

VIVEK EDUCATION SOCIETY'S
VIVEK COLLEGE OF COMMERCE

2nd July, 2016

INTERNAL QUALITY ASSURANCE CELL

NOTICE

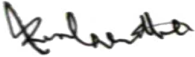
Meeting of all the IQAC members will be held on Saturday 9th July, 2016 at 10.30 a.m. in the College Auditorium to discuss the following agenda:

AGENDA







1. To confirm the minutes of the previous meeting.
2. To discuss the First Year students Admission process.
3. To take note of Teaching Plan, academic calendar and formation of academic committees for the year.
4. To discuss about changes in Syllabus.
5. To discuss preparations & submission of AQARs.
6. Any other matter with the permission of Chair.

You are requested to make it convenient to attend the meeting.

With warm regards



Prof. Shrikant Marathe
IQAC Co-ordinator

1. Dr. Nandita Roy, Principal, Chairperson 
2. Mr. S. Sriram (Management Representative) 
3. CA. S.R.Varma (Stakeholder & Community Representative) 
4. Dr. Narayan Iyer (External Expert) 
5. CA. Jatinkumar Jain (External Expert) - Informed on phone
6. CA. Manoj Pawar (External Expert) 
7. Mrs. Vinaya Modak (Community Representative) 



8. Mr. Selvan Kasilinga (Community Representative) *K.K. Kasilinga*
9. Prof. Mayur Shah (Alumni) *Mayur Shah*
10. Mr. Rajesh Murthy (Alumni) *Rajesh*
11. Prof. Neelu Khosla (Teacher Representative) *Neelu*
12. Prof. Anjali Pathak (Teacher Representative) *Anjali*
13. Prof. Manisha Naik (Teacher Representative) *Manisha Naik*
14. Prof. Aparna Padte (Teacher Representative) *Aparna Padte*
15. Prof. CA. Vandana Ladha (Teacher Representative) *Vandana Ladha*
16. Prof. CA. Pradeep Hathi (Teacher Representative) *P.N. Hathi*
17. Mrs. Bindu Varma (Librarian) *Bindu Varma*
18. Mrs. Bhavna Rathod (Sr. Clerk) *Bhavna Rathod*
19. Mrs. Swati Indulkar (Sr. Clerk) *Swati Indulkar*
20. Mr. Amrut Desai (Student Representative) *Amrut Desai*
21. Mr. Ashish Ringe (Student Representative) *Ashish Ringe*
22. Prof. CA. Shrikant Marathe (Co-ordinator) *Shrikant Marathe*
- ✓*

VIVEK COLLEGE OF COMMERCE
VIVEK COLLEGE OF COMMERCE.

Minutes of the meeting of the IQAC held on Saturday, 9th July 2016, at 10:30 a.m in the college auditorium. Following were the members present.

1. Dr. Nandita Ray, Principal, Chairperson.
2. Mr. S. Sriram (Management Representative) M
3. CA. SR. Varma (Stakeholder & Community Representative) S
4. Dr. Narayan Iyer (External Expert) nand
5. CA. Jatinkumar Jain (External Expert) ABSENT
6. CA. Manoj Pawar (External Expert) M
7. Mrs. Vinaya Modak (Community Representative) ABSENT
8. Mr. Selvan Kasilinga (Community Representative) K
9. Prof. Mayur Shah (Alumni) ABSENT
10. Mr. Rajesh Murthy (Alumni) R
11. Prof. Neelam Khosla (Teacher Representative) N
12. Prof. Anjali Pathak (Teacher Representative) A
13. Prof. Manisha Naik (Teacher Representative) M
14. Prof. Aparna Padte (Teacher Representative) A
15. Prof. CA Vandana Ladha (Teacher Representative) Vandana Ladha
16. Prof. CA. Pradeep Hathi (Teacher Representative) P
17. Mrs. Bindu Varma (Librarian) B
18. Mrs. Bhavna Rathod (Sr. Clerk) ABSENT
19. Mrs. Swati Indulkar (Sr. Clerk) S
20. Mr. Anant Desai (Student Representative) A
21. Mr. Ashish Ringe (Student Representative) A
22. Prof. CA. Shrikant Marathe (Coordinator) S

leave of absence was granted to Mrs. Bhavna Rathod, CA. Jatinkumar Jain, Mrs. Vinaya Modak, Prof. Mayur Shah & Mr. Anant Desai.



