

VIVEK EDUCATION SOCIETY'S VIVEK COLLEGE OF COMMERCE

VIVEK COLLEGE ROAD, GOREGAON (WEST), MUMBAI 400 104.
Mob.: 8369356474 • e-mail : vivek_college@hotmail.com

Permanently Affiliated to University of Mumbai, Recognized by UGC Under 2(f) & 12 (b)
Reaccredited by NAAC With B++

Date: 24.09.2021

INTERNAL QUALITY ASSURANCE CELL

NOTICE

As intimated earlier on 21st September 2021, Meeting of all the IQAC will be held on Saturday, 25th September 2021 in the Auditorium at 04:00 p.m. to discuss the following agenda:

AGENDA

1. To confirm the minutes of the previous meeting held on 15/05/2021.
2. To discuss on the preparations for the Peer Team Visit of NAAC for the reaccreditation.
3. To note about the Academic Audit conducted on 29/08/2021.
4. To discuss on the Admissions to the Academic Year 2021-22
5. To take note of the Vivek Deeksharambh Programme carried out in terms of UGC directions.
6. To know about the Teaching – Learning Process in operation for the Academic Year 2021-22 with reference to Teaching Plans, Daily Reports, Mentor – Mentee Interactions and Students' Attendance for the online lectures.

Signature



7. To take note of and consider the recommendations received in respect of the Green Audit, Energy Audit & Environment Audit conducted recently.
8. To take note of the MoU signed recently with the M.S. University, Tamil Nadu & discuss on the ongoing MoUs for the year 2021-22.
9. To discuss about the seed money constituted for Research.
10. To review the policy documents
11. To inform about various activities and webinars conducted during 16th May 2021 to 23rd September 2021
12. To discuss about certificate and value-added programmes to be conducted
13. Any other matter with the permission of the Chair.

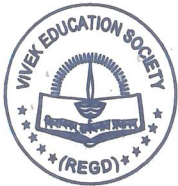
You are requested to make it convenient to attend the meeting.

With warm regards



Prof. Shrikant Marathe
IQAC Co-ordinator





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**Notice of the meeting of the IQAC to be held on Saturday, 25th
September 2021 at 04: 00 p.m. in the Auditorium at Vivek College of
Commerce**

- 1) Dr. Vijetha Shetty (Principal)
- 2) Mr. S. Sriram (Management Representative)
- 3) CA. Shashi R. Varma (Stakeholder & Community Representative)
- 4) Dr. Narayan Iyer (External Expert)
- 5) CA. Jatinkumar Jain (External Expert)
- 6) Prof. Vasanti Rajadhyaksha (External Expert)
- 7) Dr. Neelu Khosla (Teacher Member)
- 8) Prof Manisha Naik (Teacher Member)
- 9) Prof. Anupama Bali (Teacher Member)
- 10) Prof. CA Pradeep Hathi (Teacher Member)
- 11) Prof. CA Vandana Ladha (Teacher Member)
- 12) Dr. Tanusree Chaudhuri (Teacher Member)
- 13) Prof Maria Muthukumar (Teacher Member)
- 14) Prof. Prabhakar Musam (Teacher Member)
- 15) Prof. Murugesh Chandran (Teacher Member)
- 16) Mrs. Bindu Varma (Librarian)
- 17) Ms. Daniyal Keshvani (President, Students' Council)



18)Ms. Priya Sharma, (Secretary, Students' Council)

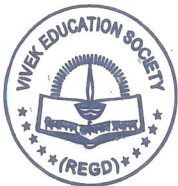
19)Mrs. Madhura Shinde (Clerk)

20)Mrs. Swati Indulkar (Clerk)

21)Prof. CA. Shrikant Marathe (IQAC Coordinator)

Shrikant Marathe





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Minutes of the online meeting of the IQAC held on Saturday 25th September 2021 at 4.00 p.m.

The Online meeting of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 25th September 2021 at 04.00 p.m.

The proceedings of the Meetings were as follows:

Principal Dr. Vijetha Shetty was in Chair. Leave of absence was granted to Dr. Narayan Iyer & CA Jatinkumar Jain.

IQAC Coordinator Prof. CA Shrikant Marathe welcomed all members for the meeting.

1. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of IQAC held on Saturday, 15th May 2021 were displayed on the screen and read out by IQAC Coordinator Prof. Shrikant Marathe. Upon agreeing to the contents by all the members, said Minutes were approved unanimously.

2. Discussion on the preparations for the Peer Team Visit of NAAC for the reaccreditation



Coordinator Prof. Shrikant Marathe informed about the preparations with regard to presentations to be made to the awaited Peer Team Visit. He stated that on 29th August 2021, the arrangements made for Academic Audit will be useful as the exercise. He further stated that the Model Schedule of Peer Team Visit has been followed for the conduct of Academic Audit held on 29/08/21. The Activity Committees have been formed and their roles have been discussed. The presentations by Principal, IQAC & Management, Departmental Presentations, Arrangement of Exhibition to display the teaching methods , meetings of Present students, Alumni and the Parents, Performance of Cultural Programme by Students, Meeting with Management, Visit to various Departments, Infrastructural Facilities will be the important highlights of the Peer Team Visit.

Dr. Vijetha Shetty stated the progress on infrastructural developments.

Prin. Dr. Shetty informed that she had contacted NAAC Office to find out when the Peer Team Visit would take place. In response, she was told by NAAC official that the DVV process is being completed and the details of Peer Team Visit will be made known to the College by online mode.

Prof. Rajadhyaksha appreciated the work done by the college. She suggested that the Departmental PPTs for presentation to NAAC



should be kept ready in both ways, viz. Department wise and also Criterion wise.

3. Discussion about the Academic Audit conducted on 29/08/2021:

The Internal Academic Audit was conducted on 29/08/21. Prin. Venkataramani Sir & Dr. Parvathi Venkateshan Madam were the Assessors. Prof. Shrikant Marathe stated that the guidance received from the Assessors was very much vital.

She also thanked the Honourable Assessors Prin. Venkataramani Sir & Dr. Parvathi Venkateshan Madam, Management, Teachers & Non-teaching staff members for the cooperation extended.

4. Discussion on the Admissions to the Academic Year 2021-22:

Principal Dr. Shetty explained about the admissions to First Year students. She informed that 526 students have been admitted after getting sanction from University for 20% extra seats. All seats in BSc IT are filled and 24 students are admitted in MSc IT this year. The details of admissions to other programmes were also discussed.

5. Discussion on the Vivek Deeksharambh Programme carried out in terms of UGC directions.



UGC has directed that the “Deeksharamb” programme be conducted for the First year students to orient and enlighten the students with regard to the educational programme they are admitted in. This programme comprised 4 sessions of 3 hours each and was conducted on 4 days from 6th September 2021 to 9th September 2021. “Deeksharamb”, which was in the form of Induction Programme, gave more scope to us to provide the insight to the students regarding the higher education and the goals to be set by them. Principal Dr. Shetty reported that the programme was well conducted by Students’ Council with support by all activity

6. Discussion about the Teaching – Learning Process in operation for the Academic Year 2021-22 with reference to Teaching Plans, Daily Reports, Mentor – Mentee Interactions and Students’ Attendance for the online lectures.

