

Internal Quality Assurance Cell (IQAC)

The Annual Quality Assurance Report (AQAR) of the IQAC for the year 2014-15

Part – A

1. Details of the Institution

1.1 Name of the Institution

VIVEK COLLEGE OF COMMERCE

1.2 Address Line 1

Vivek College Road, Siddharth Nagar,

Address Line 2

Goregaon (West)

City/Town

Mumbai

State

Maharashtra

Pin Code

400 104

Institution e-mail address

vivek_college@hotmail.com

Contact Nos.

022 -28744058
022 - 28724058

Name of the Head of the Institution:

Dr. Vijetha Shetty
(Principal during the year 2014-15: Dr. Nandita Roy)

Tel. No. with STD Code:

022 -28744058
022 - 28724058

Mobile:

9821871849

Name of the IQAC Co-ordinator:

Prof. Shrikant Marathe

Mobile:

9820822897

IQAC e-mail address:

maratheshrikant@yahoo.com

1.3 NAAC Track ID

EC/52/RAR/35 dt. 28-03-2010 – Vivek College of Commerce

1.4 NAAC Executive Committee No. & Date:

EC/52/RAR/35 date. 28-03-2010

1.5 Website address:

www.vivek-college.org

Web-link of the AQAR:

www.vivekcollege.org/IQAR.asp/2014-15

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.50	2004	28.02.2004 TO 28.02.2009
2	2 nd Cycle	B	2.59	2010	28.03.2010 TO 27.03.2015

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-08-2010

1.8 AQAR for the year

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2010-11 submitted on 31st January 2012
- ii. AQAR 2011-12 submitted on 15th February 2013
- iii. AQAR 2012-13 submitted on 28th June 2016
- iv. AQAR 2013-14 submitted on 8th January 2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

‘*’ indicates “Applicable”

Type of Institution	Co-education	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>	
	Grant-in-aid +Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>			

1.11 Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		<input type="checkbox"/>

Others (Specify)

BSc (IT), Msc (IT), BMS,
 B.Com.(Accounting & Finance),
 B.Com.(Banking & Insurance),
 B.Com.(Financial Markets)and
 BMM Programmes are also conducted.

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

UGC-Innovative PG programmes

-

Any other (*Specify*)

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and

03

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held No. 04

2.11 No. of meetings with various stakeholders: Total No. Faculty
Non-Teaching Staff Alumni Others
Students

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

In addition to the above stated amount, College has received Rs. 5,89,240/-

(Total amount received Rs. 9,49,240/-)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Helped Activity Associations to develop developmental plans.
2. Encouraged teachers to participate in workshops & seminars
3. Encouraged teachers to take up and be active in respect of research activities.
4. Guidance on various activities of the college was provided.
5. Initiated the suggestions for betterment of facilities based on the responses received from students and others.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Teachers' progression in academics was set as aim.	1. Teachers' participation and presentations in Seminars & Workshops, the inclination of more teachers for research work could be achieved. (As per Annexure "A")
2. Grooming of leadership amongst Extension activities were proposed to be taken up	2. The students were seen to have emerged as good leaders. Their abilities were channelized to help them become responsible citizens and leaders taking care of their student friends.
3. It was planned to enhance the Extra Curricular Activities of the students along with the Academics.	3. Multifarious activities of the students were carried out successfully. The academic calendar is attached in Annexure "B" and the details of Extra Curricular Activities of the students during the year 2014-15 are attached in Annexure "C"
4. It was planned to organize Seminars and Workshops for the benefit of our teachers as well as the teachers of neighbourhood Colleges	4. the details of the Seminars and Workshops organized by the college are attached in Annexure "D"
5. Teachers were encouraged to take up research work	5. Many teachers have taken up research work The details are attached in Annexure "E"

2.16 Whether the AQAR was placed in statutory body Yes No

Management * Syndicate Any other body

Provide the details of the action taken

Management has assured to do their best to provide solutions for the issues.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	03	-	03	-
UG	07	-	06	-
PG Diploma	-	-		-
AdvancedDiploma	-	-		-
Diploma	-	-		-
Certificate	-	-		-
Others	-	-		-
Total	10	-	09	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

Options for Subjects in Undergraduate courses such as Advertising/Computer Systems or Economic Systems are available for S.Y.B.Com, Computer Systems & Applications/Export Marketing/Marketing Research are available for T.Y.B.Com., and options for specialization in Postgraduate courses such as Accountancy/ Management are made available to the M.Com. students as per University regulations.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders

Alumni: Mode of feedback : Online Manual *

Parents: Mode of feedback : Online Manual *

Employers: Mode of feedback : Online Manual *

Students: Mode of feedback : Online Manual

Co-operating schools (for PEI) N.A

See **Annexure “F”** for details of Feedback

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Changes in syllabus are done at University Level & the same are implemented in all the programmes as applicable. Suggestions regarding the changes are conveyed in the respective meetings and conferences for syllabus revision.

Following changes were made by the University in this academic year:

1. F. Y. B.Com. (Accounting & Finance)
2. F. Y. B.Com. (Financial Markets)
3. F. Y. B.M.M.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Additional one division of M.Com (Accountancy) Part I for 60 students was started in the year 2014-15

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	8	8	0	14

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	0	8	0	0	0	14	6	30	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

4

20

1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level & University level
Attended	-	8	44
Presented papers	12	7	3
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) Field Visits are arranged
- 2) Usage of Audio-Visual Equipments is done in some classes.