9-07-16

Prin. Dr. Nandita Roy chaired the meeting. The Principal welcomed all the members of IQAC.

Proceedings of the meeting were as follows:

1. Confirmation of the minutes of the previous meeting:

The minutes of the meeting of previous meeting held on 09.04.2016 were read by Prof. Manisha Naik and confirmed by the members present.

2. First Year students Admission process:

The principal reported to the committee that the admission process for the first year was completed. All the regulations pertaining to the admissions and reservations in the admission were followed, she said.

3. Perspective Plan, Teaching Plan, Academic Calender for 2016-17 and formation of various Committees:

The Perspective Plan, the Academic Calendar for the year 2016-17 were placed before the meeting by the Principal. Principal informed the IQAC that the activity committees are formed before the beginning of the academic year, so that activity in charge professors can plan for activities of their associations in better way. Perspective Plan was discussed and adopted. The Teaching Plans of aided and unaided sections were also reviewed and accepted.



9-07-16

It was decided that the IQAC members will interact with all the Department as well as Committee Heads in order to :

- a) help in the activities of various associations for achievement of Perspective Plan.
- b) encourage faculties to participate as well as present research papers in their respective fields.
- c) bring an overall development in the students by conducting various life skills programmes along with their curricular activities.
- d) ensure betterment of facilities for students based on their feedback of the last academic year.

4. **Change in Syllabus:**

President Shri. Sriram Sir pointed out that as reported earlier to him, there have been major changes in syllabus of programmes, especially of self financing programmes for first years and third years for this academic year. He suggested all the professors to update themselves by attending seminars and workshops.

5. **Submission of AQAR:**

Prof. Shrikant Marathe, Convenor of IQAC, informed the members that the AQAR for the academic year 2012-13 had been submitted to NAAC on 28-06-2016. All the members expressed their satisfaction. It was further suggested that the preparation and submission of AQAR of subsequent years be fastened and be completed at the earliest.

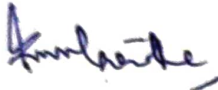
6. **Other matters discussed with the permission of the Chair:**

- a. Principal expressed her satisfaction over increasing no. of paper presentation and publication of books.
- b. The physical facilities for Divyangjan students were reviewed.
- c. The conduct of various certificate courses and other value added courses was discussed by the IQAC members.



9.07.16

The meeting ended with the vote of thanks to the Chair and the Chair in turn thanking the members.



IQAC Co-ordinafor


I/C Principal

I/C PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI - 400104



**VIVEK EDUCATION SOCIETY'S
VIVEK COLLEGE OF COMMERCE**

11th October, 2016

INTERNAL QUALITY ASSURANCE CELL

NOTICE

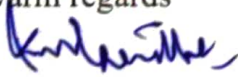
Meeting of all the IQAC members will be held on Saturday 15th October, 2016 at 9.00a.m. In the Principal cabin to discuss the following agenda:






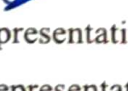







AGENDA

1. To confirm the minutes of the previous meeting
2. To report on activities of various committees
3. To discuss result analysis
4. To review remedial lectures
5. To discuss about feedback
6. Any other matter with the permission of Chair.

You are requested to make it convenient to attend the meeting.

With warm regards


Prof. Shrikant Marathe
IQAC Co-ordinator

- 1) Prof. Neelu Khosla (Principal In charge & Chairperson) 
 - 2) Mr. S. Sriram (Management Representative) 
 - 3) CA S.R.Varma (Stakeholder & Community Representative) 
 - 4) Dr. Narayan Iyer (External Expert) 
 - 5) CA. Jatinkumar Jain (External Expert) 
 - 6) CA Manoj Pawar (External Expert) 
 - 7) Mrs. Vinaya Modak (Community Representative) 
 - 8) Mr. Selvan Kasilinga (Community Representative) 
 - 9) Prof. Mayur Shah (Alumni) 
 - 10) Mr. Rajesh Murthy (Alumni) 
 - 11) Prof. Anjali Pathak (Teacher Member) 
 - 12) Prof. Manisha Naik (Teacher Member) 
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15-10-16