Prof. Shrikant Marathe informed the members that the Teaching Plans are obtained from all the Teachers. Principal Dr. Vijetha Shetty informed that Daily Reports are also submitted by the teachers. Mentor – Mentee sessions are conducted as per schedule. The compilation of the attendance for online lectures is done. This has brought good rise in the students’ attendance in online lectures. Principal Dr. Vijetha Shetty and Prof. Manisha Naik praised the work of Prof. Pradeep and Attendance committee members in creation of



worksheet for daily Attendance record . Secretary of VES CA Mr. Shashi Varma Sir enquired about the schedule of regular exams to which Principal madam has updated members about the schedule of exams. President Mr. Sriram Sir enquired about the conduct of Semester V exams, Principal madam has informed that college has not yet received any communication in this regards.

7. Discussion on the Green Audit, Energy Audit & Environment Audit conducted recently.

Prin. Dr. Vijetha Shetty informed the members that Green Audit, Energy Audit and Environmental Audits were conducted on 13th September 2021, 14th September 2021 & 15 the September 2021 respectively. Dr. Tanusree informed about these Audits conducted. Library Audit was also conducted. Librarian Mrs. Bindu Varma explained the details of Library Audit. The Auditors of Library Audit expressed satisfaction over the conduct of the Library and also over the higher foot fall of the students in the Library

8. Discussion on the MoU signed recently with the M.S. University, Tamil Nadu & discuss on the ongoing MoUs for the year 2021-22



Prin. Dr. Vijetha Shetty informed about the recently signed MoU signed with the M.S. University, Tamil Nadu. for Jt. Research projects, Faculty and Students exchange programme She thanked Dr. P. Thanga Durai for initiating the MoU.

Dr. Neelu Khosla updated the IQAC about conduct of Certificate Course in Women's Studies, Prof. Manisha Naik referred to the Certificate Course in Mandala and Gond Art

All other MOUs are active and MOU with IDF is extended, 2 more MOUs will be signed this Academic Year.

9. Discussion on the seed money constituted for Research

Vivek Education Society has contributed Rs. One lakh towards Seed Money for the recently formed Research Centre. The Seed Money of Rs. 3 lakhs have been committed by Mahindra & Mahindra Finance Ltd., which will be paid @ Rs. One lakh for the period of 3 years each. All the members thanked Vivek Education Society as well as Mahindra & Mahindra Finance Ltd., and Shri. Ramesh Iyer, Managing Director of Mahindra & Mahindra Finance Ltd. for the contributions.

Prin. Dr. Vijetha Shetty informed that the Research Board has been formed, in which the representatives from 3 Universities are appointed for guidance for the functioning of the Research Centre. Research Advisory committee is constituted, Dr. Tanusree Chaudhuri



will head this committee. Faculty members from Christ University, MS University, Kurukshetra University and Mumbai University are included in the Research Committee.

10. Review the policy documents

It was expressed that the Policy Document on Gender Policy be formed as early as possible.

11. Information about various activities and webinars conducted during 16th May 2021 to 23rd September 2021

Coordinator Prof. Shrikant Marathe presented the information on the Webinars conducted by various associations during the time span from 16th May 2021 to 23rd September 2021 as follows:

Sr. No.	DATE OF THE EVENT HELD	PLATFORM USED FOR THE EVENT	NAME/ TITLE/ TOPIC OF THE EVENT ORGANISED	ORGANIZING COMMITTEE OR DEPARTMENT
1	27-05-2021 & 28-05-2021	ZOOM	Symposium on "National Symposium on Cyber Space 2021"	SFD-BSCIT / INFORMATION TECHNOLOGY
2	05-06-2021	Gmail/Google Drive (Poster)	Competition on the occasion of "World Environment Day"	Green Committee
3	06-06-2021	COLLEGE CAMPUS	Virtual Celebration on the occasion of "Shiv Rajyabhishek Din"	National Service Scheme / NSS + National Cadet Corps / NCC



4	06-06-2021	Instagram	Competition on the occasion of "Shiv Rajyabhishek Din"- Video Making Competition on Life of Shivaji Maharaj"	National Service Scheme / NSS + National Cadet Corps / NCC
5	06-06-2021	Instagram	Competition on the occasion of "Shiv Rajyabhishek Din"- Sketching Competition"	National Service Scheme / NSS + National Cadet Corps / NCC
6	17-06-2021	GOOGLE MEET	Workshop on "Mandala Art and Gond Art"	Arts Circle
7	19-06-2021	ZOOM	Campus interview of "South Indian Bank "	Career Guidance Placement & Student Counselling Cell
8	21-06-2021	Instagram	Competition of "Yoga Challenge"	National Service Scheme / NSS + National Cadet Corps / NCC
9	01-07-2021	GOOGLE MEET	Certificate course for "Basic Sanskrit Language"	Add-On Course Committee / Value Added Course
10	04-07-2021	Offline Near Stilt in the School side	Organising Vivekanand Punyatithi Programme	Students' Council & Welfare, Yuva Club
11	17-07-2021	ZOOM	Vivek Yuva Club-VES-Foundation Day & Swami Vivekanand Punyatithi Competition-2021. A.	Yuva Club



			Online Elocution 17th July-2021	
12	21-07-2021	ZOOM	Online Essay Writing 21st July-2021	Yuva Club
13	28-07-2021	ZOOM	Workshop on "Career Guidance Seminar organised jointly with Edwise International 28TH July Study Abroad 360-degree Overview"	Yuva Club
14	29-07-2021	School Stilt Area	Maharashtra Flood Relief Drive	National Service Scheme / NSS + National Cadet Corps / NCC
15	08-08-2021	College Garden Area	College Garden Maintenance & Tree Plantation Activity (ongoing)	National Service Scheme / NSS + National Cadet Corps / NCC
16	09-08-2021	NSS ROOM	NSS ROOM BEAUTIFICATION ACTIVITY	National Service Scheme / NSS + National Cadet Corps / NCC
17	10-08-2021	MICROSOFT TEAMS	Certificate course for "learning Japanese language"	Add-On Course Committee / Value Added Course
18	14-08-2021	Local Area Goregaon	Indian Flag Badges Distribution - 75th Independence Day	National Service Scheme / NSS + National Cadet Corps / NCC
19	25-08-2021	ZOOM	Meeting for "Orientation of	Career Guidance Placement &



			Techno serve 1st Batch of 2021-22"	Student Counselling Cell
20	25-08-2021	ZOOM	Workshop on "Scholarship and Financial Guidance to Study Abroad Date of the Webinar : 25th August 2021"	Yuva Club
21	28-08-2021	COLLEGE CAMPUS	Beautification Activity on "Recycling Waste Tyres to Chairs"	National Service Scheme / NSS + National Cadet Corps / NCC
22	28-08-2021	COLLEGE CAMPUS	Environmental Activity on "Installation of Bird's House & Feeder"	National Service Scheme / NSS + National Cadet Corps / NCC, Green Committee
23	28-08-2021	COLLEGE CAMPUS	Beautification Activity on "Installation of Solar Powered Night Lamps in College Garden"	<u>SFD-M.COM</u>
24	29-08-2021	COLLEGE CAMPUS	Inauguration Ceremony of Media Room	SFD-BMM/BAMMC / MULTIMEDIA & MASS COMMUNICATION
25	31-08-2021	MICROSOFT TEAMS	Certificate course of "Second Batch of learning Japanese "	Add-On Course Committee / Value Added Course