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online MultipleChoice Questions)

- (1) Coding of Answer Papers is continued to be done since 1997-98 in order to avoid revealing of the identity of the students.
- (2) Availability of photocopy, Verification & Revaluation of Answer books is done as per University norms.
- (3) Multiple choice questions are included in Question Papers as per University directives.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division					Total Pass %
		Distinction Class %	First Class %	Second Class %	Pass Class %		
Courses Under Grading System:							
T.Y.B.Com. (Semester VI)	354	09.90%	45.20%	23.72%	0.28%	79.10%	
Other Courses:							
T.Y.B.M.S.	51	-	35.29%	45.10%	1.96%	82.35%	
T.Y.B.Sc.(IT)	40	17.50%	35.00%	02.50%	-	55.00%	
T.Y.B.Com(A&F)	52	38.46%	57.69%	03.84%	-	100.00%	
T.Y.B.Com(B & I)	31	16.12%	70.96%	03.22%	-	90.32%	
T.Y.B.Com(FM)	17	-	23.52%	64.70%	05.88%	94.11%	
M.Com (Accountancy)	38	05.26%	39.47%	34.21%	07.89%	86.84%	
M.Com (Management)	54	03.70%	25.92%	46.29%	03.70%	79.61%	
M.Sc. (IT)	06	16.66%	16.66%	16.66%	-	50.00%	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- a) During the interactions with teachers, the teaching & learning processes are discussed upon and areas of improvement are identified.
- b) Monitoring is done through teaching plans and daily reports.
- c) Teachers' performance is evaluated by students and appropriate measures are taken. . See **Annexure "F"** for the criteria for teacher's evaluation.
- d) Teachers are encouraged to attend workshops/seminars for their academic progress.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	83
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	6	0	0
Technical Staff	2	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers for The need for more contribution in research work and participation in workshops, seminars and paper presentation therein is emphasised through the interactions with the teaching staff. Programmes are organized to provide guidance to the progression in research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	N.A.	N.A.	N.A.	N.A.

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	14	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="5"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text"/>
		Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- a) Students have taught the Balwadi (pre-primary) classes in Bhagat Singh Nagar.
- b) Waste Paper Management (Recycling of waste papers and preparation of note books from recycled papers)
- c) Ebola and Dengue Malaria Awareness
- d) NSS conducted Tree Plantation Programme
- e) Disaster Management (Basic Civil Defence course for NSS Volunteers)
- f) Inter collegiate Peace Rally
- g) Visit to old age home was made
- h) Thalassemia Screening for Third year students
- i) Bone Marrow Registration was done.
- j) Health Check up, Eye check up, Anemia Test for girls
- k) Voting Awareness in Bhagat Singh Nagar
- l) Cleaning of College Campus under Swaccha Bharat Abhiyan
- m) Diwali and Christmas celebration in Balwadi in Bhagat Singh Nagar
- n) Helping Traffic control Department and Goregaon Police Station during Ganpati Visarjan.
- o) NSS unit participated in Ganapati Immersion & Post Immersion Activities at Juhu Beach.
- p) NSS Unit organized the Blood Donation Drives twice in the year.
- q) NSS Unit conducted Drive for Registration for Stem Cell Donation for Cancer Patients
- r) Women Development Cell organized Bone Density Test Camp for the benefit of Parents & Teaching and Non Teaching staff of College
- s) Awareness Rallies were conducted by NSS Unit so as to bring enlightenment about India's freedom struggle, Seriousness & Avoidance of the 'AIDS' illness.
- t) DLLE Organised for the job training to 120 Students in Various Commercial Establishments.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing Gross Block (Written Down Value as at 1.4.14)	Newly created	Source of Fund	Total as at 31.3.2015 before depreciation
Campus area	34,800 Sq. Ft	-	Vivek Education Society	34,800 Sq. ft
Class rooms	20	-	- Do-	20
Laboratories	3	-	- Do -	3
Seminar Halls	1	-	- Do -	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 85.69 lakhs	Rs 5.21 lakhs	College Funds	Gross Block (Before Depreciation) - Rs.90.90 lakhs Net Block (After Depreciation) - Rs. 13.62 lakhs
Others : (Rs. in Lakhs)	Rs. 47.21lakhs	Rs. 3.18 lakhs	College Funds	Gross Block (Before Depreciation) - Rs.50.39 lakhs Net Block (After Depreciation) - Rs. 14.65 lakhs

4.2 Computerization of administration and library

1. The administrative work is substantially computerised.
2. The accounting work is also fully computerised.
3. The entire database of Library is computerised.
4. The issues & receipts of books are computerised.
5. E-Journals are available.
6. Internet Facility is available to the students free of cost.
7. Printouts are permitted to the students at concessional rate.
8. Internet Facility is available to the teaching & non teaching staff free of cost.

4.3 Library services:

Library services: 2014-15

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	5,053	5,29,682	1,632	2,03,268	6,685	7,32,950
Reference Books	16,411	56,18,162	767	3,95,112	17,133	60,13,274
e-Books						
Journals			104	2,33,665**		
e-Journals	-	-	-	-	-	-
Digital Database *		25000 *				25000*
CD & Video	715	**	22		737	**
Others (specify)	-	-	-	-	-	-

Note: * Database of British Council Library and N-List (Inflibnet of UGC is contributed for every year.

** CDs are received along with the Books. Hence no separate charge is paid for the same.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing in June 2014:								
Computers	108	69	0	6	3	15	15	0
Other Devices	29	7	0	0	4	9	9	0
Added:								
Computers	9	9	0	2	0	1	0	0
Other Devices	3	(3)	0	0	1	1	4	0
Total in May 2015:								
Computers	117	78	0	4	4	16	15	0
Other Devices	32	4	0	0	5	10	13	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance, etc.)

Orientation Programmes for Knowledge of Computer of Internet have been conducted in the past. All the Teachers are well versed with computer & Internet usage and have been presently working through computers for academic & administrative activities. Up gradation of Software is done as and when required. Technical Assistance is available in the college premises full time for effective functioning of Computers, Internet Related Work

4.6 Amount spent on maintenance in lakhs:

i) ICT	4.29
ii) Campus Infrastructure and facilities	43.42
iii) Equipments	3.88
iv) Others	-
Total:	51.59

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Awareness of the availability of the Clinical Psychologist was made known to the students.
2. Availability of the facilities in respect of co-curricular & extra curricular activities was publicised through Prospectus, Admission Forms, Orientation Programmes and activities of various associations.

5.2 Efforts made by the institution for tracking the progression

1. Mentoring by class teachers is done.
2. Financial support is given by teachers to the needy students.
3. Book Bank facility is granted to the students.
4. Result analysis is done.
5. Remedial lectures are conducted.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1997	458	-	-

(b) No. of students outside the state

(c) No. of international students

Men

No	%
980	39.92%

Women

No	%
1475	60.08%

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2034	69	8	72	2	2185	2286	42	20	94	13	2455

Physically Challenged students are grouped separately as such irrespective of their caste.

