	Shahneela Ishteyaq Shaikh	FY.BAF	Vivek College	Retail Management
4	Sakinabegam Ramajan Shaikh	FY.BAF	Vivek College	Retail Management
5	Ronak Kiran Shah	FY.BMS	Vivek College	Retail Management
6	Sneha Rampravesh Tiwari	FY.BMS	Vivek College	Retail Management
7	Madiha Sameer Zardi	FY.BAF	Vivek College	Retail Management
8	Priya Kombiyar Arundhiti	FY.BMS	Vivek College	Retail Management
9	Gopi Krishnan Ayya Durai	FY.BAF	Vivek College	Retail Management
10	Mohd. Tahir Mohd. Taukir Khan	FY.BAF	Vivek College	Retail Management
11	Anju Ramashankar Yadav	FY.BAF	Vivek College	Retail Management
12	Priyadareseni Anbu Kavandar	FY.BAF	Vivek College	Retail Management
13	Pooja Dharmendra Gupta	FY.BAF	Vivek College	Retail Management
14	Lavanya Karunanithi	FY.BMS	Vivek College	Retail Management
15	Mahalaxmi Raju Nadar	FYBAF	Vivek College	Retail Management
16	Pooja Chinnasamy	FYBBI	Vivek College	Retail Management
17	Devi Govindan	FYB.COM	Vivek College	Retail Management
18	Syed Abdulkadar Tajuddin	S.Y.B.COM	Vivek College	Retail Management
19	Venkateshwari Sundar Konar	FYBAF	Vivek College	Retail Management
20	Edel Martin Godinho	FYBAF	Vivek College	Retail Management
21	Muthulakshmi Mariappan Konar	FYBAF	Vivek College	Retail Management
22	Pooja Chitti Babu	FYBAF	Vivek College	Retail Management
23	Anusha Deivasagayam Kaunder	FYBBI	Vivek College	Retail Management
24	Nisha Muthuraj	FYBBI	Vivek College	Retail Management
25	Nandini Nagraj Muttu	FYBBI	Vivek College	Retail Management
26	Pratha Satywan Naik	FYBAF	Vivek College	Retail Management
27	Pinky Chandarshekar Gupta	FYBAF	Vivek College	Retail Management
28	Anuj Kumar Mandal	FYBAF	Vivek College	Retail Management
29	Sakshi Sanjay Umasare	FYBAF	Vivek College	Retail Management
30	Aishwarya Sujith Eringikal	FYBAF	Vivek College	Retail Management
31	Manju Sharmila Esakkimuthu	FYBBI	Vivek College	Retail Management
32	Krupa Janak Mehta	FYBBI	Vivek College	Retail Management
33	Suvitha Siva Sivakumar	FYBBI	Vivek College	Retail Management
34	Vaishnavi Sreenivasan Saliyar	FYBBI	Vivek College	Retail Management
35	Seeman Veeramani	FYBMS	Vivek College	Retail Management
36	Thamarchelli Seeman Nadar	FYBMS	Vivek College	Retail Management
37	Harpudakani Samuvel Jairaj	FYBFM	Vivek College	Retail Management
38	Yashraj Chandrakant Ramane	BAF	Vivek College	Retail Management
39	Gopi Vellu	FYBMS	Vivek College	Retail Management
40	Nandini Palani Kawander	FYBMS	Vivek College	Retail Management
41	Uma Maheshwari Sakthivel Murugan	FYBMS	Vivek College	Retail Management
42	Khushi Ramaswami David	FYBAF	Vivek College	Retail Management



DTP CERTIFICATE COURSE 2019-2020

VIVEK COLLEGE OF COMMERCE.

**Certificate Course Desktop Publishing (DTP) By
Raj Computers.**

Duration : 120 Hrs.

Coreldraw & Photoshop

- Working with Outline, Shapes
- Working with Brush Stroke
- Working with Objects
- Working with Layers
- Working with Bitmaps
- Tools and Preference
- Painting and Editing
- Drawing and Editing
- Text Formatting
- Placing Graphic & Objects
- Applying Filters
- Special Effects
- Color Adjustment
- Channel and Mask
- Creating and Editing Logo
- Creating Banner/poster
- Editing Banner/poster
- Understanding Styles
- Page Layouts
- Export and Imports




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VIVEK COLLEGE OF COMMERCE

DTP COURSE ATTENDANCE

NO. OF STUDENTS : 05

44	Marisha Vincent Rodrigues	FY.BMM	Vivek College	DTP
45	Samantha Johnson Joseph	FYBMS	Vivek College	DTP
46	Firdosh Shahdat Khan	FYBMS	Vivek College	DTP
47	Theresa Edwinjoseph Anthony	Fy.BMM	Vivek College	DTP
48	Rajeshwari Shankar Kounder	Fy.B.com	Vivek College	DTP



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**Report to Vivek College of Commerce
Principal and Head Coordinators**

Subject: Final Training Report 2019-20

Stream	Batch size	Date started	Date complete	Placed Number	Trainer
B.com	30	27/7/2019	20/9/2019	22	Ujjwala
BAF/BM S/BFM/ BBI	18	20/9/2019	6/12/2019	14	Ujjwala
B.com/ BAF/ BFM/BB I	49	16/12/2019	12/2/2020	38	Ujjwala

Total **Placed students** through TechnoServe is 71 and **Self-placed students** because of TechnoServe **Training and counselling** is 3 so far.

Summary of training:

The students have completed 80-hour program including Personal effectiveness, Communication Readiness, Career Readiness and Work Readiness. 80 hours of training was delivered in class and 40 hours of mandatory training is made available to students on TechnoServe's proprietary online learning platform. The students have also undergone individual counselling during the program, post training, pre-placement and also post placements.

Summary of placements:

Company Name	Number of students placed	Salary offered
HDB Financial Services	29	INR 2,00,000 (pa)
Motilal Oswal Investment Services	15	INR 1,85,000 (pa)
Reliance Jio	6	INR 1, 68, 000 (pa)
Just Dial	2	INR 2, 16,000 - 2,40,000 (pa)
Axis Bank	7	INR 1,80,000 – 2,20,000 (pa)
Andromeda	3	INR 1,44,000 – 2,16,000 (pa)
Synnex	2	INR 3,00,000 (pa)
ICICI Prudential	1	INR 1,92,000 – 2,04,000



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		(pa)
iTech Solutions	2	INR 1,08,000 (pa)
ICICI Lombard	1	INR 1,62,000 (pa)
Hamleys	1	INR 1,80,000 (pa)
Epicentre	2	INR 1,20,000 – 1,56,000 (pa)
Self-Placed	3	INR 1,79,668 – 1,85,000 (pa)
Total	74	

Note: Remaining students are continuing to receive updates about vacancies undergoing interview and placement processes.




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TECHNOSERVE COURSE

Trainer	Ujjwala H.
College Name	Vivek College of Commerce
Start Date	12/18/2019
End Date	12/02/2020
Batch	Other
Timings	9:30 am to 11 am
Batch Size	50

Enter P=Present, A=Absent

Each session = 2 hours

Student Name	12/18/2019	12/20/2019	12/26/2019	12/27/2019	12/30/2019	1/1/2020	1/2/2020	1/6/2020	1/7/2020	1/8/2020	1/9/2020	1/10/2020	1/12/2020	1/13/2020	1/14/2020	1/16/2020	1/20/2020	1/22/2020	1/23/2020	1/30/2020	2/1/2020	2/3/2020	2/5/2020	2/10/2020	2/11/2020	2/12/2020	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	COMM	COMM	COMM	COMM	COMM	CR	CR	CR	WR	WR	WR	WR	
Aarshi Khan	P	P	A	P	P	P	P	A	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Afsana Shaikh	P	P	P	P	P	P	P	A	P	P	A	P	A	A	P	A	A	P	P	P	P	P	P	P	P	P	P
Aishwarya Suvama	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Akshaya Naiker	P	P	P	P	A	P	P	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ananya Iyer	P	P	P	P	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Aniket Avadh	P	P	P	P	P	P	P	P	A	A	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P
Anisha Masilmani	P	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P	A	A	A	A	A	P	P
Anjali Dhawde	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ankit Mahra	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ansal Joseph	P	P	A	P	A	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Armstrong Nadar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Arumma Ravindran	P	P	A	A	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Barani Konar	P	P	A	P	A	P	P	P	P	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P
Bhavya Savie	P	P	P	P	P	P	P	P	P	P	P	A	P	A	A	P	P	A	A	A	A	A	A	A	A	P	P
Chaitrali Kerkar	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	A	A	A	A	P	P
Deepa Gupta	P	P	P	P	A	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Heena Jain	P	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P	P
Jennifer Francis	P	P	P	P	P	P	P	P	P	A	A	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P
Joshan Mathew	P	P	P	P	P	P	P	A	A	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Jyoti Saroj	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Laxmi Gupta	P	P	A	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Mahalakshmi Murugavel	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Mary Chetty	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P
Manzil Mehra	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Meenakshi Gounder	P	P	A	A	A	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Monil Rebba	P	P	A	A	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Mukesh Sharma	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Nikita Tondare	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P
Nishita Shetty	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Noorunisha Ansari	P	P	A	A	P	P	P	A	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Parth Vyas	P	P	P	P	P	P	P	A	A	A	A	A	A	A	A	A	A	P	A	A	P	A	A	A	A	A	A
Pawan Yadav	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	A	P	A	A	A	A	A	A
Pooja Rai	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Prashant Bera	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Priya Jelladurai	P	P	P	P	P	A	P	A	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P
Raghav Mukhiya	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	A	P	P	A	P	P	P	P	P	P
Rahul Yadav	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Rutuja Gadade	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sanjay Rawal	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Santosh Jadhav	P	P	A	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sejal Chumal	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Shikha Singh	P	P	P	P	P	P	P	A	P	P	P	P	A	P	P	A	P	P	A	P	P	P	P	P	P	P	P
Sonal Thokadam	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Shweta Yadav	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sonika Sigamani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Suryakala Nadar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Tejasree Shetty	P	P	A	A	P	P	P	P	P	A	P	P	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P
Ujjwal Honkan	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Uma Gupta	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Yasmin Ansari	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P



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TECHNOSERVE COURSE	
Ujala in	
ISE	Yash College of Commerce
	2/26/2019
	26/09/2019
	8.com
	10 am to 11:45 am
	30

Ullwala M
Vivek College of Commerce

7/26/2019
201/00/2019

2012/11/2019
B.com

10 am to 11:45 am	no
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50
Ent

Each version is 7 hours.

3/26/2019	7/26/2019
1	2

	1/1/2015	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021	1/1/2022	1/1/2023	1/1/2024	1/1/2025	1/1/2026	1/1/2027	1/1/2028	1/1/2029	1/1/2030	1/1/2031	1/1/2032	1/1/2033	1/1/2034	1/1/2035	1/1/2036	1/1/2037	1/1/2038	1/1/2039	1/1/2040	1/1/2041	1/1/2042	1/1/2043	1/1/2044	1/1/2045	1/1/2046	1/1/2047	1/1/2048	1/1/2049	1/1/2050	1/1/2051	1/1/2052	1/1/2053	1/1/2054	1/1/2055	1/1/2056	1/1/2057	1/1/2058	1/1/2059	1/1/2060	1/1/2061	1/1/2062	1/1/2063	1/1/2064	1/1/2065	1/1/2066	1/1/2067	1/1/2068	1/1/2069	1/1/2070	1/1/2071	1/1/2072	1/1/2073	1/1/2074	1/1/2075	1/1/2076	1/1/2077	1/1/2078	1/1/2079	1/1/2080	1/1/2081	1/1/2082	1/1/2083	1/1/2084	1/1/2085	1/1/2086	1/1/2087	1/1/2088	1/1/2089	1/1/2090	1/1/2091	1/1/2092	1/1/2093	1/1/2094	1/1/2095	1/1/2096	1/1/2097	1/1/2098	1/1/2099	1/1/2100	1/1/2101	1/1/2102	1/1/2103	1/1/2104	1/1/2105	1/1/2106	1/1/2107	1/1/2108	1/1/2109	1/1/2110	1/1/2111	1/1/2112	1/1/2113	1/1/2114	1/1/2115	1/1/2116	1/1/2117	1/1/2118	1/1/2119	1/1/2120	1/1/2121	1/1/2122	1/1/2123	1/1/2124	1/1/2125	1/1/2126	1/1/2127	1/1/2128	1/1/2129	1/1/2130	1/1/2131	1/1/2132	1/1/2133	1/1/2134	1/1/2135	1/1/2136	1/1/2137	1/1/2138	1/1/2139	1/1/2140	1/1/2141	1/1/2142	1/1/2143	1/1/2144	1/1/2145	1/1/2146	1/1/2147	1/1/2148	1/1/2149	1/1/2150	1/1/2151	1/1/2152	1/1/2153	1/1/2154	1/1/2155	1/1/2156	1/1/2157	1/1/2158	1/1/2159	1/1/2160	1/1/2161	1/1/2162	1/1/2163	1/1/2164	1/1/2165	1/1/2166	1/1/2167	1/1/2168	1/1/2169	1/1/2170	1/1/2171	1/1/2172	1/1/2173	1/1/2174	1/1/2175	1/1/2176	1/1/2177	1/1/2178	1/1/2179	1/1/2180	1/1/2181	1/1/2182	1/1/2183	1/1/2184	1/1/2185	1/1/2186	1/1/2187	1/1/2188	1/1/2189	1/1/2190	1/1/2191	1/1/2192	1/1/2193	1/1/2194	1/1/2195	1/1/2196	1/1/2197	1/1/2198	1/1/2199	1/1/2200	1/1/2201	1/1/2202	1/1/2203	1/1/2204	1/1/2205	1/1/2206	1/1/2207	1/1/2208	1/1/2209	1/1/2210	1/1/2211	1/1/2212	1/1/2213	1/1/2214	1/1/2215	1/1/2216	1/1/2217	1/1/2218	1/1/2219	1/1/2220	1/1/2221	1/1/2222	1/1/2223	1/1/2224	1/1/2225	1/1/2226	1/1/2227	1/1/2228	1/1/2229	1/1/2230	1/1/2231	1/1/2232	1/1/2233	1/1/2234	1/1/2235	1/1/2236	1/1/2237	1/1/2238	1/1/2239	1/1/2240	1/1/2241	1/1/2242	1/1/2243	1/1/2244	1/1/2245	1/1/2246	1/1/2247	1/1/2248	1/1/2249	1/1/2250	1/1/2251	1/1/2252	1/1/2253	1/1/2254	1/1/2255	1/1/2256	1/1/2257	1/1/2258	1/1/2259	1/1/2260	1/1/2261	1/1/2262	1/1/2263	1/1/2264	1/1/2265	1/1/2266	1/1/2267	1/1/2268	1/1/2269	1/1/2270	1/1/2271	1/1/2272	1/1/2273	1/1/2274	1/1/2275	1/1/2276	1/1/2277	1/1/2278	1/1/2279	1/1/2280	1/1/2281	1/1/2282	1/1/2283	1/1/2284	1/1/2285	1/1/2286	1/1/2287	1/1/2288	1/1/2289	1/1/2290	1/1/2291	1/1/2292	1/1/2293	1/1/2294	1/1/2295	1/1/2296	1/1/2297	1/1/2298	1/1/2299	1/1/2300	1/1/2301	1/1/2302	1/1/2303	1/1/2304	1/1/2305	1/1/2306	1/1/2307	1/1/2308	1/1/2309	1/1/2310	1/1/2311	1/1/2312	1/1/2313	1/1/2314	1/1/2315	1/1/2316	1/1/2317	1/1/2318	1/1/2319	1/1/2320	1/1/2321	1/1/2322	1/1/2323	1/1/2324	1/1/2325	1/1/2326	1/1/2327	1/1/2328	1/1/2329	1/1/2330	1/1/2331	1/1/2332	1/1/2333	1/1/2334	1/1/2335	1/1/2336	1/1/2337	1/1/2338	1/1/2339	1/1/2340	1/1/2341	1/1/2342	1/1/2343	1/1/2344	1/1/2345	1/1/2346	1/1/2347	1/1/2348	1/1/2349	1/1/2350	1/1/2351	1/1/2352	1/1/2353	1/1/2354	1/1/2355	1/1/2356	1/1/2357	1/1/2358	1/1/2359	1/1/2360	1/1/2361	1/1/2362	1/1/2363	1/1/2364	1/1/2365	1/1/2366	1/1/2367	1/1/2368	1/1/2369	1/1/2370	1/1/2371	1/1/2372	1/1/2373	1/1/2374	1/1/2375	1/1/2376	1/1/2377	1/1/2378	1/1/2379	1/1/2380	1/1/2381	1/1/2382	1/1/2383	1/1/2384	1/1/2385	1/1/2386	1/1/2387	1/1/2388	1/1/2389	1/1/2390	1/1/2391	1/1/2392	1/1/2393	1/1/2394	1/1/2395	1/1/2396	1/1/2397	1/1/2398	1/1/2399	1/1/2400	1/1/2401	1/1/2402	1/1/2403	1/1/2404	1/1/2405	1/1/2406	1/1/2407	1/1/2408	1/1/2409	1/1/2410	1/1/2411	1/1/2412	1/1/2413	1/1/2414	1/1/2415	1/1/2416	1/1/2417	1/1/2418	1/1/2419	1/1/2420	1/1/2421	1/1/2422	1/1/2423	1/1/2424	1/1/2425	1/1/2426	1/1/2427	1/1/2428	1/1/2429	1/1/2430	1/1/2431	1/1/2432	1/1/2433	1/1/2434	1/1/2435	1/1/2436	1/1/2437	1/1/2438	1/1/2439	1/1/2440	1/1/2441	1/1/2442	1/1/2443	1/1/2444	1/1/2445	1/1/2446	1/1/2447	1/1/2448	1/1/2449	1/1/2450	1/1/2451	1/1/2452	1/1/2453	1/1/2454	1/1/2455	1/1/2456	1/1/2457	1/1/2458	1/1/2459	1/1/2460	1/1/2461	1/1/2462	1/1/2463	1/1/2464	1/1/2465	1/1/2466	1/1/2467	1/1/2468	1/1/2469	1/1/2470	1/1/2471	1/1/2472	1/1/2473	1/1/2474	1/1/2475	1/1/2476	1/1/2477	1/1/2478	1/1/2479	1/1/2480	1/1/2481	1/1/2482	1/1/2483	1/1/2484	1/1/2485	1/1/2486	1/1/2487	1/1/2488	1/1/2489	1/1/2490	1/1/2491	1/1/2492	1/1/2493	1/1/2494	1/1/2495	1/1/2496	1/1/2497	1/1/2498	1/1/2499	1/1/2500	1/1/2501	1/1/2502	1/1/2503	1/1/2504	1/1/2505	1/1/2506	1/1/2507	1/1/2508	1/1/2509	1/1/2510	1/1/2511	1/1/2512	1/1/2513	1/1/2514	1/1/2515	1/1/2516	1/1/2517	1/1/2518	1/1/2519	1/1/2520	1/1/2521	1/1/2522	1/1/2523	1/1/2524	1/1/2525	1/1/2526	1/1/2527	1/1/2528	1/1/2529	1/1/2530	1/1/2531	1/1/2532	1/1/2533	1/1/2534	1/1/2535	1/1/2536	1/1/2537	1/1/2538	1/1/2539	1/1/2540	1/1/2541	1/1/2542	1/1/2543	1/1/2544	1/1/2545	1/1/2546	1/1/2547	1/1/2548	1/1/2549	1/1/2550	1/1/2551	1/1/2552	1/1/2553	1/1/2554	1/1/2555	1/1/2556	1/1/2557	1/1/2558	1/1/2559	1/1/2560	1/1/2561	1/1/2562	1/1/2563	1/1/2564	1/1/2565	1/1/2566	1/1/2567	1/1/2568	1/1/2569	1/1/2570	1/1/2571	1/1/2572	1/1/2573	1/1/2574	1/1/2575	1/1/2576	1/1/2577	1/1/2578	1/1/2579	1/1/2580	1/1/2581	1/1/2582	1/1/2583	1/1/2584	1/1/2585	1/1/2586	1/1/2587	1/1/2588	1/1/2589	1/1/2590	1/1/2591	1/1/2592	1/1/2593	1/1/2594	1/1/2595	1/1/2596	1/1/2597	1/1/2598	1/1/2599	1/1/2600	1/1/2601	1/1/2602	1/1/2603	1/1/2604	1/1/2605	1/1/2606	1/1/2607	1/1/2608	1/1/2609	1/1/2610	1/1/2611	1/1/2612	1/1/2613	1/1/2614	1/1/2615	1/1/2616	1/1/2617	1/1/2618	1/1/2619	1/1/2620	1/1/2621	1/1/2622	1/1/2623	1/1/2624	1/1/2625	1/1/2626	1/1/2627	1/1/2628	1/1/2629	1/1/2630	1/1/2631	1/1/2632	1/1/2633	1/1/2634	1/1/2635	1/1/2636	1/1/2637	1/1/2638	1/1/2639	1/1/2640	1/1/2641	1/1/2642	1/1/2643	1/1/2644	1/1/2645	1/1/2646	1/1/2647	1/1/2648	1/1/2649	1/1/2650	1/1/2651	1/1/2652	1/1/2653	1/1/2654	1/1/2655	1/1/2656	1/1/2657	1/1/2658	1/1/2659	1/1/2660	1/1/2661	1/1/2662	1/1/2663	1/1/2664	1/1/2665	1/1/2666	1/1/2667	1/1/2668	1/1/2669	1/1/2670	1/1/2671	1/1/2672	1/1/2673	1/1/2674	1/1/2675	1/1/2676	1/1/2677	1/1/2678	1/1/2679	1/1/2680	1/1/2681	1/1/2682	1/1/2683	1/1/2684	1/1/2685	1/1/2686	1/1/2687	1/1/2688	1/1/2689	1/1/2690	1/1/2691	1/1/2692	1/1/2693	1/1/2694	1/1/2695	1/1/2696	1/1/2697	1/1/2698	1/1/2699	1/1/2700	1/1/2701	1/1/2702	1/1/2703	1/1/2704	1/1/2705	1/1/2706	1/1/2707	1/1/2708	1/1/2709	1/1/2710	1/1/2711	1/1/2712	1/1/2713	1/1/2714	1/1/2715	1/1/2716	1/1/2717	1/1/2718	1/1/2719	1/1/2720	1/1/2721	1/1/2722	1/1/2723	1/1/2724	1/1/2725	1/1/2726	1/1/2727	1/1/2728	1/1/2729	1/1/2730	1/1/2731	1/1/2732	1/1/2733	1/1/2734	1/1/2735	1/1/2736	1/1/2737	1/1/2738	1/1/2739	1/1/2740	1/1/2741	1/1/2742	1/1/2743	1/1/2744	1/1/2745	1/1/2746	1/1/2747	1/1/2748	1/1/2749	1/1/2750	1/1/2751	1/1/2752	1/1/2753	1/1/2754	1/1/2755	1/1/2756	1/1/2757	1/1/2758	1/1/2759	1/1/2760	1/1/2761	1/1/2762	1/1/2763	1/1/2764	1/1/2765	1/1/2766	1/1/2767	1/1/2768	1/1/2769	1/1/2770	1/1/2771	1/1/2772	1/1/2773	1/1/2774	1/1/2775	1/1/2776	1/1/2777	1/1/2778	1/1/2779	1/1/2780	1/1/2781	1/1/2782	1/1/2783	1/1/2784	1/1/2785	1/1/2786	1/1/2787	1/1/2788	1/1/2789	1/1/2790	1/1/2791	1/1/2792	1/1/2793	1/1/2794	1/1/2795	1/1/2796	1/1/2797	1/1/2798	1/1/2799	1/1/2800	1/1/2801	1/1/2802	1/1/2803	1/1/2804	1/1/2805	1/1/2806	1/1/2807	1/1/2808	1/1/2809	1/1/2810	1/1/2811	1/1/2812	1/1/2813	1/1/2814	1/1/2815	1/1/2816	1/1/2817	1/1/2818	1/1/2819	1/1/2820	1/1/2821	1/1/2822	1/1/2823	1/1/2824	1/1/2825	1/1/2826	1/1/2827	1/1/2828	1/1/2829	1/1/2830	1/1/2831	1/1/2832	1/1/2833	1/1/2834	1/1/2835	1/1/2836	1/1/2837	1/1/2838	1/1/2839	1/1/2840	1/1/2841	1/1/2842	1/1/2843	1/1/2844	1/1/2845	1/1/2846	1/1/2847	1/1/2848	1/1/2849	1/1/2850	1/1/2851	1/1/2852	1/1/2853	1/1/2854	1/1/2855	1/1/2856	1/1/2857	1/1/2858	1/1/2859	1/1/2860	1/1/2861	1/1/2862	1/1/2863	1/1/2864	1/1/2865	1/1/2866	1/1/2867	1/1/2868	1/1/2869	1/1/2870	1/1/2871	1/1/2872	1/1/2873	1/1/2874	1/1/2875	1/1/2876	1/1/2877	1/1/2878	1/1/2879	1/1/2880	1/1/2881	1/1/2882	1/1/2883	1/1/2884	1/1/2885	1/1/2886	1/1/2887	1/1/2888	1/1/2889	1/1/2890	1/1/2891	1/1/2892	1/1/2893	1/1/2894	1/1/2895	1/1/2896	1/1/2897	1/1/2898	1/1/2899	1/1/2900	1/1/2901	1/1/2902	1/1/2903	1/1/2904	1/1/2905	1/1/2906	1/1/2907	1/1/2908	1/1/2909	1/1/2910	1/1/2911	1/1/2912	1/1/2913	1/1/2914	1/1/2915	1/1/2916	1/1/2917	1/1/2918	1/1/2919	1/1/2920	1/1/2921	1/1/2922	1/1/2923	1/1/2924	1/1/2925	1/1/2926	1/1/2927	1/1/2928	1/1/2929	1/1/2930	1/1/2931	1/1/2932	1/1/2933	1/1/2934	1/1/2935	1/1/2936	1/1/2937	1/1/2938	1/1/2939	1/1/2940	1/1/2941	1/1/2942	1/1/2943	1/1/2944	1/1/2945	1/1/2946	1/1/2947	1/1/2948	1/1/2949	1/1/2950	1/1/2951	1/1/2952	1/1/2953	1/1/2954	1/1/2955	1/1/2956	1/1/2957	1/1/2958	1/1/2959	1/1/2960	1/1/2961	1/1/2962	1/1/2963	1/1/2964	1/1/2965	1/1/2966
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PRINCIPAL

VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

TECHNOSERVE COURSE

Trainer	Ujjwala M.
College Name	Vivek College of Commerce
Start Date	9/20/2019
End Date	06/12/2019
Batch	Other
Timings	3 pm to 5 pm
Batch Size	17

Student Name	Enter Present / Absent																											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
Amultha Parumal	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	PPE	COMM	COMM	COMM	COMM	COMM	COMM	COMM	CR	CR	CR	CR	CR
Ankita Yadav	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Chaitanya Malpote	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Deepa Munuswamy	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Manjushree M.	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Mitali Mishra	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Neha Jain	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Priya Yadav	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Priyanka Wahulkar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Rishi L.	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Rishi Joshi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Roshni Patel	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Snehal Mhaskekar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sumathi Ganapathi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sumathi Vardani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Tanvi Sundaram	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Vishwani Kulkarni	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P



Principal

VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104


TALLY GST COURSE BY GB+ 2019-2020
TALLY + GST PORTION (2 HOURS EACH)



Sr	Date	Topics
1	Lecture 1	Introduction Of Tally and Notes
2	Lecture 2	Company Creation(with and Without password)
3	Lecture 3	Shortcut keys and Groups
4	Lecture 4	Ledgers Creation and Alteration
5	Lecture 5	Unit , Godown, Stock Group, Categories, stock item
6	Lecture 6	Practice
7	Lecture 7	Purchase Entry and Checking Bills
8	Lecture 8	Sales Entry
9	Lecture 9	Payment / Receipt
10	Lecture 10	Income / Expense Entries
11	Lecture 11	Practice
12	Lecture 12	Revision of Whole
13	Lecture 13	Bank Reconciliation
14	Lecture 14	Backup / Restore / delete , Assignment write
15	Lecture 15	Practice
16	Lecture 16	Complete Assignment
17	Lecture 17	Introduction of GST, Company creation
18	Lecture 18	<u>Inter GST Purchase / Payment</u>
19	Lecture 19	<u>Inter GST sales / Receipt</u>
20	Lecture 20	Intra GST
21	Lecture 21	Inter Adjustment Of GST Payment
22	Lecture 22	Inter Adjustment of GST Refund
23	Lecture 23	Intra Adjustment of GST Payment
24	Lecture 24	Intra Adjustment of GST Refund
25	Lecture 25	Practice Assignment

Additional Topics taken:

1. Trial balance
2. Journal Entry
3. Adjustment Entry,
4. Contra Entry
5. Depreciation




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DFA (Diploma In Financial Accounting)

Basic Of Computer

- How to start PC
- Types of Keyboard
- Types of Keys
- Types of Mouse

Pc Operation

- System Software
- Basic Application Software
- Specialized Application System

Operating system

- Working with files and folders
- Creating folders
- Moving and coping files
- Delete and restore files
- Changing Attributes

Windows

- Notepad
- WordPad
- paint

Advance Microsoft Office

- Ms Word
- MS Excel
- MS PowerPoint
- Ms Outlook

Word:

MS Word is a popular word-processing program used primarily for creating documents such as letters, memos, newsletters, Research Papers, Simple Biodata, Professional Resumes, agreements, Text Book – Index, Printed Envelop, Financial Reports, brochures, learning activities, tests, quizzes and students' homework assignments, Bills, Letter head, Cover pages, tables. There are many simple but useful features available in Microsoft Word to make it easier for study and work. In advance we teach, Macro recording, Mail merge, TOC, Thesaurus, Splitting and Viewing, Tabs, Smart Art, Setting page for printouts, Application forms, Receipts and Report etc.

Excel:

Excel Introduction and Industry use,

Excel templates for creating budgets, calendars, reports, and many more. Excel is ideal for entering, calculating and analysing company data such as sales figures, sales taxes or commissions.

Create Mark sheet, salary sheet, Calculating: Discounts, commission

Using different formulas like sum, average etc. & which are used in call centre.

Consolidate and grouping, How to use subtotal, data validation.

simple charts like Pie, bar etc. Preparing invoice (Bill),

Any type of calculation.

Powerpoint :

Powerpoint is a presentation package. Here we create presentations. Which include sound effect

Animation to words, pictures, shapes etc. Effects and transition to slides

How to apply Color Effects, How to manage time for slides

Hyperlink, Action button, Create a video presentation, Creating master slides

We teach you to create games (quiz contest), It is use to create company profile, adds, Trailers

Live project

Ms- Outlook

Contact | Task | Appointment | Event | Offline Mails

Q
A




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GORGAON (W), MUMBAI-400104

Internet

How to visit various sites

Surfing, How to Search Information for creating projects, How to Create Mail Accounts

How to send and check mails, spam mails, How to attach external files, How to download files

How to use images, Send greeting card, send sms, download songs, book movie tickets

Travelling plans: like booking and viewing restaurants, Railway ticket booking, Bills payment (Electricity, mobile bill)

Online Mobile recharge, Online shopping, Flight booking, Communications through internet (Skype)

Facebook Management, Instagram, Using you tube online and offline, Using internet through mobile.

Advanced Excel

Basic Excel, Pivot table, pivot chart, spark lines, Formulas, VLOOKUP, Hlookup, Combining formulas and creating a new formula, create your own formula, consolidation, subtotal, Sort, Filter, scenario, Goal seek, what if analysis, Conditional formatting, Flash fill, freeze panes, working on multiple files, Applying security, Working on all functions like: Text Functions, Number Functions, Math function, Lookup Functions, Loan functions, Discount, Depreciation etc. Creating and customizing charts,

In advance part we will have:

If functions, Auditing options, Paste Special, using Transpose, Text functions, using different types of sum functions like sumif, sumifs, sumx2my2 etc, Count, count if functions, Date function calculations and use, Creating budgets, Ranking Data in vast database, Vlookup with different functions, Simple and Compound Interest, Instalment calculation, Return calculation of deposits like Recurring, Fixed, Loan statements, Data Validation, Custom Filter, MIS Report, Macro etc

Basic Tally + Advanced Tally		
Company Creation	Introduction of Accounts	Receipt
Ledgers	Tally Introduction	Bank Transaction
Stock Creating	Features and uses of Tally	Depreciation
Creating Godowns	Old Versions of Tally	Stock Transfers
Units	Company Creation	Direct/ Indirect Expenses & Income
Altering Company	Company Alteration	Stock Transfers
Purchase	Year migration	Bill wise Details
Sales	Creating Ledgers	Security Controls
Payment	Creating Units	Discount entries
Receipt	Creating Godowns	Creating Invoices
Creating Bills	Stock Creating	Cost Centres and categories
Backup	Maintaining Stock	Godown Tracking
Restore	Purchase	Balance sheet
	Sales	Trial Balance
	Purchase Return	Profit and loss
	Sales Return	TDS
	Receipt Note	Import / Export
	Delivery Note	Backups / Restore
	Rejection In	Bank Reconciliation
	Rejection Out	Viewing and printing Reports
	Payment	Bill printing
Assignments		
1 Month		2 Months

GST :

1. Introduction	6. Journal Voucher adjustment	11. Multi Tax GST
2. Types of GST	1. Service Entry using CGST & SGST	12. Price Based GST
3. Goods Entry using CGST & SGST	2. IGST Tax Entry	13. Capital Good Entry
4. Payment & Receipt Entry	3. Refund Tax Adjustment	14. Assets Amount Adjustment
5. Export Entry with GST	4. GST Tax Payment	15. BCM Entry



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Advance GST

GST Purchase & Sales	Printing Invoice with HSN Code / SAC Code/ GST no	TDS with GST	Export / Import with GST
Debit & Credit Note	Manufacturing Journal with GST	Multicurrency	RCM With Expense Entry
Discount Calculation	B2B & B2C Small and Large	ISD (Input Service Distributors)	e-filling intro
Round Off with GST	Receipt & Advance Receipt in GST	E-way bill	Composite Dealer

Hardware Concept :

I/O System
Inside System unit
Primary Storage
Secondary Storage
Network Concept

Interview Techniques

DFA(Diploma In Financial Accounting)

International Certification
Class Notes
Test after Every Topics
Creating Process Folio
Using Digital Locker
Information of All Government Forms
Practise of Government Exam CBT Test

Course Offered

DFA (Diploma In Financial Accounting)

+

MS-CIT (Maharashtra State Certificate in Information Technology)

+

English Typing(MKCL Government Certificate)

+

CCC (Course on Computer Concept)

Fees for Vivek College Students (Combo Package):

DFA : 12500/- (Instalment Facility : 3000 Monthly)
MS-CIT : Only Government Charges 2500/-
CCC : Course is Free (Only Exam Fees 860/-) *optional
English Typing : Free (With MKCL Government Typing Certificate)
Benefit for college: 20% of DFA Fees

If the Student want to do only MS-CIT.

Actual Fees : Rs 4500/- Full Payment / 4700 Installment

Vivek Student Fees :Discount of Rs 500/-

Benefit for College: Rs 500/-

②
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44	Sejal Santosh Dhumal
45	SAKSHI ASHOK VICHARE
46	SAYLI ANIL ANAVKAR
47	SHAIKH SAKINA BEGUM RAMJAN
48	CHETTIAR FLAVIA
49	POOJA VIRENDRAPRATAP YADAV
50	SIDDHI VIJAY PATNE
51	SHAIKH HEENA GOUSER
52	SYED IFFAT BANO YUNUS
53	MANASVI DATTATRAY SHINDE
54	RAMESH MURUGAN
55	JESINTHA ANJELIAN MANOHARAN
56	POOJA CHINNASAMY
57	NIKITA BALWANT SHINDE
58	KARISHMA NARASAPPA TAILOR
59	PRATIKSHA VINOD LOKHANDE
60	RIFAT PARMAR
61	AUGUSTINE SAVARIMUTHU SHETTY
62	STEPHEN SELVANATHAN CHETTY
63	ABHIJEET ASHOK KAMBLE
64	TEJASHRI SURESH NAIDU
65	Prajakta
66	Abhijith Menon
67	Banu Acharya
68	Kamal Kishore
69	Vrushabh Vilas Devle
70	Prathamesh Sandip Dawate




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Vivek College of Commerce

Tally + GST Course 2019-20

ATTENDANCE LIST

Sr. No.	Name of Students
1	AAKASH SARIT KANAUIYA
2	ARYAN ENESH NERURKAR
3	DAKSHITA JAYA POOJARI
4	KOKILA MAHENDRAN
5	KRISHNAVENI MANIKANDAN
6	MERLIN KAMARAJ NADAR
7	MURGESH PILLAI
8	NISHA NATRAJ PILLAI
9	NITIN MAHENDRA YADAV
10	RAJ MOHAN RAVATE
11	SANKET SURESH SHEDEKAR
12	SHAH DHRUMI POPATLAL
13	VAISHNAVI ANAND SAWANT
14	VIVEK NADAR PALKANI
15	Sandeep Kundlik Shinde
16	Niraj Sainath Shriman
17	Rushitha Arumugam
18	Atul Pradeepkumar
19	Neeta Pradeepkumar
20	Jijo Anna John.
21	Shailesh Kumar Kanaujia
22	Ravi Kumar Jaiswar
23	Sunder Singh
24	Ashish Kushwaha
25	Anjali Mahto
26	BHAVANA SUDAM KUDALKAR
27	KOMAL VINAYAK PAWAR
28	SUPRIYA SADANAND AROSKAR
29	NANDINI NAGRAJ NAIDU
30	SHUBHAM SANTOSH MESTRI
31	Nisha Muthuraj
32	NEHA JAGANNATH CHAUDHARY
33	RIYAZ AHMED KHAN
34	SAHIL SHEIKH
36	MADHAV SHINDE
37	DARSHAN ASHOK LOTEKAR
38	Aruna Subbiah
39	Nadar Anis James Robert
40	Pratima Bhojane
41	Salomi Selvakumar Chinnayan
42	Raghujeet Gupta
43	Laxmi Hari Das




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COMPETITIVE EXAM PREPARATION COURSE

VIVEK COLLEGE OF COMMERCE

AY 2019-20

NAME OF THE ACTIVITY:

COMPETITIVE EXAMINATION -Preparation for MBA,CAT,UPSC,MPSC& Staff Selection Exam

COMMITTEE / DEPTT.:

CAREER & PLACEMENT CELL

TEACHERS IN-CHARGE:

Ms NEELU KHOSLA / Ms ANUJA N

LIST OF STUDENTS (WHO ATTENDED)

SR. NO.	NAME	ROLL No.	CLASS
1	NEHA J KANNAUJIYA	19	SYBBI
2	ANKITA S MASURKAR	24	SYBBI
3	SHRUTI N MHATRE	26	SYBBI
4	DURVA V NIVALE	333	TYBCOM
5	INDUJA	36	TYBCOM
6	ABHISHEK YADAV	120	SYBCOM
7	KALAIWANI M	18	FYBMS
8	MAHALAKSHMI YADAV	57	FYBMS
9	PETCHIAMMAL S KONAR	25	FYBMS
10	SUBHAZENI ANTHONY	8	FYBMS
11	TIWARI SNEHA	55	FYBMS
12	ORAYAKTA GAIKWAD	188	TYBCOM
13	AKHILA GOPINATH NAIR	216	TYBCOM
14	SHWETA POOJARY	206	SYBCOM
15	NISHA PATIL;	77	TYBCOM
16	AAKANSHA SAWANT	103	TYBCOM
17	TEJASHRI NAIDU	187	SYBCOM
18	SEJAL SAWANT	230	SYBCOM
19	DIVYA SANTOSH JADHAV	37	TYBCOM
20	NIKSHALI R GAWNUK	189	TYBCOM
21	SARIKA MAHENDRA KANAT	62	SYBCOM
22	SHRADDHA KISHOR KARGUTKAR	163	SYBCOM
23	RADHIKA SINGH	363	TYBCOM
24	DEEPIKA S SOLANKI	118	TYBCOM



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25	PREETI THAKUR	252	TYBCOM
26	NIKITA SALUNKHE	96	TYBCOM
27	SHRISHA D BONALA	16	SYBCOM
28	VIPIN PANDEY	220	TYBCOM
29	VICKY JAISWAR	55	SYBCOM
30	VISHWAKARMA ANUP	54	SYBBI
31	SNEKAR NADAR	97	SYBCOM
32	SANDEEP SHINDE	105	SYBCOM
33	SANKET S SHEDKAR	103	SYBCOM
34	OMKAR S PATIL	92	SYBCOM
35	RAJ M RAVATE	219	SYBCOM
36	ARYAN NERURKAR	85	SYBCOM
37	CHANDRASEKAR NADAR	160	SYBCOM
38	SUBIN SURINDRAN	257	SYBCOM
39	SHREEJA J VELU	256	TYBCOM
40	ANUSHREE KERKAR	67	SYBCOM
41	HARSHALI POPHALE	207	SYBCOM
42	MAMTA MANGESH SHEDGE	250	SYBCOM
43	SONALI PAWAR	336	TYBCOM
44	MANISHA YADAV	380	TYBCOM
45	VARSHA SURESH SINGH	413	TYBCOM
46	VAISHNAVI D DESHMUKH		SYBCOM
47	SUNDER SINGH		TYBCOM

TEACHER Incharge

Neelu Khosala

Anuja N

Ans



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VIVEK COLLEGE OF COMMERCE
AY 2019-20

NAME OF THE ACTIVITY:

COMPETITIVE EXAMINATION - Preparation for MBA,CAT,UPSC,MPSC & Staff Selection Exam

COMMITTEE / DEPTT.:

CAREER & PLACEMENT CELL

TEACHERS IN-CHARGE:

Ms NEELU KHOSLA / Ms ANUJA N

LIST OF STUDENTS (WHO ATTENDED)

SR. NO.	NAME	Roll No	CLASS
1	SEETA KANNAUJIYA	203	TYBCOM
2	ANITA SHARMA	241	TYBCOM
3	TEJAS LOTEKAR	200	FYBCOM
4	RAHUL SANAP	385	FYBCOM
5	RAGHUJEET GUPTA	476	FYBCOM
6	KAVERI BHANDARI	4	SYBCOM
7	YASHSHREE NAIK	32	SYBBI
8	BHAVANA BHOGLE	17	FYBBI
9	AKANKSHA ASHOKKUMAR SINGH	412	TYBCOM
10	RADHIKA DHIRENDRA SINGH	363	TYBCOM

Tecaher Incharge

Neelu Khosala

Anuja N




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Quantitative Aptitude

Percentage

P-1(BS)

07

Number of Questions : 50

CEX-5307/P1BS/18

1. 28% of 450 + 45% of 280 is equal to
(a) 126 (b) 252 (c) 226 (d) 262
2. Three numbers are such that the first number is 30% of third number and second number is 40% of the third number. First number is what percent of the second number?
(a) 133.33% (b) 25%
(c) 33.33% (d) 75%
3. What is the percentage increase in the area of a rectangle if its length is increased by 20%?
(a) 44% (b) 40% (c) 20% (d) $16\frac{2}{3}\%$
4. (i) 20% of x is equal to 10.
(ii) 8% of x is equal to 90.
(iii) 15% of x is equal to 15.
(iv) 17.5% of x is equal to 35.
Which one of the above gives greatest value of x?
(a) (i) (b) (ii) (c) (iii) (d) (iv)
- After spending 20% on clothes, 10% on books, 9% on purchasing gift for girl friend and 7% on others, Chandra has a balance of ₹2,700. How much money was there with him initially?
(a) ₹5,000 (b) ₹5,400
(c) ₹2,500 (d) ₹2,700
6. The greatest among $16\frac{2}{3}\%$, $\frac{2}{15}$ and 0.17 is
(a) $16\frac{2}{3}\%$ (b) $\frac{2}{15}$
(c) 0.17 (d) All are equal
7. In an election a candidate who gets 84% of the votes is elected by a majority of 476 votes. What is the total number of votes polled?
(a) 800 (b) 700 (c) 567 (d) 2975
8. In an election contested by two, the loser loses by a margin of 20% of the total votes polled, which is equivalent to 20,000 votes. If only 50% of the total eligible people cast their votes, then how many total people were eligible for casting their votes?
(a) 1,00,000 (b) 50,000
(c) 4,00,000 (d) 2,00,000
9. A batsman scored 110 runs which included 3 boundaries and 8 sixes. What percent of his total score did he make by running between the wickets?
(a) 50% (b) $54\frac{6}{11}\%$
(c) $45\frac{5}{11}\%$ (d) 48%
10. In a maternity centre, 5% of all the childbirth cases results in twins. What is the approximate percentage of twins out of the total children born?
(a) 9.52% (b) 4.76%
(c) 5% (d) 10%
11. If the numerator of a fraction be increased by 15% and its denominator be diminished by 8%, then the new value of the fraction is $\frac{15}{16}$. Find the original fraction.
(a) $\frac{4}{5}$ (b) $\frac{10}{13}$ (c) $\frac{6}{7}$ (d) $\frac{3}{4}$

QA / Exercise - 7



Career
Launcher



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is six times as large as Q. By what percent Q is less than P?