- 13) Prof. Aparna Padte (Teacher Member) Ap Padte
14) Prof. CA Vandana Ladha (Teacher Member) Vandana Ladha
15) Prof. CA Pradeep Hathi (Teacher Member) PN Hathi
16) Mrs. Bindu Varma (Librarian) Bindu
17) Mrs. Bhavna Rathod (Sr. Clerk) Bh
18) Mrs. Swati Indulkar (Sr. Clerk) Swati Indulkar
19) Mr. Amrut Desai (Student Representative) Amrut
20) Mr. Ashish Ringe (Student Representative) Ashish
21) Prof. CA Shrikant Marathe (Coordinator) Shrikant

**VIVEK EDUCATION SOCIETY'S
VIVEK COLLEGE OF COMMERCE**

Minutes of the meeting of the IQAC held on Saturday, 15th October, 2016 at 9.00 a.m. A meeting of the IQAC was held on 15th October 2016, at 9.00 a.m in Principal's Cabin. Following were the members present:

- 1) Prof. Neelu Khosla (Principal In charge & chairperson) Only
- 2) Mr. S. Sriram (Management Representative) M
- 3) CA S.R. Varma (Stakeholder & Community Representative) S
- 4) Dr. Narayan Iyer (External Expert) Narayan Iyer
- 5) CA Jainkumar Jain (External Expert) Jainkumar
- 6) CA Manoj Pawar (External Expert) **ABSENT**
- 7) Mrs. Vinayca Modak (Community Representative) Vinayca
- 8) Mr. Selvan Kasilinga (Community Representative) Kasilinga
- 9) Prof. Mayur Shah (Alumni) **ABSENT**
- 10) Mr. Rajesh Murthy (Alumni) Rajesh
- 11) Prof. Anjali Pathak (Teacher Member) **ABSENT**
- 12) Prof. Manisha Naik (Teacher Member) Manisha
- 13) Prof. Aparna Padte (Teacher Member) Aparna
- 14) Prof. CA Vandana Ladha (Teacher Member) Vandana Ladha
- 15) Prof. CA Pradeep Hathi (Teacher Member) Pradeep
- 16) Mrs. Bindu Varma (Librarian) Bindu
- 17) Mrs. Bhavna Rathod (Sr. Clerk) Bhavna
- 18) Mrs. Swati Indulkar (Sr. Clerk) Swati Indulkar
- 19) Mr. Amrut Desai (Student Representative) Amrut
- 20) Mr. Ashish Ringe (Student Representative) Ashish
- 21) Prof. CA Shrikant Marathe (Coordinator) Shrikant

Leave of absence was granted to CA Manoj Pawar, Prof. Mayur Shah, and Prof. Anjali Pathak.

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15-10-16

President informed the meeting about resignation by Dr. Nandita Roy from the post of Principal. He further informed that Prof. Neelu Khosla has been appointed as Principal In Charge till the regular appointment of new Principal. He promised full cooperation to the Principal In Charge and also called upon the IQAC to continue with work to further up the educational standards of the College.

Prof. Neelu Khosla chaired the meeting. The In-charge Principal welcomed all the members of IQAC and also expressed sincere thanks to the contribution of our Ex-Principal Dr. Nandita Roy, in absentia, towards the development of the college.

The meeting proceeded as per the agenda and the decision taken in the meeting was as follows:

1. Confirmation of the minutes of the previous meeting:

The minutes of the meeting of previous meeting held on 09.07.2016 were read out by Prof. Vandana Ladha and were confirmed by the members unanimously.

2. Report on activities of various committees:

- a) I/C Principal Prof. Neelu Khosla submitted the report on the academic and extracurricular activities for the First Term and achievements during the term were highlighted by her. Role of IQAC was also spelt out by Prof. Shrikant Marathe.
- b) I/C Principal Prof. Neelu Khosla reported that Prof. Shefali Naranje has been recently awarded Ph.D. degree by Nagpur University. President Shriram Sir as well as all other members expressed happiness and congratulated Dr. Shefali Naranje.