Demand ratio 70% Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Seminars and Lectures are arranged for guidance for competitive examinations for their future career for MPSC, UPSC, B.Ed., MBA and GATE.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 40px; height: 20px;" type="text"/>	SET/SLET	<input style="width: 40px; height: 20px;" type="text"/>	GATE	<input style="width: 40px; height: 20px;" type="text"/>	CAT	<input style="width: 40px; height: 20px;" type="text"/>
IAS/IPS etc	<input style="width: 40px; height: 20px;" type="text"/>	State PSC	<input style="width: 40px; height: 20px;" type="text"/>	UPSC	<input style="width: 40px; height: 20px;" type="text"/>	Others	<input style="width: 40px; height: 20px;" type="text"/>

Note: UG students are not eligible to write above examinations.

5.6 Details of student counselling and career guidance

1. Seminars Conducted for Career Guidance.
2. Aptitude Test is conducted.
3. Clinical Counsellor is appointed for student counselling.
4. Class Teachers provide guidance to students.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS	200	7	Not Available
Motilal Oswal	125	4	
J.P. Morgan	100	2	

5.8 Details of gender sensitization programmes

- 1) Students performed street play in Kaman Village on ‘ Gender Equity’ during NSS Special Camp and also within the College.
- 2) An atmosphere is created whereby Girl students often get elected as General Secretary of the Students’ Council.
- 3) Guest Lectures were conducted for awareness among students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input style="width: 40px; text-align: center;" type="text" value="152"/>	National level	<input style="width: 40px; text-align: center;" type="text" value="1"/>	International level	<input style="width: 40px; text-align: center;" type="text" value="-"/>
Intercollegiate Level –	<input style="width: 40px; text-align: center;" type="text" value="22"/>				

No. of students participated in cultural events

State/ University level	<input style="width: 40px; text-align: center;" type="text" value="70"/>	National level	<input style="width: 40px; text-align: center;" type="text" value="-"/>	International level	<input style="width: 40px; text-align: center;" type="text" value="-"/>
Intercollegiate Level –	<input style="width: 40px; text-align: center;" type="text" value="5"/>				

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	<input type="text" value="7"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Intercollegiate Level -	<input type="text" value="4"/>				
Cultural: State/ University level	<input type="text" value="4"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Intercollegiate Level –	<input type="text" value="7"/>				

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution :		
Book Bank Facility -	269	2,59,803/-
Financial support from government	Nil	Nil
Financial support from other sources		
Scholarship from ANGC	17	17,000/-
Prizes by the College for Academic & Extra Curricular Activities		1,63,500/-
Prizes from Outsiders		
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="2"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

Notes: (1) Book Exhibition for 3 days was conducted for the benefit of school, college students, parents, teachers & community at large.

(2) Intercollegiate Cultural Festival “Innovators”

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Six minor grievances were reported and also disposed of satisfactorily. No major grievances are received

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: As education is supreme amongst all riches and virtues of life, it shall be our endeavour to impart quality education, enriching the students for making significant contribution to the Nation

Mission: Value Based Education to all
Integrity towards Society
Virtuous Life Building
Endeavour for Excellence
Kindle the spirit of Universal Brotherhood.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Syllabus is Prescribed by the University
2. Effective conduct of syllabus is ensured
3. Teachers are encouraged to attend the Workshop /Seminar on review & revision of the syllabus

6.3.2 Teaching and Learning

1. The Reference books & Textbooks are purchased in Library for Students' use.
2. Usage of English to Marathi, Hindi, and Marathi to English Dictionaries in encouraged.
3. Guest Speakers are invited for lectures in different subjects.
4. Remedial lectures are conducted.
5. Field visits & Industrial visits are conducted .
6. Book Review Competition are held.
7. Teaching & Learning through PPT was carried out.
8. Guidance lectures to the students are continued with.

6.3.3 Examination and Evaluation

1. Coding of answer books is continued for F.Y,S.Y examination of all programmes since 1997-98
2. Introduce of CBSGS was effectively executed
3. Orientation of Students & Parents was done for CBGS exam pattern
4. CAP for FY/SY was conducted as per university guidelines along with moderation

6.3.4 Research and Development

1. Research Guidance Cell is Functional.
2. Teachers and Students are encouraged to participate in and to present paper/Research Project in Seminar/Workshop.
3. Resource Persons are invited for Teachers guidance for research Activities.
4. Student trained & sent up for research presentation competition.
5. Duty Leave&Registration expenses are granted to faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. All Library operations are computerized.
2. Computers Labs are upgraded time to time.
3. Internet Access is available to the students & Staff free of cost.
4. Printouts are allowed at concessional Rates.
5. College Web Portal in functional for dissemination of information.
6. Computer facilities were extended to departments.

6.3.6 Human Resource Management

1. Awards are given to the faculty members for M.Phil. & Ph.D. Qualification.
2. Get together is held for Staff & Management on 15th August every year followed by Lunch.

6.3.7 Faculty and Staff recruitment

Recruitment of faculty staff is done as per University of Mumbai/ Govt. Guidelines and after publishing the necessary advertisement in the newspapers.

6.3.8 Industry Interaction / Collaboration

1. Reason Persons from Industry and Business Organisation are invited for Interaction with Students.
2. The Students are given training in commercial establishments under DLLE scheme.

6.3.9 Admission of Students

1. Admission Process was followed strictly as per University Norms which is inclusive in nature.
2. Admission Committee is functional for monitoring the admissions to ensure all propriety norms

6.4 Welfare schemes for schemes for

Teaching	1) Free Medical check-up 2) Provident Fund Scheme 3) Services of Psychological Consultant are available in college campus free of Cost
Non teaching	1) Free Medical check-up 2) Provident Fund Scheme 3) Services of Psychological Consultant are available in college campus free of Cost
Students	1. Book Bank facility 2. Govt Free ships & Scholarships 3. ANGC scholarships 4. Thalasemia Testing for Students 5. Prizes amounting to Rs. 1,63,500/- were distributed to students for achievements in academic & extra curricular activities 6. Two doctors on panel are available for medical services. 7. First Aid Boxes are available at 4 locations in the college.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

*

□

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	M.M Parikh & Co C.A.	Yes	CS. Mr. Ananthan & Mr. A.P. Kannan

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input type="checkbox"/>	No	<input type="checkbox" value="-"/>	N.A
For PG Programmes	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N.A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

Alumni provide support for College Activities.

6.12 Activities and support from the Parent – Teacher Association

Meetings of PTA were held and various college policies, rules & regulations were explained to the parents. Nominations were obtained for Parents – Teachers' Association. Suggestions and feedback from Parents are obtained from the parents.