- (a) 90% (b) $83\frac{1}{3}\%$
(c) 60% (d) $16\frac{2}{3}\%$

13. In an examination consisting of 4 subjects, the marks obtained by Shyam in 3 of them are 90%, 95% and 95% respectively. Each subject is of equal marks. Under the given circumstances his average percentage marks for the examination cannot be
(a) 94% (b) 90% (c) 93% (d) 96%

14. If $X = 37.5\%$ of 20% of 48 and $Y = 14.28\%$ of 27.27% of 77, then
(a) $X > Y$ (b) $X = Y$
(c) $X < Y$ (d) $X - Y = 1.4$

15. A student obtained 95 marks out of 250 in mathematics. If passing percentage is 42%, then by how many marks did he fail?
(a) 10 (b) 15 (c) 20 (d) 12

16. If 74% of a number is 555, then what will be 44% of that number?
(a) 750 (b) 330 (c) 290 (d) 310

17. A's salary is 40% of B's salary which is 25% of C's salary. What percentage of C's salary is A's salary?
(a) 2.5% (b) 5% (c) 10% (d) 15%

18. A candidate who gets 20% marks fails by 10 marks but another candidate who gets 42% marks gets 12 marks more than the passing marks. Find the maximum marks.
(a) 50 (b) 100 (c) 150 (d) None

19. If A is 25% more than B, then by how much percent is B less than A?
(a) 10% (b) 20% (c) 25% (d) 30%

20. If 30% of M is same as 15% of 20% of N, then N is what percent of M?
(a) 0.1% (b) 1% (c) 10% (d) 1000%

21. An electrical contractor purchased a certain amount of wire, 10% of which was stolen. After using 90% of the remaining wire he had 47.25 m of wire left. How much wire did he purchase?
(a) 472.5 m (b) 425.25 m
(c) 525 m (d) 500 m

22. In a town of population 1,20,000, 55% are males and rest are females. If 48% of males and 60% of females can vote, then what is the total number of voters in the town?
(a) 64,320 (b) 64,080
(c) 70,000 (d) None of these

23. A person sold his watch for ₹24 and got a profit percentage equal to the cost price, then the cost price is
(a) ₹20 (b) ₹22 (c) ₹21 (d) ₹18

24. In an election, there were three candidates. Out of total 1200 cast votes, Ram received 30%, Balu received 720 votes and Kapil received the rest of the votes. Find out percent of votes which the winner got in comparison to his closest rival?
(a) 100% (b) 200% (c) 180% (d) 90%

25. What percent of 14.4 kg is 36 gm?
(a) 2.50% (b) 0.025%
(c) 0.25% (d) 25%

26. The incomes of X, Y and Z are in the ratio 2 : 3 : 5 respectively. If the income of Y is ₹9,000, then by what percent is income of Z more than that of X?
(a) 50% (b) 60% (c) 150% (d) 25%
(e) None of these

27. The income of a property dealer remains unchanged though the rate of commission is increased from 8% to 10%. The percentage change in the value of the business is
(a) 2% (b) 20% (c) 28% (d) 15%
(e) None of these

28. The value of a machine depreciates at the rate of 10% per annum. If its present value is ₹1,62,000, then what was the value of the machine 2 years ago?
(a) ₹1,00,000 (b) ₹2,00,000
(c) ₹2,50,000 (d) ₹1,80,000
(e) None of these



If 410 is X% of 123 and 370 is Y% of 111, then

- (a) $X > Y$ (b) $X = Y$
(c) $X < Y$ (d) $X - Y = 0.33$

(e) $X + Y = 333\frac{1}{3}$

30. The radius of a sphere is 14 cm. The cost of painting the surface of sphere is ₹25 per square cm. If the radius of sphere is increased by 10%, then the cost of painting is increased by 20%. What is the percentage increase in the total cost of painting per square cm?

- (a) 54.27% (b) 20.3%
(c) 2.58% (d) 45.2%
(e) None of these

31. A student multiplies a number by 5 instead of dividing it by 5. What is the percentage change in the result due to this mistake?

- (a) 2500% (b) 98%
(c) 100% (d) 2400%
(e) 3000%

32. Depreciation applicable to an equipment is 20%. The value of the equipment 3 years from now will be less by

- (a) 45% (b) 48.8%
(c) 51.2% (d) 60%
(e) 56.4%

33. A candidate who gets 30% of the total marks fails by 14 marks but another candidate who gets 45% of the total marks gets 16 marks more than the passing marks. Find the passing marks.

- (a) 200 (b) 74 (c) 60 (d) 84
(e) 54

34. What is the increase in the area, if the figure is a square and the sides are increased by 20% each?

- (a) 20% (b) 25% (c) 44% (d) 42%
(e) None of these

35. A is greater than B by 20%. A is less than C by 40%. D is greater than C by 50%. If D = 300, find the value of B.

- (a) 200 (b) 100 (c) 120 (d) 150
(e) None of these

36. If A earns $33\frac{1}{3}\%$ more than B, then how much percent does B earn less than A?

- (a) 20% (b) 25%

- (c) $33\frac{1}{3}\%$ (d) 40%

- (e) 15%

37. In an examination, 80% marks are required to get scholarship. Amit got 1,005 and failed to get the scholarship by 13% of the maximum marks. What was the maximum marks?

- (a) 800 (b) 1000
(c) 1500 (d) 1800
(e) 1200

38. If 80% of a number is added to 80, then the total is the same number again. Which of the following is the number?

- (a) 160 (b) 400
(c) 540 (d) 800
(e) 600

39. Sandeep saves 30% of his salary and spends remaining. Out of his total savings, he invests 40% in LIC policy, 35% in HDFC and the remaining on other. If the difference between the amount invested in LIC and others is ₹135. What is his salary?

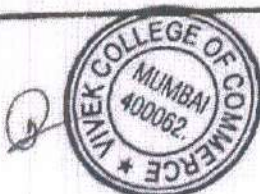
- (a) ₹3,000 (b) ₹2,000
(c) ₹2,800 (d) ₹1,500
(e) None of these

40. Number of students who passed in a class is 20% greater than those who failed. Find by what percent, failure are lesser than those who passed?

- (a) 54.27% (b) 20.3%
(c) 2.58% (d) 16.66%
(e) 33.33%

41. Rate of inflation is 1000% per annum. What is the value of an article after two years from now if it costs ₹6 today?

- (a) ₹66 (b) ₹126
(c) ₹660 (d) ₹524
(e) ₹726



- A man earns ₹4,000 in a month and saves 30% of his income. What is his expenditure in a year?
- (a) ₹2,800 (b) ₹32,000
(c) ₹14,400 (d) ₹30,000
(e) None of these
43. If base of a triangle increases by 14.28%, then what should be change in height if the area remains constant?
- (a) - 5.5% (b) - 7.14%
(c) - 9.09% (d) - 12.5%
(e) - 14.28%
44. In an election there were only two candidates A and B, B got 50% of the votes that A got. Had A got 200 votes less, there would have been a tie. How many people cast their votes in all? (All votes were valid.)
- (a) 800 (b) 1000
(c) 1200 (d) 1600
(e) 2000
45. If the price of a bicycle is increased by 9.09%, then by 8.33% and then by 7.7%, the price becomes ₹1,274. What is the original price of the bicycle?
- (a) ₹999 (b) ₹1,001
(c) ₹1,100 (d) ₹1,150
(e) None of these
46. The population of a town is 15000. If the number of males increases by 8% and that of females by 10%, then the population would increase to 16300. Find the number of females earlier in the town.
- (a) 4000 (b) 6000
(c) 3000 (d) 5000
(e) None of these
47. What single discount is equivalent to two successive discounts of 20% and 15%?
- (a) 35% (b) 32%
(c) 34% (d) 30%
(e) None of these
48. If 30% of A is added to 40% of B, the answer is 80% of B. What percentage of A is B?
- (a) 30% (b) 40%
(c) 70% (d) 75%
(e) None of these
49. If 90% of A = 30% of B and B = 2x% of A, then the value of x is
- (a) 450 (b) 400
(c) 300 (d) 150
(e) None of these
50. If the price of sugar is raised by 25%, then by how much percent a householder must reduce his consumption of sugar so as not to increase his expenditure?
- (a) 10 (b) 20
(c) 18 (d) 25
(e) None of these



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Verbal Logic

PLUS 01

LR Overview Syllogism Logical Consistency

Number of Questions :- 45

CEX-9266/20-B

Directions for questions 1 to 5: In each of the questions below two/three statements are given followed by two conclusions numbered I and II. You have to take the given statements to be true even if they seem to be at variance with commonly known facts. Read all the conclusions and then decide which of the given conclusions logically follow/follows from the given statements disregarding commonly known facts.

Code:

- (a) Only I follows
- (b) Only II follows
- (c) Both I and II follow
- (d) Neither I nor II follows

1. **Statements :**

All beans are pulses.
All pulses are crops.
No crop is a seed.

Conclusions:

- I. All crops are pulses.
- II. All beans are crops.

2. **Statements :**

No fruit is a vegetable.
All potatoes are vegetables.
Some fruits are apples.

Conclusions :

- I. Some apples are potatoes.
- II. Some potatoes being fruits is a possibility.

3. **Statements :**

All books are journals.
All diaries are journals.

Conclusions :

- I. All journals are books.
- II. No diary being a book is a possibility.

4. **Statements:**

All calls are missed.
Some missed are used.

Conclusions:

- I. All calls are used.
- II. Some calls are used.

5. **Statements:**

All methods are true.
All goals are true.

Conclusions:

- I. Some goals are methods.
- II. Some true are goals.



Directions for questions 6 to 20: In each question six statements are followed by four answer choices. Each of the answer choices has a combination of three statements from the given statements. You are required to identify the answer choice in which the given statements are logically related and the third statement is a conclusion derived from the first two statements.

6. A. Some shelves are drawers.
B. Some shelves are brown.
C. All drawers are brown.
D. All shelves are brown.
E. All brown are shelves.
F. Some brown are not shelves.

(a) ABC (b) ACB
(c) FCD (d) EAC

7. A. All black are pets.
B. Some dogs are pets.
C. Some pets are black.
D. All pets are dogs.
E. All dogs are pets.
F. Some dogs are black.

(a) CEF (b) BCF
(c) EFA (d) ADF

8. A. Some square are round.
B. All square are triangle.
C. Some round are triangle.
D. All round are square.
E. All triangle are square.
F. Some triangle are square.

(a) CDE (b) FAB
(c) DCF (d) EDC

9. A. Some social are media.
B. No media is radio.
C. Some media may not be social.
D. All media are radio.
E. All social are radio.
F. Some social are not media.

(a) BEA (b) EDC
(c) FBE (d) ABE

10. A. All tension is hyper.
B. All hyper is sad.
C. All tension is sad.
D. Some hyper is tension.
E. Some tension is sad.
F. Some hyper is sad.

(a) BFA (b) DCB
(c) EFD (d) ACF

11. A. All animals are people.
B. Some animals are people.
C. Some animals are happy.
D. Some people are happy.
E. All people are happy.
F. All happy are animals.

(a) EFA (b) AFE
(c) DCB (d) FEB

12. A. Some liquid is solid.
B. All liquid is water.
C. Some water is liquid.
D. All water is solid.
E. All solid is liquid.
F. Some water is solid.

(a) BAF (b) FAC
(c) DEB (d) EFB

13. A. Some green is blue.
B. Some blue is green.
C. Some sky is blue.
D. All green is blue.
E. All blue is sky.
F. All sky is green.

(a) FED (b) CBD
(c) CFA (d) ACD

14. A. All dancer are gold.
B. Some Helen are gold.
C. Some dancer may not be Helen.
D. Some dancer are Helen.
E. All gold are Helen.
F. All dancer are Helen.

(a) ABD (b) ABC
(c) FAE (d) CEA



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15. A. All mad is lucky.
B. Some mad is good.
C. All mad is good.
D. Some lucky is mad.
E. All lucky is good.
F. Some lucky is good.

(a) BFA (b) DCA
(c) EFD (d) ACF

16. A. Some black are tree.
B. Some paper are not black.
C. All tree are paper.
D. Some black are paper.
E. All paper are black.
F. All black are paper.

(b) ADC (b) ACD
(c) BCF (d) EAC

17. A. Some toes are nails.
B. Some nails are hands.
C. All toes are nails.
D. All toes are hands.
E. Some nails are toes.
F. Some hands are nails.

(a) DEF (b) ABC
(c) ADC (d) FDA

18. A. All pen are pan.
B. All bin are pan.
C. Some pan are pen.
D. All pan are bin.
E. Some bin are pan.
F. Some bin are pen.

(b) ADF (b) ECF
(c) BFA (d) CBF

19. A. Some news are good.
B. Some news are bad.
C. No good is bad.
D. No news is good.
E. All bad are good.
F. Some news are not bad.

(a) ACB (b) ACF
(c) CED (d) EFD

20. A. Some treats are tasty.
B. Some treats may not be goodies.
C. All goodies are treats
D. All goodies are tasty.
E. All treats are tasty.
F. Some treats are goodies.

(a) ADC (b) CDE
(c) ADB (d) FED

Directions for 21 and 22: Given below are premises that lead to the conclusion. One of the premises is missing. On the basis of the given premises and conclusion identify the missing premise from the given alternatives.

21. 1st Premise: If satisfaction is possible, then happiness is possible.
2nd Premise: If there is happiness there is prosperity.
3rd Premise: But world peace is a myth.
Conclusion: Therefore satisfaction is not possible.

- (a) If there is satisfaction, there is prosperity.
(b) World peace is a myth if there is satisfaction.
(c) If there is happiness there is peace in the world.
(d) If there is prosperity world peace is not a myth.

22. 1st Premise : If an art is good, then the artist is good.
2nd Premise : If the artist is good, he is content with life and its challenges.
3rd Premise : But the artist John is not happy.
Conclusion: Therefore, John's art may not be good.

- (a) If John is happy, he is a good artist.
(b) If the artist is good, then his art is good.
(c) If an artist is happy, he is content with life and its challenges.
(d) If an artist is content with life and its challenges, he is happy.



23. If it is true that 'All musicians are creative' and 'All artists are musicians' for which among the following is it possible to follow the given premises?

(a) Some artists are not creative.
(b) One artist is creative.
(c) No artist is creative.
(d) All artists are creative.

24. If it is true that no child is innocent and innocent do not lie, then which of the following alternatives must be accepted as a true conclusion:

(a) All children lie.
(b) Children may lie.
(c) No children lie.
(d) No true conclusion is possible.

25. If it is true that 'neither Jai is a brother of Reema, nor is he an uncle to Chaya, then which one of the following statements is true?

(a) Jai is an uncle to Chaya, but he is not a brother to Reema.
(b) Jai is a brother to Reema, but he is not an uncle to Chaya.
(c) Jai is not a brother to Reema and he is not an uncle to Chaya.
(d) Jai is a brother to Reema and he is an uncle to Chaya.

Directions for questions 26 to 34: Read the questions carefully and identify the conclusion which follows from the premises given below.

26. **Premises:**

If Bhupesh does not act in the movie, then either Prem or Mahesh will be selected.
If either Prem or Mahesh is selected then Dinesh will not act in the movie.
Dinesh acts in the movie.

Therefore:

(I) Bhupesh does not act in the movie.
(II) Prem is not selected.
(III) Mahesh is not selected.
(IV) Both Prem and Mahesh are not selected.

(a) Only II (b) Only I
(c) Both I & III (d) Only IV

27. **Premises:**

If Maya forgets to take her passport, she will be detained at the airport.

If she is detained at the airport, she will miss her flight.

If she misses her flight, she will not meet her client.

Maya cannot finalize the deal if she does not meet her client.

Therefore:

(I) If Maya cannot finalize the deal then she has forgotten her passport.

(II) If Maya has forgotten her passport, then she will not meet her client.

(III) If Maya has not forgotten her passport, then she cannot finalize the deal.

(IV) If Maya has forgotten her passport, then she can finalize the deal.

(a) Only I (b) Only II
(c) Both I & III (d) Only IV

28. **Premises:**

If Sham goes to see a movie, Seeta will accompany him.

If Seeta accompanies him, she will have to miss her school.

If Seeta misses her school she will be marked absent for the day.

Therefore:

(I) If Seeta has been marked absent for the day, she has gone to see a movie.

(II) If Seeta misses school, she is watching a movie with Sham.

(III) If Sham goes to watch a movie, Seeta will be marked absent at school.

(IV) If Sham is with Seeta, he is watching a movie with her.

(a) Only I (b) Only II
(c) Only III (d) Only IV



29.

Premises:

If God exists, then he is a human being.
If he is a human being then he is mortal.
If he is mortal then he is faint-hearted.
God cannot be all powerful if he is faint hearted.

Therefore:

- (I) If God cannot be all powerful then he exists.
- (II) If God does not exist then he can be all powerful.
- (III) If God exists, then he cannot be all powerful.
- (IV) If God exists, then he can be all powerful.

- (a) Only I
- (b) Only II and III
- (c) Only III
- (d) Only I and IV

30.

Premises:

If Sushil cheats in the exam, he will get caught.
If he is caught, he will be punished.
If he is punished then, he will be rusticated.
Sushil cannot attend school if he is rusticated.

Therefore:

- (I) If Sushil cannot attend school then he has cheated.
- (II) If Sushil is attending the school then he has not cheated in the exam.
- (III) If Sushil has not cheated in the exam, then he can be rusticated.
- (IV) If Sushil has cheated in the exam, then he can attend school.

- (a) Only I and II
- (b) Only II
- (c) Only III
- (d) Only I and IV

31.

Premises:

If George wakes up early he gets ready to leave for office in time.
If he leaves for office on time, he reaches office on time.
If he reaches office on time he completes his work on time.

Therefore:

- (I) If George completes his work on time, he leaves office on time.
- (II) If George wakes up early, he completes his office work on time.
- (III) If George does not wake up early he stays in office till late in the night.
- (IV) If George does not complete his work on time, his boss scolds him.

- (a) Only I and II
- (b) Only II
- (c) Only II and III
- (d) Only IV

32.

Premises:

If Jatin is not promoted, then either Nina or Pooja will be promoted.
But if either Nina or Pooja is promoted, then Prem will have to resign.
But Prem does not resign.

Therefore:

- (I) Prem is not promoted
- (II) Nina is not promoted
- (III) Pooja is promoted
- (IV) None of these

- (a) Only I
- (b) Only I and II
- (c) Only III
- (d) Only IV

33.

Premises:

If Maya is not given the lower berth of the compartment, then either Joseph or Priya will be given the lower berth.
But, if either Joseph or Priya are given the lower berth, then Mahesh will have to shift to the middle berth.
But Mahesh does not shift to the middle berth.

Therefore:

- (I) Maya, Joseph and Priya are given lower berths.
- (II) Maya and Priya are given lower berths.
- (III) Only Priya is given the lower berth.
- (IV) Both Joseph and Priya are not given lower berths.

- (a) Only I and IV
- (b) Only II and IV
- (c) Only III
- (d) Only IV

34. **Premises:**
If Ravi has fallen sick, he will be diagnosed.
If he is diagnosed, then he will be hospitalized.
If he is hospitalized, then he will be operated upon.
Ravi cannot be discharged if he is operated upon.

Therefore:

- (a) If Ravi cannot be discharged then he has not fallen sick.
- (b) If Ravi has fallen sick then he cannot be discharged.
- (c) If Ravi has not fallen sick, then he can be discharged.
- (d) If Ravi has fallen sick, then he can be discharged.

- (a) Only I and IV (b) Only II
- (c) Only II and III (d) Only IV

35. Consider a set of premises like this: 'While in Art College, you will become familiar with various art forms and lucrative opportunities existing in this field'. Identify the conclusion that follows from this premise.

- (a) The Art College focuses on all art forms.
- (b) The Art College presents lucrative opportunities.
- (c) The Art College teaches art forms and offers lucrative opportunities.
- (d) The Art College is not for lucrative opportunities alone.

36. Identify the meaning of the statement: 'Non-receipt of the manual of Code of Conduct is an invalid excuse for non-compliance of rules and regulations.'

- (a) Rules can be followed only if the manual of Code of Conduct is received.
- (b) Rules need not be followed if the manual is not received.
- (c) Receipt of the manual of Code of Conduct is the only valid reason for following the rules.
- (d) There cannot be any reason for not following the rules and regulations.

37. Identify the statement which is true if it is true that 'no fruits other than oranges are healthy'.

- (a) All fruits other than oranges are healthy.
- (b) All healthy fruits are oranges.
- (c) No oranges are healthy.
- (d) Some healthy fruits are oranges.

38. Consider the premise: 'We will begin the journey only if it does not rain in the morning.' Identify the conclusion that follows from this:

- (a) It was not a rainy morning, we did not begin the journey.
- (b) It was a rainy morning, we began the journey.
- (c) We began our journey, it did not rain in the morning.
- (d) We did not begin the journey, it did not rain in the morning.

39. Identify the statement which is false if it is true that 'no thinkers other than the modernists had a utilitarian view of the society.'

- (a) At least one modernist had a utilitarian view.
- (b) All thinkers other than modernists had a utilitarian view.
- (c) Some thinkers are modernists.
- (d) Some thinkers have a utilitarian view.

40. Identify the conclusion which follows from the premises:

'Whenever war is declared on a country, a number of innocent people die.'

- (a) Innocent people did not die, war was not declared.
- (b) War was not declared, many innocent people died.
- (c) War was declared but innocent people did not die.
- (d) Innocent people died, then war was declared.

41. If Asha has misinterpreted the instructions, then she will not present the work properly. If she does not present the work properly, then she will be forced to leave her job. If she is forced to leave her job, then she will be unemployed. Asha cannot be employed if she is forced to leave her job.

Therefore:

- (a) If Asha cannot be employed then she has misinterpreted the instructions.
(b) If Asha has misinterpreted the instructions, then she might not be forced to leave her job.
(c) If Asha cannot be employed then she has not misinterpreted the instructions.
(d) If Asha has misinterpreted the instructions, then she cannot be employed.
42. Identify the conclusion, which follows from the premise, 'Freedom is incomplete and meaningless without economic independence for both individuals and nations'.
- (a) Free nations and individuals need economic interdependence.
(b) Individuals and the nation should help each other.
(c) Economically weak nations and individuals are always exploited.
(d) Free nations and individuals need economic independence.

Directions for questions 43 to 45: Read the questions carefully and mark the appropriate answer.

43. Four statements, each one stating two alternatives are given below. Among them, one statement admits a third alternative. Identify the same.
- (a) Teenagers are usually boisterous or sporty.

- (b) Claims are usually either pure mental speculation or products of philosophical concepts.
(c) Primitives lacked knowledge or were unexposed.
(d) Nirvana can be obtained by calming the critical mind through meditation or yoga or self-reflection.

44. Four statements, each one stating two alternatives are given below. Among them, one statement admits a third alternative. Identify the same.

- (a) Either you can buy the ticket from the ticket counter at the railway station or you can purchase it online, through the Internet.
(b) An equal amount of cooking oil can be substituted for a similar portion of melted butter or olive oil or mustard oil.
(c) The launch of a new product usually focuses on making direct sales or enhancing business networking.
(d) According to the poet, a traveller can choose the road that is not taken by many and explore or travel the same road and let his curiosity rest forever.

45. Four statements are given below. Group two of them in such a way that the first one is subjective and the second one is objective in nature.