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15-10-16

3. **Result Analysis:** The Results of even no semesters of UG & PG programmes of the academic year 2015-16 were discussed. I/c Principal Prof. Neelu Khosla said that the first batch of third year of BMM of April 2016 came out with the result of 86%. It was appreciated by President, Hon. Secretary and all members that the passing percentage of this Batch of 24 students was very good. However, it was expressed that the results of all the programmes should be improved.
4. **Remedial Lectures:** A Review was made of remedial lectures conducted in this year. Remedial lectures were advised to be conducted for weak students.

5. **Feedback and Teaching Methodology:**

The Feedback of the students on teaching by the teachers and infrastructure as obtained in the self financing section was reported and briefed upon by Prof. Aparna Padte for their respective programmes for Sem I, III & V for the year 2016-17. The students' feedback obtained by aided section for the year 2015-16 was also discussed. It was suggested by IQAC members that the teaching methodologies be amended appropriately to take care of weak students.

6. **Any other matter with the permission of chair:**

- a) Industrial visit for self-financing courses was also discussed. The chief-coordinator was asked to select the tour operator and fix the venue and get the approval of the Principal.
- b) The Inter Collegiate festival of the college – Innovators 2017, was also discussed. The responsibility of finalizing the date of the event was given



15-10-16

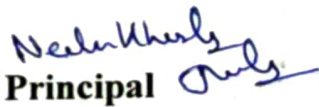
to the Chief Coordinator of Self-financing section, on consultation with the School and Junior College Principal.

- c) President Shri. Sriram Sir expressed the need SWOC Analysis for the College. He stated that always the weaknesses should be removed first. Our collective efforts are required for removal of organizational weaknesses and then take up challenges caused by circumstances.

The meeting ended with the vote of thanks to the chair and the chair in turn thanking the members.



IQAC Co-ordinator


I/C Principal

I/C PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI - 400104



VIVEK EDUCATION SOCIETY'S
VIVEK COLLEGE OF COMMERCE

18th January, 2017

INTERNAL QUALITY ASSURANCE CELL

NOTICE

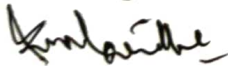
Meeting of all the IQAC members will be held on Saturday, 21st January 2017 at 9.00 a.m. in the College auditorium to discuss the following agenda:

AGENDA












1. To confirm the minutes of the previous meeting
2. To discuss Report on Result Analysis
3. To discuss AQAR for the years 2013-14 , 2014-15, 2015-16
4. To discuss Students Activities held in this academic year till December,2016
5. To discuss about the intercollegiate festival
6. Any other matter with the permission of Chair.

You are requested to make it convenient to attend the meeting.

With warm regards



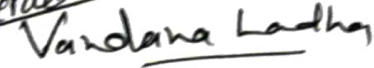










Prof. Shrikant Marathe
IQAC Co-ordinator

1. Prof. Neelu Khosla (Principal Incharge, Chairperson) 
2. Mr. S. Sriram (Management Representative) 
3. CA S.R.Varma (Stakeholder & Community Representative) 
4. Dr. Narayan Iyer (External Expert) 
5. CA. Jatin Kumar Jain (External Expert) 
6. CA Manoj Pawar (External Expert) 
7. Mrs. Vinaya Modak (Community Representative) 
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9. Prof. Mayur Shah (Alumni) 
10. Mr. Rajesh Murthy (Alumni) 
11. Prof. Anjali Pathak (Teacher Member) 






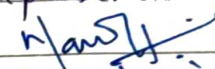
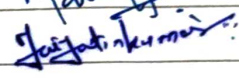
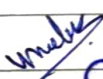
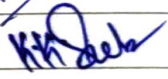


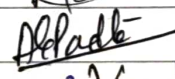
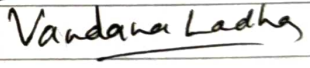



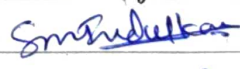


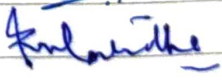
21-1-17

12. Prof. Manisha Naik (Teacher Member) 
13. Prof. Aparna Padte (Teacher Member) 
14. Prof. CA Vandana Ladha (Teacher Member) 
15. Prof. CA Pradeep Hathi (Teacher Member) 
16. Mrs. Bindu Varma (Librarian) 
17. Mrs. Bhavna Rathod (Sr. Clerk) 
18. Mrs. Swati Indulkar (Sr. Clerk) 
19. Mr. Amrut Desai (Student Representative) 
20. Mr. Ashish Ringe (Student Representative) 
21. Prof. CA Shrikant Marathe (Coordinator) 
- 

VIVEK EDUCATION SOCIETY'S
VIVEK COLLEGE OF COMMERCE

Minutes of the meeting of the IQAC held on Saturday,
21st January, 2017 at 9:00 am.