26	05-09-2021	ZOOM	Vivek Chetna programme Guest lectures on "Life skills Communication & Empathy-Dr. Sameerji Parekh Chetna programme Guest lectures in association with Vivekananda Kendra - Maharashtra"	Yuva Club
27	06-09-2021	Zoom and YouTube	Introduction of "Vivek Deeksharambh (Student Induction Programme) 04 Days"	Students' Council & Welfare, Internal Quality Assurance Cell
28	08-09-2021	-----	Shabazz Makhdo Overseas Education and Career Trends	Yuva Club
29	09-09-2021	MICROSOFT TEAMS	Guest Lecture on "Building Emotional Intelligence"	B.Com-Commerce
30	13-09-2021	Principal cabin	Planning Session for the year20-21 With Vivekanand Kendra Representative and college Yuva Club Committee	Yuva Club
31	15-09-2021	COLLEGE CAMPUS	Registration for Yuva Club -SY BCOM & TY BCOM	Yuva Club
32	16-09-2021	MICROSOFT TEAMS	Online Activity on "International Day	B.Com-EVS



			For the Preservation of Ozone Layer"	
33	18-09-2021	ZOOM	Webinar on "Tricks to make an effective PowerPoint Presentation"	Internal Quality Assurance Cell, B.Com-Commerce
34	20-09-2021	ZOOM	Webinar on "Financial Literacy"	Rotary Club
35	20-09-2021	ZOOM	Vivek Chetna programme Guest lectures in association with the Maharashtra Chapter of Vivekananda Kendra "Vishwabandhutva Day by Dr. Mandar Oak	Exam Committee, National Service Scheme / NSS + National Cadet Corps / NCC
36	22-09-2021	ZOOM	Webinar on "Financial literacy awareness program"	SFD-BFM / FINANCIAL MARKETS, SFD-BMM/BAMMC / MULTIMEDIA & MASS COMMUNICATION
37	22-09-2021	Cisco Webex	Sutherland campus interview	Career Guidance Placement & Student Counselling Cell
38	23-09-2021	MICROSOFT TEAMS	First meeting for Pre Incubation centre and Incubation centre in our college	Entrepreneurship Cell / E-Cell

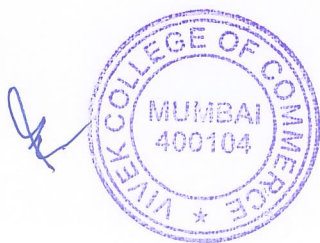


12. Discussion on certificate and value added programmes to be conducted

Principal Dr. Vijetha Shetty informed that the certificate courses in the languages of Japanese, Sanskrit are started. Prof. Prabhakar Musam informed that the response to these courses has been good. The details of the said certificate courses were approved by the members.

13. Any other matter with the permission of the Chair


- a) The activities of E-Cell were explained by Dr. Vijetha Shetty. Prof. Maria Xavier informed IQAC that E-Cell is going to conduct a competition on 'LOGO'. Prajakta Joshi madam from Maharashtra E-Cell is helping the college E-Cell in conduct of activities.
- b) Prof. Rajadhyaksha suggested conduct of competitions on IT
- c) Prof. Shrikant Marathe explained about the Academic Calendar having been chalked out in the light of the one received from University of Mumbai.
- d) Prof. Shrikant Marathe also placed the Perspective Plan for the year 2021-22 which was developed with the discussions with the Heads of Department. Upon discussions, the Perspective Plan for 2021-22 was approved.
- e) Principal Dr. Vijetha Shetty thanked VES Management for their co-operation in setting up of Incubation Centre.



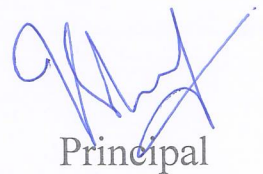
- f) It was expressed that Gender Audit be done as early as possible.
- g) Prof. Shrikant Marathe stated that AQAR for 2020-21 needs to be prepared and the work will be started.
- h) Prof. Rajadhyaksha appreciated the work done by the college. She suggested that the Value Added Courses in Information Technology may be started by IT Department & Photography Courses may be started by BMM Department. Her suggestion was noted by the members for further action.

Vote of Thanks:

Prof. Shrikant Marathe, Co-ordinator thanked Chairperson, Principal Dr. Vijetha Shetty, VES President Shri. S. Sriram, VES Secretary CA. Shri. Shashi Varma and all other experts and stakeholders present for attending and contributing in this meeting of the IQAC.

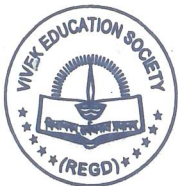


IQAC Co-ordinator



Principal





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Confirmation of the Minutes of the online meeting of the IQAC held on Saturday 25th September 2021

- 1) Dr. Vijetha Shetty (Principal)
- 2) Mr. S. Sriram (Management Representative)
- 3) CA. Shashi R. Varma (Stakeholder & Community Representative)
- 4) Dr. Narayan Iyer (External Expert)
- 5) CA. Jatinkumar Jain (External Expert)
- 6) Prof. Vasanti Rajadhyaksha (External Expert)
- 7) Dr. Neelu Khosla (Teacher Member)
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- 11) Prof. CA Vandana Ladha (Teacher Member)
- 12) Dr. Tanusree Chaudhuri (Teacher Member)
- 13) Prof Maria Muthukumar (Teacher Member)
- 14) Prof. Prabhakar Musam (Teacher Member)
- 15) Prof. Murugesh Chandran (Teacher Member)
- 16) Mrs. Bindu Varma (Librarian)
- 17) Ms. Daniyal Keshvani (President, Students' Council)
- 18) Ms. Priya Sharma, (Secretary, Students' Council)
- 19) Mrs. Madhura Shinde (Clerk)
- 20) Mrs. Swati Indulkar (Clerk)
- 21) Prof. CA. Shrikant Marathe (IQAC Coordinator)





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Date: 25.11.2021

INTERNAL QUALITY ASSURANCE CELL

NOTICE

Online Meeting of the IQAC will be held on Saturday, 27th November 2021 on zoom platform at 11:30 a.m. to discuss the following agenda:

AGENDA

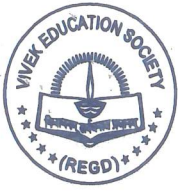
1. To confirm the minutes of the previous meeting held on 25/09/2021
2. To discuss on the preparations for the Peer Team Visit of NAAC scheduled on 30th & 31st December for the reaccreditation
3. To adopt Gender Policy and to review the policy documents
4. To inform about various activities and webinars conducted during 24th September 2021 to 25th November 2021
5. To discuss about adoption of Swayam Programmes by all Departments.
6. To discuss on AQAR for the year 2020-21
7. Any other matter with the permission of the Chair.

You are requested to make it convenient to attend the meeting.