- I. Saving polar bears should be a priority at this point in time.
II. Pessimism is the real enemy of creativity.
III. The highest mountain on earth, Mount Everest is also known as Chomolungma.
IV. Adults cannot understand the effects of peer pressure on teenagers

(a) III, IV

(b) I, II

(c) III, III

(d) I, III



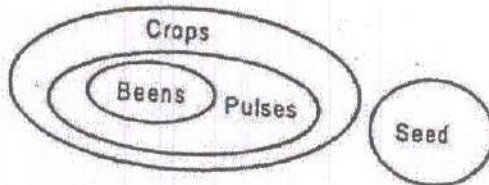
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Verbal Logic – 1

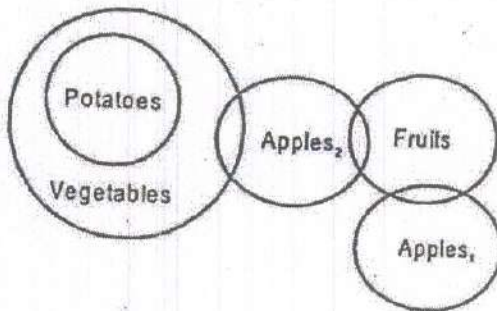
Answers and Explanations

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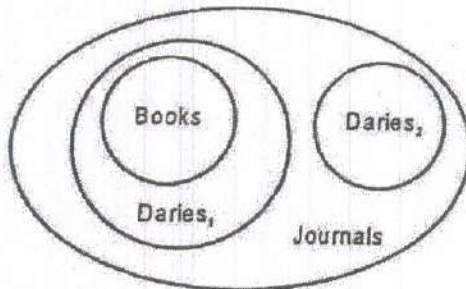
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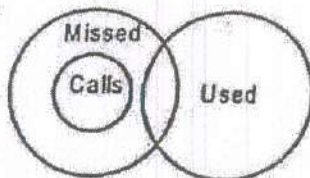
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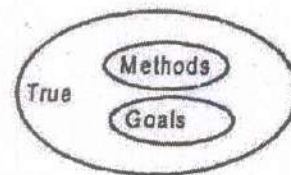
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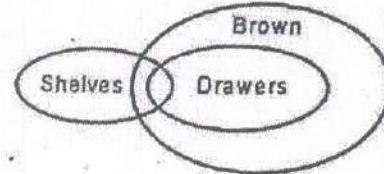
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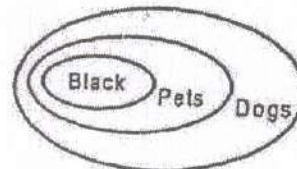
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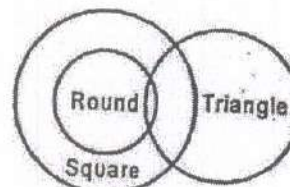
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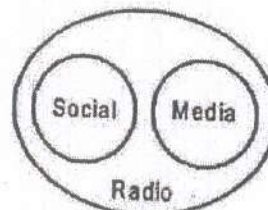
7. d



8. c



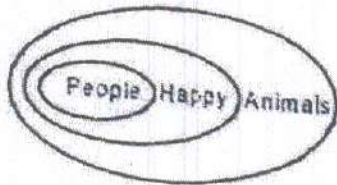
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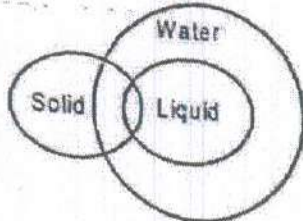
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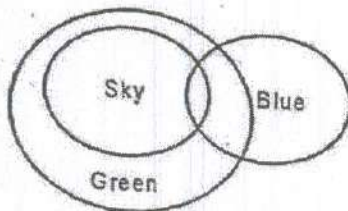
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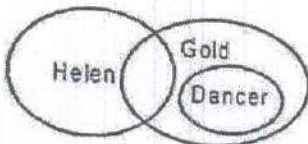
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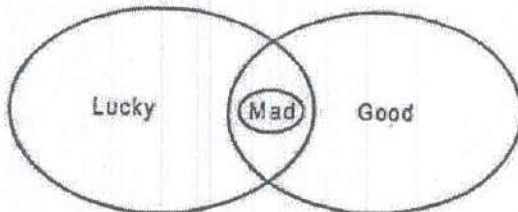
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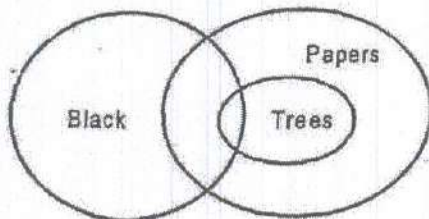
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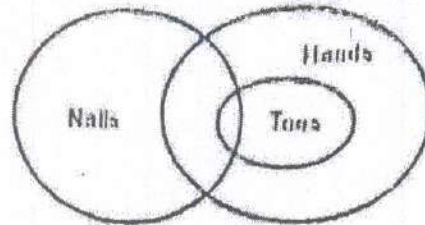
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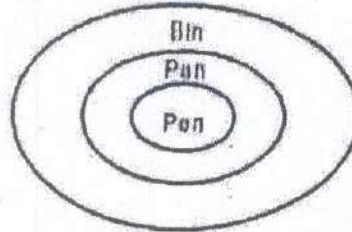
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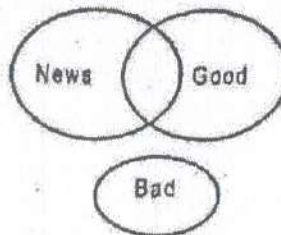
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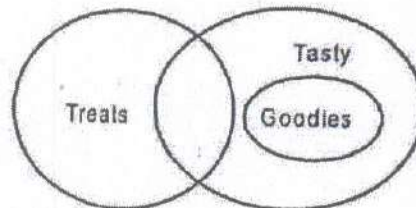
18. a



19. b



20. c



21. d The missing premise should show the connection between prosperity and world peace. Option (d) presents the missing premise in the most logical manner. Option (b) is incorrect because the premise fails to present the logical connection. Options (a) and (c) are irrelevant.

22. d Option (d) states the missing premise.

23. d Options (a), (b) and (c) are irrelevant because the given premises refer to 'All musicians'. So, none follow. Only option (d) follows because 'artists' becomes a subset of 'musicians' and hence they all are 'creative'.

24. b If the innocent do not lie and children are not innocent then 'children may lie.' Options (a) and (c) are incorrect because one cannot positively say that all children lie or don't lie.

25. c Clearly, Jai is neither Reema's brother and nor is he Chaya's uncle. Hence, option (c) is the correct answer.



26. d According to the given premises, Dinash will act only if neither Prem nor Mahesh are selected to act in the movie. Hence option (d) is the correct answer.
27. b (III) is irrelevant because one does not know what will happen if 'Maya has not forgotten her passport'. (II) is incorrect because there can be some other reason for her to not be able to finalized the deal.
28. c Option (a) is incorrect because there can be a number of reasons for her to miss school. Option (b) is incorrect because of the same reason. Option (d) is incorrect because the premise doesn't say that every time the two are together they watch a movie. Option (c) is the correct answer. Since Sham will not watch a movie without Seeta, Seeta will have to miss school if Sham goes to watch a movie.
29. c According to the given premises, one only knows the course of action, 'if God exists'. But option (b) mentions 'if God does not exist'. So, this option is not feasible. Options (a) and (d) present contradictory conclusions. Only option (c) is a conclusion that follows the given premises.
30. b Options (a) and (d) cannot be deduced whereas option (c) is irrelevant. Only option (b) is consistent and hence can be concluded from the given premises.
31. b (I) is incorrect because nothing has been said about George leaving the office. (III) is incorrect because we do not know if he stays in the office after office hours or takes work home. (IV) is incorrect because nothing has been said about George's boss. (II) can be deduced from the premises and is therefore correct.
32. d According to the given premises, options (a), (b) and (c) cannot be concluded. Hence, option (d) is the correct answer because Prem does not resign which means that neither Nina nor Pooja is promoted.
33. d Option (d) is the only conclusion that follows because Mahesh does not shift to the middle berth which is possible only if the other two are not given the lower berths.
34. b Option (b) is correct because it logically follows the course of action presented in the premise. Option (a) cannot be considered because if he is not sick he will not be hospitalized in the first place. The only information presented is that 'Ravi cannot be discharged if he is operated upon'. Option (c) is incorrect because one does not know what the course of action will be if Ravi has not fallen sick. Option (d) is in contradiction of the above statements.
35. c The statement clearly states that the Art College teaches you art and also presents lucrative opportunities, making option (c) the correct answer.
36. d Options (a), (b) and (c) are incorrect because the statement clearly explains that plus need to be followed whether the material is received or not. Hence, option (d) is the correct answer.
37. b Options (a) and (c) are contradictory to the given statement. Option (d) mentions some changes whereas the statement clearly explains that all thoroughly tests are changed. Hence, option (b) is correct.
38. c The logical conclusion that follows is if A, then B. Options (a) and (b) are illogical conclusions. The premise does not provide enough information to support option (d).
39. b Option b is a false statement according to the given information.
40. a Option (a) follows from the given premises - if not A, then not A'.
41. d Only option (d) presents a valid conclusion. Option (b) is contradictory to the premises.
42. d The premise spells out the need for economic independence. Option (a) is incorrect because the premise does mention interdependence. Option (d) is the only option that flows out of it.
43. d Option (a) is incorrect because it provides only two alternatives - one - teenagers are boisterous - two - they are sporty. Option (b) explains an either - or condition which clearly explains two alternatives - one - claims are pure mental speculation - two - products of philosophical concepts. Option (c) provides two alternatives - primitives - lacked knowledge or were unexposed. Option (d) provides three alternate ways through which one can calm down the critical mind. The three alternatives are - meditation, yoga and self-reflection.
44. b Options (a), (c) and (d) present two alternatives - buy ticket from the counter or Internet, direct sales or enhance business networking, take the road less taken or not. Only option (b) presents three alternatives that can be substituted for cooking oil. Hence, option (b) is the correct answer.
45. d A subjective statement should be followed by an objective one. So, options (a) and (c) are ruled out because the order is incorrect. In option (b) both statements are subjective. Option (d) has the right order. Statement A is subjective regarding the issue of saving polar bears and statement C is an objective one stating another name for Mount Everest. Hence, option (d) is the correct answer.



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SET 1

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14/12/19

Yash

Each of the following questions consists of five figures marked A, B, C, D and E called the Problem Figures followed by five other figures marked 1, 2, 3, 4 and 5 called the Answer Figures. Select a figure from amongst the Answer Figures which will continue the same series as established by the five Problem Figures.

PROBLEM FIGURES **ANSWER FIGURES**

1. (A) (B) (C) (D) (E) (1) (2) (3) (4) (5)

2. (A) (B) (C) (D) (E) (1) (2) (3) (4) (5)

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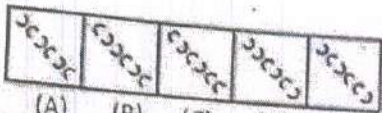
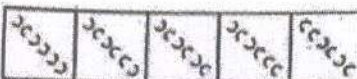
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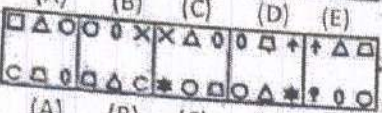
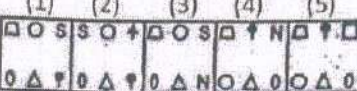
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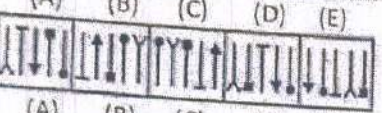
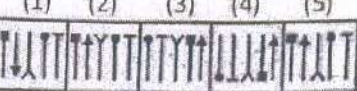
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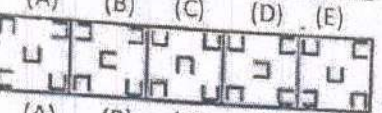

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26  

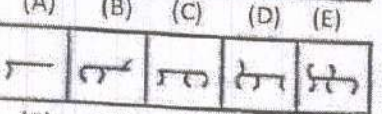
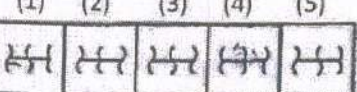
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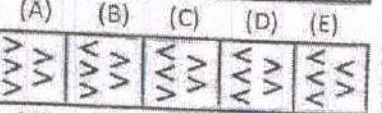

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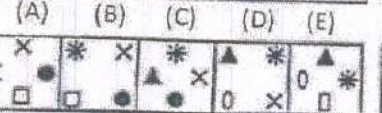
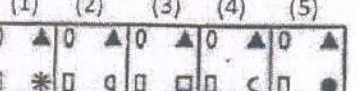
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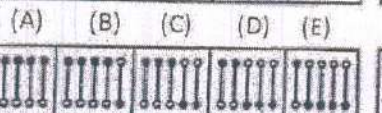
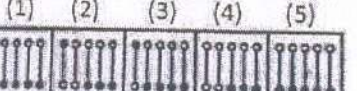
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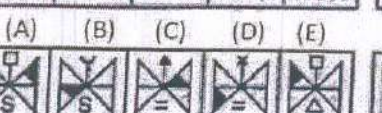
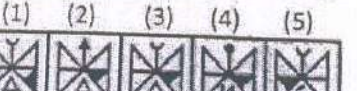
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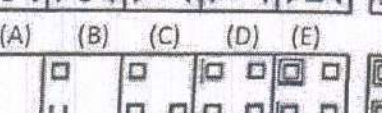

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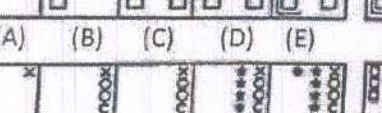

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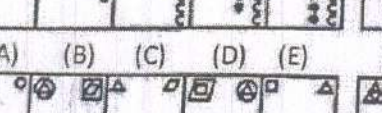
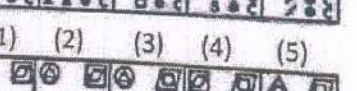
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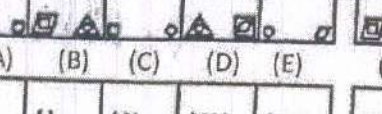
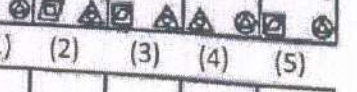
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36  

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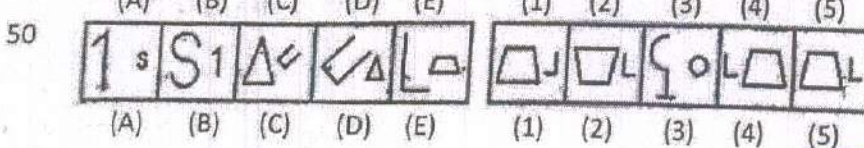
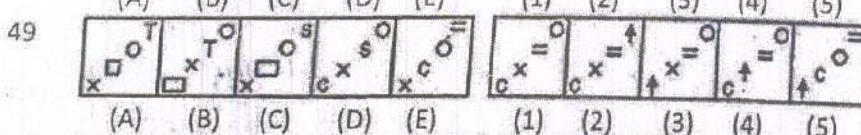
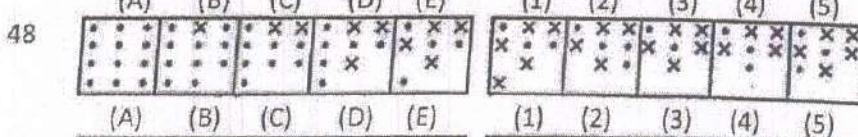
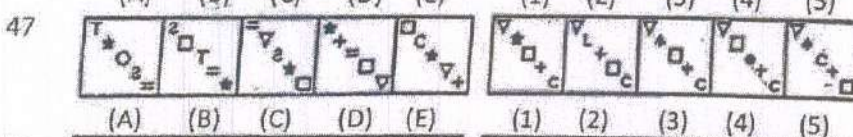
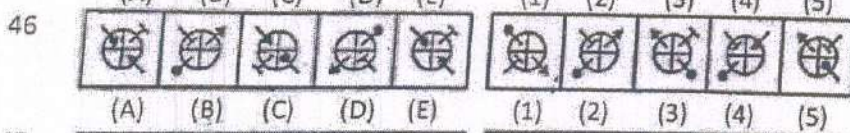
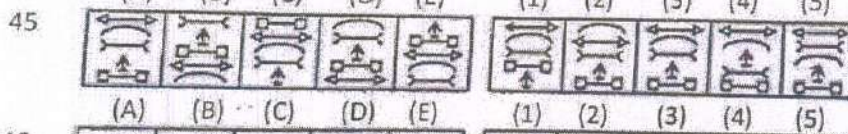
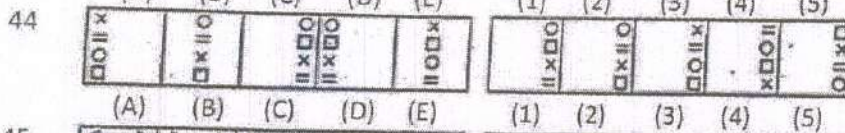
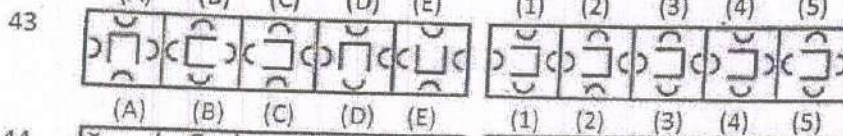
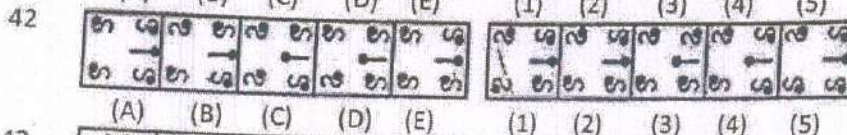
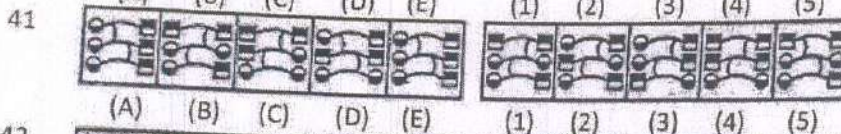
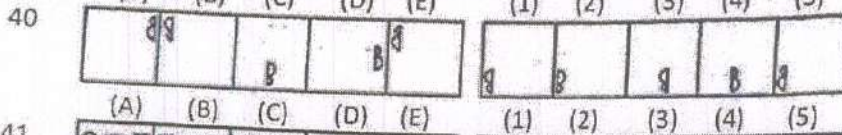
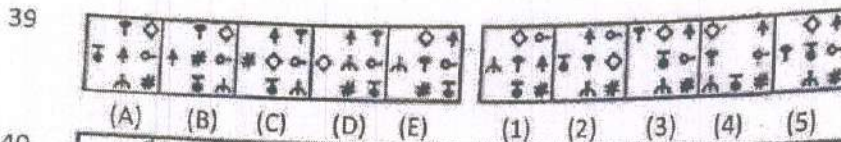
37  

(A) (B) (C) (D) (E) (1) (2) (3) (4) (5)



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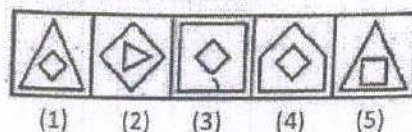
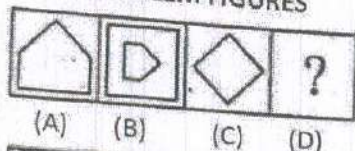
SET 2

Each of the following questions consists of two sets of figures. Figures A, B, C and D constitute the Problem Set while figures 1, 2, 3, 4 and 5 constitute the Answer Set. There is a definite relationship between figures A and B. Establish a similar relationship between figures C and D by selecting a suitable figure from the Answer Set that would replace the question mark (?) in fig. (D).

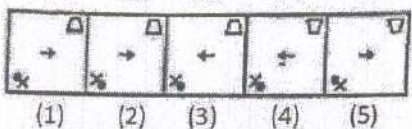
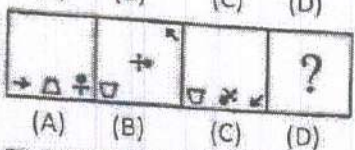
PROBLEM FIGURES

ANSWER FIGURES

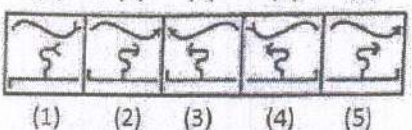
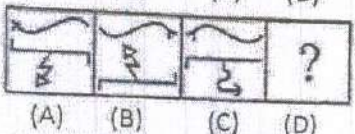
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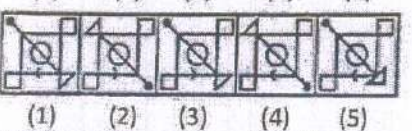
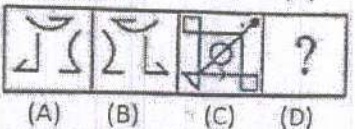
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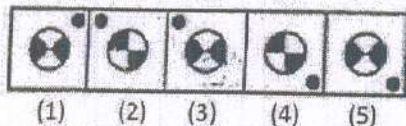
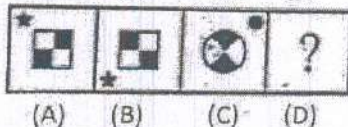
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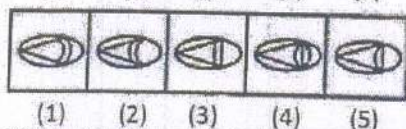
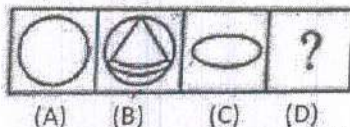
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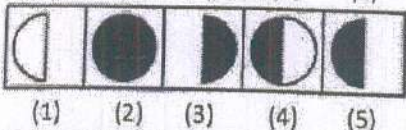
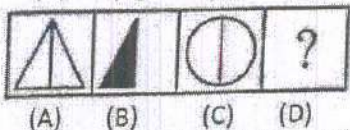
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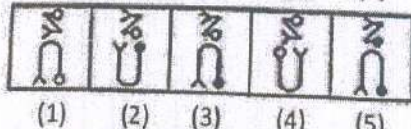
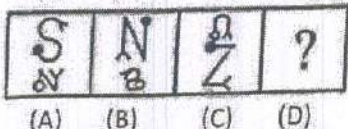
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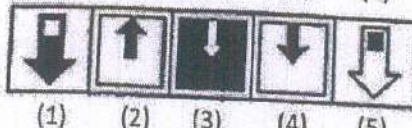
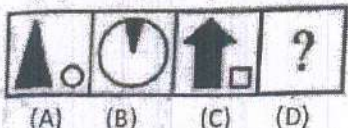
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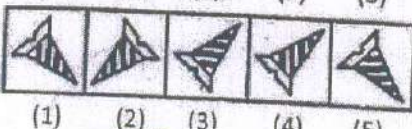
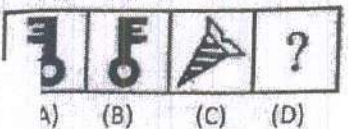
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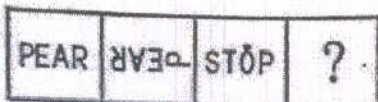
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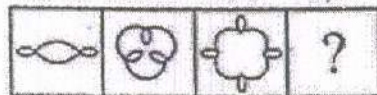
(A) (B) (C) (D)

62



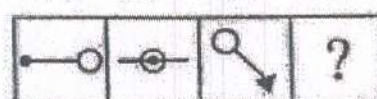
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63



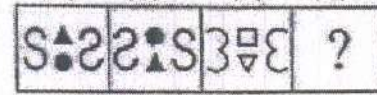
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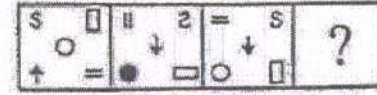
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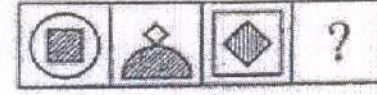
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(A) (B) (C) (D)

67



(A) (B) (C) (D)

68



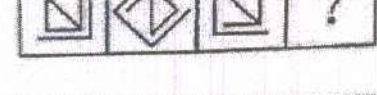
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69



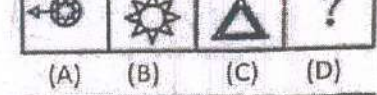
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70



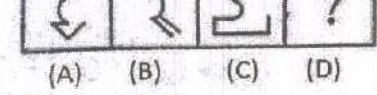
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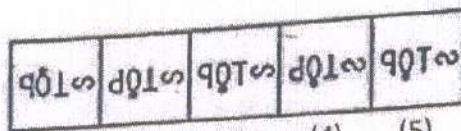