A meeting of the IQAC was held on 21st January 2017, at
9:00 am in College Auditorium. Following members were present:

- 1) Prof. Neelu Khosla (Principal Incharge, Chairperson) 
- 2) Mr. S. Sriram (Management Representative) 
- 3) CA S.R. Varma (Stakeholder & Community Representative) 
- 4) Dr. Narayan Iyer (External Expert) 
- 5) CA Tatin Kumar Jain (External Expert) 
- 6) CA Manoj Pawar (External Expert) **ABSENT**
- 7) Mrs. Vinaya Modak (Community Representative) 
- 8) Mr. Selvan Kasilinga (Community Representative) 
- 9) Prof. Mayur Shah (Alumni) **ABSENT**
- 10) Mr. Rajesh Murthy (Alumni) 
- 11) Prof. Anjali Pathak (Teacher Member) **ABSENT**
- 12) Prof. Manisha Naik (Teacher Member) 
- 13) Prof. Aparna Padte (Teacher Member) 
- 14) Prof. CA Vandana Latha (Teacher Member) 
- 15) Prof. CA Pradeep Hathi (Teacher Member) 
- 16) Mrs. Bindu Varma (Librarian) 
- 17) Mrs. Bhavna Rathod (Sr. Clerk) 
- 18) Mrs. Swati Indulkar (Sr. Clerk) 
- 19) Mr. Anarut Desai (Student Representative) 
- 20) Mr. Ashish Ringe (Student Representative) 
- 21) Prof. CA Shrikant Marathe (IQAC - Coordinator) 

Leave of absence was granted to CA Manoj Pawar,
Prof. Mayur Shah, and Prof. Anjali Pathak.



21-1-17

Principal Incharge Prof. Neelu Khosla chaired the meeting. She welcomed all the members of IQAC.

The meeting proceeded as per the agenda and the decision taken in the meeting were as follows:

1. **Confirmation of the minutes of the previous meeting.**

The minutes of the previous meeting held on 15th October, 2016 were read by Prof. Pradeep Hathi and were confirmed by the members.

2. **Result Analysis:**

Results of Sem1, Sem3 & Sem 5 of UG Programme & Sem1 & Sem 3 of PG Programme were discussed and analyzed.

3. **AQAR for the years 2013-14 , 2014-15, 2015-16 :-**

The IQAC Co-ordinator Prof. Shrikant Marathe explained that the AQARs for the years 2013-14, 2014-15, 2015-16 are under preparation. He also expressed the need for more of administrative support from the college.

4. **Students Activities held in this academic year till December,2016:**

Prof. Manisha Naik, explained about the students activities for the remaining part of the year. These include, book exhibition, farewell function followed by examination. She also took the review of the activities held in this academic year till December,2016 and mentioned that our students have continued getting prizes at different levels in extra-curricular activities. Expert members expressed satisfaction over the achievements of the students.

5. **To discuss about the intercollegiate festival**

Prof. Pradeep Hathi ~~gave~~ the detailed *Plan* on the organization of Intercollegiate festivals, Innovators and Festomedia. He stated that the students get abundant experience while execution of these programmes.



21-1-17

6. Any other matter with the permission of Chair.

a) The Inter collegiate festival, Innovators 17 was decided to be held from 10th and 11th of February, 2017. A group of three senior teachers – Prof. Suvarna Raikar, Prof. Vandana Ladha, Prof. Anuja Narvankar and Prof. Pradeep Hathi, were assigned the task of monitoring the work of the Core Committee of Innovators 17 and the President admired the encouragement given to the students through the events like Innovators & Festomedia festivals. Dr Narayan Iyer said that its good endeavour of the college to promote leadership skills. Student Representatives, Shri Amrut Desai & Shri Ashish Ringe also agreed with this view & thanked the college for giving such nice opportunity to the students.

b) Workshop by Research Cell

It was explained by Prof. Anjali Pathak that workshop by the research cell of the college will be organized in the month of March. The members took the note of the same. This will be done under the leadership of Dr. Tanushree Chaudhuri, the head of the Research Cell.