With warm regards

Prof. Shrikant Marathe
IQAC Co-ordinator





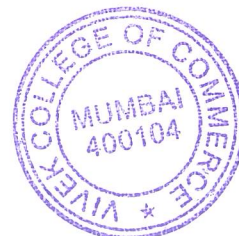
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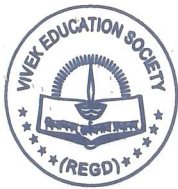
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**Notice of the Online meeting of the IQAC to be held on Saturday, 27th
November 2021 at 11: 00 p.m. on Zoom Online Platform**

- 1) Dr. Vijetha Shetty (Principal)
- 2) Mr. S. Sriram (Management Representative)
- 3) CA. Shashi R. Varma (Stakeholder & Community Representative)
- 4) Dr. Narayan Iyer (External Expert)
- 5) CA. Jatinkumar Jain (External Expert)
- 6) Prof. Vasanti Rajadhyaksha (External Expert)
- 7) Dr. Neelu Khosla (Teacher Member)
- 8) Prof Manisha Naik (Teacher Member)
- 9) Prof. Anupama Bali (Teacher Member)
- 10) Prof. CA Pradeep Hathi (Teacher Member)
- 11) Prof. CA Vandana Ladha (Teacher Member)
- 12) Dr. Tanusree Chaudhuri (Teacher Member)
- 13) Prof Maria Muthukumar (Teacher Member)
- 14) Dr. Prabhakar Musam (Teacher Member)
- 15) Prof. Murugesh Chandran (Teacher Member)
- 16) Mrs. Bindu Varma (Librarian)
- 17) Ms. Vasudha Harish (President, Students' Council)
- 18) Mr. Yathish Anchan (Secretary, Students' Council)
- 19) Mrs. Madhura Shinde (Clerk)
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- 21) Prof. CA. Shrikant Marathe (IQAC Coordinator)





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Minutes of the online meeting of the IQAC held on Saturday 27th November 2021 at 11.30 a.m.

The Online meeting of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 27TH November 2021 at 11.30 a.m.

The proceedings of the Meetings were as follows:

Principal Dr. Vijetha Shetty welcomed all members for the meeting.

1. Confirmation of the minutes of the previous meeting:

The minutes of the previous meeting of IQAC held on Saturday, 25 September 2021 were displayed on the screen and read out by IQAC Coordinator Prof. Shrikant Marathe. Upon agreeing to the contents by the member's, said Minutes were approved unanimously.

2. Discussion on the preparations for the Peer Team Visit of NAAC scheduled on 30th & 31st December for the reaccreditation.

IQAC Coordinator informed the members that the Peer Team visit is scheduled on 30th & 31st December 2021 and the preparations are being made. Various Activity Committees are formed for different tasks to be performed on visit days as well as prior to visit days. Principal Dr. Vijetha Shetty informed that the infrastructure is being worked upon for necessary upgradations. She also informed that the departmental presentations are also ready.

IQAC coordinator Prof. CA Shrikant Marathe briefed all the members about the two days' detailed schedule as per NAAC instructions. He indicated the details of entire programme of presentations, visits of peer team members for inspection of facilities and utilities within the college premises. He thanked the management for all the facilities provided by them.



3. Adoption of Gender Policy and Review Policy Documents

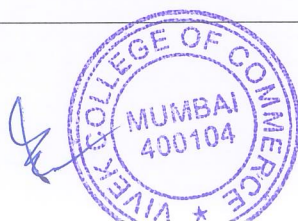
Principal Dr. Vijetha Shetty informed that about the Gender Policy being framed by IQAC in association with the Women Development Cell of the College.

The Gender policy was placed before the meeting by Principal Dr. Vijetha Shetty. This Gender Policy has been developed by IQAC in consultation with Women Development Cell of the College. The policy was discussed and the same was adopted.

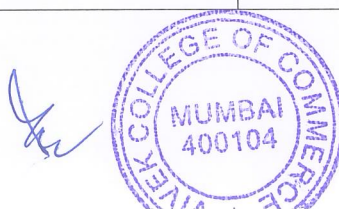
4. Information about various activities and webinars conducted during 24th September 2021 to 25th November 2021

Prof. CA Shrikant Marathe informed about the various webinars conducted in the said period the details are as follows:

<i>Sr. No.</i>	<i>Date</i>	<i>Topic</i>	<i>Hosting Department</i>
1	23-Sep-21	First Meeting For Pre Incubation Centre And Incubation Centre In Our College	Entrepreneurship Cell / E-Cell
2	24-Sep-21	Importance Of Due Diligence In Investing	SFD-BAF / Accounting & Finance, SFD-BBI / Banking & Insurance
3	24-Sep-21	NSS Foundation Day - Food Distribution Activity	National Service Scheme / NSS + National Cadet Corps / NCC
4	25-Sep-21	Tax Planning Workshop	Entrepreneurship Cell / E-Cell
5	26-Sep-21	Polio Vaccination Drive With BMC	National Service Scheme / NSS + National Cadet Corps / NCC
6	27-Sep-21	Online Placement Drive For ICICI Bank	Career Guidance Placement & Student Counselling Cell, SFD-BAF / Accounting &



			Finance, SFD-BBI / Banking & Insurance
7	27-Sep-21	Meeting On Research Activity For The Academic Year 2021-22	Research Cell
8	28-Sep-21	Career In Business Management And Information Technology	Yuva Club
9	29-Sep-21	Sanskrit Language Course	Add-On Course Committee / Value Added Course
10	29-Sep-21	Awareness Programme On Competitive Exam	SFD-BAF / Accounting & Finance, SFD-BBI / Banking & Insurance
11	1-Oct-21	Why To Improve Soft Skills	SFD-BBI / Banking & Insurance
12	2-Oct-21	Quiz On Life And Teachings Of Mahatma Gandhi	B.Com-Economics
13	8-Oct-21	Guidelines For Writing Project Proposal	Research Cell
14	11-Oct-21	Jeevan-Kaushal-A Series Of Programme On Life Skills (Session 1)	Internal Quality Assurance Cell
15	12-Oct-21	Career Opportunities In Banking And Civil Services	B.Com-Commerce
16	18-Oct-21	Legal Services Authorities Act, 1987, How To Access Free Legal Aid And Safeguarding Children From Sexual Abuse	Internal Quality Assurance Cell, Women Development Cell / WDC
17	18-Oct-21	How To Access Free Legal Aid and Safeguarding Children From Sexual Abuse. To Celebrate Azadi Ka Amrit Mahaustav.(DLSA)	Internal Quality Assurance Cell, Women Development Cell / WDC
18	23-Oct-21	Research Advisory Committee Meeting	Research Cell
19	26-Oct-21	Eco Brick Movement	Green Committee, Rotary Club



20	30-Oct-21	Covid-19 Vaccination Drive	Internal Quality Assurance Cell, National Service Scheme / NSS + National Cadet Corps / NCC
21	2-Nov-21	Mahatma Gandhi & Environment	B.Com-EVS
22	7-Nov-21	Slogan Competition on World Population Day	B.Com-Economics

5. To discuss about adoption of Swayam Programmes by all Departments.

Principal Dr. Vijetha Shetty suggested Swayam Programmes may be recommended by the departments for the students. The students will get credit points for completing Swayam Programme. These programmes are free of cost. It is also important from NEP 2020 point of view. They are in tune with the current trends. There is a time period in which we can register for the programme. The IQAC of our college will take initiative in conducting Swayam program.

6. To discuss on AQAR for the year 2020-21

Prof. CA Shrikant Marathe informed that preparation for AQAR for the year 2020-21 has started and all criteria committees are working on it. Once done, the draft of the AQAR will be placed before the IQAC for adoption.

7. Any other matter with the permission of the Chair

Principal Dr. Vijetha Shetty informed all members about a few achievements of the college:

- a) Green audit, Energy audit and Environment audits were completed successfully. Energy audit is up to 2019-20 and green and environment audits are conducted for the period till date.