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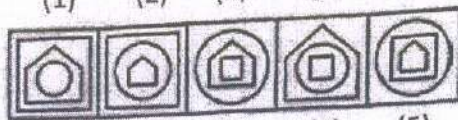
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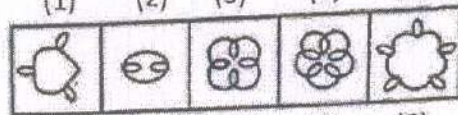
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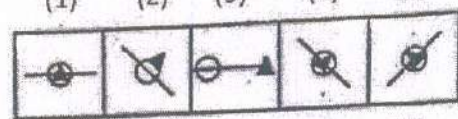
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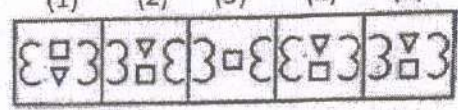
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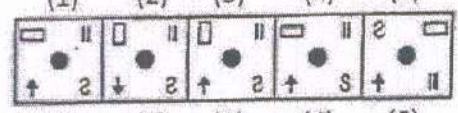
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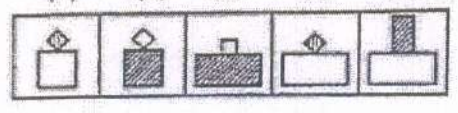
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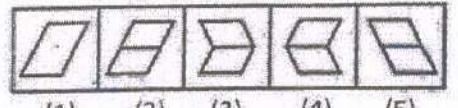
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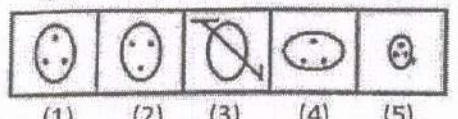
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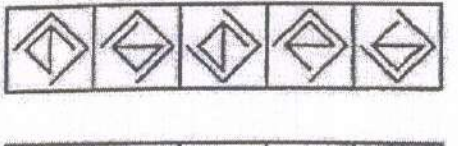
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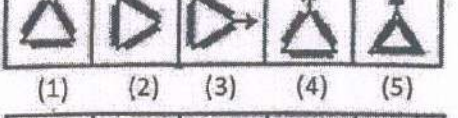
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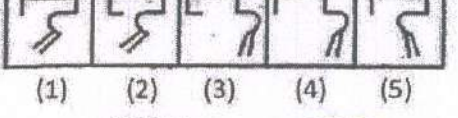
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(1) (2) (3) (4) (5)



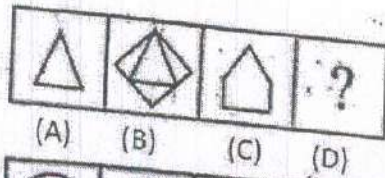
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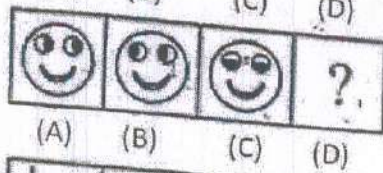
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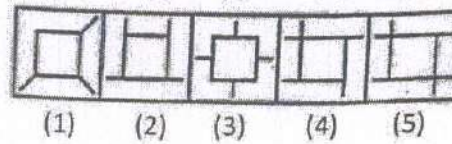
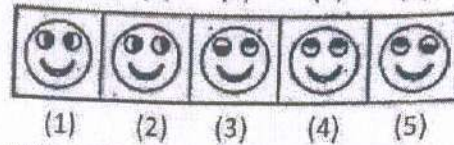
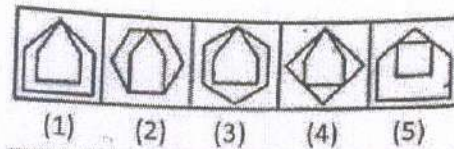
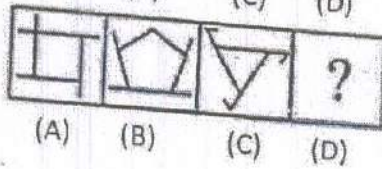


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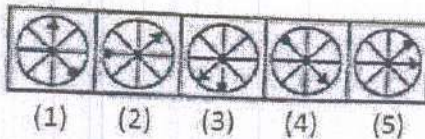
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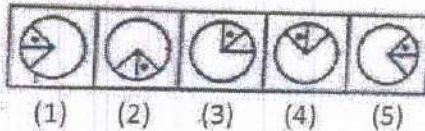
SET 3

In each problem, out of the five figures marked (1), (2), (3), (4) and (5), four are similar in a certain manner. However, one figure is not like the other four. Choose the figure which is different from the rest.

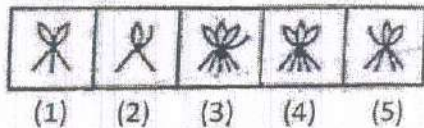
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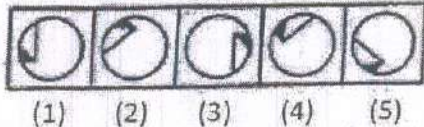
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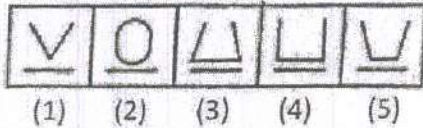
78



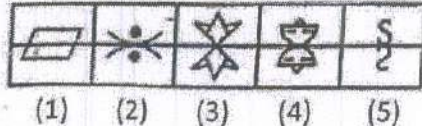
79



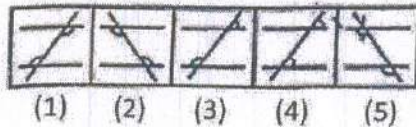
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81



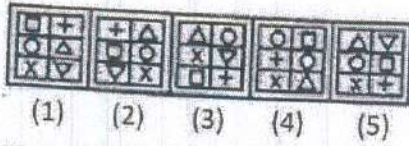
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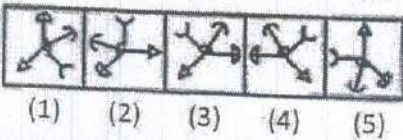
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

83



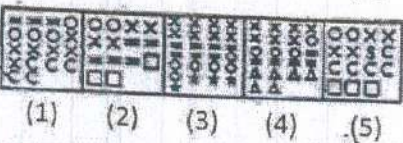
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84



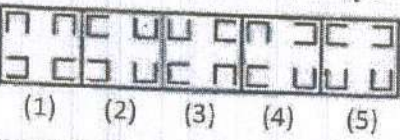
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85



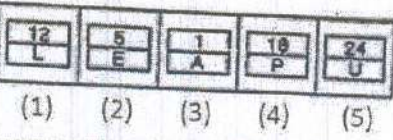
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86



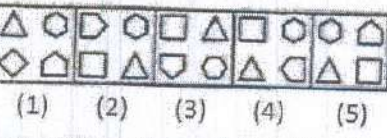
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87



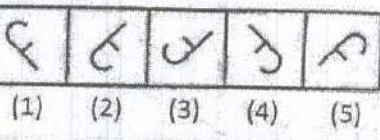
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88



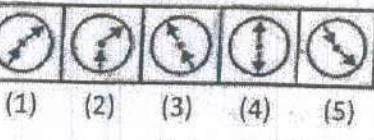
(1) (2) (3) (4) (5)

89



(1) (2) (3) (4) (5)

90



(1) (2) (3) (4) (5)



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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

8

BSE CERTIFICATE COURSE 2019-2020

After the theory sessions (12 sessions of 30 hours at your College Premises. The Maximum number of Students in one Batch could be 100). alternatively we will also invite two study visit to BSE whereby there would be Session of Dr.v.Aditya and also visit the broker office for viewing actual terminal operations. This gives the students much required practical exposure. The maximum number of students in one batch for Study Visit to BSE could be 25. There is no cost involved for the institute. The sessions would range from one month that is one session per week or it can be consecutive sessions also.

This Training is absolutely free and the students would gain the knowledge. The entire cost of delivery and travel/stay cost is borne by us. The student would get Participation Certificate from BSE BROKERS FORUM after Completion of Training

Warm Regards,

Shenaz Shaikh

Head - Investor Education

Bombay Stock Exchange Brokers' Forum

808A, 8th Floor, P.J Towers, BSE Building, Dalal Street, Fort, Mumbai - 400 001

Mobile No: 8082766643 / 8691811258

www.brokersforumofindia.com





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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE

BSE CERTIFICATE COURSE SYLLABUS

Topic	Trainer	Training Venue	Contact Person
Working of Stock Market - Working of stock exchanges, working of broker, trading account, demat account, risk management, KYC of clients, investment vs speculation	Kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Working of Stock Market - Working of stock exchanges, working of broker, trading account, demat account, risk management, KYC of clients, investment vs speculation	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Mutual Funds - Meaning, types of mutual funds, advantages, working of mutual funds, role in wealth creation, SIP and its benefit, Mutual fund industry scenario	kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Mutual Funds - Meaning, types of mutual funds, advantages, working of mutual funds, role in wealth creation, SIP and its benefit, Mutual fund industry scenario	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Derivatives Market - Meaning, Participants, Products, Use of Futures, Use of Options	kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Derivatives Market - Meaning, Participants, Products, Use of Futures, Use of Options	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja




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GOREGAON (W), MUMBAI-400104

Commodity Markets - Meaning and types of commodity traded, analysis of bullion, metals, Agri, and energy metals, gold as asset class	Kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Commodity Markets - Meaning and types of commodity traded, analysis of bullion, metals, Agri, and energy metals, gold as asset class	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Monetary policy and its implication - Role of Central Bank, Monetary instruments, Impact of interest rates on economy, inflation vs interest rates,	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643
Current Developments - Outlook on world economy and its implication on Indian Economy	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643
Monetary policy and its implication - Role of Central Bank, Monetary instruments, Impact of interest rates on economy, inflation vs interest rates,	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643
Current Developments - Outlook on world economy and its implication on Indian Economy	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643



PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Department of Commerce
Certified Course in Financial Markets (2019-2020)

Class : SYBCCM

ATTENDANCE LIST

SR. NO	NAME	ROLL NO	MOB NO.	Sign				
				2nd Dec.	3rd Dec	4th Dec.	6th Dec.	10th Dec.
1	DHRUVESH B	9	9619140103					
2	BIHAGYAWANTI C	20	7710050951					
3	MADHURI C	21	9920114736					
4	WAMAN D	24	8452933147					
5	RAVI JAISWAR	54	9769045660					
6	SHAILESH KANAUIYA	63	8454004875					
7	AAKASH KANAUIYA	64	7738346149					
8	ASHISH KUSHWAHA	76	7039503074					
9	OMKAR MORE	82	7447272808					
10	ARYAN NERURKAR	85	9869224113					
11	OMKAR PATIL	92	7977410149					
12	SANKET SHEDEKAR	103	9892011799					
13	SANDEEP SHINDE	105	9702659677					
14	RAHUL TAMBITKAR	111	8425929046					
15	RAJIV TRIPATHI	115	9004070299					
16	ROOPESH TRIPATHI	116	7977443399					
17	SUNNY JAISWAL	161	8425969709					
18	IMTIYAZ K	165	8879294739					
19	RAJ RAWATE	219	9967723620					
20	GANESH SAWANT	226	9987030705					
21	SHABNAM Y	269	7039162219					



PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Department of Commerce
Certified Course in Financial Markets (2019-2020)

Class : SYBCOM

ATTENDANCE LIST

SR. NO	NAME	ROLL NO	MOB NO.	Sign				
				2nd Dec.	3rd Dec.	4th Dec.	6th Dec.	10th Dec.
22	ABHISHEK T R	301	8433861200	<i>Abhishek</i>	<i>Abhishek</i>	<i>Abhishek</i>	<i>Abhishek</i>	<i>Abhishek</i>
23	SWAPNIL B	304	9768012383	<i>Swapnil</i>	<i>Swapnil</i>	<i>Swapnil</i>	<i>Swapnil</i>	<i>Swapnil</i>
24	DANIEL DSOUZA	308	7021219628	<i>Daniel</i>	<i>Daniel</i>	<i>Daniel</i>	<i>Daniel</i>	<i>Daniel</i>
25	VINAYAK BOKKA	458	9967008623	<i>Vinayak</i>	<i>Vinayak</i>	<i>Vinayak</i>	<i>Vinayak</i>	<i>Vinayak</i>
26	SIDDHART D	461	8451890715	<i>Siddharth</i>	<i>Siddharth</i>	<i>Siddharth</i>	<i>Siddharth</i>	<i>Siddharth</i>
27	KOMAL K	470	9967943516	<i>Komal</i>	<i>Komal</i>	<i>Komal</i>	<i>Komal</i>	<i>Komal</i>
28	REENA K	473	7039746284	<i>Reena</i>	<i>Reena</i>	<i>Reena</i>	<i>Reena</i>	<i>Reena</i>
29	KARTIKEYAN P	498	8657515791	<i>Kartikeyan</i>	<i>Kartikeyan</i>	<i>Kartikeyan</i>	<i>Kartikeyan</i>	<i>Kartikeyan</i>
30	TUSHAR R	500	9137755095	<i>Tushar</i>	<i>Tushar</i>	<i>Tushar</i>	<i>Tushar</i>	<i>Tushar</i>
31	NAMIRA S	502	8946062825	<i>Namira</i>	<i>Namira</i>	<i>Namira</i>	<i>Namira</i>	<i>Namira</i>
32	NITIN YADAV	509	8879518131	<i>Nitin</i>	<i>Nitin</i>	<i>Nitin</i>	<i>Nitin</i>	<i>Nitin</i>
33	SONALI Y	510	7715036438	<i>Sonali</i>	<i>Sonali</i>	<i>Sonali</i>	<i>Sonali</i>	<i>Sonali</i>
34	ALJITH MOHANAN	512	9619799497	<i>Aljith</i>	<i>Aljith</i>	<i>Aljith</i>	<i>Aljith</i>	<i>Aljith</i>
35	DEVIKA J	522	7304743691	<i>Devika</i>	<i>Devika</i>	<i>Devika</i>	<i>Devika</i>	<i>Devika</i>
36	ATISH G	529	7021658186	<i>Atish</i>	<i>Atish</i>	<i>Atish</i>	<i>Atish</i>	<i>Atish</i>
37	SWAPNALI K	536	9137465136	<i>Swapnali</i>	<i>Swapnali</i>	<i>Swapnali</i>	<i>Swapnali</i>	<i>Swapnali</i>
38	RITIKA M	538	8691837132	<i>Ritika</i>	<i>Ritika</i>	<i>Ritika</i>	<i>Ritika</i>	<i>Ritika</i>
39	DARSHANA M	542	9004396022/89282816	<i>Darshana</i>	<i>Darshana</i>	<i>Darshana</i>	<i>Darshana</i>	<i>Darshana</i>



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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Department of Commerce
Certified Course in Financial Markets (2019-2020)

Class : SYBCOM

ATTENDANCE LIST

SR. NO	NAME	ROLL NO	MOB NO.	Sign				
				2nd Dec.	3rd Dec	4th Dec.	6th Dec.	10th Dec.
40	HARITHA M	549	9987268193					
41	DEEPAK R	553	8369225056					
42	ANJALI K	772	7738425055					
43	ANUSHREE KERKAR	67	8169956774					
44	MANSI R. YADAV	267	9029910602					
45	KUSHBOO CHAUHAN	18	8879151816					
46	SHIRISHA BONANA	16	7718977772					
47	KAVITA DUBAY	37	9167934980					
48	VAISHNAVI D. DESHMUKH	32	8451866109					
49	MANALI SAWANT	227	9768847908					
50	KAVITA K. SHETTYAR KAVITA SHETTYAR (KAVITA)	251	9619571525					
51	PRIYANKA DANGARE	521	7021413789					
52	ANSARI FARZANA	514	8850288300					
53	CHANDRASEKAR NADAR	160	9892077924					
54	SNEKAR NADAR	97	8369133813					
55	SUBIN SURENDRAN	257	9029332734					
56	RAHUL NADAR	342	9833138959					
57	MERLIN NADAR	489	8291455847					
58	DAKSHITA POOJARI	204	9930117572					

KAVITA K. SHETTYAR



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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Department of Commerce

Certified Course in Financial Markets (2019-2020)

Class : SYBCOM

SR. NO	NAME	ROLL NO	MOB NO.	ATTENDANCE LIST				
				Sign				
				2nd Dec.	3rd Dec.	4th Dec.	6th Dec.	10th Dec.
59	SHWETA SAWANT	360		Shweta	Shweta	Shweta	Shweta	Shweta
60	DHRUMI SHAH	236	9619337495	Dhrumi	Dhrumi	Dhrumi	Dhrumi	Dhrumi
61	AASHU THAKOR	260	8291410056	Aashu	Aashu	Aashu	Aashu	Aashu
62	DINESH KUMAR	96	7977558027	Dinesh	Dinesh	Dinesh	Dinesh	Dinesh
63	SARA DEVA	29	9029484080	Sara	Sara	Sara	Sara	Sara
64	KAYSAR DEVA	28	9833007315	Kaysar	Kaysar	Kaysar	Kaysar	Kaysar
65	NISHA SHAHU	548		Nisha	Nisha	Nisha	Nisha	Nisha
66	AARTI RAMESH VARMA	508	8450929030	Aarti	Aarti	Aarti	Aarti	Aarti
67	DEEPAK GATUWAD		8108246143	Deepak	Deepak	Deepak	Deepak	Deepak
68	PRASHANTH MUNIYAN	93		Prashanth	Prashanth	Prashanth	Prashanth	Prashanth
69.	Shrimathi Elumalai	106	9826085677	Shri	Shri	Shri	Shri	Shri

Teacher In-charge



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GOREGAON (W), MUMBAI-400104

CERTIFICATE COURSE DETAILS

AC YR: 2018-19

Spoken English Certificate Programme

ENGLISH SPEAKING COURSE

Vivek College of Commerce

ACTIVITY DETAILS

Sr.No.	Particulars	Details
1	Title/Theme/Certificate course/Skill Development programme.	Spoken English Certificate Course
2	Date, Time and Venue of the planned activity	Date: 10/01/20 Time/Hours: 11 am - 1 pm & 2 pm - 3 pm Venue: Vivek College
3	Course/Faculty/Department	English & Computer
4	Name of the Guest/Speaker/Resource Person/s /Invitee etc.	Details/Description: The course is designed to improve the speaking skills of the students. Topics covered include: Introduction to English, Grammar, Vocabulary, and Writing.
5	Name of the Institution/college/Organization	Vivek College of Commerce
6	Teacher's In-charge	Prof. A. V. Chaudhary, In-charge
7	Objectives of the Activity/event	To improve the spoken English skills of the students.
8	Brief description of the activity	The activity is a certificate course for the students to improve their spoken English skills. It includes a series of lectures, practical sessions, and a final assessment.
9	Outcome of the Activity/Event (Feedback forms)	The students have shown interest and participation in the course. They have improved their spoken English skills and are confident in their ability to communicate in English.

Teachers in-charge

[Signature] *[Signature]*
Prof. Anshu Bhatnagar / En. Shafiqul Haque



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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

SPOKEN ENGLISH PROGRAMME (30 HOURS) 2018-2019

MODULE -1 (10 hours)

Session 1 (2 hours)

- Programme Orientation
- Current English Skill Assessment (CEVA)
- Recording of assessment report
- Discussing areas to focus on

Session 2 (2 hours)

- Grammar-Sentence structure, nouns, verbs, tenses
- Group activity-role play
- Vocabulary enhancing techniques-discuss 5 words from passive vocabulary

Session 3 (2 hours)

- Grammar-has/have, do/does, apostrophe
- Listening comprehension
- Vocabulary games, Reading Time

Session 4 (2 hours)

- Grammar-simple present, present continuous
- Group activity-debate/role play/presentation
- Vocabulary games & pronunciation rules & symbols

Session 5 (2 hours)

- Grammar-adjectives, adverbs, could, would, may
- Debate
- Idioms, proverbs, phrasal verbs etc.



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MODULE 2 COMMUNICATION SKILLS

Session 1 (2 hours)

- Clarifying (Chinese whispers)
- Giving advice
- Expressing feelings

Session 2 (2 hours)

- Describing
- Giving directions
- Asking questions

Session 3 (2 hours)

- Expressing opinions
- Discussion

MODULE 3 KNOW THYSELF

Session 1 (2 hours)

- Identifying strengths and weaknesses
- Discussion – Tapping strengths & working on weaknesses

Session 2 (2 hours)

- Setting goals
- Action plan, peer feedback

MODULE 4

Session 1 (2 hours)

Written Communication-Business Correspondence & Emails

Session 2 (2 hours)

Presentation Skills & Public Speaking




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GOREGAON (W), MUMBAI-400104

MODULE 5

PERSONALITY ENHANCEMENT(2 hours)

- Hard Skills & Soft Skills
- Attitude, Assertiveness
- Body Language & Confidence
- Grooming

MODULE 6

FACE THE WORLD (4 hours)

- Resume formats and preparation
- Frequently asked questions in interviews
- Mock Interviews
- Final assessment


TECHNIQUES TO BE FOLLOWED

"Only English"

Less 'Teacher Talk Time' & More 'Student Talk Time'(Highly Interactive)

Lot of Fun activities




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GOREGAON (W), MUMBAI-400104

Neena Chambyal

Address: 1003, Tower D & B, Sunrise Centre,
Worli, Mumbai - 400018

Career Objective

To grow and evolve continuously in the spheres of writing, teaching and training, personally, while simultaneously adding value to individuals and organizations that I collaborate with.

Profile Summary

- IELTS Trainer (Certified by British Council) for past 10 years, having trained more than 100 students who have secured admission in prestigious universities in U.K., Australia, New Zealand, Dubai, France and Canada.
- Creative Writing and Grammar Training for School students from ICSE, CBSE, IGCSE & State Boards for past 20 years.
- Freelance Writing – Content Writing Projects for LIQVID E-Learning
Deadline-driven content writing projects whereby I wrote essays on a gamut of fields such as Education, Psychology, History and Technology. The project also entailed devising questions for evaluation and assessment purpose. The content was used by the company which is an integrated e-learning content solutions company, for WBT (web based training) as well as ILT (Instructor led training).
- Articles for magazines – Contributed articles on a freelance basis for magazines, primarily dealing with Education and Environment.
- Translation and Proof Reading – For 'Himachal Mitra' magazine and the NGO "Just Cause"

Education & Accomplishments

- University rank holder at M.Sc. standing 5th among all candidates in Mumbai University
- Principal K.M. Kundnani Gold Medal for standing first at M.Ed in Mumbai University
- Trained more than hundred students for the IELTS exam, with most achieving band above 7 while few going on to attain band 8.5
- Submitted a dissertation titled "a study of Secondary School Students Religious Tolerance with reference to their home and Educational Background" that entailed collecting and analyzing data from 18 schools of Mumbai.




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VIVEK COLLEGE OF COMMERCE
GOREGAON WEST, MUMBAI-400104

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Neena Chambyal

Key Competencies

Training & Development

- Devising original material for creative writing workshops.
- Devised English speaking course for students from vernacular background.
- Modifying the training material based on students' background and level.

Writing

- Research skills- Experience in extensive research, assimilating large amounts of information, analyzing it, extracting relevant data, reorganizing and condensing content.
- Accuracy and attention to detail.
- Working under pressure and meeting tight deadlines.
- Excellent grammar, spelling and strong vocabulary.

Teaching

- Ability to develop a rapport with students and build an interactive and vibrant learning atmosphere.
- Excellent communication skills.