Vote of Thanks:

Prof. Shrikant Marathe, Co-ordinator thanked Chairperson Principal Incharge Prof. Neelu Khosla, President Shri. S. Sriram , Secretary CA Shri. Shashi Varma and all other experts and stakeholders present for the meeting.

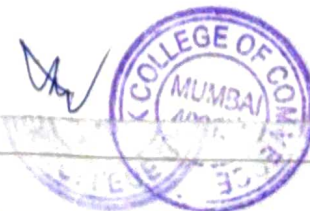


IQAC Co-ordinator



Incharge Principal

I/C PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI-400104



**VIVEK EDUCATION SOCIETY'S
VIVEK COLLEGE OF COMMERCE**

18th April, 2017

INTERNAL QUALITY ASSURANCE CELL

NOTICE

Meeting of all the IQAC members will be held on Saturday, 22nd April 2017 at 9:00 a.m. in the Principal's Cabin to discuss the following agenda:

AGENDA

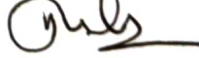



1. To confirm the minutes of the previous meeting
2. To receive report on Magazine & Prospectus work
3. To report on Teaching plans and Teaching Methodology
4. To discuss on Feedback from students
5. To discuss perspective plan for next academic year
6. To report on workshop organized by Research cell
7. To approve Budget for the next year 2017-18
8. Any other matter with the permission of Chair.

You are requested to make it convenient to attend the meeting.

With warm regards



Prof. Shrikant Marathe
IQAC Co-ordinator

1. Prof. Neelu Khosla (Principal Incharge, Chairperson) 
2. Mr. S. Sriram (Management Representative) 
3. CA. S.R.Varma (Stakeholder & Community Representative) 
4. Dr. Narayan Iyer (External Expert) 
5. CA. Jatinkumar Jain (External Expert) *Informed on phone*
6. CA. Manoj Pawar (External Expert) *Informed on phone*



22-4-17

7. Mrs. Vinaya Modak (Community Representative) *Vinaya Modak*
8. Mr. Selvan Kasilinga (Community Representative) *S.K. Selvan*
9. Prof. Mayur Shah (Alumni) *Mayur Shah*
10. Mr. Rajesh Murthy (Alumni) *Rajesh Murthy*
11. Prof. Anjali Pathak (Teacher Member) *Anjali Pathak*
12. Prof. Manisha Naik (Teacher Member) *Manisha Naik*
13. Prof. Aparna Padte (Teacher Member) *Aparna Padte*
14. Prof. CA Vandana Ladha (Teacher Member) *Vandana Ladha*
15. Prof. CA Pradeep Hathi (Teacher Member) *PN Hathi*
16. Mrs. Bindu Varma (Librarian) *Bindu Varma*
17. Mrs. Bhavna Rathod (Sr. Clerk) *Bhavna Rathod*
18. Mrs. Swati Indulkar (Sr. Clerk) *Swati Indulkar*
19. Mr. Amrut Desai (Student Representative) *Amrut Desai*
20. Mr. Ashish Ringe (Student Representative) *Ashish Ringe*
21. Prof. CA Shrikant Marathe (Coordinator) *Shrikant Marathe*

for

VIVEK EDUCATION SOCIETY'S
VIVEK COLLEGE OF COMMERCE

Minutes of the meeting of the IQAC held on Saturday,
22nd April, 2017 at 9:00 am.