6.13 Development programmes for support staff

Special study leaves is granted to support staff for preparation & appearance for higher qualification exams.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Recycling of waste papers and distribution of note books made of waste papers to Adivasi Ashram School, Sakhare, Vangaon.
2. Tree plantation was done in College campus.
3. The greenery is maintained in the college.
4. All students were made aware of the need to switch off lights & fans when not in use.
5. Housekeeping arrangements were outsourced for effective cleanliness.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Activities of DLLE were continued with more emphasis considering the importance of practical training received by the students.
2. Lady security persons were recruited in addition to security men.
3. Housekeeping Arrangements were outsourced for effective cleanliness.
4. Students' assistance was taken for administrative work whenever required, to meet the work deadlines

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

As per paragraph 2.15 of Part 'A' of this Report

7.3 Give two Best Practices of the institution

1. Organization of Study Tours for Experiential Learning
2. Waste Paper Management

See **Annexure "G"** for the details of above Best Practices

7.4 Contribution to environmental awareness / protection

1. Tree plantation was done in college campus
2. 150 bound note books were made out of left over pages from old books. These 150 books were distributed to students of Kaman village school.
3. Workshop on making paper bags was conducted.
4. Rally was organised for creating awareness that plastic bags should be avoided.
5. Awareness programme for electricity conservation was conducted.
6. Elocution & Debate Competitions were organised on the topic of importance of environment protection.
7. Students did post Ganapati Visarjan Cleaning at Juhu Beach
8. Preparation and distribution of paper bags in Bhagat Singh Nagar was done.

7.5 Whether environmental audit was conducted?

Yes

No

*

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- (A) Strength: (1) Well qualified & dedicated teaching staff
(2) Good Library & Good learning resources
- (B) Weaknesses: (1) Space Constraint
(2) Limited resources
- (C) Opportunities: (1) Add on Courses and Employment oriented Courses
(2) Bridge-up programmes for weak students
- (D) Threats: (1) Other Colleges emerging in the nearby area
(2) Tightening of academic schedules results in pressure on quality time education.

8. Plans of institution for next year

As per Annexure "H"

Sd/-

Prof. Shrikant Marathe

Co-ordinator, IQAC

Sd/-

Dr. Vijetha Shetty

Principal

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



Details of Participation in Workshops & Seminars and Paper Presentations by Teachers

	Name Of Prof. With Department	Date	Organizer/ Sponsor/ Publisher	Local/State/ National/ International	Attended/Participated/ Presented/Published (ISBN/ISSN)
	Title of the Paper/Project/Book/ Thesis/ Seminar/Workshop/ Conference				
A	Prof. Neelu Khosla Foundation Course Dept				
1.	India and Tajikistan: Proximity and Integration	2 nd & 4 th June 2014	B L Amlani College of Commerce & Economics and M R Nathwani College of Arts	International	Presented / Proceedings Published (ISBN: 978-93-83072-41-5 June 2014 Issue)
2.	India – Russia: A Meaningful and Deepening Strategic Partnership	20 th & 21 st June 2014	KSWU, Bijapur (Sponsored by ICSSR)	International	Presented / Proceedings Published (ISBN : 978-93-83192-49-6)
3.	India's Energy Security: Dynamics and Implications in Car	2 nd & 3 rd August 2014	Society of Management and Behavioural Sciences (SMBS) India and Canada	International	Presented /Proceedings Published (ISBN : 978-93-81505-79-3)
4.	Russia navigating a place for itself in the new global order	Oct 2014	CCES & Centre for African Studies University of Mumbai	International (BRICS)	Presented & given for Publication
5.	Legal Status of Caspian Sea: Theory and Practice	March 2015	CCES	Local	Presented
6.	two decades of re-emerging russia: issues and challenges Russian Agricultural Sector in Post-Soviet Era: Changes and Challenges	2015	CCES KW Publishers Pvt. Ltd, New Delhi	Ed Book	Article in Book Edited by Dr. Sanjay Deshpande (ISBN 978-93-83649-51-8)
7.	India and Central Asia – Past, Present threats & Future Hopes	18 th Feb 2012	CCES Mumbai University & CARS, New Delhi	International	Presented
B	Prof. M. G. Mohanan Mathematics & Statistics Dept.				
1.	Interval graph and its applications	July 2014	Asian Resonance, Vol-3, issue-3	International	0976-8602
2.	An Algorithmic Approach to Permutation graphs and its complexities	July 2014	Asian Resonance, Vol-3, issue-3	International	0976-8602
3.	Workshop on graph theory and applications	Dec 2014 (one week)	Kochin university, KERALA	-National	Attended
4.	asian resonance for the subjects, mathematics and computer science			International	Editor (for the international peer Reviewed Journal)