- b) For Gender audit Prof. Gracy D'Souza - In- charge Principal - J.M. Patel College, Mrs Prabha Desai - Trustee- Samhitya Trust a NGO, Advocate Aileen Marques – Advocate and Legal Consultant will be visiting the college.
- c) Rain water harvesting is ready. The necessary tanks for the recharge of the borewell are constructed.
- d) Our E-Cell which started in the year 2018 has gone to next level. We will get a certificate that our college has established Institution Innovation Council as per norms of Ministry of Education Govt of India. The credit for this goes to Prof. Anuja Narvankar.
- e) Suggestions from energy audit were implemented and the additional lights of classrooms were changed to LED lights. The Audit report for the same was shared by all IQAC members.
- f) College name is in Limca Book of Records for nonstop talkathon on 150th anniversary of Mahatma Gandhi.
- g) We will have MoU with Lala Lajpat Roy college, Vaishnav College, Chennai and MS University. They are going to help us for the incubation centre, faculty exchange program and research input.

Vote of Thanks:

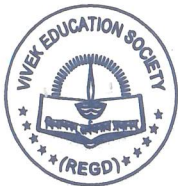
Prof. Shrikant Marathe, Co-ordinator thanked Chairperson, Principal Dr. Vijetha Shetty, VES Secretary CA. Shri. Shashi Varma and all other experts and stakeholders present for attending and contributing in this meeting of the IQAC.



IQAC Co-ordinator



Principal


















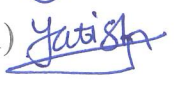





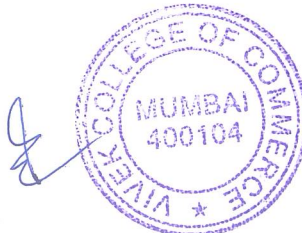
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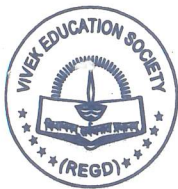
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Confirmation of the Online meeting of the IQAC held on Saturday, 27th November 2021 on Zoom Online Platform

- 1) Dr. Vijetha Shetty (Principal) 
- 2) Mr. S. Sriram (Management Representative) 
- 3) CA. Shashi R. Varma (Stakeholder & Community Representative) 
- 4) Dr. Narayan Iyer (External Expert) 
- 5) CA. Jatinkumar Jain (External Expert) 
- 6) Prof. Vasanti Rajadhyaksha (External Expert) 
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- 14) Dr. Prabhakar Musam (Teacher Member) 
- 15) Prof. Murugesh Chandran (Teacher Member) 
- 16) Mrs. Bindu Varma (Librarian) 
- 17) Ms. Vasudha Harish (President, Students' Council) 
- 18) Mr. Yathish Anchan (Secretary, Students' Council) 
- 19) Mrs. Madhura Shinde (Clerk) 
- 20) Mrs. Swati Indulkar (Clerk) 
- 21) Prof. CA. Shrikant Marathe (IQAC Coordinator) 





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INTERNAL QUALITY ASSURANCE CELL

NOTICE

Date: 03.03.2022

Meeting of the IQAC will be held on Saturday 5th March 2022 on the Zoom Online Platform at 11:00 am to discuss the following agenda. The Zoom meeting ID is 817 44529570 and the passcode is IQAC.

AGENDA

1. To confirm the minutes of the previous meeting held on Saturday 27/11/2021.
2. To discuss about the B++ grade and the matric wise scores awarded to the College by NAAC after recent visit of the Peer Team on 30th & 31st December 2021.
3. To discuss on the Report and Recommendations by the Peer Team Visit.
4. To adopt the Annual Quality Assurance Report (AQAR) for the year.
5. To discuss about the academic and extra-curricular activities for the Academic Year 2021-22.
6. To discuss about the seed money constituted for Research.
7. To review the policy documents.
8. To inform about various activities and webinars conducted during 26th November 2021 to 28th February 2022
9. To discuss about certificate and value-added programmes to be conducted.
10. Any other matter with the permission of the Chair.

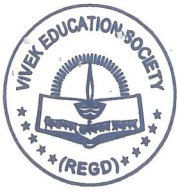
You are requested to make it convenient to attend the meeting.

With warm regards

Prof. Shrikant Marathe

IQAC Co-ordinator





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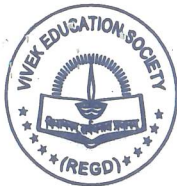
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Notice of the Online meeting of the IQAC to be held on Saturday, 05th March 2022 at 11: 00 p.m. on Zoom Online Platform

- 1) Dr. Vijetha Shetty (Principal)
- 2) Mr. S. Sriram (Management Representative)
- 3) CA. Shashi R. Varma (Stakeholder & Community Representative)
- 4) Dr. Narayan Iyer (External Expert)
- 5) CA. Jatinkumar Jain (External Expert)
- 6) Prof. Vasanti Rajadhyaksha (External Expert)
- 7) Dr. Neelu Khosla (Teacher Member)
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- 9) Prof. Anupama Bali (Teacher Member)
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- 16) Mrs. Bindu Varma (Librarian)
- 17) Ms. Vasudha Harish (President, Students' Council)
- 18) Mr. Yatish Anchan (Secretary, Student's Council)
- 19) Mrs. Madhura Shinde (Clerk)
- 20) Mrs. Swati Indulkar (Clerk)
- 21) Prof. CA. Shrikant Marathe (IQAC Coordinator)





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Minutes of the online meeting of the IQAC held on Saturday 5th March 2022 at 11: 00 p.m. on Zoom Online Platform

The Online meeting of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 5th March 2022 at 11: 00 p.m. on Zoom Online Platform

The proceedings of the Meetings were as follows:

Principal Dr. Vijetha Shetty welcomed all members for the meeting.

1. Confirmation of the minutes of the previous meeting:

The minutes of the previous meeting of IQAC held on Saturday, 27th November 2021 were displayed on the screen and read out by IQAC Coordinator Prof. Shrikant Marathe. Upon agreeing to the contents by the member's, said Minutes were approved unanimously.

2. Discussion about the B++ grade and the matric wise scores awarded to the College by NAAC after recent visit of the Peer Team on 30th & 31st December 2021.

Prin. Dr. Vijetha Shetty congratulated and thanked Management, all IQAC members and Teaching & Non-teaching staff of the College for a very good grade achieved. CA Shri. Shashi Varma Sir, Prof. Vasanti Rajadhyaksha, Dr. Narayan Iyer and CA Jatinkumar Jain, all appreciated efforts of the Principal, IQAC, all College teachers and non-teaching staff for the remarkable performance for NAAC reaccreditation. It was expressed in the meeting that this was the beginning of heading towards A grade in next assessment after five years.

IQAC Coordinator informed the meeting about Grade points secured by the college.



The grade points scored have been as follows:

Sr. No.	Weightage	Criterion-wise Weighted Grade Points	Criterion wise Grade Point Averages
1	100	Curricular Aspects	3.20
2	350	Teaching Learning & Evaluation	2.73
3	115	Research, Innovation & Extension	2.43
4	90	Infrastructure & Learning Resources	3.62
5	125	Student Support & Progression	2.12
6	92	Governance, Leadership & Management	2.77
7	100	Institutional Values & Best Practices	2.98
		OVERALL WEIGHTED AVERAGE	2.78

With the above grade-points college has been awarded B++ grade. Members expressed happiness over the improvement in the Grade as compared against the earlier one , especially on the most of the working for SSR being done in Covid and Lockdown situation. Hon. Secretary Varma Sir expressed satisfaction over the grade and congratulated Principal, teaching & non-teaching staff.

Detailed discussion was conducted on the scores achieved. The need to strategize for making the headways in each of the Criteria of evaluation was expressed. Accordingly , the basic points were discussed with depth. It was decided to activate the criterion wise committees for the early identification and action for betterment in all the criteria.