Creative Skills

- Ability to think laterally.
- Customize material to cater to students coming from diverse backgrounds.

Leadership and collaborative skills.

- Taking initiative and ability to work as a team player.

Academic Background

- M.Ed (Master of Education) with dissertation from Mumbai University with Gold Medal (1995)
- B.Ed (Bachelor of Education) from Mumbai University (1994)
- M.Sc (Master of Life Sciences with specialization in Applied Medical Sciences) from St. Xavier's College, Mumbai University (5th rank at University) (1992)
- B.Sc (Bachelor of Microbiology) from G.N. Khalsa College, Mumbai University (1990)
- Qualified the National Eligibility Test (NET) for Lectureship conducted by UGC (1995)

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PRINCIPAL

VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Neena Chamhyal

- Managing a food bank for the NGO "Robinhood Army", wherein food is collected and distributed to street dwellers. This entails leading a group of 20 members from diverse background for a collaborative social venture to provide nutritious, home-cooked meals to the under-privileged kids.
- Teaching English to under-privileged children who do not have access to quality education
- Successfully completed a 56-hour training programme conducted by The British Council as part of 'Teach India', Spoken English Programme
- Taught 'English for Employability' to Students hailing from under-privileged background as a volunteer for The Times of India, 'Teach India' campaign




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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

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Neena Chaudhary

Suma Narayan

Academic Qualifications

- MA in English Literature
- B Ed
- MS-ACIT IT (Maharashtra State Advanced Certificate in Information Technology)
- Short course in Counseling from SNDT University

Professional Qualifications

- 3 years in Bangur Nagar Vidya Bhavan
- 28 years in Mitribai College, Parle

Author of six published books in the genres of short story, poetry, motivational non-fiction for young adults, two romantic novels, and the sixth one, Have a Blessed Day, an inspirational one for every age



A stylized handwritten signature in black ink, appearing to be "Vivek".

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Spoken English Program - 2015-16

Sr. No.	Name of the student	Class	Div	Day 1 16/4/16	Day 2 17/4/16	Day 3 18/4/16	Day 4 19/4/16	Day 5 20/4/16	Day 6 21/4/16	Day 7 22/4/16	Day 8 23/4/16
1	PROF. ARCHANA										
2	KAYITHA PALNARANI	TYBCOM	A								
3	MAHALE GAURIL KAILASH CHETRA	TYBCOM	B								
4	THAKARE RAMRATA NANDKUMAR SUSHANI	TYBCOM	A								
5	KOTIA SACHIN SUDHAKAR HIMILATA	TYBCOM	A								
6	KUNDAR SNEHAKSHEE SHIVRAM SHEELAVATI	SYBBI	A								
7	BABY MANOJAN SARDA	SYBBI	A								
8	SUPREYA	SYBBI	A								
9	THOKADAM SONALI PABU MADHU	SYBBI	A								
10	SINGH SUNDAR CHHETAN	TYBCOM	B								
11	VICKEY JATWANI	TYBCOM	B								
12	PODABHON	TYBCOM	A								
13	VINOD KUMAR	TYBCOM	A								
14	Riddhi Chaudhary	TYBCOM	A								

TOTAL

Teacher's name and signature



[Signature]

PRINCIPAL

VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Vivek College of Commerce
Spoken English Programme 2018-19

Name of the student	Class	Div	Day 9 8/1/19	Day 10 9/1/19	Day 11 10/1/19	Day 12 11/1/19	Day 13 12/1/19	Day 14 13/1/19	Day 15 14/1/19	Day 16 15/1/19
IF AMSHUMALI			A	A	A	A	A	A	A	A
AYITHA PALRAJLODI	FY B.COM	B	A	A	A	A	A	A	A	A
HA. J. GAURI KAILASH CHITRA	FY B.COM	B	A	A	A	A	A	A	A	A
AKARI NAMRATA NANDKUMAR	FY B.COM	C	A	A	A	A	A	A	A	A
ETANI SUNITI SUDHAKAR	FY B.COM	A	A	A	A	A	A	A	A	A
ADAR SNEHASREE SHIVRAM	SY BCI	A	A	A	A	A	A	A	A	A
ELASATI	SY BCI	A	A	A	A	A	A	A	A	A
BY MANOHAR SAROJA	SY BCI	A	A	A	A	A	A	A	A	A
PRISA	SY BCI	A	A	A	A	A	A	A	A	A
DEEJAM SONALI PAPPU MADHU	SY BCI	A	A	A	A	A	A	A	A	A
IGH SHINDER GIRISH	SY BCI	D	A	A	A	A	A	A	A	A
JKY JAISWAR	FY BCI	B	A	A	A	A	A	A	A	A
OJA SINGH	FY BCI	D	A	A	A	A	A	A	A	A
HAL CHAWAN	FY BCI	A	A	A	A	A	A	A	A	A
Poddhi GOSWAMI	FY BCI	A	A	A	A	A	A	A	A	A

TOTAL

13

9

Teacher's name and signature

[Handwritten signatures of teachers]

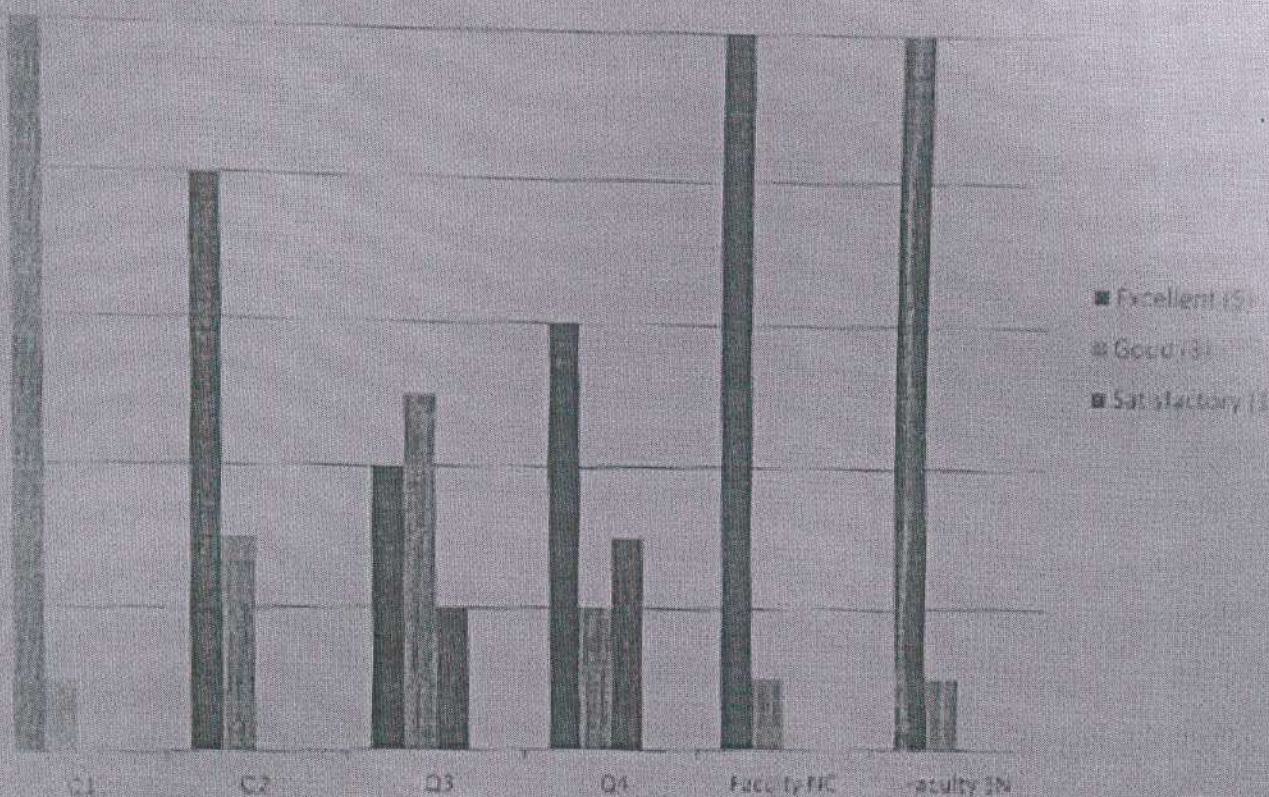


[Handwritten signature of Principal]

PRINCIPAL

VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

	Number of responses to					
	Q1	Q2	Q3	Q4	Faculty NC	Faculty SN
Excellent (5)	10	8	4	6	10	10
Good (3)	1	3	5	2	1	1
Satisfactory (1)	0	0	2	3	0	0
Total	53/11 = 4.8	49/11 = 4.45	37/11 = 3.36	39/11 = 3.55	53/11 = 4.8	53/11 = 4.8



PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI 400104



TECHNOSERVE
BUSINESS SOLUTIONS TO POVERTY

**Report to Vivek College of Commerce
Principal and Head Coordinators**

Subject: Final Training Report 2018-19

Stream	Batch size	Date started	Date complete	Placed Number	Trainer
B.Com	58	12 November	5 December	43	Sweta Dahiya
BMS	31	28 August	15 October	30	Sweta Dahiya
BBI	20	28 August	15 October	11	Sweta Dahiya
BFM	13	28 August	15 October	12	Sweta Dahiya
3 rd Batch (Mix)	27	10 December	11 January 2019	14	Shinjini Chowdhary

Total **Placed students** through TechnoServe is 105 and self-placed are 5 students.

Summary of training:

The students have completed 100-hour program including Personal effectiveness, Communication Readiness, Career Readiness and Work Readiness. 60 hours of training was delivered in class and 40 hours of mandatory training is made available to students on TechnoServe's proprietary online learning platform. The students have also undergone individual counselling during the program, post training, pre-placement and also post placements.



PRINCIPAL

**VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104**

Summary of placements:

Company	Sum of No. of selections	Salary
Andromeda	1	1,92,000
Asit C. Mehta	4	1,39,335 + incentives
Axis Securities	1	Rs. 1,26,000 p.a.
Datamatics Business Solutions	5	1,60,000- 1,80,000
Edoc	1	
Epicenter Technologies	8	150000
HDB Financial Services (Tele-Calling)	12	1,44,000- 1,60,000 + incentives
HDFC Life Insurance	4	2,20,000+ Incentives + Travelling allowance
HDFC Securities	1	1,56,000 + incentives
Hinduja Global Services	2	Rs. 175000
ICICI Prudential	13	2,40,000+ Allowances+ Incentives
IndusInd Bank	1	1,50,000- 2,50,000 p.a
Jana Bank	1	1,60,000+Incentives Upto 25,000 pm
Kotak Life Insurance	2	1,80,000 + incentives
Kotak Mahindra Bank	15	2,16,000
Kotak Mahindra Bank	3	1,68,000-2,16,000
Motilal Oswal	5	1,85,000 + incentives
PolicyBoss	5	1,44,000-2,16,000
Radical Minds	3	1,20,000- 1,56,000+ Incentives
Reliance Group	6	2,40,000
Reliance Jio	2	1,68,000 + incentives
Sitel - Domestic	2	Rs.120000-140000
Sutherland Global Services	3	1,80,000
Synnex	1	2,28,000
TCS	4	
Tech Mahindra	2	1,40,000-1,80,000
VFS	3	1,74,000
Grand Total	110	

Note: Remaining students are continuing to receive updates about vacancies undergoing interview and placement processes.





PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

TECHNOSERVE COURSE

Trainer	Shweta D
College Name	Vivek College of Commerce
Start Date	28/08/2018
Batch	B.COM, BFM, BBI, BMS

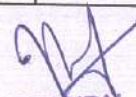
Student Name	Enter P=Present, A=Absent													
	Each session = 2 hours													
	28/08/2018	29/08/2018	30/08/2018	31/08/2018	03/09/2018	04/09/2018	01/01/2018	02/01/2018	03/01/2018	04/01/2018	05/01/2018	08/01/2018	09/01/2018	10/01/2018
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	PPE	PPE	PPE	PPE	PPE	PPE + CR	PPE + CR	PPE + CR	PPE + CR	PPE + CR	PPE + CR	PPE + CR	PPE + CR	PPE + CR
Aditi Yadav	P	P	P	A	P	A	P	P	P	P	P	P	P	P
Chanda Rajbhar	P	P	P	P	P	A	P	P	P	P	P	P	P	P
Chetan Solanki	A	P	P	A	P	A	P	P	P	P	P	P	P	P
Hemant Pal	A	P	P	P	P	A	P	P	A	P	A	P	P	P
Mansi Surve	A	P	P	A	P	A	P	P	P	P	P	P	P	P
Nidhi Pramod Pal	P	P	P	P	P	A	P	P	P	A	P	P	P	P
Sandhya Vishwakarma	P	P	P	A	P	A	P	P	P	P	P	P	P	P
Shivam	A	P	P	P	A	P	P	P	P	P	P	P	P	P
Shivani Upadhyay	P	P	P	P	P	A	P	P	P	P	P	P	P	P
Shweta Ajay Pai	P	P	P	P	P	P	P	P	P	P	P	A	P	P
Sonish Soman	A	A	P	P	A	P	A	P	A	P	P	P	P	P
Ujala Jayprakash Sharma	A	P	P	P	P	A	P	P	P	P	P	P	P	P
Abhilash Menon	P	P	A	A	A	A	A	P	P	P	P	P	P	P
Delsy Nadar	P	P	A	A	A	A	P	P	P	P	P	P	A	
Dinesh Sadaiyan	P	P	A	P	P	A	P	P	P	A	P	P	P	P
Divya Pedditi	P	P	P	P	P	P	A	P	P	P	P	P	P	P
Irene George Chettiar	P	P	P	P	A	P	P	P	P	P	P	P	P	P
Jansirani Kanagaraj	P	P	A	A	P	A	A	P	P	P	P	P	P	P
Jaya Anand Kumar	P	P	A	A	A	A	P	P	P	P	P	P	P	A
Karthik Kumar	P	P	A	P	A	A	P	P	P	P	P	P	P	P
Kruti Pillai	P	P	A	P	P	P	P	P	P	P	P	P	P	P




 PRINCIPAL
 VIVEK COLLEGE OF COMMERCE
 GOREGAON (W), MUMBAI-400104

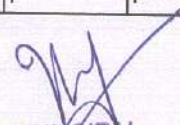
Krutika Patel Mafatlal	P	P	P	P	P	P	P	P	P	P	P	A	P	P
Lancy Thangaraj	P	P	A	P	A	P	P	P	P	P	P	P	P	P
Mansi Sukka	P	P	P	P	P	P	A	P	P	P	P	P	P	P
Neha Santosh Dalvi	P	P	P	P	P	P	A	P	P	P	P	P	P	P
Nisha Laxman Bobbali	P	P	P	P	P	A	P	P	P	P	P	P	P	P
Pooja Patil	P	P	P	P	A	A	A	P	P	P	P	P	P	P
Pranali Sanjay Shivkar	A	P	P	P	P	A	A	P	P	P	P	P	P	P
Preetha Muthulingam	P	P	A	P	P	P	A	P	P	P	P	P	P	P
Rinal Prakash Chavan	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Riya Gupta	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sanjana Gupta	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sayali Murudkar	P	A	P	P	A	A	A	P	P	P	P	P	A	P
Shibi Mathai	P	P	P	P	P	P	A	P	P	P	P	P	P	P
Shweta Siddharth Wankhade	P	P	A	P	A	P	P	P	P	P	P	P	P	A
Soumya Nair Ramchandran	P	P	P	P	P	P	A	P	P	P	P	P	P	P
Vijaya Abhinaya	P	P	A	P	P	A	P	P	P	P	P	P	P	P
Vinita Viyay Kangane	A	A	A	A	A	A	A	P	P	P	P	P	P	P
Aftab Shamshad Khan	P	A	P	P	P	P	A	P	P	P	P	P	P	P
Anjali Nair Ayyappan	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ashwini Achary Partharathay	A	A	A	P	P	P	P	P	P	P	P	P	P	P
Divya Kapadia	A	A	A	P	P	P	A	P	P	P	A	P	P	P
Durga Ramesh Kounder	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Eisha Mani	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ganesh Sudhagar	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Gayathri Radhakrishnan Pillai	P	P	P	P	P	P	P	P	P	P	P	A	P	P
Hasmukh Paramar	P	A	P	P	P	P	P	P	P	P	P	P	P	P
Komal Bhurabhai Patel	A	P	P	P	P	P	P	P	P	P	P	P	A	P
Merlin Mano Manoharan	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Mukund Ajith	P	A	P	P	P	P	P	P	P	P	P	P	P	P
Nalini Nadav Selvavajan	P	P	P	P	P	A	P	P	P	P	P	P	P	P
Nidhi A Walendra	P	P	P	P	P	P	A	P	P	P	P	P	P	P




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 VIVEK COLLEGE OF COMMERCE
 GOREGAON (W), MUMBAI-400104


Parth Hosalkar	P	A	P	P	P	P	P	P	P	P	P	P	P	P
Piyush Shisodia Sunil	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Antony Arul Prasanna	P	P	P	P	P	P	P	P	P	P	A	P	P	P
Prathamesh P Tripat	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Pratibha Rajkumar Mishra	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ramiza Yasin Kazi	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ranjana B Singh	A	P	P	P	P	P	P	P	P	P	P	P	P	A
Rinu Roy	P	A	P	P	P	P	P	P	P	P	P	P	P	P
Ajay Malge	P	P	P	P	P	P	P	A	P	P	P	P	P	P
Akanksha Madye	P	A	P	P	P	P	P	P	P	P	A	A	A	P
Akshay Puriyal	P	A	P	P	P	P	P	P	P	P	A	A	A	P
Alifya Contractor	P	P	P	P	A	A	P	P	P	P	P	P	P	P
Anjana Gupta	P	A	A	P	P	P	P	P	P	P	P	P	P	P
Ashfaq Shaikh	A	P	P	A	P	A	P	P	P	P	P	P	A	P
Ashpak Inamdar	A	P	P	P	P	P	A	A	A	P	P	P	P	P
Ashwathi Panicker	P	P	A	P	P	P	P	P	P	P	P	P	P	P
Babita Naidu	P	A	P	P	P	P	A	P	P	P	P	P	P	P
Daya Yadav	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Deepika Naidu	P	A	P	P	P	P	P	P	P	P	A	P	P	P
Divyarani Miriabilli	P	P	P	P	P	P	P	P	P	P	P	A	A	A
Gokul Gopinathan	P	P	A	P	P	P	P	P	P	P	P	P	P	P
Ismail Khan	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Jyoti Gariya	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Kajal Chaurasiya	P	P	P	P	A	P	P	A	A	P	P	P	P	P
Lakshmi Rengammal	A	P	P	P	P	P	A	A	A	A	P	P	P	P
Magarajyothi Rengammal	A	P	P	P	P	P	A	A	A	A	P	P	P	P
Melita Fernandes	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Namrata Suryavanshi	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Nikita Pednekar	P	P	P	P	P	P	P	P	P	P	A	A	A	A
Poornima Mishra	P	P	A	P	P	P	P	P	P	P	P	P	P	P




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 VIVEK COLLEGE OF COMMERCE
 GOREGAON (W), MUMBAI-400104

Prancy D'Souza	P	P	P	P	P	A	P	P	A	P	P	P	P	P
Pratibha Yadav	P	P	A	A	A	A	A	P	P	P	P	P	P	P
Prem Kumar	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Rakesh Birhade	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ravindra Kanojiya	P	P	P	P	P	P	P	P	P	P	A	A	P	P
Reena Pandey	P	P	P	P	P	P	P	P	P	P	P	A	P	P
Riddhi Gosar	P	P	P	P	P	P	P	P	A	P	A	A	A	P
Rintu Thomas	P	P	A	P	P	P	P	P	P	A	P	A	P	P
Ritesh Pashte	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Ronald Alva	P	P	P	P	P	P	P	P	P	P	A	P	P	P
Ruby Prajapati	P	A	A	P	P	P	P	P	P	A	P	P	P	P
Ruchi Mathkar	P	P	P	P	P	P	P	P	P	A	P	A	A	A
Rutiksha Daval	P	P	P	P	P	P	P	P	P	P	P	P	A	A
Santosh Lokhande	P	P	P	P	P	P	P	A	P	P	P	P	P	P
Saraswathy Rengammal	A	P	P	P	P	A	A	P	A	A	P	P	P	P
Satyam Mali	P	A	P	P	P	P	P	A	P	P	P	P	A	P
Shailesh Yadav	A	P	P	A	P	P	P	P	P	P	P	P	A	A
Shashikant Pandey	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Shobha Gupta	P	P	A	P	P	A	P	P	P	P	P	A	P	P
Shruti Joshi	P	P	P	P	P	P	A	P	P	A	P	A	P	P
Shubham Tiwari	A	P	P	A	P	P	P	P	P	P	P	P	P	P
Shushant Ingle	A	A	P	P	P	P	P	P	P	P	P	A	P	P
Shweta Wakode	P	P	P	P	P	A	P	P	P	P	P	P	P	P
Siddhi Ajgaonkar	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Siddhi Dongare	P	P	A	P	P	P	P	P	P	P	P	A	A	A
Sneha Sonawane	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Sonali Naralkar	A	P	P	P	P	P	P	A	A	P	P	P	A	P
Sonali Pawar	P	P	P	P	P	P	P	P	P	P	P	P	P	P




 PRINCIPAL
 VIVEK COLLEGE OF COMMERCE
 GOREGAON (W), MUMBAI-400104



TECHNOSERVE
BUSINESS SOLUTIONS TO POVERTY

Citi Foundation



Building Youth Excellence Through Employability Services and Technology

BEST

Certificate of Completion

This is to certify that

REENA PANDEY

has successfully completed the **BEST Program**

Personal Effectiveness, Professional Effectiveness, Professional English, Interview Skills, Corporate Readiness

In association with Vivek College of Commerce, Goregaon

From 12th November 2018 to 5th December 2018

Aneta

Program Instructor
TechnoServe



[Signature]

PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

[Signature]

Punit Gupta
Country Director
TechnoServe

5.2.1



TECHNOSERVE
BUSINESS SOLUTIONS TO POVERTY

Citi Foundation



Building Youth Excellence Through Employability Services and Technology
BEST

Certificate of Completion

This is to certify that

VAZHAPPI LLY EDISON THOMAS


has successfully completed the BEST Program

Personal Effectiveness, Professional Effectiveness, Professional English, Interview Skills, Corporate Readiness

In association with Vivek College of Commerce, Goregaon

From 28th August 2018 to 15th October 2018


Program Instructor
TechnoServe


PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104




Punit Gupta
Country Director
TechnoServe

5.1.3

TALLY COURSE BY STEP EDUCATION 2018-19


CIN No.: U74110RJ2013PTC044219



TOPICS IN TALLY

1	Company creation
2	Inventory creation
3	Purchases entry
4	Sales entry
5	Receipt entry
6	Payment entry
7	Contra entry
8	Voucher type
9	Price List
10	Journal Entry
11	Order Processing
12	Debit note & Credit note
13	Cheque Printing
14	Backup & Restore
15	Bank Reconciliation
16	Split Company
17	Bill Printing
18	Multiple Godowns
19	Pay Roll
20	GST




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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

STEP EDUCATION AND TRAINING SERVICES PVT. LTD.