A meeting of the IQAC was held on 22nd April, 2017 at 9:00 am
in Principal's cabin

Following were the members present:

- 1) Prof. Neelam Khosla (IQAC Principal) *Neelam*
- 2) Mr. S. Sriram (Management Representative) *M*
- 3) CA. S.R. Varma (Stakeholder and Community Representative) *S*
- 4) Dr. Narayan Iyer (External Expert) *Narayan Iyer*
- 5) CA. Jatin Kumar Jain (External Expert) *Absent*
- 6) CA. Manoj Pawar (External Expert) *Manoj*
- 7) Mrs. Vinaya Modak (Community Representative) *Vinaya*
- 8) Mr. Selvan Kasilinga (Community Representative) *K. Kasilinga*
- 9) Prof. Mayur Shah (Alumni) *Mayur*
- 10) Mr. Rajesh Murthy (Alumni) *Absent*
- 11) Prof. Anjali Pathak (Teacher member) *Anjali*
- 12) Prof. Manisha Naik (Teacher member) *Manisha*
- 13) Prof. Aparna Padte (Teacher member) *Aparna*
- 14) Prof. CA Vandana Ladha (Teacher member) *Vandana Ladha*
- 15) Prof. CA Pradeep Hathi (Teacher Member) *Pradeep*
- 16) Mrs Bindu verma (Librarian) *Bindu*
- 17) Mrs. Bhavna Rathod (Sr. Clerk). *Bhavna*
- 18) Mrs. Swati Indulkar (Sr. Clerk). *Swati Indulkar*
- 19) Mr. Anant Desai *Anant*
- 20) Mr. Ashish Ringe *Absent*
- 21) Prof. CA Shankar Marathe *Shankar*

Leave of Absence was granted to CA Jatin Kumar Jain, Mr. Rajesh Murthy & Mr. Ashish Ringe



22-4-17

Prof. Neelu Khosla chaired the meeting. The I/C Principal welcomed all members of IQAC. The meeting proceeded as per the agenda and the decision taken in the meeting were as follows:

1. **Confirmation of the minutes of the previous meeting :**

The minutes of the previous meeting held on 21st January, 2017 were read by Prof. Anjali Pathak and confirmed.

2. **Report on Magazine & Prospectus work progress:**

Magazine committee was asked to update about the status of magazine work. Preparation of prospectus for the next academic year and the respective in-charges were instructed to do the work before the academic session starts. CA.S.R.Varma expressed that the magazine should be used as a very good forum for opportunity for the students to express their literary students.

3. **Teaching plans and Teaching Methodology & Academic Calendar:**

I/C Principal said that the teaching plans as prepared by all the teachers were received. Academic Calendar was also discussed by members. Dr. Narayan suggested to adopt variety of Teaching Methodologies appropriately to take care of weaker as well as brilliant students.

4. **Feedback from students:**

Feedback from the students for self financing for semester II, IV and VI and for the B.Com. section were obtained discussed the concerned teachers were instructed to improve upon the areas which needs corrective action.

5. **Perspective plan for next academic year:**

Perspective plan as prepared by the subject departments was presented before the members of IQAC for the year 2017-18. Members carefully reviewed the perspective Plan and adopted the same after discussion.

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22-4-17

6. Report on workshop organized by Research Cell:

The workshop on "Research & Academic Publication" was organized by Research cell of the college on 4th march, 2017 under the leadership of Dr. Tanushree Chaudhuri, was attended by 42 participants.

7. Budget for the next year 2017-18:

The Budget for the next year 2017-18 was presented by I/C Principal. After discussion, the budget was approved unanimously.

8. Any other matter with the permission of Chair:

- a. Prof. Pradeep & Prof. Vandana stated that although the organizing intercollegiate festivals viz., Innovators & Festomedia give more opportunities to the students for experiential learnings, it causes the duplication of work to some extent and that too in the second term towards end. This causes more stress on students as well as teachers. Hence the integration of these two festivals is advisable, they said. Upon discussion, it was decided that such integration may be done and the other finer aspects of these activities can be handled in a better way.
- b. The conduct of all certificate courses and value added courses was reviewed by IQAC members. The issue of increasing the number of participating students was discussed. The review of all courses to be conducted in the next year was done.

9. Vote of Thanks:

Prof. Shrikant Marathe, Co-ordinator thanked Chairperson Principal I/C. Prof. Neelu Khosla, President Shri. S. Sriram, Secretary CA. Shri. Shashi Varma and all other experts and stake holders present for the meeting.



IQAC Co-ordinator



I/C Principal

**I/C PRINCIPAL
VIVEK COLLEGE OF COMMERCE
GOREGAON (W), MUMBAI - 400104**