C.	Prof. Manisha Naik Commerce Dept				
1.	A study of Advertising appeals for Youth related products – A Youth Perspective	27 th Jan 2015	Valia L.C. College of Arts	National	Vision India : The Road ahead Proceedings Published ISBN : 978-81-930826-0-7
2.	Changing trends in Marketing - Youth Marketing	26 th Feb 2015	J.M. Patel College of Commerce/ UGC sponsored	National	Trade and environment: Policy and Practice Proceedings Published ISBN : 978-81-928786-1-4
3	Workshop on Best Practices in Research	20 th December,2014	Vivek College of Commerce	State	Attended
4.	Lecture on ‘Plagiarism in Academic Research’	22 nd November, 2014	Vivek College of Commerce	Local	Attended
D	Prof. P. Thangadurai Commerce Dept				
1.	Outsourcing in Insurance Sector	12/8/14	VES College of Arts Science Commerce	State Level	Paper presented,ISBN:978-81-923044-2-7
2.	A Study of Banking Products& Services	15/16/10/14	Muslim Arts College Kanyakumari	National	Paper presented,ISBN:978-93-8484734-04-6
3.	Customer Satisfaction: Case study of LIC customers in Mumbai	27/28/1/15	ValiaCollege, Anderi, Mumbai.	National	Paper presented,978-81-930826-0-7
4.	Workshop on Plagiarism in Academic Research	22/11/14	Vivek College of Commerce, Mumbai	Mumbai	Attended
E	Dr. Tanusree Chaudhuri Environmental Studies Dept.				
1.	Environmental Studies (Text Book-Co-Author)	Sem-I & Sem-II	Himalaya Publications	_____	ISBN-978-5097-265-6.
2.	“Sustainable Tourism in Sikkim, Through Innovative Policies and Planning”	22 nd and 23 rd January, 2015	Chetna’s H.S. College of Commerce and Economics, and Smt. Kusumtai College of Arts.	National Seminar (UGC Sponsored)	Presented and Published in Vision Research, National Research Journal of Commerce and Management Vikas Sanstha, Jalgaon (M.S.), ISSN-2250-2025, Vol-V, No-I, pp-184-186.
3.	“ Role of Organic Farming in Management of Environment in India”	14 th February, 2015	Research Cell, J.M. Patel College of Commerce, Goregaon	University	Presented and Published in Research Conclave, 2015, ISBN-9 788192 878621, pp-43-47,
4.	“Agri-Tourism: Opportunities and Challenges; With Reference to Baramati (ADT), Pune,”	March 13, 2015	K.P.B. Hinduja College of Commerce, Charni Road.	International	Presented and Published in Rishav Publishing House, Mumbai, ISBN-978-93-83072-72-9, pp-47-52,
5	Lecture on “Plagiarism in Academic Research”	22nd November, 2014	Research Guidance Cell, Vivek College of Commerce	University	Organized (Convener) and Participated
6	Workshop on “Best Practices in Research”	20 th December, 2014	Research Guidance Cell, Vivek College of Commerce	State Level	Organized (Convener) and Participated
7.	FDP 25 th Jan, 2015 “Workshop on Motivation, Leadership and Team Building”	25 th Jan, 2015	Durgadevi Saraf Institute of Management Studies.	Local	Participated

F	Prof. Shefali Naranje Business Communication Dept.				
1.	Revised 75:25 Evaluation Pattern under Credit Based System	11 th August,2014	Dept. of English, Rizvi College, Bandra(W) and Board of Studies in English	Local	Attended
2.	Plagiarism in Academic Research	22 nd Nov,2014	Research Cell, Vivek College of Commerce, Goregaon(W)	Local	Attended
3.	Best Practices in Research	20 th Dec,2014	Research Cell, Vivek College of Commerce, Goregaon(W)	State	Attended
4.	Second term Training Programme	29 th Nov,2014	University of Mumbai	Local	Attended
5.	The Problem of Human Suffering	Sept-Oct,2014	Scholarly Research Journal for Interdisciplinary Studies	International	Published (ISSN 2231-6124) Vol3 No. 1
G	Prof. Maya Hande: Commerce Department :				
1.	Women on Wheels – A case study of Durga Driving School and Siddhivinayak Driving School	23 rd August, 2014	Gandhi Shikshan Bhavan's Smt. Surajba College of Education and B.L. Amlani College of Comm. And Eco.	International	Presented
2.	Workshop on Best Practices in Research	20 th December,2014	Vivek College of Commerce	State	Organised
3.	Lecture on 'Plagiarism in Academic Research'	22 nd November, 2014	Vivek College of Commerce	Local	Organised
H	Prof. Nisha Pillai Accountancy Department :				
1.	Faculty Development Program on "Workshop on Motivation, Leadership and Team Building"	25 th Jan, 2015	Durgadevi Saraf Institute of Management Studies.	Local	Attended
2.	Regional Level workshop on "Plagiarism in Academic Research"	22 nd December, 2014	Research Guidance Cell, Vivek College of Commerce.	State	Participated
3.	State Level workshop on "Best Practices in Research"	20 th December, 2014	Research Guidance Cell, Vivek College of Commerce.	State	Participated
4.	Presented Paper in 67 th All Indian Commerce Association on "Stakeholders Perception on CSR	27 th and 29 th December, 2014,	Organized by KIIT University, Bhubaneswar.	International Conference	Presented
5.	"Perception of Workplace Spirituality with special reference to faculties at Vivek College of Commerce (Goregaon)	25 th and 26 th October, 2014	Organized by, the Centre for Scientific Spirituality, Department of Oriental Studies, Dev Sanskriti Vishwavidyalaya – Haridwar.	National Conference	Presented

I	Prof. Amshumali Abhyuday LAW Department				
1.	“Law Relating to Terrorism”	18th January 2014.	Tolani College of Commerce	National	presented
2.	“The Voice of Women-SWADHAR’	1st October 2014.	K C Law College	International	Presented
3.	"Role of Government policies for the development of women in Karnataka”.	23rd August 2014.	B.L. Amlani College of Commerce & Eco	International	Presented
4.	‘National Symposium on Law and Social Science in India’.	27th March, 2015.	Vivek College of Commerce	National	organized
J	Prof. Prabhakar Musam Business Economics Department :				
1.	Work shop on TY B.com Syllabus	30June. 2014	KPB Hinduja College	University	Attended
2.	NSS planning session	07 th July 2014	University of Mumbai	University	Attended
3.	UGC: Guidelines and Procedures	2 nd Aug. 2014	NSS college of Education	University	Attended
4.	Conference on “ Inclusive Growth opportunities and Challenges ”	9th Aug, 2014	Maniben Nanavati women’s college & B.L.Amlani college of Commerce & M.R. Nanavati College of Arts	International	Presented and published Research paper on Financial Inclusion (ISBN-978-93-83072-42-2)
5.	Lecture on Plagiarism in Academic Research	22 nd Nov. 2014	Vivek college of Commerce	University	Attended
6.	Workshop on “Best Practices in Research”	20 th Dec. 2014	Vivek college of Commerce	State	Attended
7.	Two Day Interdisciplinary National Conference on “VISION INDIA :The Road Ahead”	27 th -28 th Jan.2014	Valia C.L College of Commerce & Valia L.C College of Arts	National	Presented & Published Research Paper on Financial Literacy in Mumbai(ISBN978-81-930826-0-7)
8.	Faculty development programme on finance for non-finance executives	23 rd Feb.2015	Saraf Institute of Management studies, Malad	University	Attended
9.	Faculty development programme on Motivation Leadership and Team building	24 th Feb.2015	Saraf Institute of Management studies, Malad, Mumbai.	University	Attended
K	Prof. Kavita Vaidya Maths / Stats and Computers Department :				
1.	Workshop of T.Y.B.COM Revised syllabus for Computer Subject	22/11/2014	K.P.B. Hinduja College	University	Participated
2.	Workshop Best practise in Research	20/02/2014	Vivek College	State	Participated