3. Discussion on the Report and Recommendations by the Peer Team Visit.

The Report and Recommendation of NAAC Peer Team were placed before the meeting by IQAC Coordinator by way of sharing the same on the screen. The Recommendations of NAAC Peer Team have been as follows:

- a) College should introduce some more PG and Diploma Courses.
- b) Focus should be given on skill development and inter disciplinary courses.
Skill Based Short Term Certificate & Add-On Courses should be introduced as per local needs.
- c) College be provided generous financial support by government/management for the purpose of promoting research culture.
- d) The teachers be motivated to submit research projects to various external funding agencies like UGS, DST, DBT and others.
- e) The college should make concerted efforts to become an autonomous college.
- f) To encourage students to get into entrepreneurship, establishment of Innovation and strengthening the Incubation Centre established by the college.
- g) Perspective plan and quality enhancement vision document for future development of the college be prepared on regular basis.
- h) The college needs complete computerization of administrative matters, examination process, admission procedure, etc.
- i) College administration should initiate the process for the appointment of permanent teaching and non-teaching staff as per the norms of UGC and that of affiliating university.
- j) College should take steps to construct Auditorium, Seminar Hall and Stadium.



Detailed discussion was held on all the above recommendations by NAAC Peer Team. Principal and IQAC coordinator explained the gist of the discussion already held in the IQAC Teachers' meeting prior to this IQAC meeting.

4. To adopt the Annual Quality Assurance Report (AQAR) for the year.

Prof. CA Shrikant Marathe informed that AQAR is being prepared and almost completed. However, the Accounts are under audit. Hence certain figures, which are to be taken up from audited accounts, can be taken only after the audited accounts are available. Meanwhile the date for submission of AQAR for 2020-21 has been extended to 15th May. 2022, he said. On some of the matrices also, additional work is required, he said. Hence it was decided to complete AQAR for 2020-21 and then circulate the same before the next IQAC for adoption of the same.

5. Discussion about the academic and extra-curricular activities for the Academic Year 2021-22 .

Principal Dr. Vijetha Shetty informed about the academic and extra-curricular activities. She informed about the commencement of the Offline lectures since October 2021 and simultaneous conduct of the Online lectures too. The details of the conduct of the Examination of odd semesters were shared by her. Extracurricular activities were also started offline along with the online webinars being conducted, she said.

6. Discuss about the seed money constituted for Research.

Principal Dr. Vijetha Shetty informed about the seed money of Rs. One lakh being funded by the Management of Vivek Education Society and about Rs. 3 lakhs @ Rs. One lakh for each year being assured to be funded by Mahindra Finance Ltd. The members expressed happiness over this funding by Mahindra Finance Ltd and VES Management and thanked Mr. Ramesh Iyer, Managing Director and , the other officials of Mahindra Finance Ltd and the Management of Vivek Education Society. Principal Dr. Vijetha Shetty



mentioned that these funds will help us to promote the Research culture in the college.

7. Discussion on Review of Policy Documents:

It was expressed by the Principal that policy documents in respect of Examinations, Research may be reviewed in near future. It was decided to carry out such review.

8. To inform about various activities and webinars conducted during 26th November 2021 to 28th February 2022

Prof. Shrikant Marathe informed the members about the various activities and webinars conducted in the said period the details are as follows:

DATE OF THE EVENT HELD OR TO BE HELD:	PLATFORM / VENUE USED OR TO BE USED FOR THE EVENT	NAME/ TITLE/ TOPIC OF THE EVENT ORGANISED	ORGANIZING COMMITTEE OR DEPARTMENT NAME (If jointly organised then click multiple committees or department):
01/24/2022	MICROSOFT TEAMS	National Girl Child Day	Women Development Cell / WDC
01/27/2022	GOOGLE MEET	Marine Pollution	National Service Scheme / NSS + National Cadet Corps / NCC
11/27/2021	MICROSOFT TEAMS	Pitching and Business Modal Canvas Workshop	Entrepreneurship Cell / E-Cell
12/04/2021	ZOOM + YOUTUBE LIVE	Motivational Session by Successful Innovator	Entrepreneurship Cell / E-Cell
			Entrepreneurship Cell / E-Cell
12/18/2021	ZOOM	Entrepreneurship and Innovation as Career Opportunity	Entrepreneurship Cell / E-Cell



01/22/2022	ZOOM	Mentor's Meet	Entrepreneurship Cell / E-Cell
12/20/2021	COLLEGE CAMPUS	Inauguration of Meraki Pre- Incubation and Incubation Centre	Entrepreneurship Cell / E-Cell
			Entrepreneurship Cell / E-Cell
01/27/2022	COLLEGE CAMPUS	VOTER I'D DRIVE	Entrepreneurship Cell / E-Cell
			Literary Association
01/10/2022	MICROSOFT TEAMS	"How to make impressive ppts"	Literary Association, B.Com-Business Communication
12/07/2021	COLLEGE CAMPUS	7th December to 9th December, 2021	Yuva Club
		– Youth Leadership Program In Association with	
		– Indian Development Foundation	
12/12/2021	COLLEGE CAMPUS		Yuva Club
		12TH December, 2021 TO 17 TH DECEMBER	
		– Youth Empowerment Program Associate Partner	
		- Vivekananda Kendra.	
01/26/2022	KIRTI COLLEGE,DADAR	Youth Extension Activity-Train The Trainer Program	Yuva Club
			National Service Scheme / NSS + National Cadet Corps / NCC
12/05/2021	GOOGLE DRIVE	Mandala Art in Aids Symbol	National Service Scheme / NSS +



			National Cadet Corps / NCC
12/13/2021	COLLEGE CAMPUS	Blood Donation Drive	National Service Scheme / NSS + National Cadet Corps / NCC
01/12/2022	GOOGLE DRIVE	Slogan Making Competition on Youth Empowerment	National Service Scheme / NSS + National Cadet Corps / NCC
01/13/2022	GOOGLE DRIVE	Poster Making Competition to Stop Bird Harm	National Service Scheme / NSS + National Cadet Corps / NCC
			National Service Scheme / NSS + National Cadet Corps / NCC
01/26/2022	ZOOM + YOUTUBE LIVE	73rd Republic Day Celebration	National Service Scheme / NSS + National Cadet Corps / NCC
01/26/2022	COLLEGE CAMPUS	Project Annadhanam	National Service Scheme / NSS + National Cadet Corps / NCC
01/25/2022	COLLEGE CAMPUS	COVID-19 Vaccination Drive at Vivek Vidyalaya	National Service Scheme / NSS + National Cadet Corps / NCC
01/25/2022	MICROSOFT TEAMS	THE VOICE OF STUDENTS	Department of Lifelong Learning and Extension / DLLE
12/13/2021	GMAIL / EMAIL	ESSAY WRITING COMPETITION	Department of Lifelong Learning and Extension / DLLE
12/14/2021	GMAIL / EMAIL	POSTER MAKING COMPETITION	Department of Lifelong Learning and Extension / DLLE