Mumbai Office: Near Purohit Hospital, Behind Diamond Talkies, LT Road, Borivali (West), Mumbai -400092
Tel.: +91-8291092617 (0) Email: contact@stepeducation.in, Web: www.stepeducation.in

Step Education and Training Services Pvt Ltd

VIVEK COLLEGE BATCH

Course Name : Tally ERP9 With GST

Batch ID : BAN101_B0283 & BAN101_B0284

BAN101_B0288 & BAN101_B1147

ALL STUDENT

Sr No.	Name
1	Priya Yadavar
2	Sumitha Yadavar
3	Neha Dalvi
4	Mansi Sukka
5	V Chettiyar
6	Divya Gangan
7	Mutulaxmi Nadar
8	Tenmuli Naickar
9	Vruchita Arekar
10	Mitali Mestry
11	Prita Dravid
12	Rahmath Panikaveetil
13	Monica Nadar
14	Sonam Gupta
15	Gayathri Yadav
16	Meenakshi Goundar
17	Sumathi Ganapathi
18	Dakshil Nandu
19	Ankita Masurkar
20	Heena Jain
21	Preetha Muthulingam
22	Shweta Yadav
23	Amudha Perumal
24	Sandhya Vishwakarma
25	Siddhi Bhosle
26	Malathi Padayachi
27	Priyanka Singh
28	Stajina Nadar
29	Tejasvi Mirgule
30	Chanda Chetan Rajbhar
31	Irene Chettiar
32	Manolin Nadar
33	Payal Rane
34	Neha Gupta
35	Dhanshree Raut
36	Pragati Nevrekar
37	Roselin Fernando
38	Pranali Shivkar
39	Mamta Kamble



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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

40	Shraddha Nadavadekar
41	Snehashree Kundar
42	Priyanka Wahulkar
43	Divya Pedditi
44	Ashwini Devadiga
45	Riddhi Patel
46	Shalini Nadar
47	Ankita Yadav
48	Rutuja Gadade
49	Ankita Kasare
50	Rinal Chavan
51	Snehal Mhaskar
52	Aarti Nawadkar
53	Krutika Patel
54	Nisha Bobbali
55	Sanjana Gupta
56	Vidya Kharva
57	Roja Acharya
58	Vaishnavi Halde
59	Sneha Gupta
60	Shibi Cheriya
61	Deepa Munuswamy
62	Roshani Patel
63	Sakkshi Singh
64	Sakina Saleh
65	Sonali Pawar
66	Lalati Gaud
67	Rakesh Birkade
68	Rukhsana Shaikh
69	Vidya Sharma
70	Ayesha Shah
71	Induja Arumugam
72	Gayatri Pai
73	Sandra Shekhar
74	Durva Nivale
75	Nilu Dhuriya
76	Nisha Patil
77	Ashpak Inamdar
78	Shailesh Yadav
79	Santosh Lokhande
80	Reshma Rayar
81	Shraddha Poojari
82	Nishmitha Moolya
83	Vaishali Bandarkar
84	Divya Jadhav
85	Ganesh Madas
86	Dattatray Dangat
87	Joshna Anakkallumkal
88	Sandesh Bhalekar
89	Priyanka Rajavilkar



[Signature]
PRINCIPAL

VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

90	Nikshali Gawruk
91	Pallavi Ghugare
92	Aakash Shenavi
93	Adiba Shaikh
94	Rajkanya Paadule
95	Mukund Kale
96	Pradnya Shettigar
97	Shifa Imtiyaz Qureshi
98	Kajal Desai
99	Aftab Khan
100	Muskan Shaikh
101	Karishma Tailor
102	Kiran Yadav
103	Praveena Raju
104	Shaheen Shaikh
105	Alfiya Baig
106	Aaliya Ansari
107	Himani Singh
108	Sadaf Qureshi
109	Preeti Yadav
110	Varsha Singh
111	Anita Sharma
112	Mohd Afzal Khan
113	Venkateshwari Manikam
114	Riya Gupta
115	Srishti Poojary
116	Ankita Devrukhakar
117	Jyoti Gurav
118	Richa Chettiar
119	Sakshi Sane
120	Rakhi Lathikumali
121	Soumiya Nadar
122	Chelsia Mary
123	Keerti Pujari
124	Shivani Sawant




PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

Step Education and Training Services Pvt Ltd

VIVEK COLLEGE BATCH

Course Name : Tally ERP9 With GST

Batch ID : BAN101_B0283 & BAN101_B0284

BAN101_B0288 & BAN101_B1147

PRESENT STUDENT

Sr. No.	Name
1	Manolin Nadar
2	Payal Rane
3	Roselin Fernando
4	Shraddha Nadavadekar
5	Snehashree Kunder
6	Priyanka Wahulkar
7	Riddhi Patel
8	Ankita Yadav
9	Rutuja Gadade
10	Priya Yadavar
11	Sumitha Yadavar
12	V Chettiyar
13	Tenmuli Naickar
14	Vruchita Arekar
15	Prita Dravid
16	Sonam Gupta
17	Gayathri Yadav
18	Sumathi Ganapathi
19	Ankita Masurkar
20	Heena Jain
21	Amudha Perumal
22	Priyanka Singh
23	Stajina Manova Nadar
24	Tejasvi Mirgule
25	Deepa Munuswamy
26	Roshani Patel
27	Vidya Kharva
28	Roja Acharya



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GOREGAON (W), MUMBAI-400104

29	Sakkshi Singh
30	Sakina Saleh
31	Sonali Pawar
32	Lalati Gaud
33	Rakesh Birhade
34	Rukhsana Shaikh
35	Vidya Sharma
36	Ayesha Shah
37	Induja Arumugam
38	Gayatri Pai
39	Sandra Shekhar
40	Durva Nivale
41	Nilu Dhuriya
42	Nisha Patil
43	Ashpak Inamdar
44	Shailesh Yadav
45	Santosh Lokhande
46	Reshma Rayar
47	Shraddha Poojari
48	Nishmitha Moolya
49	Vaishali Bandarkar
50	Divya Jadhav
51	Ganesh Madas
52	Dattatray Dangat
53	Joshna Anakkallumkal
54	Sandesh Bhalekar
55	Priyanka Rajavilkar
56	Nikshali Gawnuk
57	Pallavi Ghugare
58	Aakash Shenavi
59	Adiba Shaikh
60	Rajkanya Paadule
61	Mukund Kale
62	Pradnya Shettigar
63	Muskan Shaikh



(Signature)
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GOREGAON (W), MUMBAI-400104

Step Education and Training Services Pvt Ltd

VIVEK COLLEGE BATCH

Course Name : Tally ERP9 With GST

Batch ID : BAN101_B0283 & BAN101_B0284 & BAN101_B1147 & BAN101_B0288

Student Present In Exam

Sr. No.	Name
1	Manolin Nadar
2	Payal Rane
3	Roselin Fernando
4	Shraddha Nadavadekar
5	Snehashree Kundar
6	Priyanka Wahulkar
7	Riddhi Patel
8	Ankita Yadav
9	Rutuja Gadade
10	Sumitha Yadavar
11	V Chettiyar
12	Tenmuli Naickar
13	Vruchita Arekar
14	Prita David
15	Sonam Gupta
16	Gayathri Yadav
17	Sumathi Ganapathi
18	Heena Jain
19	Amudha Perumal
20	Stajina Manova Nadar
21	Tejasvi Mirgule
22	Vidya Kharva
23	Roja Acharya
24	Mutulaxmi Nadar
25	Monica Nadar
26	Shalini Nadar
27	Preeti Yadav
28	Ganesh Madas
29	Joshan Anakkallumkal
30	Richa Chettiar
31	Priyanka Rajvilkar
32	Nikshali Gawnuk
33	Pallavi Ghugare
34	Srishti Poojary
35	Aakash Shenavi
36	Sandesh Bhalekar
37	Dattatray Dangat

Sr. No.	Name
38	Sakkshi Singh
39	Muskan Shaikh
40	Sakina Saleh
41	Sonali Pawar
42	Lalati Gaud
43	Rakesh Birkhade
44	Rukhsana Shaikh
45	Vidya Sharma
46	Ayesha Shah
47	Induja Arumugam
48	Gayatri Pai
49	Sandra Shekhar
50	Durva Nivale
51	Nilu Dhuriya
52	Nisha Patil
53	Ashpak Inamdar
54	Shailesh Yadav
55	Santosh Lokhande
56	Priya Yadavar
57	Pradnya Shettigar
58	Vaishali Bandarkar
59	Divya Jadhav
60	Roshani Patel
61	Shraddha Poojari
62	Nishmitha Moolya
63	Deepa Munuswamy



[Signature]

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VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104

JUNIOR HUMAN RESOURCE ASSOCIATE COURSE 2018-19

LEVEL-I MOULE -III

Name : Junior Human Resource Associate

Sector : Business & Commerce

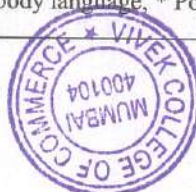
Code No : BSC103

Entry Qualification : Graduation or equivalent

Terminal Competency : After completion of training the trainees will be able to develop a job description for recruitment by analyzing the job requirement of given establishment and design a Training programmed for the new recruited by identifying the training need for human resource development.

Duration : 240 Hours

SL. NO	Practical	Theory
1	* Make a plan for hiring manpower.	Human Resource Planning in the background of Economic Environment * Understand the meaning of Human Resource Planning, various components involved in job evaluation and job analysis. * Analyze how to relate job evaluation to HR Planning, Developing HR at the national level and how to use various models for effective Human resource Planning. * Differentiating labour markets from other markets, and What are the different processes involved in Human Resource Planning
2	* Identify the needs and dynamics of a team.	Recruitment Process * Understanding the importance of individual and group behavior in an organization. * Method of recruitment.
3	* Develop relevant training programmed for organization.	Training and Development * Categorize business goals and match training objectives successfully with Business goals through competency mapping. * Recognize the processes and steps to develop a workplace-training program. * Elucidate how individual characteristics and the environment influence learning and skill development. * Monitor the transfer of learning on the job. * Comprehend and intervention for teams and groups – their uses with a practical examples.
Comprising project work and Industrial Training		
4	* Designing & analysis of performance appraisal formats.	Performance and potential appraisal techniques * Methods of Appraisal * Competence mapping
5	Business ethics	Basic features of Labour Laws & regulations i) contract Labour (regulation & abolition) Act & rules ii) E.S.I. acts & rules iii) P.F acts & rules iv) Payment of wages act & rules v) Minimum wages act & rules vi) Workmen compensation act & Rules vii) Bonus act & rules viii) Industrial dispute act & rules
6	* Demonstrate learning of different types of body languages. * Dress Properly. * Demonstrate understanding of	Soft Skills Effective communication * Decoding body language, * Power Dressing



LIST OF STUDENTS

SR/NO	NAME OF THE STUDENT	CLASS
1	DANIYAL KESHVANI	FYBAF
2	NEHA PRAJAPATI	FYBAF
3	DILLON DCOSTA	FYBAF
4	HEENA SHAIKH	FYBAF
5	TANYA PANDEY	FYBAF



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भारत सरकारMINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
कौशल विकास एवं उद्यमशीलता मंत्रालयNATIONAL COUNCIL FOR VOCATIONAL TRAINING
राष्ट्रीय व्यावसायिक प्रशिक्षण परिषदNATIONAL CERTIFICATE IN MODULAR EMPLOYABLE SKILLS
राष्ट्रीय मॉड्यूलर रोजगारपरक कौशल प्रमाण पत्रSKILL DEVELOPMENT INITIATIVE SCHEME
कौशल विकास पहल योजना

DIRECT CANDIDATE ASSESSMENT UNDER NULM/SUDA

Certified that / प्रमाणित किया जाता है

Shri / Smt / Kumari / श्री / श्रीमती / कुमारी

Son / Daughter / Wife of Shri / सुपुत्र / सुपुत्री / पत्नी

Aadhar card no. / आधार कार्ड सं.

Date of birth / जन्मतिथि

Sector / क्षेत्र

Module / मॉड्यूल

Name of Testing Center / मूल्यांकन केंद्र का नाम

Assessment conducted by / मूल्यांकन द्वारा आयोजित

Assessment test date / मूल्यांकन आकलन दिनांक

is hereby awarded this certificate / उत्तीर्ण होने पर यह प्रमाण पत्र प्रदान किया जाता है

Competencies Acquired / प्राप्त योग्यताएं

Develop a job description for recruitment by analyzing the job requirement of given establishment and design a training programme for the new recruit by identifying the training need for human resource development.

Place / स्थान 4th Floor, Uma Smriti, Near Filmistan Studio, S.V. Road, Goregaon West,
Mumbai - 400 062.

Date / दिनांक 10-Aug-2019

Batch No. / बैच सं. TBN_BSC103_B08494 Profile No. / प्रोफाइल सं. 20190627912

DIRECTOR (S D I)
निदेशक (एस डी आई)

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MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP	
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NATIONAL COUNCIL FOR VOCATIONAL TRAINING	
राष्ट्रीय व्यावसायिक प्रशिक्षण परिषद	
NATIONAL CERTIFICATE IN MODULAR EMPLOYABLE SKILLS	
राष्ट्रीय मॉड्यूलर रोजगारपरक कौशल प्रमाण पत्र	
SKILL DEVELOPMENT INITIATIVE SCHEME	
कौशल विकास पहल योजना	
DIRECT CANDIDATE ASSESSMENT UNDER NULM/SUDA	
Shri / Smt / Kumari / श्री / श्रीमती / कुमारी	Date of Birth / जन्मतिथि
Son / Daughter / Wife of Shri / सुपुत्र / सुपुत्री / पत्नी	Place / स्थान
Aadhar No. / आधार सं.	Certificate No. / प्रमाण पत्र सं.

Aadhar No. / आधार सं.	Signature / हस्ताक्षर
Date of birth / जन्मतिथि	10-Aug-2019
Sector / क्षेत्र	Business And Commerce
Module / मॉड्यूल	Junior Human Resource Associate
Name of Testing Center / मूल्यांकन केंद्र का नाम	Ideal Education Pvt Ltd
Assessment conducted by / मूल्यांकन द्वारा आयोजित	Step Education And Training Services Pvt Ltd
Assessment test date / मूल्यांकन आकलन दिनांक	10-Aug-2019



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GOREGAON (W), MUMBAI-400104

प्रमाण-पत्र सं.

Certificate No. 20190627920

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भारत सरकार

MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

कौशल विकास एवं उद्यमशीलता मंत्रालय

NATIONAL COUNCIL FOR VOCATIONAL TRAINING

राष्ट्रीय व्यावसायिक प्रशिक्षण परिषद

NATIONAL CERTIFICATE IN MODULAR EMPLOYABLE SKILLS

राष्ट्रीय मॉड्यूलर रोजगारपरक कौशल प्रमाण पत्र

SKILL DEVELOPMENT INITIATIVE SCHEME

कौशल विकास पहल योजना

DIRECT CANDIDATE ASSESSMENT UNDER NULM/SUDA

Certified that / प्रमाणित किया जाता है

Shri / Smt / Kumari / श्री / श्रीमती / कुमारी

Tanya Pandey

Son / Daughter / Wife of Shri / सुपुत्र / सुपुत्री / पत्नी

Ramkumar Pandey

Aadhar card no. / आधार कार्ड सं.

386092929692

Date of birth / जन्मतिथि

16-Aug-2001

Sector / क्षेत्र

Business And Commerce

Module / मॉड्यूल

Junior Human Resource Associate

Name of Testing Center / मूल्यांकन केंद्र का नाम

Ideal Education Pvt Ltd

Assessment conducted by / मूल्यांकन द्वारा आयोजित

Step Education And Training Services Pvt Ltd

Assessment test date / मूल्यांकन आकलन दिनांक

10-Aug-2019

is hereby awarded this certificate / उत्तीर्ण होने पर यह प्रमाण पत्र प्रदान किया जाता है

Competencies Acquired / अधिष्ठापित कौशल

Develop a job description for the given job requirement of given establishment and design a training programmed for the new recruited by the given establishment for human resource development

Place / स्थान 4th Floor, Poochamma, Poochamma Studio, S.V Road, Goregaon West, Mumbai - 400104

Date / दिनांक 10-Aug-2019

Batch No. / बैच सं. TBN_BSC103_B08494 Profile No. / प्रोफाइल सं. 20190627920

DIRECTOR (S D I)
निदेशक (एस डी आई)

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MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
कौशल विकास एवं उद्यमशीलता मंत्रालय
NATIONAL COUNCIL FOR VOCATIONAL TRAINING
राष्ट्रीय व्यावसायिक प्रशिक्षण परिषद

Aadhar No. / आधार कार्ड सं.

386092929692

Date of Birth / जन्मतिथि

16-Aug-2001

Sector / क्षेत्र

Business And Commerce

Module / मॉड्यूल

Junior Human Resource Associate

Name of Testing Center /

Ideal Education Pvt Ltd

मूल्यांकन केंद्र का नाम

Assessment conducted by



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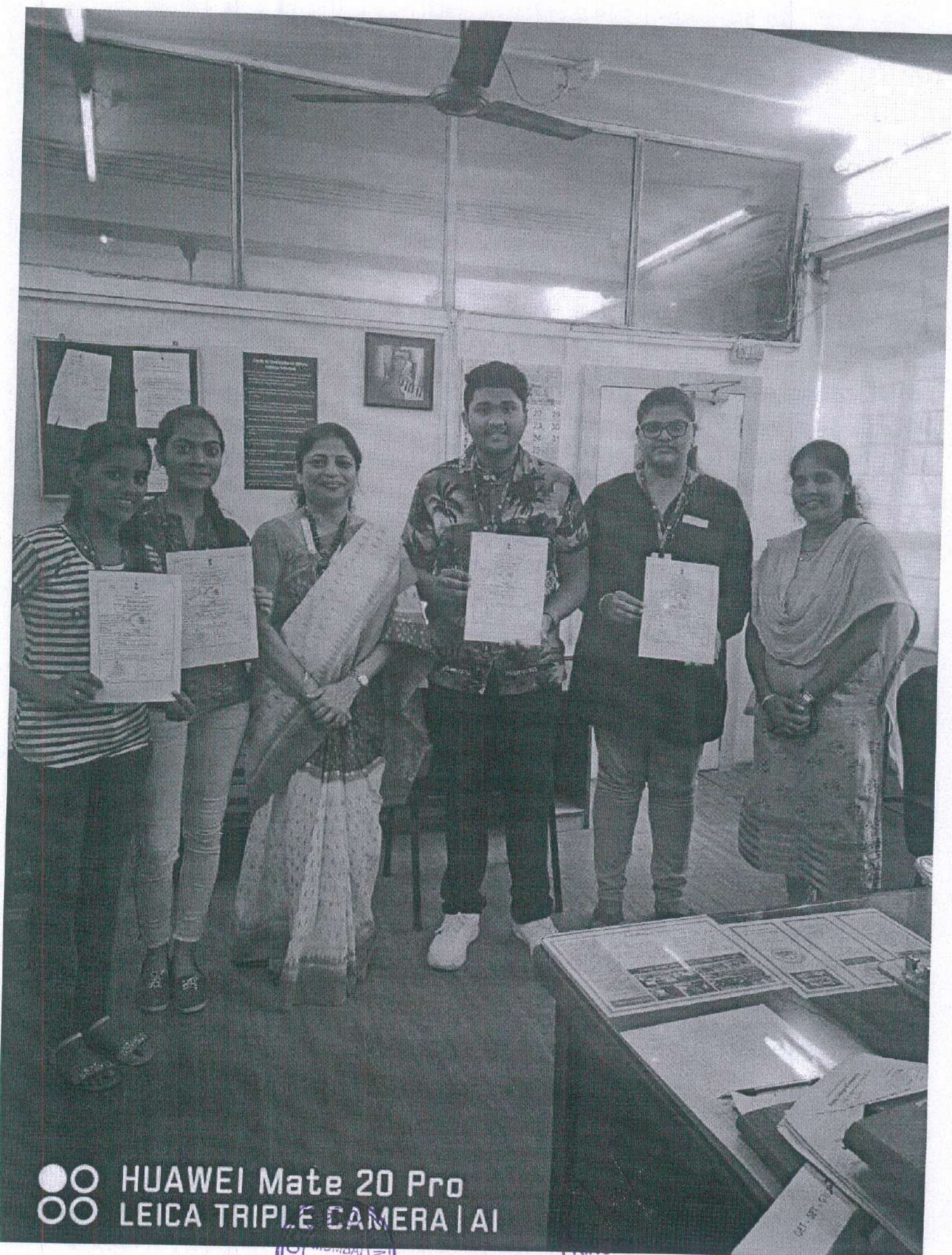
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●○ HUAWEI Mate 20 Pro
○○ LEICA TRIPLE CAMERA | AI




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●○ HUAWEI Mate 20 Pro
○○ LEICA TRIPLE CAMERA | AI



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GOREGAON (W), MUMBAI-400104

BSE CERTIFICATE COURSE 2018-19

After the theory sessions (12 sessions of 30 hours at your College Premises. The Maximum number of Students in one Batch could be 100), alternatively we will also, invite two study visit to BSE whereby there would be Session of Dr.v.Aditya and also visit the broker office for viewing actual terminal operations. This gives the students much required practical exposure. The maximum number of students in one batch for Study Visit to BSE could be 25. There is no cost involved for the institute. The sessions would range from one month that is one session per week or it can be consecutive sessions also.

This Training is absolutely free and the students would gain the knowledge. The entire cost of delivery and travel/stay cost is borne by us. The student would get Participation Certificate from BSE BROKERS FORUM after Completion of Training

Warm Regards,

Shenaz Shaikh

Head - Investor Education

Bombay Stock Exchange Brokers' Forum

808A, 8th Floor, P.J Towers, BSE Building, Dalal Street, Fort, Mumbai - 400 001

Mobile No: 8082766643 / 8691811258

www.brokersforumofindia.com



A handwritten signature in blue ink, appearing to be "Vivek", written over the printed name of the Principal.