L	Prof. Aparna Padte Co-ordinator, Unaided Section				
1.	Workshop on Plagiarism in academic Research	22nd November, 2014	Vivek College of Commerce	National	Attended
2.	Workshop on Best practices in Research	20th December, 2014	Vivek College of Commerce	National	Attended
3.	One and half day workshop on Advanced Image Processing Practicals subject of M.Sc.(I.T.) Sem-4	on 18th, 19th February, 2015.	Vivek College of Commerce	National	Attended
M	Prof. Anupama Bali Co-ordinator, BSc.IT				
1	Workshop on Plagiarism in academic Research	22nd November, 2014	Vivek College of Commerce	National	Attended
2	Workshop on Best practices in Research	20th December, 2014	Vivek College of Commerce	National	Attended
N	Prof. Ranjeet Kaur Patel Co-ordinator, B.M.S.				
1	Attended Workshop for the Syllabus revision FYBMS (Sem I & II)	11.07.14.	Nirmala College, Kandivali East	Mumbai University	Attended
2	Faculty Development Program	01.08.2014	IBS Business School, Powai, Hiranandani	State	Attended
3	Workshop for Restructuring of SYBMS & TYBMS	13.10.14	Thakur College of Science and Commerce	State	Attended
4	Workshop for the Syllabus revision for BFM	13.12.2014	Saraf College	State	Attended
5	Workshop for Restructuring of SYBMS & TYBMS	16.12.2014	Thakur College of Science and Commerce	State	Attended
O	Prof. Maria Muthukumar Co-ordinator, MSc.IT				
1	Attended training on "Linux Administration"		Crompton Greaves	State	Attended
2	workshop on "Distributed Systems" M.Sc.(I.T.)		UPG college, Vileparle	State	Attended
3	workshop on "Mobile Computing " M.Sc.(I.T.)		K.J .Somaiya College, Vidyavihar	State	Attended
P	Prof. Pradeep Hathi Co-ordinator, M.Com.				
1.	Workshop on Plagiarism in academic Research	22nd November, 2014	Vivek College of Commerce	National	Attended
2.	Workshop on Best practices in Research	20th December, 2014	Vivek College of Commerce	National	Attended

Q	Prof. Mehul Barai				
1.	Workshop on T. Y. B.com Revised syllabus & paper pattern in Financial accounting & auditing		R.A. Podar College, Mumbai University	Mumbai University	Attended
R	Suvarna Raikar				
1.	One day workshop on Restructuring BMS Curriculum-SY BMS & TY BMS	13th October 2014	Dept of Management Studies (BMS) Thakur College of Science & Commerce		Attended
2.	One day workshop on Specialization inclusion in BMS Curriculum-SY BMS & TY BMS	16th December 2014			Attended
S	Vandana Ladha Co-ordinator, BAF				
1.	Workshop for the Syllabus revision for B.Com(A&F)	13th October 2014	Saraf College	University	Attended
T	Anuja Vilankar				
1.	Workshop on Best practices in Research	20th December, 2014	Vivek College of Commerce	National	Attended
U	Debjani Chakrabarti				
1.	Seminar On Revision Of B.Com (FM) Syllabus		Saraf College & Board of Studies of University of Mumbai	University	Attended
	Seminar On Revised Syllabus In B. Com (B& I)		Thakur College & Board of Studies of University of Mumbai		
V	Durgesh Kenkre Co-ordinator, BBI				
1.	Syllabi Revision Of Accounting & Finance And Banking & Insurance				Attended
2.	Seminar/Workshop for Professional Development		Study Centres of Institute of Chartered Accountants of India		Attended
W	Jennifer Marfatia				
1.	Workshop on Best practices in Research	20th December, 2014	Vivek College of Commerce	National	Attended
X	Shefali Rai				
1.	7 Days National Workshop on Research Methodology for Management & Statistical Analysis using IBM SPSS Statistics 20.0	May 27- June 2, 2013	ITM University, Gwalior		Attended

2.	National Symposium on Law and Social Sciences	March 2015	Vivek College of Commerce		Attended
Y	Bushra Ansari				
1.	National Symposium on Law and Social Sciences	March 2015	Vivek College of Commerce		Attended

ANNEXURE “B”**ACADEMIC CALENDAR FOR ACADEMIC AND EXTRA CURRICULAR ACTIVITIES
FOR THE YEAR 2014-15**

Month	Activities
June 2014	Admissions for FY
July 2014	Extra Curricular Activities by various associations
August 2014	Extra Curricular Activities by various associations , Participation in Youth Festival of University of Mumbai Internal Test
September 2014	Extra Curricular Activities by various associations
October 2014	Term end Tests
November 2014	Diwali Vacation
December 2014	Extra Curricular Activities by various associations
January 2015	Internal Test, Intercollegiate Festival- “Innovators”, Book Exhibition
February 2015	Extra Curricular Activities by various associations
March 2015	Term end Tests
April 2015	Admissions for SY & TY
May 2015	Admissions for SY & TY

ANNEXURE “C”

ACITIVITIES DURING THE YEAR 2014-15

June 2014

1	Admissions work was carried out for First year students with the assistance by NSS student volunteers of Second and Third Years
2	Orientation Programme of NSS

July 2014

1	Orientation Programme for Students of first year of aided course as well as of first year of unaided courses was conducted. Students were informed about the Scheme of Examination, Rules and regulations of the college, academic and extra curricular activities of the college and also about the discipline rules.
2	Swami Vivekananda Punyatithi And Foundation Day was celebrated.
3	Keeping up the tradition of theme based Annual event the literary and musical programme was celebrated.
4	A Talent search competition was organized by TMLA.
5	Library orientation was held for first year students.
6	Book bank facility was extended to students.
7	Musical, Literary & Drama events within the College

August 2014

1	Friendship day was celebrated.
2	Inauguration function of students' council was organized.
3	Keeping up the tradition of theme based Annual event of literary and musical programme, the programme “SwapnaTarang” was presented by Marathi Wangmay&Natya Mandal.
4	On 15 th August our college held Independence day rally in Siddharth Nagar. The Purpose of the rally was that we should not misuse the Independence.
5	Volunteers stood as Security I the campus for the onam day celebrations.
6	TMA was inaugurated by Dr. AvishaKulkarni (On 25 th August).
7	Students celebrated “Onam” the festival of Kerala.
8	The first meeting of P.T.A. was held for the parents of first year students.
9	Musical, Literary & Drama events in the Youth Festival

10	Provided Coaching In Football , Kabaddi And Soft Ball
11	Sports Events Like Cricket, Football, Table Tennis, Carrom, Chess.