12/15/2021	COLLEGE CAMPUS	THE RIDDLE GAME	Department of Lifelong Learning and Extension / DLLE
12/16/2021	MICROSOFT TEAMS	STORY NARRATION	Department of Lifelong Learning and Extension / DLLE
12/17/0021	GMAIL / EMAIL	EAT FIT COOKING	Department of Lifelong Learning and Extension / DLLE
01/24/2022	MICROSOFT TEAMS	Celebration of National Girl Child Day	Women Development Cell / WDC
01/28/2022	ZOOM	ICERT(TWO days International Conference and Education Abroad)	B.Com-Foundation Course, SFD-BSCIT / INFORMATION TECHNOLOGY, SFD-MSCIT
01/29/2022	ZOOM + YOUTUBE LIVE	Education Abroad in collaboration with Clara's College,	Career Guidance Placement & Student Counselling Cell, B.Com-Foundation Course, SFD-BSCIT / INFORMATION TECHNOLOGY, SFD-MSCIT
		Sonopant Dandekar College, Vivek College,	
		University of Nicosia(Cyprus) and University of	
		Magdeburg(Germany)	
02/09/2022	ZOOM	How to crack MBA entrance exams	B.Com-Commerce, SFD-BMS / MANAGEMENT STUDIES
02/28/2022	COLLEGE CAMPUS	Entrepreneur skill ,attitude and behaviour development	Entrepreneurship Cell / E-Cell, SFD-BMS / MANAGEMENT STUDIES
02/12/2022	ZOOM	All about MBA entrance examination	SFD-BMS / MANAGEMENT STUDIES
03/04/2022	COLLEGE CAMPUS	Orientation of Rotract club	Rotary Club



02/14/2022	COLLEGE CAMPUS	Green Valentine's Day	National Service Scheme / NSS + National Cadet Corps / NCC
02/26/2022	COLLEGE CAMPUS	Vaccination drive	National Service Scheme / NSS + National Cadet Corps / NCC
02/22/2022	COLLEGE CAMPUS	Vaccination Drive	National Service Scheme / NSS + National Cadet Corps / NCC
02/27/2022	COLLEGE CAMPUS	MINI MARATHON (Run for Leprosy)	National Service Scheme / NSS + National Cadet Corps / NCC
02/20/2022	Versova	Mini Marathon (Run for leprosy)	National Service Scheme / NSS + National Cadet Corps / NCC
02/27/2022	Topiwala hospital	Polio Drive.	National Service Scheme / NSS + National Cadet Corps / NCC
02/04/2022	COLLEGE CAMPUS	MAKARSANKRANT AND TIL GUD CELEBRATION	Marathi Wangmay & Natya Mandal
02/25/2022	COLLEGE CAMPUS	Guidance for Competitive Exams	Add-On Course Committee / Value Added Course
01/10/2022	MICROSOFT TEAMS	How to make effective ppt	Literary Association, B.Com-Business Communication
02/24/2022	COLLEGE CAMPUS	Sanskrit Language Course	Add-On Course Committee / Value Added Course
02/18/2022	COLLEGE CAMPUS	SHIV JAYANTI CELEBRATION	Marathi Wangmay & Natya Mandal



03/04/2022	Webex	IPR	Entrepreneurship Cell / E-Cell, B.Com-Business Law, B.Com-Business Communication
02/26/2022	COLLEGE CAMPUS	Marathi Rajbhasha Divas	Marathi Wangmay & Natya Mandal
12/06/2021	MICROSOFT TEAMS	Attitude of gratitude	Rotary Club
12/09/2021	ZOOM	Back to school (Vedic math's)	Rotary Club
02/14/2022	COLLEGE CAMPUS	Green Valentine's Day	National Service Scheme / NSS + National Cadet Corps / NCC, Green Committee, SFD-BAF / ACCOUNTING & FINANCE, SFD-BFM / FINANCIAL MARKETS, SFD-BBI / BANKING & INSURANCE
02/18/2022	Near College Canteen	DLLE Food Fest	Department of Lifelong Learning and Extension / DLLE
02/21/2022	ZOOM	Online Workshop on Academic Research & Publication (21st Feb to 26th Feb)	Research Cell
02/18/2022	COLLEGE CAMPUS	Achieving Problem Solution fit and Market fit	Department of Lifelong Learning and Extension / DLLE, Entrepreneurship Cell / E-Cell
02/08/2022	COLLEGE CAMPUS	Good to Great Management Games	Entrepreneurship Cell / E-Cell
02/28/2022	Incubation Centre Visit	Visit to K J Somaiya College Incubation Centre	Entrepreneurship Cell / E-Cell



02/13/2022	GMAIL / EMAIL	An Essay writing competition	Entrepreneurship Cell / E-Cell
02/05/2022	COLLEGE CAMPUS	A Chat show on Budget 2022	B.Com-Economics
01/31/2022	MICROSOFT TEAMS	Extempore Exploration Competition	Entrepreneurship Cell / E-Cell

9. Discussion about certificate and value-added programmes to be conducted.

The discussion was held in the light of NAAC Peer Team's suggestions. Due to space constraints, IQAC Coordinator expressed the need to conduct the courses.

10. Any other matter with the permission of the Chair

A special note was taken by the members of the performance of the Folk Dance Team which participated in the Republic Day Celebrations held on Rajpath at New Delhi on 26/01/2022. The achievement was marvellous bringing glory to the college. Appreciation was given to the participant students, Dance choreographer Shri. Dhana Sir, Arts Circle and Prof. Manisha Naik, the In-charge Teacher of by the Management, Principal, experts of IQAC and also other members of IQAC.

Vote of Thanks:

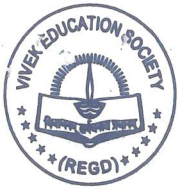
Prof. Shrikant Marathe, Co-ordinator thanked Chairperson, Principal Dr. Vijetha Shetty, VES Secretary CA. Shri. Shashi Varma and all other experts and stakeholders present for attending and contributing in this meeting of the IQAC.



IQAC Co-ordinator




Principal








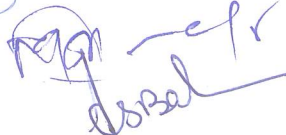















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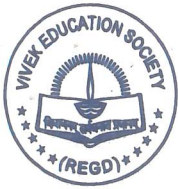
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- 17) Ms. Vasudha Harish (President, Students' Council) 
- 18) Mr.Yatish Anchan (Secretary, Student's Council) 
- 19) Mrs. Madhura Shinde (Clerk) 
- 20) Mrs. Swati Indulkar (Clerk) 
- 21) Prof. CA. Shrikant Marathe (IQAC Coordinator) 





VIVEK EDUCATION SOCIETY'S VIVEK COLLEGE OF COMMERCE

VIVEK COLLEGE ROAD, GOREGAON (WEST), MUMBAI 400 104.
Mob.: 8369356474 • e-mail : vivek_college@hotmail.com

Permanently Affiliated to University of Mumbai, Recognized by UGC Under 2(f) & 12 (b)
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INTERNAL QUALITY ASSURANCE CELL

NOTICE

Date: 06.05.2022

Meeting of the IQAC will be held on Saturday 7th May 2022 on the Zoom Online Platform at 2:00 p m to discuss the following agenda. The Zoom meeting ID will be : 813 6383 6415 and Passcode will be : iqac

AGENDA

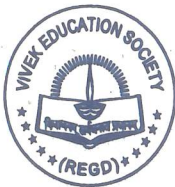
1. To confirm the minutes of the previous meeting held on Saturday 05/03/2022
2. To approve the AQAR for the year 2020-21
3. To discuss about the advancement of IQAC work for the next year viz.2022-23.
4. To discuss on the Roadmap for Quality Enhancement in the college performance and achievements in view of the Report and Recommendations by NAAC Peer Team.
5. To discuss about the academic and extra-curricular activities in the second term of the Academic Year 2021-22 .
6. To discuss about the achievements of teaching & non-teaching staff
7. To inform about various activities and webinars conducted during 1st March 2022 to 1st May 2022
8. Any other matter with the permission of the Chair.

