Policy Document for Research

Research activities is the core of an academic institution, this helps the institution to create and spread new openings in a range of areas, promotes innovation and will motivate better learning and teaching among faculties to achieve excellence in the field of research. Research skills, fosters research publications, builds collaborations, and becomes a part of knowledge economy.

Prelude:

In keeping with our Vision & Mission of our institution, it is imperative.

- To promote the research environment,
- To create and endure a research culture,
- To engage in research activities.

Purpose:

The aim of the Research Policy is to create a vivid environment of research among Faculty members and learners.

- to inspire, guide and coordinate the ideas of the staff and students towards doctoral and other research innovations across various disciplines,

- towards undertaking major and minor research projects,

- towards organizing of symposium, national and international conferences,

- towards presentation of research papers and their publication in journals recognized by UGC

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- To participate in the research competitions and activities organized at various level.
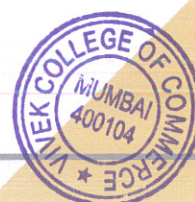
This Research Policy forms the basics of the research ethics of the college and is implemented in all the departments and it serves as the guidelines for the functioning of the Research Committee/Cell already established in the college.

Custodian of the Policy:

The execution and apprising of the research policy will be carried out by the Research Committee.

Promotion of Research:

1. To organize research methodology workshop for faculty and students

2. To create research ethos in the campus through various research programs.

3. To establish a PhD Research Centre in Commerce.

4. To motivate faculty to publish in UGC care journals and internationally reputed journals, undertake various research projects funded by government and non-government agencies.

6. To create interest in various research projects in current issues and social responsibility in environment, business, education, health etc

7. To encourage original research papers in the area of Accounting, Commerce, Literature, Finance, Economics Environmental, Law, Management, media etc. and all other relevant fields.

8. To disseminate information about the various funding agencies for research.

9. Students can be encouraged to take up small research projects.

Implementation:

The college intends to have a well-defined research quality which shall act as a guideline for the scholar, teachers, and learners.

1. To provide financial assistance partial or wholly for presentations and publication of research papers and research findings thereby encouraging faculty members and students to participate and present in various workshops, symposia, seminars, and conferences in their relevant fields as well as in areas of current importance.

2. Efforts will be made to collaborate with institutions, other universities, corporate houses industries and business organizations to identify budding areas of research, surveys, projects, Internships, and other basic research analysis.

3. The research Committee shall organize various workshops in current developments in Research, Research methodology, Intellectual Property Rights to develop research skills among the scholars and faculty members.

4. Required infrastructure in the college for research centre and library facilities shall be provided to assist faculty and students to undertake different research projects.

5. Undertake all other such related activities which will inculcate research culture in the college.

6. Continue with the financial incentives, Study leave, recognition by the Management for pursuing higher education including PhD and MPhil programs

7. An Advisory Research board can be formed consisting of two outside research experts and two meetings can be organized at the beginning and end of the academic year.

8. Joint research projects to be encouraged by tie up with other institutes. Sharing of research facilities to be encouraged.

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9. Encouragement to set up incubation centres, business labs, media labs.

10. A Mentor-Mentee system among faculty members may be adopted.

Funding:

1. A corpus fund- seed money (funded by management, individuals, alumni etc.) for research may be set aside for funding projects of students and faculty on merit basis especially for acquiring patents.

2. Encouragement to be given to use of funds sponsored by Govt and other institution funding, fellowships for research projects.

The following standard guidelines are to be followed:

- Individual research scholars are free to select the subject matter of their research.

- The project proposal has to be routed through the Principal Investigator (PI) to the Principal, for approval.

- The researcher shall be responsible for preparing the budget for the research project, keep accounts, maintaining a stock register of the consumables purchased. A copy of the budget and accounts must be submitted to the office of the college.

- Periodically, the candidate has to inform about the advancement of the project, its conclusion, the audited statement of accounts and the utilization certificate.

- The researcher shall follow guidelines of the management and the funding agencies, copyrights, plagiarism in journal publications or presentations in conferences/seminars. The researcher will be responsible for the originality of the research paper/projects and shall be solely responsible for the originality reported.

- Once the research paper/project is submitted and published, a copy of it with as per the standard format given should be submitted to research committee within 7 days.

- Every research should have a google scholar account and try to enhance their H index score.
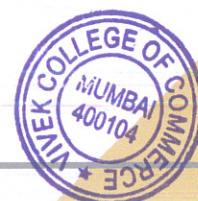
- Code for ethics to be followed.

Code of Ethics:

1. Plagiarism is strictly not allowed in research activities.

2. Originations and ideas of innovations in research are highly appreciated.

3. The use of copyrighted resources without permission is not allowed.

4. Confidentiality of the data shared by the respondents need to be maintained.

5. Each staff is responsible to follow the policy of Code of Ethics for their research work in the institution.

Policy on Attendance of Faculty Members at Conferences, Seminars, Meetings & Workshops

Objectives of the policy:

Vivek College of Commerce seeks to enhance the research and academic activities of faculty members, inculcate research aptitude among Faculty and Students and to keep themselves abreast with the current changes in the syllabus as prescribed and updated by the University from time to time.

Guidelines to be followed:

- The college will encourage faculties to participate in workshops, seminars, and conferences by sponsoring the participation fees for the faculty members to attend conferences, seminars, scientific meetings, and workshops.

- For attending Workshops/Seminars/Conferences, Faculties should take prior permission from the Principal before applying to participate/present in concerned workshop/seminar/conference.

- Concerned faculty should produce official fees Receipt/Challan of participation fees within three days and attendance certificate to accounts for further process.

- The amount will be reimbursed to the concerned faculty.

- A copy of Certificate of participation along with a report should be submitted to IQAC and also to the office within 3 days.

- Students are also allowed to attend conference, seminar, meeting, or workshop provided that it is directly related to his/her work. (project) Priority is given to those who will present a paper upon the recommendation of his/her supervisor and approval of the coordinator.

- A postgraduate student is permitted to attend conference, seminar, meeting, or workshop upon the recommendation of the supervisor and approval of the coordinator.
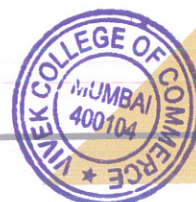
Benefits of implementing the policy:

Faculty

- Encourage innovative study and academic curricula.

- Enable faculty members to exchange knowledge and ideas in international conferences.

- Prepare faculty members to represent in international conferences.

- Enrich faculty members' logical knowledge.

- Provide opportunities for faculty members to gain knowledge and experience in his/her discipline.

- Will improve their teaching practice, receive professional enrichment, and build a stronger community of professional practice amongst their fellow faculty.

- Update their knowledge with latest developments in their fields and helps them in giving recommendations.

- Inculcates research culture in the institution.

Students

- Conferences bring together people from academia and industry from all different geographical areas who share a common discipline or field, and they are a great way of experiential learning for students.

- Students have the opportunity to ask speakers questions about their work and the rationale behind it.

- *Students enrich themselves and learn at a conference with latest developments.*

- *Seminars and conferences allow students to have a deeper understanding of the topic of their interest.*

CA. Shrikant Marathe
IQAC Coordinator

Dr. Vijetha Shetty
Principal

Date: 29th September 2019