September 2014

1	Teachers' day was organized for all the teaching staff of our college to celebrate their selfless service to the society.
2	Blood donation and thalasaemia detection camp was held at our college bedrock hall.
3	The NSS team volunteered at Bangur Nagar Goregaon (West). And controlled the Ganapati visarjan crowd, aiding to the local police on the day of the event.
4	Ganapati visarjan on the last day of the event was volunteered By The NSS Team At Marve, Malavani.
5	Personality Development seminar was conducted on 22 nd of September by IDF at Juhu, Tanishk Auditorium.
6	NSS week was celebrated from 23 rd To 30 th of September. many competitions like T-Shirt painting, Posters making, Essay writing Etc. Were conducted during the week.
7	Awareness drive for clean environment at Juhu Chowpati
8	Sale of Old Books and Magazines was held by the Library Committee.

October 2014

1	On 2 nd October A seminar on Gandhian thoughts were organized at Churchgate.
2	Saraswati Pooja was held on 23 rd , October at 10:30 Am At Bedrock Hall.
3	Orientation seminar conducted by Adventure Consultancy for the students for IOP (DLLE) in relation to selection for placement under HUL LTD. For 150 Hrs of work Experience.

November 2014

1	The NSS volunteers went in our adopted area and spread the message of peace against terror attacks.
2	Children's day was celebrated in our college as well as in our adopted area.
3	During the days 22 nd And 23 rd the NSS team visited many houses at the adopted area for spreading awareness about the electricity conservation.
4	DLLE organized this completion for financial literary project.
7	Guest lecturers for students under financial to literary project on "Knowledge on know your customer (KYC)",

	conducted by. Indian Bank , Goregaon Branch
8	Seminar on 'How to prepare for post graduate studies abroad.

December 2014

1	Annual Day
2	College Competitions: Soap Carving, Fruit Carving, Best Out Of Waste, Nail Art, Salad Making, Poster Making, Greeting Card Making, Mahanadi, Cartooning, Rangoli Competition And Exhibition, Bridal Make Up.
3	Annual Sports Day was conducted.

January 2015

1	Birth Anniversary of Swami Vivekananda Was Celebrated On 12 th January.
2	NSS Team Volunteered for a Republic Day function held at Vivek School. Various competitions such as essays and poster making were held.
3	NSS Team Volunteered at the Pongal Day celebration
4	NSS Team Volunteered at the prize distribution
5	Preliminary written Quiz was held on
6	Final Quiz was held by Library Committee
7	Book review Competition was held
8	Book Exhibition
9	Visit to High Court, Mumbai.

February 2015

1	Annual prize distribution Function was organized in the college to give away prizes to meritorious students in academics as well as in the Extra-Curricular activities.
2	Farewell function was organized for the outgoing Students of the final year - graduation and post graduation courses in the school premises.
3	Tamil & Malayalam Literary Association celebrated Pongal

March 2015

1	Examinations were conducted
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April 2015

1	Paper Evaluations & Result work was carried out
2	IQAC Seminar

ANNEXURE “D”

DETAILS OF WORKSHOP, SEMINARS AND CONFERENCES ORGANIZED BY THE COLLEGE

DURING THE YEAR 2014-15

Date	Title of the Workshop /Seminar/ Conference	No. of Participants	No. of Resource Persons/No. of papers presented	Organizing Department
28 th & 29 th April 2015	Requirements of Reporting to NAAC	35	Three Resource Persons from CEDA provided guidance	IQAC
20 th December,2014	State Level Workshop on Best Practices in Research	28	One Resource person	Research Cell
22 nd November, 2014	University Level Seminar on ‘Plagiarism in Academic Research’	26	One Resource person	Research Cell
on 18th, 19th February, 2015.	One and half day workshop on Advanced Image Processing Practicals subject of M.Sc.(I.T.) Sem-4			BSc IT & MSc. IT Department
27th March, 2015.	‘National Symposium on Law and Social Science in India’	20	15	Law Department

ANNEXURE “E”

DETAILS OF TEACHERS’ STATUS IN RESEARCH DEGREES

Sr. No.	Teacher’s Name	Department	Status
1.	Dr. Nandita Roy	Principal, Business Communication Department	Completed Ph.D. in 2005
2.	Dr.Tanusree Chaudhuri	Environmental Studies Department	Completed Ph.D. in 2002
3.	Dr. Malathi	Economics Department	Completed Ph.D.in 2011
4.	Prof. NeeluKhosla	Foundation Course Department	Completed M.Phil. Registered for Ph.D.
5	Prof. Anjali Pathak	Mathematics & Statistics Department	Completed M.Phil. Registered for Ph.D.
6	Prof. M.G. Mohanan	Mathematics & Statistics Department	Completed M.Phil. Registered for Ph.D.
7	Prof. Manisha Naik	Commerce Department	Pursuing M.Phil.Registered for Ph.D.
8	Prof. Shefali Naranje	Business Communication Department	Registered for Ph.D.
9	Prof. P. Thangadurai	Commerce Department	Completed M.Phil. Registered for Ph.D.
10	Prof. Nisha Pillai	Accountancy Department	Registered for Ph.D.
11	Prof. Prabhakar Musam	Economics Department	Registered for Ph.D.
12	Prof. Maya Hande	Commerce Department	Registered for Ph.D.
13	Prof. Amshumali Abhyuday	Law Department	Registered for Ph.D.
14	Prof. Shrikant Marathe	Accountancy Department	Pursuing M.Phil.
15	Prof. Aparna Padte	B.SC. IT Department	Completed M.Phil.
16	Prof. Vandana Ladha	B.Com. (B & I) Department	Completed M.Phil.
17	Prof. Anupama Bali	B.SC. IT Department	Completed M.Phil.

ANNEXURE “F”

DETAILS OF FEEDBACK

A) Feedback from students is obtained in the Questionnaire Format covering following aspects for evaluation of Teachers' performance.