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GOREGAON (W), MUMBAI-400104

VIVEK COLLEGE OF COMMERCE BSE CERTIFICATE COURSE SYLLABUS

Topic	Trainer	Training Venue	Contact Person
Working of Stock Market - Working of stock exchanges, working of broker, trading account, demat account, risk management, KYC of clients, investment vs speculation	Kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Working of Stock Market - Working of stock exchanges, working of broker, trading account, demat account, risk management, KYC of clients, investment vs speculation	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Mutual Funds - Meaning, types of mutual funds, advantages, working of mutual funds, role in wealth creation, SIP and its benefit, Mutual fund industry scenario	kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Mutual Funds - Meaning, types of mutual funds, advantages, working of mutual funds, role in wealth creation, SIP and its benefit, Mutual fund industry scenario	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Derivatives Market - Meaning, Participants, Products, Use of Futures, Use of Options	kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
Derivatives Market - Meaning, Participants, Products, Use of Futures, Use of Options	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja




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<u>Commodity Markets</u> - Meaning and types of commodity traded, analysis of bullion, metals, Agri, and energy metals, gold as asset class	Kaushal Mishra & Muzibar Shaikh	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
<u>Commodity Markets</u> - Meaning and types of commodity traded, analysis of bullion, metals, Agri, and energy metals, gold as asset class	Junaid Shaikh & Ihklaque Pathan	Vivek College of Commerce - Vivek College Road, Siddharth Nagar 4, Siddharth Nagar, Goregaon West, Mumbai, Maharashtra 400062	Ms Anuja
<u>Monetary policy and its implication-</u> Role of Central Bank, Monetary instruments, Impact of interest rates on economy, inflation vs interest rates,	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643
<u>Current Developments</u> - Outlook on world economy and its implication on Indian Economy	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643
<u>Monetary policy and its implication-</u> Role of Central Bank, Monetary instruments, Impact of interest rates on economy, inflation vs interest rates,	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643
<u>Current Developments</u> - Outlook on world economy and its implication on Indian Economy	Aditya Srinivas	Bse Brokers Forum, 808 A, 8th Follr, P.J towers, Dalal Street, Fort, Mumbai, India 400001	Shenaz Shaikh - 8082766643




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VIVEK COLLEGE OF COMMERCE

BSE Certified Course in Financial Markets (2013-19)

Date: 15/02/2019

ATTENDANCE SHEET

Sl. No.	Name of Student	Division	Roll No.	Signature					
				28th Jan 2019	29th Jan 2019	30th Jan 2019	31st Jan 2019	1st Feb 2019	5th Feb 2019
1	Sandesh Phadnis	A	12						
2	Aarti Bhambhani	A	13						
3	Usha Jaiswal	A	46						
4	Umesh Patilkar	A	50						
5	Ashwini Mishra	A	51						
6	Adarsh Verma	A	145						
7	Harshita Shetty	A	110						
8	Arunima Karandekar	B	112						
9	Divyanshu Das	B	101						
10	Rishabh Mahapatra	B	102						
11	Rishabh Mishra	B	162						
12	Harsh Patil	B	186						
13	Shruti Singh	B	115						
14	Manish Kumar	B	114						
15	Shruti Mishra	B	185						
16	Rishabh Mishra	B	167						
17	Rishabh Mishra	B	169						
18	Rishabh Mishra	B	180						
19	Rishabh Mishra	B	182						
20	Rishabh Mishra	B	183						
21	Rishabh Mishra	B	184						
22	Rishabh Mishra	B	185						
23	Rishabh Mishra	B	186						
24	Rishabh Mishra	B	187						
25	Rishabh Mishra	B	188						
26	Rishabh Mishra	B	189						
27	Rishabh Mishra	B	190						
28	Rishabh Mishra	B	191						
29	Rishabh Mishra	B	192						
30	Rishabh Mishra	B	193						



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GOREGAON (W), MUMBAI-400104


Sr. No.	Name of Student	Division	Roll No.	Signature					
				28th Jan 2019	29th Jan 2019	30th Jan 2019	31st Jan 2019	1st Feb 2019	2nd Feb 2019
21	Rahul Kalandhara	C	331	Rahul	Rahul	Rahul	Rahul	Rahul	Rahul
22	Satish Pandeyan	C	337	Satish	Satish	Satish	Satish	Satish	Satish
23	Dipali Jase	C	348	Dipali	Dipali	Dipali	Dipali	Dipali	Dipali
24	Preeti Thakur	C	378	Preeti	Preeti	Preeti	Preeti	Preeti	Preeti
25	Vijay K	C	181	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay
26	Neelam Yadav	C	385	Neelam	Neelam	Neelam	Neelam	Neelam	Neelam
27	Remzi Fernandez	C	394	Remzi	Remzi	Remzi	Remzi	Remzi	Remzi
28	Joshi Pabavi	D	467	Joshi	Joshi	Joshi	Joshi	Joshi	Joshi
29	Khat Aftab	D	477	Khat	Khat	Khat	Khat	Khat	Khat
30	Sayantoshkar Nakh	D	480	Nakh	Nakh	Nakh	Nakh	Nakh	Nakh
31	Sahil Sengupta	D	491	Sahil	Sahil	Sahil	Sahil	Sahil	Sahil
32	Amita Shukla	D	495	Amita	Amita	Amita	Amita	Amita	Amita
33	Prachi Sontizar	D	496	Prachi	Prachi	Prachi	Prachi	Prachi	Prachi
34	Sauri Mahesh	D	505	Sauri	Sauri	Sauri	Sauri	Sauri	Sauri
35	Ravi Pradeepkumar	D	514	Ravi	Ravi	Ravi	Ravi	Ravi	Ravi
36	Surish G	D	518	Surish	Surish	Surish	Surish	Surish	Surish
37	Neeta Pradeepkumar	D	523	Neeta	Neeta	Neeta	Neeta	Neeta	Neeta
38	Murgesh P. Raj	D	526	Murgesh	Murgesh	Murgesh	Murgesh	Murgesh	Murgesh
39	Hitesh Shinde	D	528	Hitesh	Hitesh	Hitesh	Hitesh	Hitesh	Hitesh
40	Salim Singh	D	540	Salim	Salim	Salim	Salim	Salim	Salim
41	Ramesh Singh	D	541	Ramesh	Ramesh	Ramesh	Ramesh	Ramesh	Ramesh
42	Vijay Singh	D	542	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay




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 GOREGAON (W), MUMBAI-400104

Sr. No.	Name of Student	Division	Roll No.	Signature					
				28th Jan 2019	29th Jan 2019	30th Jan 2019	31st Jan 2019	1st Feb 2019	5th Feb 2019
43	Jens Robert	C	328	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
44	Sanjay Robin	A	97	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
45	Ganesh Madan	A	81	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
46	Aby Markose	C	312	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
47	Suresh Mestry	D	521	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
48	Shashik Alzal	B	221	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
49	Anita Volei	C	396	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
50	Shweta Rajan	D	500	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
51	Sonal Mishra	B	179	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
52	Anita Sharma	B	229	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
53	Kajal Subi	D	527	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
54	Satish Kumar	D	462	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
55	Ebenezer John	D	461	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
56	Shashik Zainab	B	228	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
57	Komal Gupta	D	519	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
58	Vandana Singh	D	503	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
59	Wadekar Pritam	C	384	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>




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**CERTIFICATE
COURSE DETAILS
AC YEAR : 2017-18**

Total :- 02 .



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Tel : (+91)(11)29819291/41600366

contact@atsinfotech.net

www.atsis.com

Date: 01/7/2021

To,
The Principal,
Vivek College of Commerce,
Mumbai.

This is to inform that two Microsoft certificate courses were conducted at Vivek College of Commerce in collaboration with ATS Learning Solutions in the academic year 2017-18.

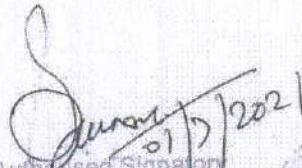
Course 1: CPMA (Cross Platform Mobile Application Development) - 25 students

Course 2: MOS (Microsoft Office Specialist - Advance Excel) - 12 students

Each course was conducted for 30 Hours which includes 24 hours of training, 5 hours of revision and 1 hour of online exam.

Certificates were issued to the students after the completion of 30 Hours.

This certificate is provided on the request of the college for confirming the completion of certification course.


Authorized Signatory
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REPORT ON CROSS PLATFORM MOBILE APPLICATION DEVELOPMENT CERTIFICATION COURSE BY MICROSOFT

Our college has signed a MoU with ATS Learning Solutions Ltd for Microsoft Certification conducted for students of B.Sc.I.T. The certification was introduced and encouraged for students for better employability. The course provided a platform for students to enhance their technical skills with training provided by technical experts from industry.

BSc.I.T. students were trained to develop small cross platform apps.

25 Enrolled students received the benefit of laboratory, hands-on experience and practical knowledge.




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TOPICS COVERED IN CPMA

SrNo	Description	Duration (Minuts)	Covered Date
1	CORDOVA INTRODUCTION	60	01 Jun 2018
2	ARCHITECTURE OF CORDOVA	62	01 Jun 2018
3	HTML BASICS	62	01 Jun 2018
4	PRESENTATION	62	01 Jun 2018
5	CSS BASICS	62	01 Jun 2018
6	JAVASCRIPT BASICS	62	02 Jun 2018
7	JQUERY BASICS	62	02 Jun 2018
8	MAKING CORDOVA PROJECTS	62	02 Jun 2018
9	GUIDANCE FOR PROJECT	62	02 Jun 2018
10	ONLINE EXAM ON MENTORBUDDY	74	02 Jun 2018
11	MAKING DIFFERENT APPS BY USING CORDOVA LIKE CALCULATOR ,CAMERA ,MEDIA ETC	62	02 Jun 2018
12	PRESENTAION	62	02 Jun 2018
13	MAKING .APK BY USING ONLINE PORTAL	62	02 Jun 2018
14	INTRODUCTION TO SQL LITE	62	03 Jun 2018
15	DOING OPERATION BY USING SQL LITE	62	4 Jun 2018
16	ALLOCATION OF PROJECTS	62	5 Jun 2018
17	ONLINE EXAM ON MENTORBUDDY	62	6 Jun 2018
18	USING PLUGIG FOR GEOLOATION,GPS ETC	62	7 Jun 2018
19	EVALUATION OF PROJECTS	62	8 Jun 2018
20	PRESENTATION	62	9 Jun 2018




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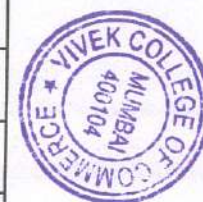
21	PRESENTATION	66	9 Jun 2018
21	MAKING CONTACT LIST AND DOING DIFFERENT OPERATION WITH CONTACT LIST	62	10 Jun 2018
22	ONLINE EXAM ON MENTORBUDDY	62	11 Jun 2018
23	REVISION	300	12 Jun 2018
24	FINAL ONLINE EXAM	60	14 Jun 2018
TOTAL NO. OF HOURS :		30 HOURS	




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CPMA ATTENDANCE REPORT

Registration#	Name	Personal Email	Contact	1st June to 14th June											
B1-VESVEC-2018-13	BACHRE JAY PRAKASH	jaybachre670@gmail.com	8097545761	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-14	CHETTIYANTHODI VINAYAK AYYAPPAN	vinayakayyappan1999@gmail.com		P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-15	KEWAT POOJADEVI BHAGIRATHI	poojadevikewat@gmail.com		P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-16	KONAR VINAYAK RAMESH	k.007vinayak@gmail.com	9920156491	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-17	MENON SUHETH SUNIL	suhethmenon@gmail.com	9930318933	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-18	NADAR GOPINATH JAYARAMAN	gopinadar.18@gmail.com	7506804419	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-19	NADAR RAJESH KAMARAJ	rajeshkamaraj18@gmail.com		P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-20	UDIYAR GANGA DEVRAJ	priyaudaiyar2@gmail.com	8452925340	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-21	YADAV AMBUJ RAMAJOR	10ambujzen10@gmail.com		P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-22	YADAV ANANDKUMAR RAMBRIKSH	anand.rb.yadav@gmail.com	8097544526	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-23	MISHRA SHIVAM	shivam8450@gmail.com	7400320698	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-24	NADAR VIVEKANAND	viveknadar97@gmail.com	7715930950	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-25	GANESH WALZADE	ganeshwalzade29@gmail.com	8451026129	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-12	HATHI ASHITOSH NAVKUMAR	ashitoshhathi98@gmail.com	9022080502	P	P	P	P	P	P	P	P	P	P	P	P
B1-VESVEC-2018-11	K PRAVEENKUMAR KARUPPAN	praveenkumarkaruppan@gmail.com	9920433485	P	P	P	P	P	P	P	P	P	P	P	P



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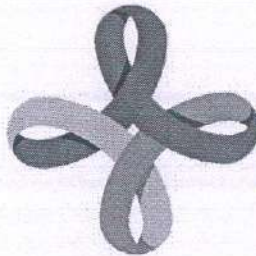
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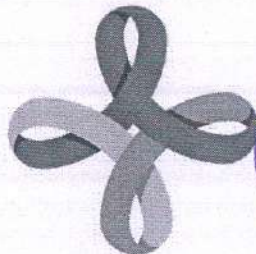
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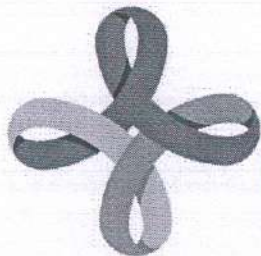
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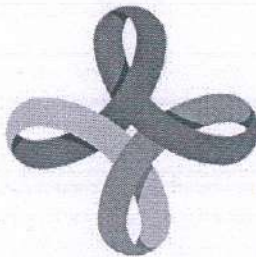
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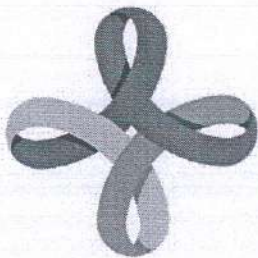
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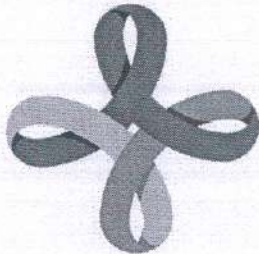
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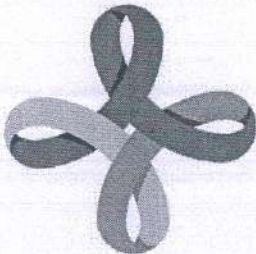
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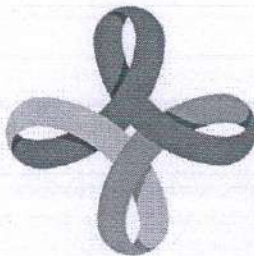
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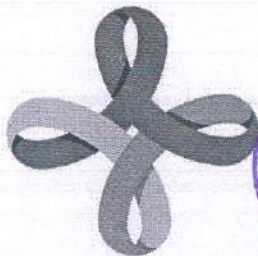
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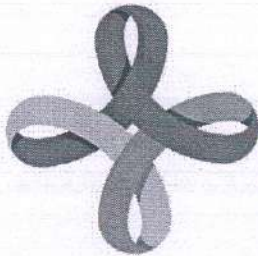
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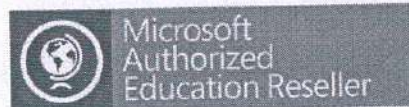
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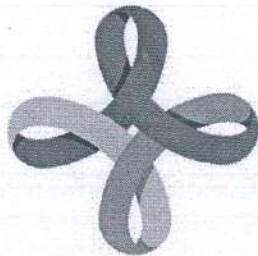
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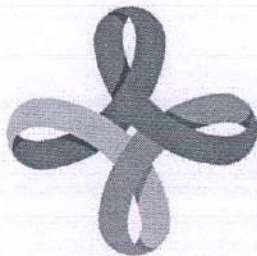
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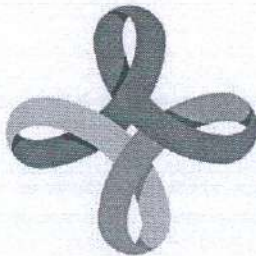
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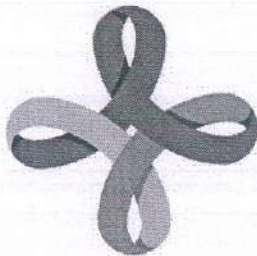
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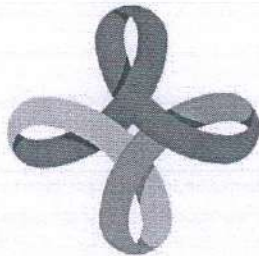
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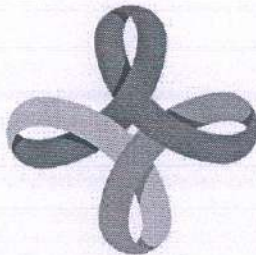
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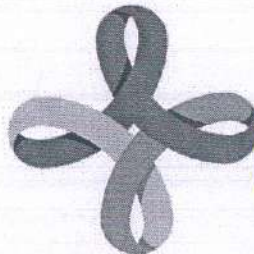


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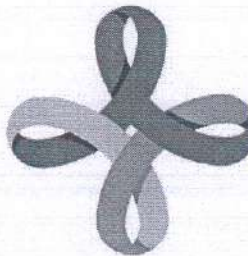


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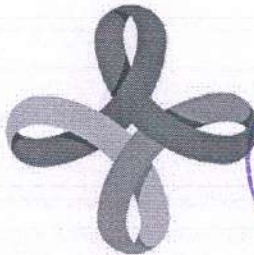
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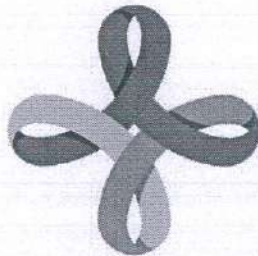
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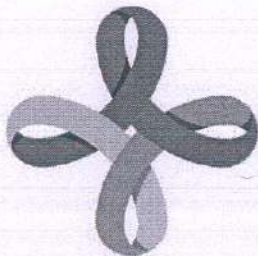
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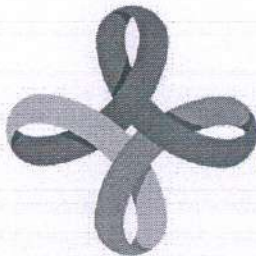


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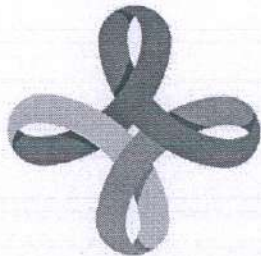
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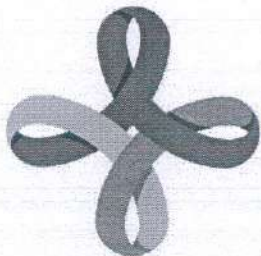
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REPORT ON MICROSOFT OFFICE SPECIALIST-ADVANCE EXCEL CERTIFICATION COURSE

Our college has signed a MoU with ATS Learning Solutions Ltd for Microsoft Certification conducted for students of B.Com (BAF), B.Com(FM), B.Com(BBI) and BMS,. The certification was introduced and encouraged for students for better employability. The course provided a platform for students to enhance their technical skills with training provided by technical experts from industry.

The students were trained to develop skills in Advanced Excel.

12 Enrolled students received the benefit of laboratory, hands-on experience and practical knowledge.




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TOPICS COVERED IN MOS

SrNo	Description	Duration (Minuts)	Covered Date
1	Getting Started With This Excel Course	60	03-Oct-18
2	The Excel IF Function	60	03-Oct-18
3	Performing Lookup in Excel	120	03-Oct-18
4	Excel Data Functions	120	04-Oct-18
5	Excel Math Functions	120	04-Oct-18
6	Arrays in Excel	120	04-Oct-18
7	Excel Functions for Working with Text	120	05-Oct-18
8	Other Useful Excel Functions	90	05-Oct-18
9	Conditional Formatting & Spark lines	120	05-Oct-18
10	Pivot Charts creation and Implementation	120	05-Oct-18
11	Custom Views in Excel	120	06-Oct-18
12	Scenario implementation	90	06-Oct-18
13	Auditing and Troubleshooting Formulas	120	07-Oct-18
14	Pivot Tables in Excel	60	07-Oct-18
15	Revision and preparation of MOS-Excel Exam	300	08-Oct-2018
16	Final Online Exam	60	09-Oct-18
TOTAL NO. OF HOURS :		30 HOURS	




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MOS- ATTENDANCE REPORT

Registration#	Name	Personal Email	Contact	3rd Oct to 9th Oct							
B2-VESVEC-2018-1	pratibha mishra	mishrapratibha219@gmail.com	9082592052	P	P	P	P	P	P	P	P
B2-VESVEC-2018-2	Pedditi Divya	8879484539reddy@gmail.com	8879484539	P	P	P	P	P	P	P	P
B2-VESVEC-2018-3	riya gupta	riyagupta1998@gmail.com	8828290536	P	P	P	P	P	P	P	P
B2-VESVEC-2018-4	nisha bobbali	nishabobbali097@gmail.com	8692937810	P	P	P	P	P	P	P	P
B2-VESVEC-2018-5	sayali murudkar	sayalimurudkar7@gmail.com	9082409719	P	P	P	P	P	P	P	P
B2-VESVEC-2018-6	Irene chettiar	irenechett@gmail.com	9967823581	P	P	P	P	P	P	P	P
B2-VESVEC-2018-7	Subalakshmi	nadarsubalakshmi71@gmail.com	7039323012	P	P	P	P	P	P	P	P
B2-VESVEC-2018-8	simran	simranshakti08@gmail.com	8104846066	P	P	P	P	P	P	P	P
B2-VESVEC-2018-9	arti lokhande	artilokhande44@gmail.com	9004820883	P	P	P	P	P	P	P	P
B2-VESVEC-2018-10	sarika pawar	sarikapawar49122@gmail.com	9004011625	P	P	P	P	P	P	P	P
B2-VESVEC-2018-11	dhwani gandhi	dhwanigandhi97@gmail.com	9769519151	P	P	P	P	P	P	P	P
B2-VESVEC-2018-12	somiya pandian	somiya95@gmail.com	7710989604	P	P	P	P	P	P	P	P




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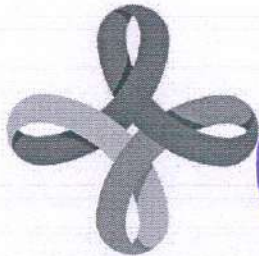
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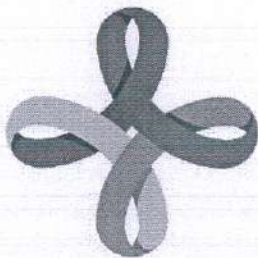
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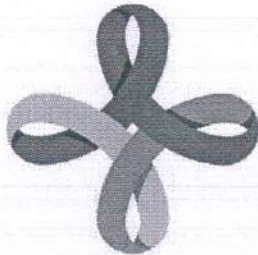
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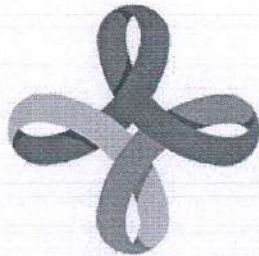
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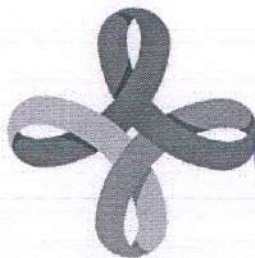
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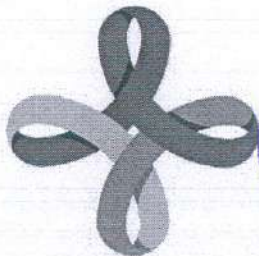
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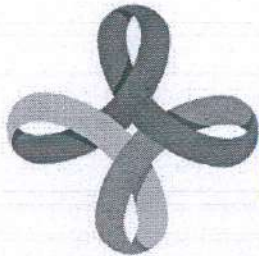
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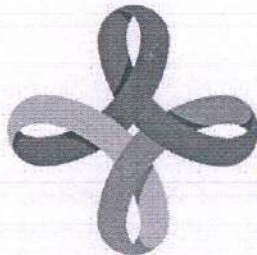
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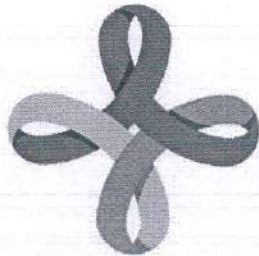
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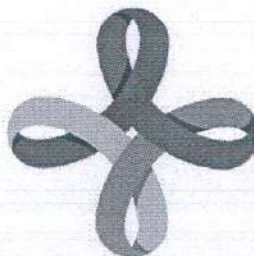
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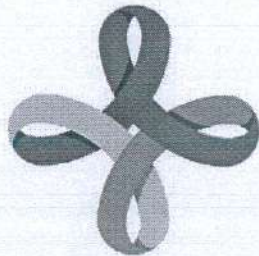
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