You are requested to make it convenient to attend the meeting.

With warm regards

Prof. Shrikant Marathe
IQAC Co-ordinator





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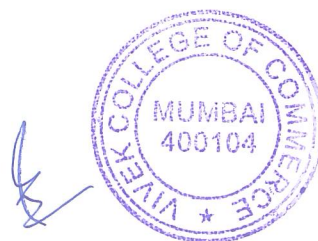
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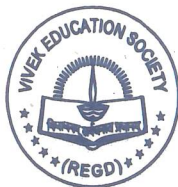
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**Notice of the Online meeting of the IQAC to be held on Saturday, 07th May 2022 at
2:00 p m on Zoom Online Platform**

- 1) Dr. Vijetha Shetty (Principal)
- 2) Mr. S. Sriram (Management Representative)
- 3) CA. Shashi R. Varma (Stakeholder & Community Representative)
- 4) Dr. Narayan Iyer (External Expert)
- 5) CA. Jatinkumar Jain (External Expert)
- 6) Prof. Vasanti Rajadhyaksha (External Expert)
- 7) Dr. Neelu Khosla (Teacher Member)
- 8) Prof Manisha Naik (Teacher Member)
- 9) Prof. Anupama Bali (Teacher Member)
- 10) Prof. CA Pradeep Hathi (Teacher Member)
- 11) Prof. CA Vandana Ladha (Teacher Member)
- 12) Dr. Tanusree Chaudhuri (Teacher Member)
- 13) Prof Maria Muthukumar (Teacher Member)
- 14) Dr. Prabhakar Musam (Teacher Member)
- 15) Prof. Murugesh Chandran (Teacher Member)
- 16) Mrs. Bindu Varma (Librarian)
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Minutes of the online meeting of the IQAC held on Saturday 7th May 2022 at 2: 00 p.m. on Zoom Online Platform

The Online meeting of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 7th May 2022 at 2.00 p.m. on Zoom Online Platform

The proceedings of the Meetings were as follows:

Principal Dr. Vijetha Shetty welcomed all members for the meeting.

1.

Confirmation of the minutes of the previous meeting held on 05/03/2022:

The minutes of the previous meeting of IQAC held on Saturday, 5th March 2022 were displayed on the screen and read out by IQAC Coordinator Prof. Shrikant Marathe. Upon agreeing to the contents by the members, said Minutes were approved unanimously.

1. To approve the AQAR for the year 2020-21:

Prof. CA Shrikant Marathe presented the draft of the AQAR for the year 2020-21. However, he mentioned that some work of AQAR will be completed after getting the audited accounts. He assured that the AQAR will be circulated and changes would be communicated to all the members. Meanwhile the date for submission of AQAR for 2020-21 has been extended, he said. As most of the information was ready, AQAR for the year 2020-21 was approved subject to audited accounts and the remaining work getting completed.

2. To discuss about the advancement of IQAC work for the next year viz.2022-23:

It was decided to recast the criterion wise committees of teachers, wherever necessary, and the conduct of the activities be planned for conscious achievement of various objectives. The advancement of work be done with specific objectives being set for all the criteria.



3. Discussion on the Roadmap for Quality Enhancement in the college performance and achievements in view of Report and Recommendations by the Peer Team

The Report and Recommendation of NAAC Peer Team were placed before the meeting by IQAC Coordinator.

Detailed discussion was held on all the above recommendations by NAAC Peer Team. It was decided to provide focus on the fulfilment of expectations expressed in the recommendations by the Peer Team.

4. Discussion about the academic and extra-curricular activities for the Academic Year 2021-22 .

Principal Dr. Vijetha Shetty informed about the academic and extra-curricular activities. She informed about the commencement of the Offline lectures since October 2021 and simultaneous conduct of the Online lectures too. The details of the conduct of the Examination of even semesters were explained by her. She informed that all first year examinations are to be conducted during the month of May 2022 in the offline mode with revised pattern of question papers. Additional time was to be allowed at the rate of 15 minutes per hour of the regular examination time. Question papers were to be in combination of subjective as well objective questions. She informed that the students are explained about this pattern . Extracurricular activities were also started offline along with the online webinars being conducted, she added.

5. To discuss about the achievements of teaching & non-teaching staff

Principal Dr. Vijetha Shetty informed about completion of Ph.D. by Prof. Prabhakar Musam in the subject of Economics. Dr. Prabhakar explained about his topic of research. All members appreciated the achievement by Prof. Prabhakar and congratulated him. Prof. Neelu Khosla's achievements in research were informed about, along with her encouragement to students for participation in research activities.



6. Information about various activities and webinars conducted during 1st

March 2022 to 1st May 2022: Prof. Shrikant Marathe informed about the activities conducted during the above period. He said that through all the activities various objectives as per the Perspective Plan and other promulgations of the College were ensured to have been achieved. These activities were as under:

SR. NO.	DATE OF THE EVENT	PLATFORM / VENUE USED OR TO BE USED FOR THE EVENT	ORGANIZING DEPARTMENT/ ASSOCIATION
1	28/02/22	Entrepreneur skill ,attitude and behaviour development programme	Entrepreneurship Cell / E-Cell, SFD-BMS / MANAGEMENT STUDIES
2	28/02/22	National science day	SFD-BSCIT / INFORMATION TECHNOLOGY
3	4/3/2022	IPR	Entrepreneurship Cell / E-Cell, B.Com-Business Law, B.Com-Business Communication
4	4/3/2022	Orientation of rotract club	Rotary Club
5	5/3/2022	Visit to adopted village Nandore, Palghar	National Service Scheme (NSS) & NCC Units
6	5/3/2022	Guest Lecture on Basics in Foreign Exchange and Risk Management	B.Com-Commerce Dept.
7	30/03/22	Blood Donation 2.0	National Service Scheme (NSS) & NCC Units
8	18/04/22	Presentation on Minor Research Project	Research Cell
9	22/04/22	Curiosity 2022	SFD-BSCIT / INFORMATION TECHNOLOGY
10	29/04/22	Workshop on Entrepreneurship Management	Vivek Yuva Club
11	1/5/2022	Maharashtra Day	All Associations
12	1/5/2022	Samarth Yuva Camp	Vivek Yuva Club
13	2/5/2022	Avishkar Research Convention, University of Mumbai 2021-22	Research Cell



7. Any other matter with the permission of the Chair

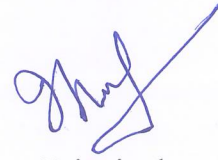
It was decided to proceed with the ISO certification for the College. Principal Dr. Vijetha Shetty explained the progress done in this regard.

Vote of Thanks:

Prof. Shrikant Marathe, Co-ordinator thanked Chairperson, Principal Dr. Vijetha Shetty, VES Secretary CA. Shri. Shashi Varma and all other experts and stakeholders present for attending and contributing in this meeting of the IQAC.

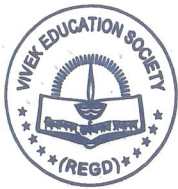


IQAC Co-ordinator



Principal






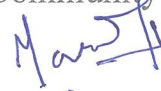




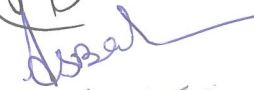












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