- 1 Communication Skills
- 2 Interest Generated in the Subject
- 3 Accessibility for guidance
- 4 Clarity for Explanations
- 5 Use of Teaching Aids
- 6 Knowledge Base
- 7 Sincerity & Commitment
- 8 Punctuality & Completion of Syllabus
- 9 Discipline & Class Control
- 10 Overall Impact of the Teacher

Marks are allotted by students out of 10 marks for each criterion to each teacher who teaches them.

The feedback sheets are shown to the respective Teachers.

- B) Feedback from students is obtained also on the infrastructure. Specific responses are sought on Classrooms, Gymkhana, Library, Canteen, Washrooms, Organization of Extra Curricular Activities, etc.
- C) Feedback from parents includes questions asked in Hindi, Marathi and Tamil languages also, apart from English language.
- D) Feedback from Alumni and employers is obtained during interactions with them.

ANNEXURE “G”

BEST PRACTICES OF THE COLLEGE DURING THE YEAR 2014-15

1. Conduct of the Study Tours for Experiential Learning

a. Title of the Practice: Conduct of the Study Tours for Experiential Learning

b. Goal: To give practical exposure to the students to supplement the theoretical concepts taught in the class-rooms. To help students understand the dynamics of knowledge in various domains.

c. The Context: Carry out exploratory study to give exposure to our students about the working of the industries, financial sectors, judiciary frameworks and environmental issues etc.

d. The Practice:

- 1) Study tours are organised in consultation with Principal and concerned teaching staff members to decide on the specific area of study to explore like industries, BSE, NSE, Mutual Fund offices, Court visit, Juvenile (Jail) home and nature visits.
- 2) Interested students are required to seek parent's permission. Teams are formed and amongst the team the leaders are selected who monitor the teams and assist the teacher in charge throughout the tour.
- 3) Students are expected to write notes during visit, ask questions and understand the entire process/method at the place of study tour. After the visit they are required to submit the report on the same.
- 4) Details of the Study Tours conducted during the year are as follows:

A. Court Visit and Juvenile (Jail) home

- 60 students of S.Y.BCom were taken for High Court visit Churchgate. The students are able to witness the proceedings of the cases presented at the High Court. Students also interact with the advocates and discuss the cases and seek clarification of the doubts.
- 60 student of S.Y.BCom were taken for the visit of Juvenile Home visit at Dogrib Sandhurst Road, Mumbai. Students are able to observe the children at the juvenile home understand the state of affairs at the juvenile home. For the awareness of the children at juvenile home, our students performed street plays and presented songs highlighting the importance of education.

B. Nature's Trip

44 students of the college were taken for environmental visit to Sanjay Gandhi National Park. Mr. Jagdish Wakale was tour guide. He explained our students about different types of flora and fauna and their characteristics.

e. Evidence of Success: Reports submitted by students after the visit, shows the knowledge gained by them during the study tour. Questions raised by them and answers given by the concerned authorities during the visit are the evidences of the transfer of practical knowledge and learning process on the field. Students can subsequently correlate what is being taught in the classes.

f. Problems Encountered:

- 1) Planning of the study tours, to coordinate with the officials of the places of visits, and acquire matching dates with the academic calendar of the college.
- 2) The industries interested, falling in industrial belts are located outside Mumbai. Hence commuting time is proportionately is too high as compared to actual visit time.
- 3) Overnight stay in hotel exceeds the budgeted fees per student; hence students are not keen to join the visit.
- 4) Parents are not interested in sending their wards for overnight visits.

2. Waste Paper Management

a. **Title of the Practice** : Waste Paper Management

b. **Goal : To bring awareness on**

- 1) Environmental Protection
- 2) Optimum use of waste papers generated in college campus and residential areas of students.
- 3) Helping poor students

c. **The Context:** the project was started with the idea to bring some innovations in NSS activities. As a college lots of waste papers are generated and thrown out. NSS unit thought of making use of these waste papers for some concrete purpose and thereby we wanted to help needy students. Waste paper recycling started with the intention to contribute to environmental protection.

d. **The Practice:** NSS Unit has kept boxes made up of cartons in college staff room, principal's cabin, college office and NSS room. College teaching and non-teaching staff, students and Principal is informed about the putting the waste papers in respective boxes. Every Saturday NSS volunteers empty the waste papers in the plastic bags kept in NSS room. We have also organized maximum waste paper collection competition class wise to encourage the students to collect waste papers. NSS Volunteers are also encouraged to collect waste papers from their homes and residential areas. The collected waste paper is handed over to Parisar Vikas unit of Stree Mukti Sanghatana. The collected waste papers are recycled and note books of the amount of 60% of the value of waste papers are given to NSS Unit. This note books are made of totally recycled papers. These note books are distributed to Adivasi School in Vangaon.

e. **Evidence of Success:** Total 438 kgs of waste papers and 17 kgs of E-waste collected and sent for recycling. Total 100 books of A4 size of 50 pages each received from the Parisar Vikas Unit of Stree Mukti Sanghatana.

f. **Problems Encountered and Resources required:**

No Problems encountered Resources required are cartons, Big Gunny bags and print outs.

ANNEXURE “H”

PLAN FOR THE NEXT YEAR 2015-16

June 2015

1	Admissions for First Year students
2	Orientations to First Year Students

July 2015

1	Cultural Events by Arts Circle
2	Sports Events
3	DLLE Events
4	NSS Events

August 2015

1	Cultural Events by Arts Circle
2	Sports Events
3	DLLE Events
4	NSS Events

September 2015

1	Cultural Events
2	Sports Events
3	DLLE Events
4	NSS Events

October 2015

1	Cultural Events
2	Sports Events
3	DLLE Events
4	NSS Events

November2015

1	Cultural Events
2	Sports Events
3	DLLE Events
4	NSS Events

December 2015

1	Annual Day
2	Annual Sports Day
3	Cultural Events
4	Sports Events
5	DLLE Events
6	NSS Events

January 2016

1	Cultural Events
2	Sports Events
3	DLLE Events
4	NSS Events

February 2016

1	Cultural Events
2	NSS Events
3	Annual Prize Distribution
4	Career Guidance
5	Placement Cell Activities
6	Farewell to Outgoing UG and PG students

March 2016

1	Examinations
2	Paper Assessments

April 2016

1	Examinations
2	Paper Assessments